

**COMMISSION MEETING**  
**MINUTES**  
**NOVEMBER 14, 2022 – 7:00 P.M.**  
**BRIDGEVILLE PUBLIC LIBRARY & ZOOM**

A regularly scheduled meeting of the Commissioners of Bridgeville was held on November 14, 2022, at 7:00 PM, at the Bridgeville Public Library, and via Zoom.

The following were present:

Tom Carey	President
Bruce Smith	President Pro Tempore
Marlene Saunders	Secretary
John Tomeski	Commissioner
Tom Moran	Commissioner
Bethany DeBussy	Town Manager
Town Solicitor	Greg Morris

**CALL TO ORDER:**

The meeting was called to order by Commission President Carey.

**QUORUM PRESENT:**

President Carey reported that a quorum was present to conduct Town business.

**APPROVAL OF AGENDA:**

A motion was made by Commissioner Smith and seconded by Commissioner Moran to approve the agenda. Motion carried: 5 Yes votes, 0 No votes.

**APPROVAL OF MINUTES:**

A motion was made by Commissioner Smith and seconded by Commissioner Moran to approve the October 10 minutes. Motion carried: 5 Yes votes, 0 No votes.

### **CORRESPONDENCE:**

President Carey presented two grant-in-aid requests received from the Bridgeville Historical Society and the Kiwanis Club.

### **FINANCIALS STATEMENTS:**

Town Manager DeBussy read the following information from the September Financial reports:

Balance Sheet-

- General Fund - \$2,283,917.00
- All Accounts - \$9,697,860.00 (increase \$126,820.00 from September)

Accounts Receivable - \$114,492.00

- Income - \$1,626,684.00 (Income at 70.3% of the budget)
- Expenses - \$766,076.00 (Expenses 33.6% of the budget) Net Income - \$860,608.00

Accounts Payable-

- The Town paid bills totaling \$173,554.65 during October.
- These expenses include a quarterly water tower maintenance payment, DNREC loan payment, and FY22 Capital Budget Dump Truck.

### **TOWN REPORTS:**

Town Department reports were reviewed and discussed by the Commissioners and Town Manager DeBussy.

President Carey complimented the Streets Department on getting the Hometown Hero Banners up. President Carey and Commissioner Saunders complimented the Police Department on their quick response to complaints in town earlier this month.

Town Manager DeBussy discussed the excitement about the renovation of the former Jimmy's Grille building. The current owner has announced that it will be a restaurant.

October events went well; Apple Scrapple had a record year for attendance. Trunk or Treat had a great turnout of participants and attendees. Upcoming December events are the Tree Lighting Ceremony (12/4) and the annual Christmas Parade (12/10).

### **CITIZENS PRIVILEGE:**

90 Emily's Pintail- Roseanne Cholewinski- Ms. Cholewinski requested information regarding the Comprehensive Plan mentioned in the newsletter. There were questions regarding the collection of the comprehensive plan data, who was assisting with the collection, and what the Health Initiative is. There were concerns regarding in-person data collection versus online data

collection. Town Manager DeBussy explained more about the initiative and to expect more regarding it in the Spring.

Emily's Pintail- Marge Gibson- Ms. Gibson requested more information regarding Cornerstone Community and their involvement in the project. Town Manager DeBussy explained Cornerstone Community was an established non-profit prior to partnering for the initiative.

### **OLD BUSINESS:**

There was none.

### **NEW BUSINESS**

#### **Public Hearing and Adoption- Street Acceptance Heritage Shores Phase 2B**

There was no public comment.

A motion was made to accept the streets of Heritage Shores Phase 2B by Commissioner Smith; 2<sup>nd</sup>- Commissioner Moran; motion carried. 5 Yes votes, 0 No votes.

#### **Grant-In-Aid/Donations**

President Carey presented requests from the Bridgeville Historical Society and the Kiwanis Club. President Carey donated \$250 to each of the requests. Commissioner Smith donated \$200 to each request. Commissioner Moran donated \$100 to each request. Commissioner Tomeski donated \$500 to the Bridgeville Historical Society and \$200 to the Kiwanis Club.

A motion was made to donate \$1,050 to the Bridgeville Historical Society and \$750 to the Kiwanis Club by Commissioner Smith; 2<sup>nd</sup>- Commissioner Tomeski; motion carried. 5 Yes votes, 0 No votes.

### **NEW BUSINESS**

#### **Misc.**

There was nothing discussed.

### **INTRODUCTION OF RESOLUTION/ORDINANCES:**

Ordinance to Amend Chapter 180- Registration and Licensure of Rental Property

Ordinance to Amend Chapter 84-Animals



Ordinance to Adopt the State of Delaware Voter Registration System for Bridgeville Elections

Ordinance to Grant a Conditional Use of Land in a C-1 Commercial District for a Mini-Storage Facility on 13.41 Acres, located a TM: 131-15.00-15.00

Reintroduction- Annexation Ordinance- Fioravaniti/Reaniti LLC TM: 131-19.00-26.00

Commissioner Saunders had questions regarding the health risks of chicks/chickens in a classroom setting. It was suggested language be added to the ordinance so that the school has a policy in place that complies with state guidelines.

Commissioner Saunders also had questions about the fee for rental inspections. Town Manager DeBussy explained the proposed new process with the third-party company, First State Inspections.

#### **GOOD OF THE ORDER:**

Commissioner Moran asked for an update on the park and brick program. Town Manager DeBussy stated it was still progressing with development.

Commissioner Smith asked for an update from-Eleven, there was none. Mr. Smith asked who cleans up the path behind the library. Town Manager DeBussy stated there was a volunteer committee that took care of that area.

Commissioner Tomeski announced the Santa Run on December 17th. Christmas in Bridgeville is December 3rd at the middle school.

President Carey requested an update on the Capital Improvement List; computer upgrades have been ordered, the Salt Barn has been started, and the LED sign will be incorporated into the park and shared with the Police Department. Mr. Carey also had a request on street repairs, specifically North Cannon- he asked that it be mentioned to the County for repair after their work is complete.

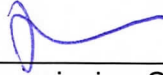
#### **EXECUTIVE SESSION**

There was none.

**ADJOURNMENT:**

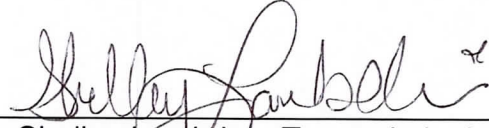
Motion to adjourn the meeting at 8:10 PM Smith; 2nd –Moran; motion carried.  
5 Yes votes, 0 No votes.

Respectfully submitted,



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Marlene Saunders, Commission Secretary



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Shelley Lambden, Transcriptionist