



**COMMISSION WORKSHOP MEETING  
MINUTES  
NOVEMBER 27, 2023 – 5:00 P.M.  
BRIDGEVILLE PUBLIC LIBRARY & ZOOM**

A regularly scheduled Commissioners of Bridgeville Workshop was held on November 27, 2023, at 5:00 PM, at the Bridgeville Public Library, and via Zoom. The following were present:

Tom Carey	President (via Zoom)
Tom Moran	President Pro Tempore
Marlene Saunders	Secretary
John Tomeski	Commissioner
Clifford Oliver	Commissioner
Bethany DeBussy	Town Manager

**CALL TO ORDER:**

The meeting was called to order by President Carey.

**QUORUM PRESENT:**

President Carey reported that a quorum was present to conduct Town business.

**OPEN DISCUSSION**

**PERSONNEL POLICY**

Town Manager DeBussy states the updated Personnel Policy will be on the agenda for next month's Commission Meeting.

**OPEN DISCUSSION**

**EMPLOYMENT LAW UPDATES**

No new updates, there may be an update at the next meeting to discuss.

**OPEN DISCUSSION**

**CODE UPDATES**

Town Manager DeBussy presented options for a full review for the Code.

**OPEN DISCUSSION**

**SIDEWALK GUIDE**

Town Manager DeBussy presented a draft sidewalk guide for homeowners; it has been sent to DBF for review.

**OPEN DISCUSSION**

**ELECTION CALENDAR**

Town Manager DeBussy states the dates for the election will be voted on at the next meeting.

**OPEN DISCUSSION**

**FIRE DEPARTMENT REQUEST**

Town Manager DeBussy provided an email from the Fire Department regarding pass-through funding from legislative funds. Commissioners approved that request.

**OPEN DISCUSSION**

**WOODBIDGE LITTLE LEAGUE**

Town Manager DeBussy provided a copy of the current agreement with the Little League. There is interest in allowing other teams/leagues to use the fields. The current agreement states that is not allowed, but it can be revised if the Commission decides they want to allow other teams/leagues to use the fields. The Commission would like counsel to revise the agreement and to invite the Little League Board to attend the next workshop to answer some questions.

**OPEN DISCUSSION**

**DECEMBER WORKSHOP DATE**

Town Manager DeBussy requested the December Workshop be rescheduled due to it falling on a holiday. Commissioners decided to move it to December 27th.

**OPEN DISCUSSION**

**HERITAGE SHORES FINANCIAL STATEMENTS**

Town Manager DeBussy presented the financial statements from Heritage Shores; the Commission needs to determine if the report needs to be audited.

**OPEN DISCUSSION**

**EXECUTIVE SESSION-DECEMBER**

Town Manager DeBussy states there will be an Executive Session at the December meeting, more details will be provided during the meeting.

## **OPEN DISCUSSION**

### **NUISANCE ORDINANCE**

Town Manager DeBussy presented another draft of the requested Nuisance Ordinance. The Commission needs to decide where the new section needs to be added.

## **OPEN DISCUSSION**

### **MISC**

Town Manager DeBussy updated the Commission on the Tree Lighting Ceremony on November 28th. Commissioners are requested to attend to help light the tree around 6:15pm.

## **GOOD OF THE ORDER:**

Commissioner Tomeski announced students from Phillis Wheatley won Fire Prevention awards and will be presented with the awards at the Fire Prevention Banquet in Laurel.

## **EXECUTIVE SESSION**

No Executive Session.

## **ADJOURNMENT:**

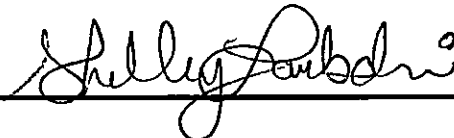
The meeting was adjourned at 5:50PM.

Respectfully submitted,



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Marlene Saunders, Commission Secretary



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Shelley Lambden, Transcriptionist