



March 2024 Town Manager's Report

Economic Outlook

In March, the Town issued twelve (12) building permits totaling \$20,963.14. There were three (3) building permits issued for new construction. Four (4) Certificates of Occupancy were issued for new homes.

To date, 276 Rental Property Licenses have been applied for. Of those, 242 units have successfully passed inspection and received licenses, nine (9) have failed inspection and are currently non-compliant, eight (8) have applied and are scheduled for inspection soon, 15 have applied but have not scheduled inspections, and two (2) are new properties. Fines will be issued for non-compliant properties this month.

The Town received a check from the Recorder of Deeds in the amount of \$96,553.76 for realty transfer taxes (RTT) collected on our behalf during February 2024.

We have a total fund balance of \$3,177,480.67 that may be earmarked for future debt payments or capital projects. *Please note that some of the total balance may already be earmarked for capital improvements or budget supplements.

Land Use and Development

Pending Applications include:

- Dollar General, Rt. 13 – Preliminary Approved September 2023.
- Bridgeville Self Storage – Modifications to Minor Development plan, initially approved in 2019, withdrew from January 2024 P&Z for future submission.
- Bridgeville Town Center – Between 13 and 404, Behind Food Lion – The next stage is Final Development Plan Approval. Preliminary Approval in August 2022.
 - Now expected Spring 2024 – Received partial submission, pending DelDOT
 - Also working on necessary utility easements
- Ghulam Dastgir– New Minor Development Plan – Preliminary Approved in May 2022, Schedule for P&Z April 2024.
 - Received partial submission, pending DelDOT – Expected early 2024
- Heritage Shores Phase 6A and 6B have been partially submitted for initial engineering review and will come to a full P&Z Meeting soon.

We are Hiring!

The Town of Bridgeville is still accepting applications for a full-time Financial Manager position within the Administrative Department. The ideal applicant must be able to multi-task, carry out oral and written instructions, be self-motivated, and be a strong team



player. Applicants should also have strong customer service skills. Bachelor's degree in accounting, finance, or related field, with a minimum of three to five years related experience or a combination of related experience and education/training. QuickBooks Desktop and payroll experience preferred. Employment is contingent upon the ability to pass drug screening and background check. Salary is dependent upon experience.

The Town of Bridgeville offers a competitive package of benefits – including health, dental, life, and disability insurance packages, pension plan, and sick and vacation time. The Town of Bridgeville is an Equal Opportunity Employer.

An application and complete job description with the required skills and abilities are posted online at bridgeville.delaware.gov and can be obtained at Town Hall. Submissions should be sent to the attention of Town Manager Bethany DeBussy, 101 N. Main St., Bridgeville, DE 19933, or emailed to townofbridgeville@gmail.com. The position will remain open until filled.

Hometown Heroes Banners Expansion

The recent expansion of the Hometown Heroes Banners Project added 18 banners to the list. We will schedule a ceremony to unveil and honor the individuals in plenty of time to have them installed before Memorial Day in May. The date for that ceremony will be announced soon.

Grass Cutting and Yard Maintenance Reminders

Now that Spring has officially sprung - Reminder of Chapter 90 of the Town Code - No landowner shall permit the unregulated growth of vegetation, including but not limited to weeds, grass, hedges, bushes, or shrubs, to be maintained on any property within the corporate limits of the Town of Bridgeville. No weeds, grass, or other ground cover vegetation shall exceed a height of eight inches at any time of the calendar year. No hedges, bushes, shrubs, trees, or other vegetation shall be permitted to grow in such a manner as to inhibit the free passage of or present a danger to pedestrians on any street, alleyway, sidewalk, or walkway. No weeds, grass, or other vegetation clippings, etc., shall be placed on any street, alleyway, passageway, sidewalk, or walkway. Violations of this Code will result in fines.

Volunteers Needed!!

We are SIX months away from the 2024 Apple Scrapple Festival on October 11 and 12, 2024, but it is never too early to begin planning and fundraising for the largest "fun"-draiser in Western Sussex County. We are looking for enthusiastic, hard-working, and excited volunteers to help us coordinate all the great events during our festival and fundraisers throughout the year. If you would like to make a difference, please join us at our next planning meeting on Tuesday, March 26, at 6 pm at the Bridgeville Public Library.

If you are interested in volunteering for any other events held by the Town or would like to join the Economic Development Committee – please contact Town Hall.

Event Recap-Easter Egg Hunt

The Town of Bridgeville, Bridgeville Public Library, and Woodbridge Little League held an Easter Egg Hunt on Sunday, March 24, 2024, on the ball fields. We had an excellent turnout this year! The hunt provided over 8,300 eggs to kids in four age groups: 0-3, 4-6, 7-9, and 10+. We were also joined with face painting by Poppytail Art and Vanderwende's Ice Cream truck. This is another successful, small community event that continues to grow in popularity each year. Thanks to all who came out and supported the event!



March Delaware League of Local Government Meeting

Town Staff attended the March 28, 2024, League meeting to hear about information related to the Delaware Office of the Marijuana Commissioner, along with updates and information on the Police Accountability Committee requirements that have come out of HB206, signed into law in August 2023. This legislation has two major pieces that we are looking at – the requirement to have all Police Departments accredited by July 2028 (which our Department is currently working on) and the requirement that “all police departments establish either individually or in combination with other departments, a police accountability committee or board to provide advice to departments on policy, training, and other issues relating to or affecting the department.” Several departments in Sussex County, including our Department, are discussing the logistics of forming a shared committee.

March City Manager's Association Meeting

In March, I also attended the quarterly city managers association meeting. Topics of interest included the ICMA regional conference, ongoing grant assistance training and resources, concerns surrounding the State of Delaware's Health Insurance Plans (and how



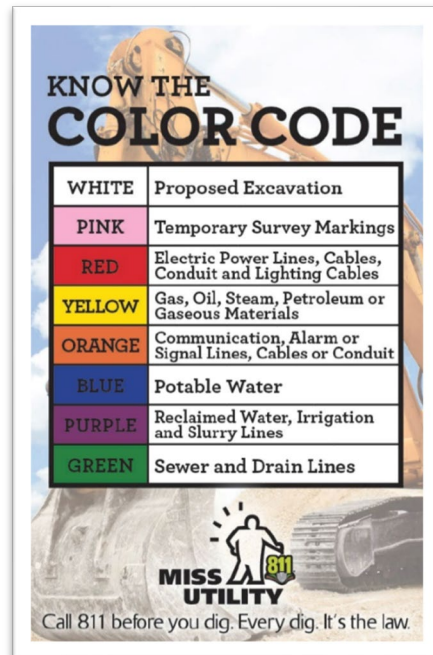
other towns are preparing for the increases), and the discussion of a future meeting regarding the Delaware housing supply. This future meeting will aim to gather interested parties to share concerns and plan for specific types of housing needs as we are facing growth in the state. Details on that meeting will be shared as soon as we receive them.

DelDOT’s Greenwood/Bridgeville Transportation Plan

DelDOT is seeking public input on the draft Greenwood/Bridgeville Transportation plan. Work on this plan began in 2022, and it is intended to develop a future-looking, long-range transportation plan for Greenwood, Bridgeville, and the areas surrounding the towns, which will help integrate transportation improvements with community goals and visions. The public comment period is open through **Thursday, April 11, 2024**. Follow this link for more information – <https://publicinput.com/Portal/R1434>
The links can also be found on our website and Facebook page for easier access.

Miss Utility

We have had a lot of inquiries lately about the markings made by utility companies in preparation for any construction-related work. In advance of any work being done, contractors are required to notify Miss Utility of Delmarva, who then sends a notification to all utility companies in the work area. Those companies then have a timeline to mark the location of any utility lines in the described work area that could have a risk of being impacted. Markings are made with temporary paint, and specific colors are used for certain utility lines (note the diagram here). Emergency locates are required to be marked within 48 hours, and regular locates have four days to respond. This means that when a mark is made, it does not mean that construction will be in the exact area where it is made or will occur the same day. Often, marks are made where utility lines are running through properties, but that is to trace the path of the utility line, not the mark where excavation may occur. For more information on the rules and regulations connected to Miss Utility, visit their website here - <https://www.missutility.net/delaware/>



Upcoming Events

K9 Fundraising

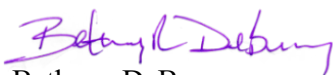
We have several fundraising events coming up soon for our Police Department. The Kiwanis Club of Bridgeville opens its Sixty-Third Chicken BBQ Stand Season on Saturday, April 13, 2024. Their stand currently benefits 28 different local community groups, and we are thankful for the opportunity to help support our beloved K9 Officer Django! The Bridgeville Police Department will be on-site Sunday, May 5, 2024, for our annual K9 Fundraiser. Please note that the price for Kiwanis chicken has changed - platters are now \$12, and a half chicken only is now \$10. Various Baked goods will also be available for purchase, so come hungry!

We will also be holding a Stepping Stone Craft Night supporting K9 Django on Tuesday, May 14, 2024, at the Bridgeville Public Library. The details and flyer for that event will be announced soon. Custom concrete stepping stones are being made especially for this event, and we are excited to show them off!

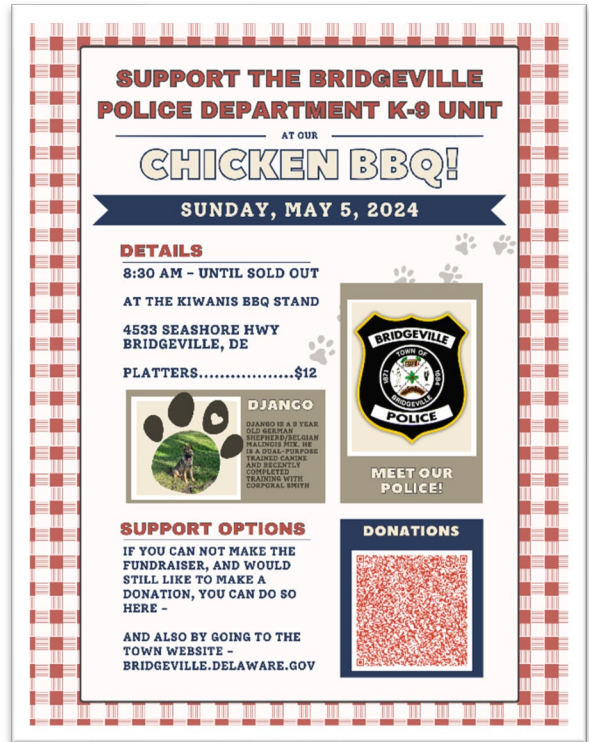
Spring Town Wide Yard Sale

Now is the time to start cleaning out those garages, basements, and closets! The Town Wide Yard Sale is on May 4, 2024, beginning at 7 AM. The Bridgeville Public Library is selling spots in their parking lot - \$15 for three parking spots and \$25 for vendor spaces. Contact the library directly at bridgevillelibrary@gmail.com for more information. Explore Bridgeville and see what treasures you can find!

Respectfully Submitted,



Bethany DeBussy
 Town Manager



SUPPORT THE BRIDGEVILLE POLICE DEPARTMENT K-9 UNIT
 AT OUR
CHICKEN BBQ!
 SUNDAY, MAY 5, 2024

DETAILS
 8:30 AM - UNTIL SOLD OUT
 AT THE KIWANIS BBQ STAND
 4533 SEASHORE HWY
 BRIDGEVILLE, DE
 PLATTERS.....\$12

DJANGO
 DJANGO IS A 3 YEAR OLD RESCUE DOBERMANN PUPPY WHOSE OWNER PAULINO RUIZ HE HAS BEEN THROUGH TRAINING AND RECEIVED HIS CERTIFICATE TRAINING WITH CORPORAL SMITH

MEET OUR POLICE!

SUPPORT OPTIONS
 IF YOU CAN NOT MAKE THE FUNDRAISER, AND WOULD STILL LIKE TO MAKE A DONATION, YOU CAN DO SO HERE -

DONATIONS

AND ALSO BY GOING TO THE TOWN WEBSITE - BRIDGEVILLE.DELAWARE.GOV



BRIDGEVILLE'S TOWN WIDE
Yard SALE
 MAY 4, 2024 - STARTS AT 7:00 AM