



COMMISSION MEETING
MINUTES
DECEMBER 12, 2022 – 7:00 P.M.
BRIDGEVILLE PUBLIC LIBRARY & ZOOM

A regularly scheduled meeting of the Commissioners of Bridgeville was held on December 12, 2022, at 7:00 PM, at the Bridgeville Public Library and via Zoom.

The following were present:

Tom Carey	President
Bruce Smith	President Pro Tempore
Marlene Saunders	Secretary (via Zoom)
John Tomeski	Commissioner (via Zoom)
Tom Moran	Commissioner
Bethany DeBussy	Town Manager
Town Solicitor	Greg Morris

CALL TO ORDER:

The meeting was called to order by Commission President Carey.

QUORUM PRESENT:

President Carey reported that a quorum was present to conduct Town business.

APPROVAL OF AGENDA:

A motion was made by Commissioner Smith and seconded by Commissioner Moran to approve the agenda. Motion carried: 4 Yes votes, 0 No votes.

APPROVAL OF MINUTES:

A motion was made by Commissioner Smith and seconded by Commissioner Moran to approve the November 14 and November 28 minutes. Motion carried: 4 Yes votes, 0 No votes.

CORRESPONDENCE:

No correspondence.

FINANCIALS STATEMENTS:

Financial Statements will be reviewed at next month's meeting.

TOWN REPORTS:

Town Department reports were reviewed and discussed by the Commissioners and Town Manager DeBussy.

CITIZENS PRIVILEGE:

No citizen's present.

OLD BUSINESS:

No old business.

NEW BUSINESS

Presentation on Community Block Grant Program-Mike Jones

Mr. Jones works with Sussex County and the Delaware Housing Authority to bring funding to low-income residents needing home repairs. Applicants must be homeowners, live in the home, and be below 80% AMI. Applications must be received by the middle of January.

Public Hearing-Approval of Heritage Shores Phase 5

A request has been submitted to change the previously submitted RPC Concept Plan from 212 units to 210 units. Final approval for the RPC Concept Plan was also requested.

Notice of the Public Hearing was posted in accordance with the Town Charter. Public Hearing was open at 7:27 pm. There was no public comment. Public Hearing was closed at 7:27 pm.

A motion was made to approve the final development plan of Heritage Shores Phase 5-The Villas of Bridgeville and to reduce the number of units from 212 to 210 by Commissioner Smith; 2nd- Commissioner Moran; motion carried. 5 Yes votes, 0 No votes.

Public Hearing to Amend Chapter 180-Registration and Licensure of Rental Properties

Public Hearing was open at 7:45 pm. There was no public comment. Public Hearing was closed at 7:46 pm.

Commissioner Saunders asked for clarification regarding the application process; inspections will be for both new applications and renewals.

A motion was made to adopt an ordinance to amend Chapter 180 of the Town Code by Commissioner Smith; 2nd- Commissioner Moran; motion carried. 5 Yes votes, 0 No votes.

Public Hearing to Amend Chapter 84-Animals

Public Hearing was open at 7:48 pm. No public comment. Public Hearing was closed at 7:49 pm.

A motion was made to adopt an ordinance to amend Chapter 84 of the Town Code by Commissioner Smith; 2nd- Commissioner Moran; motion carried. 5 Yes votes, 0 No votes.

Public Hearing to Adopt the State of Delaware Voter Registration System

Public Hearing was open at 7:50 pm. No public comment. Public Hearing was closed at 7:51 pm.

A motion was made to adopt the ordinance to amend Chapter 17 of the Town Code by Commissioner Smith; 2nd- Commissioner Moran; motion carried. 5 Yes votes, 0 No votes.

Planning and Zoning Reappointment

Three members are seeking approval for reappointment.

A motion was made to reappoint Clifford Oliver, Jack Cannon, and Jay Mervine to the Planning and Zoning Commission by Commissioner Smith; 2nd- Commissioner Moran; motion carried. 5 Yes votes, 0 No votes

Grant-In-Aid/Donations

President Carey presented a request for the Heritage Shores Military Club. President Carey-\$100, Commissioner Moran-\$300, Commissioner Tomeski-\$100, Commissioner Saunders-\$100, and Commissioner Smith-\$100.

A motion was made to donate \$700 to the Heritage Shores Military Club by Commissioner Smith; 2nd- Commissioner Tomeski; motion carried. 5 Yes votes, 0 No votes.

NEW BUSINESS

Misc.

There was nothing discussed.

INTRODUCTION OF RESOLUTION/ORDINANCES:

No new resolutions/ordinances.

GOOD OF THE ORDER:

Commissioner Moran asked for an update on the signs; they will be replaced. Commissioner Moran also asked for an update on the speed signs; they have been received.

Commissioners Smith, Tomeski, and Moran complimented the staff on the successful Christmas Parade.

EXECUTIVE SESSION

Motion to enter into Executive Session at 8:01 pm by Commissioner Smith; 2nd- Commissioner Moran, motion carried. 5 Yes votes, 0 No votes.

ADJOURNMENT:

Motion to adjourn the meeting at 8:19 pm by Commissioner Smith; 2nd –Moran; motion carried. 5 Yes votes, 0 No votes.

Respectfully submitted,

Marlene Saunders, Commission Secretary

Shelley Lambden, Transcriptionist