

FROM: Town Manager
DATE: 1/29/2024
SUBJECT: Help Wanted Ad
RUN DATES:

**TOWN OF BRIDGEVILLE
EMPLOYMENT OPPORTUNITY**

The Town of Bridgeville is accepting applications for a full-time Financial Manager position within the Administrative Department. The ideal applicant must be able to multi-task, carry out oral and written instructions, be self-motivated, and be a strong team player. Applicants should also have strong customer service skills. Bachelor's degree in accounting, finance, or related field, with a minimum of three to five years related experience or a combination of related experience and education/training. QuickBooks Desktop and payroll experience preferred. Employment is contingent upon the ability to pass drug screening and background check. Salary is dependent upon experience. The Town of Bridgeville offers a competitive package of benefits – including health, dental, life, and disability insurance packages, pension plan, and sick and vacation time. The Town of Bridgeville is an Equal Opportunity Employer.

An application and complete job description with the required skills and abilities are posted online at bridgeville.delaware.gov and can be obtained at Town Hall. Submissions should be sent to the attention of Town Manager Bethany DeBussy, 101 N. Main St., Bridgeville, DE 19933, or emailed to townofbridgeville@gmail.com.

Position will remain open until filled.