

TODD F. LAWSON  
COUNTY ADMINISTRATOR

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**Sussex County**

DELAWARE  
sussexcountype.gov

October 1, 2022

The Honorable Tom Carey, President  
Bridgeville Town Commission  
101 N. Main St.  
Bridgeville, DE 19933

Dear President Carey:

Please be advised that the Sussex County Council has authorized the Sussex County Community Development Office to assist local governments in Sussex County in preparation of Community Development Block Grant (CDBG) applications. In an effort to bring as much CDBG funding to Sussex County as possible, Director Brandy Nauman, is prepared to offer assistance to your community in applying for CDBG funding. The only financial responsibility for the town is to pay for advertising the public hearing.

Last year the Delaware State Housing Authority proposed to keep CDBG minimum target area numbers, as well as, the remainder of the guidelines the same as FY 23. This means that your community must have **a minimum of 4-targeted homes** to be eligible for the CDBG housing rehabilitation program.

**In order to be considered, Infrastructure projects must be in a predominately low to moderate-income area. A house-by-house income survey must be complete to prove area household incomes. Additionally, we require a complete set of engineering plans, cost estimates, documentation of existing matching funds, and a letter stating that the requested project will be completed within one year (see enclosed CDBG Infrastructure requirement sheet). Sussex County Council's highest priority is housing rehabilitation assistance for Sussex County.**

The process, if accepted by your Council, would have Sussex County apply for the CDBG funding on your town's behalf, and if funded, Sussex County would administrate the projects for you. All administrative cost would be paid for by grant and County funds.

We are required to schedule public hearings in each city or town that is applying for the funding during November or December to be able to meet the application deadline. I respectfully request that if your community is interested in participating with the County in a CDBG application, please notify Brandy Nauman, at the Sussex County Community Development and Housing Division at 855-7777 by October 31, 2022.

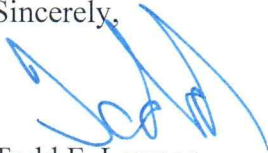


COUNTY ADMINISTRATIVE OFFICES  
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GEORGETOWN, DELAWARE 19947

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Do not hesitate to contact me if you have any additional questions.

Sincerely,



Todd F. Lawson  
County Administrator

TFL/nr

cc: Bethany Debussy, Town Manager  
pc: Brandy Nauman