

## December Town Manager's Report

### Economic Outlook

In December, the Town issued twenty-one (21) building permits totaling \$52,674.99. Fourteen (14) building permits were issued for new construction, and two (2) Certificates of Occupancy were issued for new homes.

The Town received a check from the Recorder of Deeds in the amount of \$73,712.81 for realty transfer taxes (RTT) collected on our behalf in November 2025.

We have a total fund balance of \$4,566,112 that may be earmarked for future debt payments or capital projects. \*\*Please note that some of the total balance may already be earmarked for capital improvements or budget supplements.

### Land Use and Development

Pending Applications include:

- AutoZone – Minor Development Plan (January 2026)
- Horizon Farm Credit – Minor Development Plan, Passwaters Farm Road – Pending Final Submission
- Heritage Shores Phase 6 – (January 2026)
- Vaibhav, LLC – Liquor Store Expansion (January-February 2026)

### Workiversaries

In December, we recognized the following anniversaries for Town Employees –

- Matt Bunnell, Public Works – 1 Year

### 2026 Commission Election

Bridgeville's next election will be held on Saturday, March 7, 2026. The election will be for four (4) Commission seats:

**District 2** - Currently, Thomas Moran

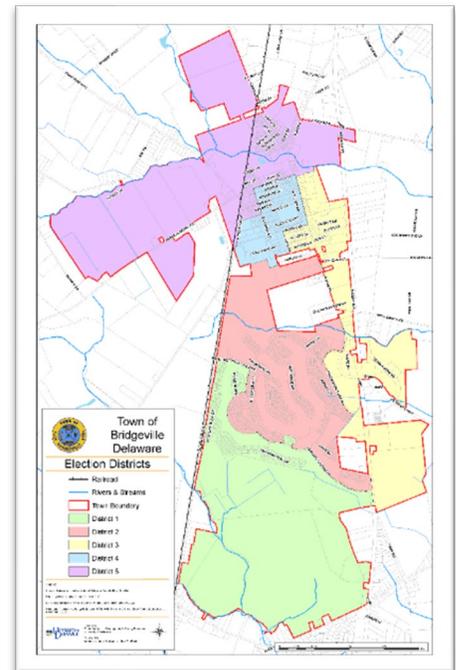
**District 3** - Currently, John Tomeski

**District 4** - Currently, Robert Dutton

**District 5** - Currently, Darrynn Harris

**Deadline for Candidate Filing: February 6, 2026**

(Notice for solicitation of candidates will run in early January)





**Absentee Ballots: Available by February 17, 2026**  
**Deadline for Voter Registration: February 25, 2026**

\*\*Larger District maps are available at Town Hall and on our website at [bridgeville.delaware.gov](http://bridgeville.delaware.gov).

Bridgeville's last election was in 2018 – all elections since have been canceled due to a lack of multiple candidates running for open seats.

### **Winter Weather Reminders**

**Snow:** Snow/ice must be removed within twenty-four (24) hours of it ceasing to accumulate, according to Town Code. The owner or occupant of any building or lot abutting a public sidewalk is responsible for keeping it clear of snow/ice. Additionally, for your letter carrier to provide you with uninterrupted service, residents must clear the approach to their mailbox. Please use ice melt on sidewalks instead of salt. If you are out of town for an extended period during the winter months, you must make arrangements for your sidewalks to be shoveled in your absence.

**Snow Plowing /Salting of Roads:** When the snow begins to fall, residents having access to their yards from an alleyway must park their vehicles there. If a driveway does not exist, all residents must move vehicles to the even-numbered (house numbers) side of the street. When the odd-numbered side of the street has been cleared of snow/ice, residents must move vehicles to the street's odd-numbered side.

### **Business and Rental Licenses**

All Business and Rental Property Licenses expire at the end of the calendar year (December 31, 2025). Applications are available online and at Town Hall. Renewals also require new/updated forms to be submitted.

**For Rental Property Licenses, rental inspections may only be scheduled with First State Inspection Agency once the application forms and payment are received at Town Hall.** All rental property inspections should be scheduled with First State Inspection Agency no later than **February 28, 2026.**

We strongly encourage you to use our new platform, GovPilot, to register for business and rental licenses. The links to this platform can be found on our website, under "Forms" and "Licenses".



## **Open Positions – Planning and Zoning and Board of Adjustment**

With the end of the calendar year, we have open positions available on our Planning and Zoning Commission as well as the Board of Adjustment.

Both boards serve three-year terms. Planning and Zoning meets on the third Tuesday of every month at 6:00 PM, unless there are no applications to review.

The Board of Adjustment only meets as needed when applications are received; there is no set schedule. These meetings are usually during the day.

This is an excellent opportunity to get involved with the Town. Letters of interest may be dropped off at Town Hall or submitted to [townofbridgeville@gmail.com](mailto:townofbridgeville@gmail.com).

## **Bridgeville Branch Tax Ditch Meeting**

There will be a meeting of the Bridgeville Branch Tax Ditch Program on Wednesday, January 28, 2026, at 6:00 PM at the Bridgeville Public Library.

The Bridgeville Branch Tax Ditch also has a vacancy and is seeking interested persons to serve on the board. Officers must be a landowner on the Bridgeville Branch Tax Ditch. Appointments will be held at this annual meeting.

For more information on the Tax Ditch Program, please visit DNREC's website here - <https://dnrec.delaware.gov/watershed-stewardship/drainage/tax-ditchess/>

We have also shared their Agenda on our website at [Bridgeville.delaware.gov](http://Bridgeville.delaware.gov).

Please note that the Town of Bridgeville participates in the Tax Ditch Program, but does not oversee the program. If you have a question or concern about the tax ditch, please attend the meeting or contact DNREC at the numbers provided on their website.

## **Winter Events Wrap-Up**

Congratulations to our 2025 Annual Christmas Parade Trophy winners! If you missed the parade, you can still watch it on our Facebook page, courtesy of TV Delmarva. We can't thank everyone enough who came together to make this year's parade a success- we always have so much fun with the themes (Parade of Lights!) and our winter events, including the Tree Lighting Ceremony! Thank you to all who participated - from those who entered, and those who came out and braved the cold and filled our streets!

Special thanks to our judges this year - Megan Tyndall - Bridgeville Senior Center, Brent Adams - President, Kiwanis Club of Bridgeville, and Donnie Donovan - Councilman, Town of Greenwood.

Best Marching Band - Sussex Tech "Raven Nation"

Best Walking Group - X-Treme Dance Studio

Best Commercial Entry -

Passwaters Landscaping

Best Equestrian - Hi Breeze  
Acres

Best Fire Company -

Greenwood Volunteer Fire  
Company

Best Float - Woodbridge

Early Childhood Education  
Center

Best Modern Vehicle

(Including Car Clubs) - The  
Chisenhall Family

Best Antique/Vintage  
Vehicle - Cole Phillips

Best Youth Group -

Woodbridge Little League

Best Ag Equipment - Friendly  
Farmers of Delmarva



**Santa House** – While we didn't receive as large a crowd as we hoped for, our Santa House event this year was still full of fun and magic – we look forward to hosting Santa in a custom house next year, which will be made possible by our capital budget program and the efforts of the Woodbridge High School.



Respectfully submitted,

Bethany DeBussy  
Town Manager