



**COMMISSION WORKSHOP MEETING
MINUTES
MARCH 31, 2025 – 5:00 P.M.
BRIDGEVILLE PUBLIC LIBRARY & ZOOM**

A regularly scheduled Commissioners of Bridgeville Workshop was held on March 31, 2025, at 5:00 PM, at the Bridgeville Public Library, and via Zoom. The following were present:

John Tomeski	President
Darrynn Harris	President Pro Tempore
Nadine Bravo	Secretary
Tom Moran	Commissioner (Absent)
Bethany DeBussy	Town Manager

CALL TO ORDER:

The meeting was called to order by President Tomeski.

QUORUM PRESENT:

President Tomeski reported that a quorum was present to conduct Town business.

OPEN DISCUSSION

FRANCHISE AGREEMENT-CHESAPEAKE UTILITIES

Town Manager DeBussy presented a copy of the old agreement and the new draft. Tiffany from Chesapeake Utilities presented their template agreement to provide easements for their utilities throughout Town. A franchise fee was added to the new agreement. Commissioners discussed a ten year agreement with two 5-year auto renewals, totaling a 20 year agreement. A new agreement will be provided at the next meeting.

OPEN DISCUSSION

CODE AND FEE REVIEWS-CONTINUED

Town Manager DeBussy and Commissioners discussed the pending code change to require MOUs for larger events such as the Apple Scrapple Festival.

OPEN DISCUSSION

DRAFT COMPREHENSIVE PLAN

Town Manager DeBussy provided reference copies for the new Commissioner-Nadine Bravo.

OPEN DISCUSSION

FY26 PRELIMINARY BUDGET DISCUSSION

Town Manager DeBussy discussed items for the FY26 budget. Commissioners discussed scheduling budget workshops for the end of April.

OPEN DISCUSSION

2024-2025 PROJECT OUTLINE/UPDATES

Town Manager DeBussy provided updated plans for The Vault project. Commissioners are excited to see the space used as community space and would like to move forward on acquiring funding and speaking with the surrounding property to work through parking issues.

Jason Loar, Town Engineer, updated the Commission on issues with DeIDOT for the park. The parking lot and entrance are the current obstacles.

OPEN DISCUSSION

2025 GOALS

Town Manager DeBussy announced that the Town received loan forgiveness on the four inch water line project.

OPEN DISCUSSION

MISC

Commissioner Harris asked if the vacant seat would be filled by the April meeting. Town Manager DeBussy stated one letter of interest has been received, and the announcement seeking interested parties would be in next month's newsletter.

Commissioners received an invite to Sussex Academy of Arts & Sciences upcoming open house.

GOOD OF THE ORDER:

Commissioners reported street lights they have noticed that are cycling. Town Manager DeBussy mentioned that the lights are slowly being replaced.

Commissioner Oliver requested an update on the development signs on Wilson Farm Road. Town Manager DeBussy said DelDot has been notified.

Commissioner Bravo was invited to the upcoming local Rotary Club meeting.

Commissioner Tomeski reported motorcycles speeding in the area of Cannon Street and Jacobs Avenue during Little League practice and games. Town Manager DeBussy reminded everyone that it needs to be reported as it is happening for something to be done.

EXECUTIVE SESSION

Executive Session started at 6:26pm. Ended at 7:39pm.

ADJOURNMENT:

The meeting was adjourned at 7:42PM.

Respectfully submitted,

Nadine Bravo, Commission Secretary

Shelley Lambden, Transcriptionist