The Town Of
Bridgeville
If You Lived Here, You Would Be Home Now

COMMISSION WORKSHOP MEETING
MINUTES
FEBRUARY 27, 2023 – 5:00 P.M.
BRIDGEVILLE PUBLIC LIBRARY & ZOOM

A regularly scheduled Commissioners of Bridgeville Workshop was held on February 27, 2023, at 5:00 PM, at the Bridgeville Public Library, and via Zoom. The following were present:

Tom Carey	President
Bruce Smith	President Pro Tempore
Marlene Saunders	Secretary (via Zoom)
John Tomeski	Commissioner
Tom Moran	Commissioner
Bethany DeBussy	Town Manager

CALL TO ORDER:

The meeting was called to order by President Carey.

QUORUM PRESENT:

President Carey reported that a quorum was present to conduct Town business.

OPEN DISCUSSION

LOT LINE REVISION-HERITAGE SHORES PHASE 5

Town Manager DeBussy presented a lot line revision for the area of "Laws Street Extended." Demetrius Kaouris stated 2/10ths of an area from Phase 5 will be added to Ms. Tull's property.

A motion was made to approve the lot line revision by Commissioner Smith; 2nd- Commissioner Moran; motion carried. 5 Yes votes, 0 No votes.

OPEN DISCUSSION

TRAFFIC SIGNAL CABINET DESIGNS

Town Manager DeBussy presented the final designs for the traffic signal cabinet wraps.

A motion was made to approve the designs of the traffic signal cabinet design by Commissioner Smith; 2nd- Commissioner Moran; motion carried. 4 Yes votes, 0 No votes, 1 Abstained votes-Saunders.

OPEN DISCUSSION

2023 ELECTION UPDATES AND INFORMATION FOR REORGANIZATION MEETING

Town Manager DeBussy announced the cancellation of the election due to no opponents.

OPEN DISCUSSION

COMMISSION ORIENTATION GUIDE

Town Manager DeBussy suggested the Commission create an Orientation Guide for current/incoming Commissioners to reference. Our insurance company recommends a guide be in place if any issues arise in the future.

OPEN DISCUSSION

FY23 OPERATING BUDGET AMENDMENT

Town Manager DeBussy presented a budget amendment to the Water Department; included in the amendment is the income for the water rate increase and the expense changes for the insurance. Other items included in the amendment are increased postage, ditch tax, uniforms, internet, and fuel.

OPEN DISCUSSION

PERSONNEL POLICY UPDATES

Town Manager DeBussy announced that the annual meeting with Department heads was completed. Our insurance company provides a service to help assist with Personnel Policy.

OPEN DISCUSSION

MISC

We still have an open position on the Planning and Zoning Commission that needs to be filled.

GOOD OF THE ORDER:

Commissioner Tomeski thanked everyone that attended the "Little Mermaid Jr."

Commissioner Saunders recognized the Library and Cornerstone Community for hosting an outstanding event in honor of Phyllis Wheatley alumni.

Commissioner Smith thanked everyone for their support during his time as a Commissioner.

EXECUTIVE SESSION

No executive session.

ADJOURNMENT:

The meeting was adjourned at 5:45 PM

Respectfully submitted,

Marlene Saunders, Commission Secretary

Shelley Lambden, Transcriptionist