



COMMISSION MEETING
MINUTES
APRIL 14, 2025 – 7:00 P.M.
BRIDGEVILLE PUBLIC LIBRARY & ZOOM

A regularly scheduled meeting of the Commissioners of Bridgeville was held on April 14, 2025, at 7:00 PM, at the Bridgeville Public Library, and via Zoom.

The following were present:

John Tomeski	President (Absent)
Darrynn Harris	President Pro Tempore
Nadine Bravo	Secretary
Tom Moran	Commissioner
Bethany DeBussy	Town Manager
Greg Morris	Town Solicitor

CALL TO ORDER:

The meeting was called to order by President Pro Tempore Harris.

QUORUM PRESENT:

President Pro Tempore Harris reported that a quorum was present to conduct Town business.

APPROVAL OF AGENDA:

A motion was made by Commissioner Bravo and seconded by Commissioner Moran to approve the agenda. Motion carried: 3 Yes votes, 0 No votes.

APPROVAL OF MINUTES:

A motion was made by Commissioner Moran to approve the minutes from March 10th and March 31st, seconded by Commissioner Bravo. Motion carried: 3 Yes votes, 0 No votes.

CORRESPONDENCE:

No new correspondence

FINANCIALS STATEMENTS:

Town Manager DeBussy read the following information from the March Financial reports:

Balance Sheet-

- General Fund-\$513,638.00
- All Accounts - \$10,011,146.00

Accounts Receivable - \$68,867.00

- Income - \$2,791,189.00
- Expenses - \$1,917,359.00

Accounts Payable-

- The Town paid bills totaling \$106,308.99 in March.

TOWN REPORTS:

Town Department reports were reviewed and discussed by the Commissioners and Town Manager DeBussy.

CITIZENS PRIVILEGE:

Mike Halpert, 209 Market Street, asked if the option to set up autopay would be available with the new system. Town Manager DeBussy stated it was still being configured but would be available soon. Mr. Halpert also asked if the website would be updated with the meeting documents. Staff informed him that everything available to the public was posted on the website.

OLD BUSINESS:

Franchise Agreement- Chesapeake Utilities

Commissioners reviewed the final draft agreement from Chesapeake Utilities with the updated terms.

Commissioner Moran made a motion to approve the agreement; seconded by Commissioner Bravo. Motion carried: 3 Yes votes, 0 No votes.

NEW BUSINESS:

Waterline Easement Agreement-PTV 1309 LLC (DG Market)- Cost of Construction

A quote was received from the developer of the project to complete the waterline prep work. Commissioners discussed the benefits of allowing them to complete the work on their expedited timeline instead of putting the project out to bid.

Commissioner Moran made a motion to approve the purchase and work; seconded by Commissioner Bravo. Motion carried: 3 Yes votes, 0 No votes.

Open Discussion- Vacant District 4 Commission Seat

Commissioners received a letter of interest from Robert Dutton, 300 South Main Street. Mr. Dutton spoke to the Commission about his interest in the position while Commissioners asked about his experience in the community.

A request for letters of interest was published in the April newsletter with a deadline of April 28, 2025.

Grant-In-Aid/Donations

Commissioner Bravo would like to donate \$250 to the Heritage Shores Military Club; Commissioner Harris would like to donate \$200 to the Woodbridge American Youth Football team.

A motion was made to donate \$250 to the Heritage Shores Military Club and \$200 to the Woodbridge American Youth Football Team by Commissioner Bravo and seconded by Commissioner Moran. Motion carried: 3 Yes votes, 0 No votes.

INTRODUCTION OF RESOLUTION/ORDINANCES:

An ordinance to amend the zoning district designation for the lands of Amp Properties LLC TM# 131-10.00-51.00 from R-1/AIOZ Single Family Residential with Agricultural-Industrial Overlay Zone to M-1 Manufacturing was read into record.

GOOD OF THE ORDER:

Commissioner Moran asked if there was any update from the developer of Heritage Shores about the drainage issues at the entrance of the development. Town Manager DeBussy stated she was not aware of any updates.

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Commissioner Harris thanked town staff for all of their hard work with the new billing software, and wished President Tomeski a speedy recovery.

EXECUTIVE SESSION:

A motion was made to enter Executive Session at 7:44pm by Commissioner Moran, seconded by Commissioner Bravo. Motion carried: 3 Yes votes, 0 No votes.

Executive Session ended at 8:10pm.

ADJOURNMENT:

Motion to adjourn the meeting at 8:12pm by Commissioner Moran, seconded by Commissioner Bravo. Motion carried: 3 Yes votes, 0 No votes.

Respectfully submitted,

Nadine Bravo, Commission Secretary

Shelley Lambden, Transcriptionist