

**COMMISSION WORKSHOP MEETING
MINUTES
JUNE 30, 2025 – 5:30 P.M.
BRIDGEVILLE PUBLIC LIBRARY & ZOOM**

A regularly scheduled Commissioners of Bridgeville Workshop was held on June 30, 2025, at 5:30 PM, at the Bridgeville Public Library, and via Zoom. The following were present:

John Tomeski	President
Darrynn Harris	President Pro Tempore
Nadine Bravo	Secretary
Tom Moran	Commissioner
Robert Dutton	Commissioner (Late)
Bethany DeBussy	Town Manager

CALL TO ORDER:

The meeting was called to order by President Tomeski.

QUORUM PRESENT:

President Tomeski reported that a quorum was present to conduct Town business.

OPEN DISCUSSION

FY25 GRANT IN AID UPDATES

Town Manager DeBussy presented an update on the Bridgeville Charge Food Pantry closing. The organization requested no new funds be sent, the only outstanding donations were \$250 from the June 9th meeting. Commissioner Bravo requested the funds be reallocated to the Heritage Shores Military Club.

A motion was made to donate \$250 to the Heritage Shores Military Club by Commissioner Harris, seconded by Commissioner Bravo. Motion carried: 4 Yes votes, 0 No votes.

OPEN DISCUSSION

SPECIAL EVENTS CODE

Town Manager DeBussy provided a draft Special Events Ordinance with notes and suggestions. Commissioners discussed changes regarding safety requirements, permitting, fee schedule, parking, and MOUs.

OPEN DISCUSSION

FY25-26 HERITAGE SHORES SPECIAL TAX REPORT AMENDMENT

Town Manager DeBussy provided an updated report; MuniCap recalculated the bond due to missing lots during reconciliation.

OPEN DISCUSSION

FY26 CAPITAL BUDGET/CAPITAL PROJECT UPDATES

Town Manager DeBussy requested Commissioners consider options for projects that need to be completed this year. It was decided to utilize the current contractors to complete the project using bond bill funds at this time.

An upgrade to the SCADA system is needed to fix the communication issues. Town Manager DeBussy requested approval to move forward with the agreement to schedule the upgrade; Commissioners agreed.

Updates to Town Hall were discussed; it was recommended to get quotes for the work.

OPEN DISCUSSION

COMPREHENSIVE PLAN UPDATES

Town Manager DeBussy reviewed the comp plan goals, and requested a Commissioner help establish a working group to update the plan.

OPEN DISCUSSION

GENERAL CODE UPDATES

Town Manager DeBussy requested a Commissioner help review the current code for any necessary changes. Commissioner Harris volunteered to assist.

OPEN DISCUSSION

302 MARKET STREET TOUR AND DISCUSSION

Commissioners toured the facility in preparation for the discussion.

Town Manager DeBussy and Commissioners discussed the need for the space in the community, and the preservation of the historic building.

OPEN DISCUSSION

SOLAR ON EARTH PROPOSAL

Town Manager DeBussy provided a proposal from Solar on Earth to assist with the Town's electric bills; the program does not help with the street lights or the minimal usage accounts. Commissioners decided to not pursue the proposal.

OPEN DISCUSSION

WATERLINE AGREEMENT- BRIDGEVILLE TOWN CENTER

Town Manager DeBussy and Town Engineer Jason Loar presented the draft waterline agreement for Bridgeville Town Center. The developer will cover the cost for the new waterline and then turn the line over to the Town with the intent of establishing impact fees. A timeline needs to be established for the project. Commissioners discussed the potential for development of other properties in that area once the water line is installed. Representatives will be at the July meeting.

OPEN DISCUSSION

JULY MEETING ITEMS

Town Manager DeBussy discussed the possibility of a charter change to prepare for the property tax reassessment.

GOOD OF THE ORDER:

Commissioner Moran requested information about the large tent near the banquet center; a traveling circus will be holding shows the first weekend in July.

Commissioner Tomeski asked about the street signs for road construction on private property; Town Manager DeBussy has spoken to the individual requesting the signs be removed, however the signs are not Town property.

Commissioner Dutton inquired where his district was; Town Manager DeBussy reviewed his voting district with him, but explained the residents can speak to any Commissioner.

EXECUTIVE SESSION

A motion was made by Commissioner Harris to enter Executive Session at 7:14pm, seconded by Commissioner Dutton. Motion carried; 5 Yes votes, 0 No votes.

Executive Session ended at 7:43pm.


ADJOURNMENT

The meeting was adjourned at 7:55PM.

Respectfully submitted,



Nadine Bravo, Commission Secretary



Shelley Lambden, Transcriptionist