



COMMISSION MEETING
MINUTES
NOVEMBER 13, 2023 – 7:00 P.M.
BRIDGEVILLE PUBLIC LIBRARY & ZOOM

A regularly scheduled meeting of the Commissioners of Bridgeville was held on November 13, 2023, at 7:00 PM, at the Bridgeville Public Library, and via Zoom.

The following were present:

Tom Carey	President
Tom Moran	President Pro Tempore
Marlene Saunders	Secretary
John Tomeski	Commissioner
Clifford Oliver	Commissioner
Bethany DeBussy	Town Manager
Greg Morris	Town Solicitor

CALL TO ORDER:

The meeting was called to order by President Carey.

QUORUM PRESENT:

President Carey reported that a quorum was present to conduct Town business.

APPROVAL OF AGENDA:

A motion was made by Commissioner Moran and seconded by Commissioner Tomeski to approve the agenda. Motion carried: 4 Yes votes, 0 No votes.

APPROVAL OF MINUTES:

A motion was made by Commissioner Moran to approve the minutes from October 9th and October 30th, seconded by Commissioner Oliver. Motion carried: 4 Yes votes, 0 No votes.

CORRESPONDENCE:

Heritage Shores Military Club sent a thank you for the Commissioners donation.

FINANCIALS STATEMENTS:

Town Manager DeBussy read the following information from the September Financial reports:

Balance Sheet-

- General Fund-\$716,002.00
- All Accounts - \$9,392,197.00

Accounts Receivable - \$86,030.56

- Income - \$1,734,123.00
- Expenses - \$800,165.00

Accounts Payable-

- The Town paid bills totaling \$181,892.27 in October.

TOWN REPORTS:

Town Department reports were reviewed and discussed by the Commissioners and Town Manager DeBussy.

CITIZENS PRIVILEGE:

No citizens present.

OLD BUSINESS:

Public Hearing and Adoption: Amend Chapter 128

A public hearing was opened at 7:12pm for an ordinance to amend Chapter 128-1, increasing fees relating to meter pits and meters to cost plus 10%. The public hearing, which was advertised, received no comment. Public hearing closed at 7:14pm.

A motion was made to approve the amendment by Commissioner Moran; seconded by Commissioner Oliver. Motion carried: 4 Yes votes, 0 No votes.

Public Hearing and Adoption: Annexation TM #131-19.00-26.00

A public hearing was opened at 7:15pm for an ordinance to annex into the Town limits of the Town of Bridgeville 1.62 acres being the lands of Reaniti LLC TM #131-19.00-26.00. The public hearing, which was advertised, received no comment. Public hearing closed at 7:16pm.

A motion was made to approve the amendment by Commissioner Moran; seconded by Commissioner Tomeski. Motion carried: 4 Yes votes, 0 No votes.

NEW BUSINESS

Final Development Plan-Heritage Shores Phase 7A

Representatives for Heritage Shores and Brookfield presented plans for Phase 7A - 38 lots. They are seeking final approval for the plan from Commissioners. Commissioner Moran requested clarification for the storm water plan and how the construction vehicles will be routed out of the development. Representatives explained that the storm water and sediment basin are pre-existing, and the construction vehicles will be routed outside of the circle. The concern was also raised regarding the sidewalks in the area. It was clarified that sidewalks will connect Wood Duck, Osprey, and Egress. Compass will have sidewalks on the southern side. Commissioner Oliver stated Wood Duck and Brant are still under development planes; he requested an updated timeline for when it will be fixed. Dustin Rauch stated that due to ongoing construction traffic the connection to Wood Duck and Osprey would be made but not completed until the phase is finished. A recommendation by Commissioners to approve the plan with the condition that Wood Duck and Brant are completed in Phase 7A was suggested.

A motion was made to approve the final plan with the suggested condition by Commissioner Moran; seconded by Commissioner Oliver. Motion carried: 3 Yes votes, 0 No votes. Commissioner Saunders abstained.

Distribution of Proceeds from the 17th Annual Charity Golf Tournament

Commissioners discussed the distribution of the proceeds from the Golf Tournament; \$8,876.28. Three organizations submitted requests: Bridgeville Lions Club, Bridgeville Kiwanis, and the Apple Scrapple Festival.

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A motion was made to distribute \$3,500.00 to the Bridgeville Lions Club and Bridgeville Kiwanis, and \$1,876.28 to the Apple Scrapple Festival by Commissioner Oliver, seconded by Commissioner Tomeski. Motion carried: 3 Yes votes, 0 No votes. Commissioner Carey abstained.

Mail Processing Machine

Town Manager DeBussy requested approval to purchase a new mail. Processing machine for monthly billing. Commissioners decided buying the machine with a maintenance contract was better than leasing a machine.

A motion was made to approve the purchase of a new mail processing machine by Commissioner Moran, seconded by Commissioner Tomeski. Motion carried: 4 Yes votes, 0 No votes.

Grant-In-Aid/Donations

Commissioner Carey would like to donate \$200 to the Food Pantry. Commissioner Tomeski would like to donate \$200 to the Food Pantry. Commissioner Moran would like to donate \$400 to the Food Pantry. Commissioner Saunders would like to donate \$200 to the Food Pantry. Commissioner Oliver would like to donate \$200 to the Food Pantry.

A motion was made to donate the grant-in-aid funds by Commissioner Moran and seconded by Commissioner Tomeski. Motion carried: 4 Yes votes, 0 No votes.

NEW BUSINESS

Misc.

No miscellaneous items.

INTRODUCTION OF RESOLUTION/ORDINANCES:

Commissioner Moran introduced an ordinance to authorize an additional \$36,550,000 in Special Obligation Bonds for the Heritage Shores Special Tax Development District.

GOOD OF THE ORDER:

Commissioner Saunders mentioned a "Speaking Out Against Hate" meeting will be held November 16th via Zoom, flyers are available for anyone interested in attending.

EXECUTIVE SESSION

A motion was made to enter Executive Session at 8:21pm by Commissioner Moran, seconded by Commissioner Tomeski. Motion carried. 4 Yes votes, 0 No votes.


A vote was made in Executive Session to hire outside counsel to investigate a grievance received.

A motion was made to exit Executive Session at 9:12pm by Commissioner Moran, seconded by Commissioner Tomeski. Motion carried. 4 Yes votes, 0 No votes.

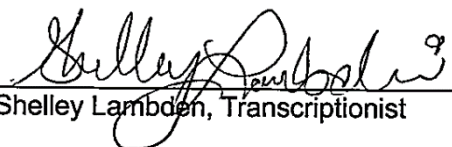
ADJOURNMENT:

Motion to adjourn the meeting at 9:14pm by Commissioner Tomeski, seconded by Commissioner Moran. Motion carried: 4 Yes votes, 0 No votes.

Respectfully submitted,



Marlene Saunders, Commission Secretary



Shelley Lambden, Transcriptionist