

COMMISSION MEETING

MINUTES

DECEMBER 8, 2025 – 7:00 P.M.
BRIDGEVILLE PUBLIC LIBRARY & ZOOM

A regularly scheduled meeting of the Commissioners of Bridgeville was held on December 8, 2025, at 7:00 PM, at the Bridgeville Public Library, and via Zoom.

The following were present:

John Tomeski	President (Absent)
Darrynn Harris	President Pro Tempore
Nadine Bravo	Secretary
Tom Moran	Commissioner (Absent)
Robert Dutton	Commissioner

Bethany DeBussy	Town Manager
Melissa Dill	Town Solicitor
Burke Parker	Chief of Police

CALL TO ORDER:

The meeting was called to order by President Pro Tempore Harris.

QUORUM PRESENT:

President Pro Tempore Harris reported that a quorum was present to conduct Town business.

APPROVAL OF AGENDA:

A motion was made by Commissioner Bravo and seconded by Commissioner Dutton to approve the agenda. Motion carried: 3 Yes votes, 0 No votes.

APPROVAL OF MINUTES:

A motion was made by Commissioner Dutton to approve the minutes from November 10th and November 24th, seconded by Commissioner Bravo. Motion carried: 3 Yes votes, 0 No votes.

CORRESPONDENCE:

No correspondence.

FINANCIALS STATEMENTS:

Town Manager DeBussy read the following information from the November Financial reports:

Balance Sheet-

- General Fund-\$1,384,435.00
- All Accounts - \$11,443,737.00

Accounts Receivable - \$113,883.63

- Income - \$2,453,369.00
- Expenses - \$1,169,740.00

Accounts Payable-

- The Town paid bills totaling \$171,562.56 in November.

TOWN REPORTS:

Town Department reports were reviewed and discussed by the Commissioners and Town Manager DeBussy.

PUBLIC COMMENT:

No public comment.

OLD BUSINESS:

No old business.

NEW BUSINESS:

Public Hearing-Ordinance to Annex 3.15 Acres Being the Lands of Anthony Crivella, TM# 131-10.07-1.00

Notice of the Public Hearing was posted in accordance with the Town Charter. Public Hearing was open at 7:12pm. No public comment. Public Hearing closed at 7:13pm.

Commissioner Bravo made a motion to approve Ordinance 2025-05 to annex TM# 131-10.07-1.00; seconded by Commissioner Dutton. Motion carried: 3 Yes votes, 0 No votes.

Heritage Shores Street Acceptance Request- PH4A and PH4C

Commissioner Harris read Ordinance 2025-06 to amend Chapter 222 of the code of the Town of Bridgeville as it relates to designated streets.

Hometown Heroes Banners Request

Karen Johnson-Kemp, Bridgeville Public Library Director, requested approval for a new batch of Hometown Heroes Banners. Town Manager DeBussy stated there are poles available to expand the program.

A motion was made to approve a batch of 25 banners by Commissioner Bravo, seconded by Commissioner Dutton. Motion carried: 3 Yes votes, 0 No votes.

2026 Municipal Election Calendar

Town Manager DeBussy provided the final draft of the 2026 Election Calendar for approval.

A motion was made to approve the calendar as written by Commissioner Bravo, seconded by Commissioner Dutton. Motion carried: 3 Yes votes, 0 No votes.

2026 Holidays Observed Calendar

Town Manager DeBussy provided the final draft of the 2026 Holidays Observed Calendar for approval.

A motion was made to approve the calendar as written by Commissioner Dutton, seconded by Commissioner Bravo. Motion carried: 3 Yes votes, 0 No votes.

Planning and Zoning Member Appointments

Town Manager DeBussy provided a letter of interest for a Planning and Zoning Member. Commissioners decided to table the decision until the interested member satisfies their balance with the Town.

A motion was made to table the decision by Commissioner Dutton, seconded by Commissioner Bravo. Motion carried: 3 Yes votes, 0 No votes.

Board of Adjustment Member Appointments

Town Manager DeBussy announced one member would not be renewing their term; and letters of interest are being accepted for the two positions that are expiring at the end of the year.

Personnel Policy Amendment- Take Home Vehicles

Tabled to allow time for attorney review.

Grant-In-Aid/Donations

Commissioner Harris would like to donate \$250 to 4Troy Foundation-Woodbridge Warriors; Commissioner Bravo would like to donate \$100, and Commissioner Dutton would like to donate \$200. Commissioner Bravo would also like to donate \$200 to the Heritage Shores Military Club: Commissioner Dutton would like to donate \$150.

A motion was made to donate \$550 to the 4Troy Foundation-Woodbridge Warriors and \$350 to the Heritage Shores Military Club by Commissioner Harris and seconded by Commissioner Bravo. Motion carried: 3 Yes votes, 0 No votes.

GOOD OF THE ORDER:

Commissioners thanked staff for their work during the Tree Lighting Ceremony; they all enjoyed the event.

Commissioner Harris announced he would be volunteering as a judge for the Town of Greenwood's Christmas Parade, and a Greenwood Council Member would be a judge for our parade.

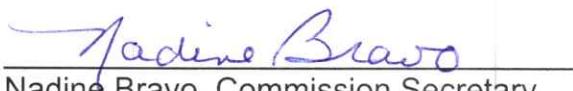
EXECUTIVE SESSION:

No Executive Session.

ADJOURNMENT:

Motion to adjourn the meeting at 7:35pm by Commissioner Bravo, seconded by Commissioner Dutton. Motion carried: 3 Yes votes, 0 No votes.

Respectfully submitted,


Nadine Bravo, Commission Secretary


Shelley Lambden, Transcriptionist