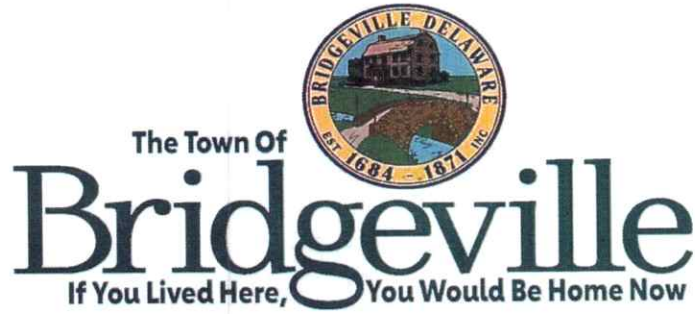




COMMISSION MEETING
MINUTES
SEPTEMBER 8, 2025 – 7:00 P.M.
BRIDGEVILLE PUBLIC LIBRARY & ZOOM

A regularly scheduled meeting of the Commissioners of Bridgeville was held on September 8, 2025, at 7:00 PM, at the Bridgeville Public Library, and via Zoom.

The following were present:

John Tomeski	President
Darrynn Harris	President Pro Tempore
Nadine Bravo	Secretary
Tom Moran	Commissioner
Robert Dutton	Commissioner

Bethany DeBussy	Town Manager
Melissa Dill	Town Solicitor
Burke Parker	Chief of Police

CALL TO ORDER:

The meeting was called to order by President Tomeski.

QUORUM PRESENT:

President Tomeski reported that a quorum was present to conduct Town business.

APPROVAL OF AGENDA:

A motion was made by Commissioner Harris and seconded by Commissioner Moran to approve the agenda. Motion carried: 5 Yes votes, 0 No votes.

APPROVAL OF MINUTES:

A motion was made by Commissioner Moran to approve the minutes from August 11th and August 25th , seconded by Commissioner Harris. Motion carried: 5 Yes votes, 0 No votes.

CORRESPONDENCE:

An updated invitation for Greenwood Day was received from their event committee.

FINANCIALS STATEMENTS:

Town Manager DeBussy read the following information from the September Financial reports:

Balance Sheet-

- General Fund-\$865,053.00
- All Accounts - \$10,468,348.00
- Accounts Receivable - \$1,378,869.45

- Income - \$2,054,862.00
- Expenses - \$493,288.00

Accounts Payable-

- The Town paid bills totaling \$45,064.95 in August.

TOWN REPORTS:

Town Department reports were reviewed and discussed by the Commissioners and Town Manager DeBussy.

PUBLIC COMMENT:

No public comment.

OLD BUSINESS:

Developer's Agreement- Bridgeville Town Center

A motion was made to approve the financial statements by Commissioner Saunders; seconded by Commissioner Tomeski. Motion carried: 5 Yes votes, 0 No votes.

NEW BUSINESS:

Public Hearing and Adoption- Heritage Shores Street Acceptance Request- Phase 3B, Waterside Drive

Notice of the Public Hearing was posted in accordance with the Town Charter. Public Hearing was open at 7:12pm and closed at 7:13pm without public comment. Commissioner Harris asked Commissioner Bravo if she had any objection to the request for her district; she stated no.

A motion was made to adopt the ordinance by Commissioner Moran; seconded by Commissioner Harris. Motion carried: 5 Yes votes, 0 No votes.

Special Event Application- Apple Scrapple Festival, Carnival

Town Manager DeBussy reviewed the application with the Commissioners. Questions submitted with the application were answered: the Town looks at the festival to fix any issues that arise, it is up to the festival to hold vendors accountable, if they chose to. Commissioners agreed that as long as the vendor list is submitted before the last meeting prior to the festival it will be reviewed. Commissioners stated the Town will not be a co-producer due to liability issues; if that was a request in the future, a special meeting will need to be scheduled. It was recommended that the Town be listed as a presenting sponsor instead. Language regarding the donation/sponsorship will be listed in the MOU. Regarding the disposal of grease- vendors need to agree to proper disposal of grease, and coordinators need to confirm it is not going into storm drains. Commissioners decided deadlines for this year will be changed since the ordinance was approved after the new 120 day deadline. Commissioner Harris requested an Emergency/Safety Plan be submitted with future applications. Chief Parker stated the board had attended CRASE training, and will host training annually for emergency response at major events. Commissioner Tomeksi confirmed with the Festival Board that emergency personnel have been contacted and scheduled for the event.

A motion was made to approve the Apple Scrapple Festival event permit by Commissioner Moran, seconded by Commissioner Dutton. Motion carried: 5 Yes votes, 0 No votes.

Grant-In-Aid/Donations

Commissioner Moran donated \$300 to the Heritage Shores Military Club and Commissioner Tomeksi donated \$100.

A motion was made to donate \$400 to the Heritage Shores Military Club by Commissioner Harris and seconded by Commissioner Dutton. Motion carried: 5 Yes votes, 0 No votes.

INTRODUCTION OF RESOLUTION/ORDINANCES:

A Resolution for the FY26 Capital Budget was reviewed; any remaining items will be discussed at the next workshop and a second resolution will be drafted, if necessary.

A motion was made to approve the resolution, as written, by Commissioner Harris; seconded by Commissioner Bravo. Motion carried: 5 Yes votes, 0 No votes.

GOOD OF THE ORDER:

Commissioner Bravo asked if a Special Meeting was needed for the Festival; it is not at this time.

Commissioner Moran likes the addition of the "What's Going There?" page to the website.

Commissioner Tomeski thanks the staff for their hard work and looks forward to all of the upcoming events.

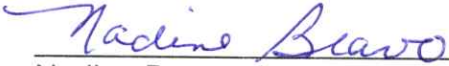
EXECUTIVE SESSION:

No executive session.

ADJOURNMENT:

Motion to adjourn the meeting at 8:14pm by Commissioner Moran, seconded by Commissioner Harris. Motion carried: 5 Yes votes, 0 No votes.

Respectfully submitted,



Nadine Bravo, Commission Secretary



Shelley Lambden, Transcriptionist