



**COMMISSION WORKSHOP MEETING
MINUTES
SEPTEMBER 25, 2023 – 5:00 P.M.
BRIDGEVILLE PUBLIC LIBRARY & ZOOM**

A regularly scheduled Commissioners of Bridgeville Workshop was held on September 25, 2023, at 5:00 PM, at the Bridgeville Public Library, and via Zoom. The following were present:

Tom Carey	President
Tom Moran	President Pro Tempore
Marlene Saunders	Secretary
John Tomeski	Commissioner
Clifford Oliver	Commissioner (Absent)
Bethany DeBussy	Town Manager

CALL TO ORDER:

The meeting was called to order by President Carey.

QUORUM PRESENT:

President Carey reported that a quorum was present to conduct Town business.

OPEN DISCUSSION

APPLE SCRAPPLE VENDORS

Town Manager DeBussy presented the list for vendors for approval per the Code. Commissioner Moran asked about parking; Town Manager DeBussy announced that there is a property on Adams Road that will be used.

OPEN DISCUSSION

TRICK-OR-TREATING HOURS

Town Manager DeBussy made the Commission aware that they will need to vote on trick-or-treating hours at the October meeting.

OPEN DISCUSSION

NEW DOLLAR GENERAL LOCATION

Town Manager DeBussy presented preliminary plans for a new Dollar General location north of Royal Farms.

OPEN DISCUSSION

UNIVERSITY OF DELAWARE PRESENTATION

Town Manager DeBussy provided the presentation from the University of Delaware regarding changes to the Family Leave Act.

OPEN DISCUSSION

BRIDGEVILLE SENIOR CENTER REQUEST

Town Manager DeBussy provided copies of a letter from the Bridgeville Senior Center requesting the Commission waive a portion of the fees the Town has incurred for the property next to the existing Senior Center. The request was to eliminate 50% of the original lien, not including the interest. Waiving the interest would be considered for the Senior Center only. The Commission would like to see the Senior Center at the next workshop to present their ideas.

OPEN DISCUSSION

RATES & FEES

Town Manager DeBussy discussed the impact fees for infill lots and non-infill lots. The Commission discussed keeping the fees as two separate items or listing them as only one. The discussion requires a vote at another meeting. The single meter pit and dual meter pit would need to be changed to one item. Other miscellaneous fees will be adjusted as well.

OPEN DISCUSSION

CAPITAL BUDGET AMENDMENT

Town Manager DeBussy requested an amendment to the capital budget by \$35,000 for Streets related repairs.

OPEN DISCUSSION

PERSONNEL POLICY

Town Manager DeBussy presented the Personnel Policy updates from the Human Resources Attorney. The Commission discussed amending the years of service for vacation earned; the

Commission suggests the highest tier be 15 years for 5 weeks of vacation. The Commission also discussed sick leave pay out and the cap- it was agreed that there will be no increase to the cap, and all current employees will be grandfathered into the current amount. A motion to extend the date for the revisions of the Personnel Policy by 60 days was made by Commissioner Moran, seconded by Commissioner Tomeski. Motion carried: 4 Yes votes, 0 No votes.

OPEN DISCUSSION

NUISANCE ORDINANCE

Town Manager DeBussy presented an update to the work-in-progress Nuisance Ordinance; it has been added as a new chapter instead of an addition to a pre-existing chapter. A request has been made to the Commission to review the ordinance.

GOOD OF THE ORDER:

Town Manager DeBussy updated the Commission on the demolition of 510 N. Cannon Street; weather permitting, it should be sooner than November.

Commissioner Tomeski requested an update on the cell phone tower in town prior to Apple Scapple. Town Manager DeBussy stated there is progress but it is slow. Commissioner Tomeski also requested an update on the LED lights. Town Manager DeBussy shared that there are dark areas that will be remedied before the Apple Scapple Festival and Halloween.

Commissioner Carey announced that the Kiwanis Club has rehabilitated all of the Christmas decorations that are displayed on the poles in town. They would like to hang the lights on November 26th.

EXECUTIVE SESSION

No Executive Session.

ADJOURNMENT:

The meeting was adjourned at 7:06PM.

Respectfully submitted,

Marlene Saunders, Commission Secretary

Shelley Lambden, Transcriptionist