MINUTES
COMMISSIONERS WORKSHOP
MAY 24, 2021 – 5:00 P.M.
BRIDGEVILLE PUBLIC LIBRARY/PUBLIC BY ZOOM ONLY

A regularly scheduled workshop of the Commissioners of Bridgeville was held on May 24, 2021, at 5:00 P.M., at the Bridgeville Public Library. The following were present:

Tom Carey	President
Bruce Smith	President Pro Tempore
Marlene Saunders	Secretary
Tom Moran	Commissioner
John Tomeski	Commissioner
Bethany DeBussy	Town Manager
Ashley Walls	Town Clerk
Dennis Schrader	Town Solicitor

CALL TO ORDER:

The meeting was called to order by Commission President Carey.

QUORUM PRESENT:

President Carey reported that a quorum was present to conduct Town business.

OPEN DISCUSSION:

DANGEROUS BUILDING COMMITTEE

Town Manager DeBussy stated that the Public Hearing will be at the June 14th meeting for 4 (four) properties. Town Manager DeBussy stated that the home owners were sent certified letters. The Commission discused the 4 (four) current properties and other properties for the future. Town Manager DeBussy stated that the owners have a chance to pleed their case for their property at the June 14th meeting. The Commission discussed the process if the properties are made a Dangerous Building.

OPEN DISCUSSION:

FY22 BUDGET

Town Manager DeBussy stated that the budget workshops are scheduled for June 7 & June 9, 4PM at Town Hall and she will get the doucments to the Commissioners. Town Manager DeBussy stated that the Department Heads will be present at the meetings.

NEW BUSINESS:

PROCUREMENT RESOLUTION

Solicitor Schrader discussed the Procurement Proccess with the Commission. Solicitor also dicussed the State of Delaware Procurement Poratal with the Commission. A motion was made by Commissioner Saunders and seconded by Commissioner Moran to adopt the Updated Procurement Resolution. Motion carried: 5 Yes votes, 0 No Votes

NEW BUSINESS:

WASTEWATER NUTRIENT CAPACITY SURRENDER

Solicitor Schrader and Sussex County Engineer Hans Medlarz discussed the Wastewater Nutrient Capacity Surrender with the Commission. A motion was made by Commissioner Smith and seconded by Commissioner Moran to Move to discontinue any stream discharge from the Bridgeville wastewater treatment plant on or before June 1, 2021 and to completely surrender the daily nutrient capacity, i.e 13.4 pounds of TP and 52.9 pounds of TN, under State Permit Number: WPCC 3068E/86, NPDES Permit Number: DE0020249 by that date. Motion carried: 5 Yes votes, 0 No Votes

NEW BUSINESS:

SUSSEX COUNTY UNIFIED SEWER DISTRICT PRESENSTATION

Sussex County Engineer, Hans Medlarz discussed the Sussex County United Sewer District Presentation with the Town Commission. This presentation was the same one that was presented on July 5th and 10th, 2017 to the Town Commission & residents. The Presentation will be attached to the Minutes. The Commission thanked Mr. Medlarz and Sussex County employees for their hard work.

NEW BUSINESS:

GRANT-IN-AID/DONATIONS

Town Manager DeBussy stated that there are not any new requests. Town Manager DeBussy stated that the Commissioners will need to use the balance of their funds at the June 14th Commission Meeting.

NEW BUSINESS

MISC.

Town Manager DeBussy stated that they will need to get a new contractor for the upgrades at Town Hall that they were awarded DEMA funds for.

Town Manager DeBussy gave the Commissioners an update regarding the new Banners.

ADJOURNMENT:

The Workshop was adjourned at 6:23 PM.

Respectfully submitted,

Marlene Saunders, Commission Secretary

Ashley Walls, Transcriptionist