



**COMMISSION WORKSHOP MEETING  
MINUTES  
APRIL 24, 2023 – 5:00 P.M.  
BRIDGEVILLE PUBLIC LIBRARY & ZOOM**

A regularly scheduled Commissioners of Bridgeville Workshop was held on April 24, 2023, at 5:00 PM, at the Bridgeville Public Library, and via Zoom. The following were present:

Tom Carey	President
Bruce Smith	President Pro Tempore
Marlene Saunders	Secretary
John Tomeski	Commissioner
Tom Moran	Commissioner
Bethany DeBussy	Town Manager

**CALL TO ORDER:**

The meeting was called to order by President Carey.

**QUORUM PRESENT:**

President Carey reported that a quorum was present to conduct Town business.

**OPEN DISCUSSION**

**Board of Adjustments**

Town Manager DeBussy stated there were two applicants for reappointment to Board of Adjustments, due to a records error there are too many members on the board-only one applicant can be appointed. Commissioners asked for copies of their interest letters.

**OPEN DISCUSSION**

**Kiwanis-Christmas Tree Updates**

President Carey announced the Kiwanis is refurbishing the Christmas Tree lights, he asks that the Town pay for LED replacement bulbs for all 50 trees.

A motion was made to purchase the LED bulbs by Commissioner Saunders and seconded by Commissioner Tomeski, motion carried. 4 Yes votes, 0 No votes, 1 Abstained-Moran.

## **OPEN DISCUSSION**

### **Budget Workshops**

Town Manager DeBussy requested the workshop be moved to May 25th due to the holiday falling on the last Monday of the month. A second budget workshop would be May 31st.

## **OPEN DISCUSSION**

### **Proposed Changes to Town Code**

Town Manager DeBussy requested a review of the code regarding mini-storage units. The Commission requested that the attorney draft a revision/clarification for the language in the code regarding mini-storage.

Commissioner Saunders requested a review of the code regarding the Land Use section; currently the language does not match the rest of the code. The Commission requested the attorney draft revisions to make it more cohesive.

Commissioner Oliver requested a review on the Overlay Zones. Town Manager DeBussy stated the change would not only change the code; it would change the Comprehensive Plan. The Comprehensive Plan is set for a five year review this year. The discussion of growth led to a discussion of hiring part time employees for each department.

## **OPEN DISCUSSION**

### **SCAT Meeting**

President Carey announced that we are hosting the SCAT dinner at the Fire House May 3rd. All five Commissioners have RSVP'd.

## **OPEN DISCUSSION**

### **Hometown Hero Banners**

The next batch of Hometown Hero Banners have been submitted.

## **GOOD OF THE ORDER:**

Commissioner Saunders requested an update on 510 N. Cannon Street; it has been filed with the attorney.

Commissioner Tomeski complimented Bethany and town staff on the Benefit Bash in the Park.

Commissioner Oliver stated that he compiled a list of businesses he saw in Heritage Shores possibly doing work in town limits. The internal process for Code Enforcement was explained to the Commissioners.

**EXECUTIVE SESSION**

There was none.

**ADJOURNMENT:**

The meeting was adjourned at 6:43PM

Respectfully submitted,

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Marlene Saunders, Commission Secretary

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Shelley Lambden, Transcriptionist

DRAFT