



**COMMISSION WORKSHOP MEETING  
MINUTES  
NOVEMBER 28, 2022 – 5:00 P.M.  
BRIDGEVILLE PUBLIC LIBRARY & ZOOM**

A regularly scheduled Commissioners of Bridgeville Workshop was held on November 28, 2022, at 5:00 PM, at the Bridgeville Public Library and via Zoom. The following were present:

Tom Carey	President
Bruce Smith	President Pro Tempore
Marlene Saunders	Secretary via Zoom
John Tomeski	Commissioner
Tom Moran	Commissioner
Bethany DeBussy	Town Manager

**CALL TO ORDER:**

The meeting was called to order by President Carey.

**QUORUM PRESENT:**

President Carey reported that a quorum was present to conduct Town business.

**OPEN DISCUSSION**

**WSD Chicken Policy**

Town Manager DeBussy presented a packet of information/policy for chickens as part of their curriculum.

**OPEN DISCUSSION**

**Rental Inspections**

Town Manager DeBussy discussed the new proposed process for rental inspections by First State Inspections. Commissioner Saunders expressed concerns over how it would be enforced.

**OPEN DISCUSSION**

**CDBG**

Town Manager DeBussy provided an update on the CDBG; a list of properties has been sent to the committee. They will send updates on the area when available.

**OPEN DISCUSSION**

**Heritage Shores Phase 5**

Town Manager DeBussy stated Heritage Shores Phase 5 had been recommended for approval by Planning and Zoning. There was a discussion about the privacy concerns residents of Earlee Avenue have regarding Phase 5 construction. It was reiterated that the Commission could only advocate for residents of the Town of Bridgeville; EarleeAve is not within town limits.

**OPEN DISCUSSION**

**Election Calendar-March 2023**

Town Manager DeBussy presented a draft calendar for 2023 Election dates.

**OPEN DISCUSSION**

**Golf Tournament**

Town Manager DeBussy presented an update on the October Golf Tournament. Net profits were \$11,001.28.

A motion was made to split the profits 50/50 between the Bridgeville Lions Club and the Bridgeville Kiwanis Foundation by President Carey; 2nd- Moran; motion carried. 5 Yes votes, 0 No votes.

**OPEN DISCUSSION**

**Mount Olive Church Parking Agreement**

Town Manager DeBussy presented an agreement to approve the Mount Olive parking lot be a public space to receive funding for repaying from the State. We currently have three agreements of a similar nature. Mount Olive has items to finish before moving forward with the agreement.

**OPEN DISCUSSION**

**Planning and Zoning Members- 4 Positions**

Town Manager DeBussy stated the term for four of the seven members of Planning and Zoning expires this year. The current members will need to submit letters for reinstatement.

**OPEN DISCUSSION**

### **Upcoming Events**

Commissioners are invited to Caroling on the Circle in Georgetown and Blue Star Memorial at Heritage Shores.

December 3- Christmas in Bridgeville Craft Show

December 4th-Tree Lighting Ceremony; Caroling in the Park

December 10th- Christmas Parade

### **OPEN DISCUSSION**

#### **Looking Ahead-December Workshop Items**

Town Manager DeBussy stated the Operating Budget would need to be amended in January/February to include the new water rates.

Town Manager DeBussy stated the Personnel Policy had not been updated since 2018, and it should be reviewed for updating in February.

President Carey made a motion to cancel the December Workshop; 2nd- Moran; motion carried. 5 Yes votes, 0 No votes.

### **MISCELLANEOUS**

Town Manager DeBussy discussed the following items: the audit is in progress; the Salt Building is in progress; however, there are some delays due to old infrastructure underground; quotes have been requested for the repairs to Town Hall, and a police vehicle has been totaled after an accident involving a deer.

### **GOOD OF THE ORDER:**

Commissioner Saunders expressed concerns about littering in the area on the North side of Bridgeville.

Commissioner Smith asked about an opening date for Don Chuey's; there is no official update. Commissioner Smith also asked if there can be a fine for businesses that do not open; that is not an item the Town has control over.

Commissioner Moran requested an update on the two condemned buildings; there is no official update.

### **EXECUTIVE SESSION**

No executive session.

**ADJOURNMENT:**

The meeting was adjourned at 6:05 PM

Respectfully submitted,

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Marlene Saunders, Commission Secretary

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Shelley Lambden, Transcriptionist

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