



**COMMISSION WORKSHOP MEETING
MINUTES
JANUARY 30, 2023 – 5:00 P.M.
BRIDGEVILLE PUBLIC LIBRARY & ZOOM**

A regularly scheduled Commissioners of Bridgeville Workshop was held on January 30, 2023, at 5:00 PM, at the Bridgeville Public Library and via Zoom. The following were present:

Tom Carey	President
Bruce Smith	President Pro Tempore
Marlene Saunders	Secretary
John Tomeski	Commissioner
Tom Moran	Commissioner
Bethany DeBussy	Town Manager
Burke Parker	Chief of Police

CALL TO ORDER:

The meeting was called to order by President Carey.

QUORUM PRESENT:

President Carey reported that a quorum was present to conduct Town business.

OPEN DISCUSSION

DANGEROUS BUILDING PROCEDURE AND COMMITTEE

Town Manager DeBussy and Chief Parker discussed the Dangerous Building Procedure regarding a property destroyed in a fire recently. They would like to expedite the process for this property.

A motion was made to add an item to the agenda to establish a committee for the Dangerous Building Process by President Carey, moved by Commissioner Smith; 2nd- Commissioner Saunders; motion carried. 5 Yes votes, 0 No votes.

A motion was made to appoint Commissioners Saunders and Smith to the Dangerous Building Committee by Commissioner Smith; 2nd- Commissioner Tomeski; motion carried. 5 Yes votes, 0 No votes.

OPEN DISCUSSION

ELECTION UPDATE

Town Manager DeBussy stated the candidate's deadline is Friday. Updates will be provided then.

OPEN DISCUSSION

FY22 FINANCIAL AUDIT

Town Manager DeBussy presented the FY22 audit. Lank, Johnson, and Tull will present the audit at next month's meeting.

OPEN DISCUSSION

DELDOT- GREENWOOD/BRIDGEVILLE TRANSPORTATION STUDY

Town Manager DeBussy presented a flyer for the upcoming public workshop regarding the study. They will be at next month's meeting to discuss the upcoming plans.

OPEN DISCUSSION

SUSSEX COUNTY HAZARD MITIGATION PLAN

Town Manager DeBussy provided a copy of the Sussex County Hazard Mitigation Plan for review.

OPEN DISCUSSION

AN ORDINANCE TO GRANT A CONDITIONAL USE OF LAND

Town Manager DeBussy presented the plans for a Conditional Use of Land request in a C-1 Commercial District for a Mini-Storage Facility on 13.41 Acres located at TM# 131-15.00-15.00. There was a discussion regarding the number of facilities in the area. There were concerns regarding the need for the facility despite the plans meeting certain standards.

OPEN DISCUSSION

PODS

Town Manager DeBussy presented the plans for PODS and the recommendation for approval from the Planning and Zoning Commission.

OPEN DISCUSSION

WATER TOWER MAINTENANCE CONTRACT

Town Manager DeBussy presented the bids received for the new 10-year contract for the maintenance of the water tower.

OPEN DISCUSSION

HOMETOWN HERO BANNERS

There have been requests for more Hometown Hero banners.

OPEN DISCUSSION

HB 293

Town Manager DeBussy presented House Bill 293- Meetings held must include time for public comment. A decision regarding a time limit and when to place it on the agenda will need to be made.

GOOD OF THE ORDER:

Commissioner Moran requested an update on the park. Town Manager DeBussy informed the Commission that it is in the site plan stage with engineering.

Commissioner Saunders applauded Town Manager DeBussy for her quick response to their recent discussion.

Commissioner Tomeski thanked everyone for attending the annual firehouse dinner.

President Carey was appreciative of the Town of Bridgeville's submission to Sussex County regarding the concrete crushing in town limits.

EXECUTIVE SESSION

There was none.

ADJOURNMENT:

The meeting was adjourned at 5:55 PM

Respectfully submitted,

Marlene Saunders, Commission Secretary

Shelley Lambden, Transcriptionist