

**COMMISSION MEETING**  
**MINUTES**  
**OCTOBER 14, 2024 – 7:00 P.M.**  
**BRIDGEVILLE PUBLIC LIBRARY & ZOOM**

A regularly scheduled meeting of the Commissioners of Bridgeville was held on October 14, 2024, at 7:00 PM, at the Bridgeville Public Library, and via Zoom.

The following were present:

John Tomeski	President
Tom Moran	President Pro Tempore
Darrynn Harris	Secretary
Tom Carey	Commissioner
Clifford Oliver	Commissioner
Bethany DeBussy	Town Manager
Greg Morris	Town Solicitor
Burke Parker	Chief of Police

**CALL TO ORDER:**

The meeting was called to order by President Tomeski.

**QUORUM PRESENT:**

President Tomeski reported that a quorum was present to conduct Town business.

**APPROVAL OF AGENDA:**

A motion was made by Commissioner Harris and seconded by Commissioner Carey to approve the agenda. Motion carried: 5 Yes votes, 0 No votes.

**APPROVAL OF MINUTES:**

A motion was made by Commissioner Carey to approve the minutes from September 9th and September 30th, seconded by Commissioner Harris. Motion carried: 5 Yes votes, 0 No votes.

**CORRESPONDENCE:**

No new correspondence.

**FINANCIALS STATEMENTS:**

Town Manager DeBussy will have the Financial Statements for September and October at the November meeting.

**TOWN REPORTS:**

Town Department reports were reviewed and discussed by the Commissioners and Town Manager DeBussy.

**CITIZENS PRIVILEGE:**

Pat Correll, 421 S. Main Street, thanked the town employees for their hard work during the Apple-Scrapple Festival.

Karen Johnson-Kemp, 600 S. Cannon Street, gave a recap of the Festival. It was a wonderful 32nd year, she is grateful to town staff for their work. The new footprint worked out well. The museum had their highest attendance with 600 guests. The largest complaints were lack of internet and cell service, and poor directional signage for the parking areas. Mrs. Kemp thanked Jeff Allen and the Bridgeville Volunteer Fire Company for their quick response during the vehicle fire in the large parking lot.

Jeff Allen, 18800 Wesley Church Road, reported there were approximately 2,000 cars that used the lot for parking on Saturday. He thanked the Fire Company for their quick response time during the incident.

**OLD BUSINESS:**

No old business.

**NEW BUSINESS**

**Public Hearing- Ordinance to Adopt the International Property Maintenance Code**

An Ordinance to Adopt the International Property Maintenance Code for the Maintenance of Properties.

Notice of the Public Hearing was posted in accordance with the Town Charter. Public Hearing was open at 7:14pm. Steve McCarron, 302 Earlee Avenue, asked if this would change the provisions for larger parcels, such as commercial and agriculture. Town Manager DeBussy states this is for residential properties. Public Hearing closed at 7:18pm.

Commissioner Harris made a motion to approve the Ordinance; seconded by Commissioner Carey. Motion carried: 5 Yes votes, 0 No votes.

**Public Hearing- Ordinance to Amend Chapter 222 Relating to Designated Streets- Heritage Shores Street Acceptance PH4B and 4E**

An Ordinance to amend Chapter 222 of the Code of the Town of Bridgeville as it relates to designated streets: Grey Fox Lane, Links Drive, and Winged Foot Drive.

Notice of the Public Hearing was posted in accordance with the Town Charter. Public Hearing was open at 7:19pm. No public comment. Public Hearing closed at 7:20pm.

Commissioner Harris made a motion to approve the Ordinance; seconded by Commissioner Carey. Motion carried: 5 Yes votes, 0 No votes.

**Heritage Shores RPC Subdivision Plats Phase 6 and Phase 7**

Rauch presented the request to transfer the deed for internal administrative purposes.

A motion was made to approve the RPC Subdivision Plats in Phase 6 by Commissioner Moran, seconded by Commissioner Harris. Motion carried: 5 Yes votes, 0 No votes.

A motion was made to approve the RPC Subdivision Plats in Phase 7 by Commissioner Moran, seconded by Commissioner Carey. Motion carried: 5 Yes votes, 0 No votes.

**Lands of Wheatley Farms Inc.- Lot Subdivision**

The application for the lot subdivision was approved by the Planning and Zoning Commission on September 24, 2024. The access road issue has been resolved.

A motion was made to approve the lot subdivision on Wheatley Farms by Commissioner Carey, seconded by Commissioner Harris. Motion carried: 5 Yes votes, 0 No votes.

### **Halloween- Trick or Treat and Downtown Trunk of Treat**

Commission discussed holding trick or treat hours on October 31, 2024, 6-8pm. A motion was made to the official trick or treat date and time of October 31, 2024, 6-8pm by Commissioner Moran, seconded by Commissioner Harris. Motion carried: 5 Yes votes, 0 No votes.

### **Discussion-Woodbridge Little League**

League President, Chris Haymond, presented a review of the season for the Commission and requested that the Town apply or help the League apply for grant funding. The funding would be used to upgrade the storage shed on the fields, add permanent bathrooms, and add more lights to the area. Commissioner Carey requested they come to the next workshop to discuss plans for the upgrades.

### **Grant-In-Aid/Donations**

No new submissions.

### **INTRODUCTION OF RESOLUTION/ORDINANCES:**

An Ordinance relating to the annexation of 0.1694 Acres Being the Lands of Silvestre Villalobos Velez was read into the record.

A Resolution to Adopt Rules and Procedures was read into the record by Commissioner Carey. A motion was made to adopt the resolution by Commissioner Carey, seconded by Commissioner Moran. Motion carried: 5 Yes votes, 0 No votes.

### **GOOD OF THE ORDER:**

Commissioners thanked staff for a successful festival.

Commissioner Moran reported there is a strong odor at the pump station on Passwaters Farm Rd. Town Manager DeBussy gave him the 24-hour contact for Sussex County Sewer.

### **EXECUTIVE SESSION:**

A motion was made to enter Executive Session at 7:47pm by Commissioner Carey, seconded by Commissioner Harris. Motion carried: 5 Yes votes, 0 No votes.

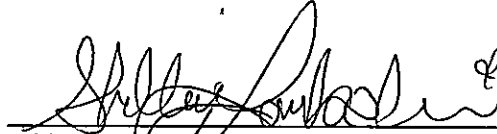
Executive Session ended at 9:06pm.

**ADJOURNMENT:**

Motion to adjourn the meeting at 9:10pm by Commissioner Tomeski, seconded by Commissioner Harris. Motion carried: 5 Yes votes, 0 No votes.

Respectfully submitted,

  
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Darrynn Harris, Commission Secretary

  
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Shelley Lambden, Transcriptionist