



**COMMISSION WORKSHOP MEETING
MINUTES
JUNE 26, 2023 – 5:00 P.M.
BRIDGEVILLE PUBLIC LIBRARY & ZOOM**

A regularly scheduled Commissioners of Bridgeville Workshop was held on June 26, 2023, at 5:00 PM, at the Bridgeville Public Library, and via Zoom. The following were present:

Tom Carey	President
Tom Moran	President Pro Tempore
Marlene Saunders	Secretary
John Tomeski	Commissioner (Absent)
Clifford Oliver	Commissioner
Bethany DeBussy	Town Manager

CALL TO ORDER:

The meeting was called to order by President Carey.

QUORUM PRESENT:

President Carey reported that a quorum was present to conduct Town business.

OPEN DISCUSSION

FY24 Operating Budget

Town Manager DeBussy provided documentation for the previously discussed budget and a resolution for the approved budget. A motion was made to approve the discussed Operating Budget by Resolution by Commissioner Saunders, seconded by Commissioner Moran. Motion Carried. 4 Yes votes, 0 No votes.

OPEN DISCUSSION

ARPA Allocations

Town Manager DeBussy suggested ARPA funding be used as matching funds to complete the Town's water facility plant.

A motion was made to use \$30,000.00 from ARPA funds as matching funds by Commissioner Oliver, seconded by Commissioner Moran. Motion Carried. 4 Yes votes, 0 No votes.

OPEN DISCUSSION

Personnel Policy

Town Manager DeBussy requested an extension to review revisions to the Personnel Policy. A motion was made to allow a 90-day extension by Commissioner Moran, seconded by Commissioner Saunders. Motion Carried. 4 Yes votes, 0 No votes.

OPEN DISCUSSION

Personnel Policy-Added Holiday

Town Manager DeBussy requested the Commission consider giving July 3, 2023, as an additional holiday due to it falling on a Monday before an already agreed upon holiday. A motion was made to close July 3, 2023, by Commissioner Saunders; seconded Commissioner Moran. Motion Carried. 4 Yes votes, 0 No votes.

OPEN DISCUSSION

Marijuana Legislation

Town Manager DeBussy presented copies of ordinances from surrounding towns for guidance on the new marijuana legislation. Commissioners are not opposed to drafting an ordinance.

OPEN DISCUSSION

Training Opportunities

University of Delaware is hosting a commissioner training in July in Dover. Commissioners Oliver and Saunders expressed interest.

OPEN DISCUSSION

Laurel 4th of July

Town Manager DeBussy clarified the activities Commissioners were invited to for the Town of Laurel's 4th of July Celebration.

OPEN DISCUSSION

Preparation for July Workshop

Town Manager DeBussy and Commissioners discussed items for the July Workshop. The list includes: Capital Budget, Rates and Fees, and ARPA Funding.

GOOD OF THE ORDER:

Commissioners discussed the recent grand openings of 7-11 and Pyramid Transport.

Commissioner Carey inquired when the next water rate increase should be discussed.

Commissioner Saunders asked for clarification of the Planning and Zoning process for approvals.

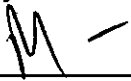
EXECUTIVE SESSION

No executive session.

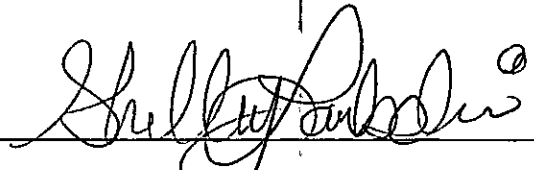
ADJOURNMENT:

The meeting was adjourned at 6:21PM

Respectfully submitted,



Marlene Saunders, Commission Secretary



Shelley Lambden, Transcriptionist