

**MINUTES
COMMISSIONERS OF BRIDGEVILLE
September 8, 2014 – 7:00 P.M.
TOWN HALL**

I. CALL TO ORDER

The meeting was called to order by President Pat Correll at 7:00 P.M. Present: Commissioners Paul Kovack, Sharon McDowell, Jay Mervine, Town Manager Jesse Savage and Town Solicitor Dennis Schrader. The meeting began with the Pledge of Allegiance and Prayer.

II. QUORUM PRESENT

President Correll reported a quorum was present to discuss the business of the Town of Bridgeville, despite the absence of Commissioner Tassone.

III. APPROVAL OF AGENDA

Motion to approve the Agenda – Kovack; 2nd – Mervine; motion carried.

IV. APPROVAL OF MINUTES

Motion to approve the Minutes from the August 11, 2014 Commission meeting – Mervine; 2nd – Kovack; motion carried.

V. CORRESPONDENCE

Town Manager Savage advised the receipt of a Commission invitation to the Marine Corps Birthday Ball at the Heritage Shores Clubhouse on November 15th. He will be glad to make reservations for those who wish to attend.

The Town has received a 2013 Water Fluoridation Award from the Centers for Disease Control. This award recognizes public water systems that achieved excellence in community water fluoridation by maintaining a consistent level of fluoridated water throughout the year. The Town thanks Water Department Superintendent Scott Kimball for his efforts on the Town's behalf.

VI. APPROVAL OF FINANCIAL STATEMENTS AND BILLS PAYABLE

Balance Sheet – August 31, 2014

General Fund – \$302,149 Reserve Accounts – \$747,064

Accounts Receivable – \$660,521 (most of which is outstanding property taxes)

Budget Report Target – 16% (2 months into the budget year)

Income – \$924,315 (38%) Expenses – \$333,581 (14%)

Net Income to-date – \$590,734

Accounts Payable

Bills – \$39,293 Expected Expenses – \$170,200

Amount to be approved – \$209,493

Commissioner Kovack questioned the miscellaneous operation expense bill of \$25,000. Town Manager Savage advised the expenses included repair items, testing, chemicals, etc. The chemical expense will go into the Water/Wastewater Departments next month.

Motion to approve the bills as presented – Kovack; 2nd – McDowell; motion carried.

VII. TOWN REPORTS

Town Manager Savage advised the pipe has been placed under the roadway on the Mill St. project and the street is ready to be paved. The project is 75% complete.

Police Chief Longo advised Bridgeville's Night Out is scheduled for September 18th at the Bridgeville Fire Company. All are encouraged to attend. On September 27th, the Police will host a Drug Take Back event at the Bridgeville Fire Company. This is an opportunity to dispose of prescription drugs safely. Chief Longo advised he would receive drugs on Friday at the Bridgeville Police Station for people who are not available on Saturday.

VIII. CITIZEN'S PRIVILEGE

Mrs. Cathy McGeady from 12 Harlequin Loop believes that a Heritage Shores resident went to pay their water bill and Town Manager Savage told them Heritage Shores was not a part of Bridgeville. Town Manager Savage advised her statement is not true.

Mr. Phil Clark from 32 Amanda's Teal Dr. advised those in attendance are waiting to hear the plan for the taxes and water. It is hard to ask questions if they don't know what the Town's intention is in regard to these fees.

President Correll advised the Commissioners intend to introduce an Ordinance later in the meeting that will amend and re-state the FY-15 budget. It will be introduced tonight and voted on after the return of Commissioner Tassone.

Mrs. Karen Vermette from 115 Edgewood St. stated that there are many houses in Town have been trying to make renovations and have run out of money before completion of the project. Now the houses have deteriorated over several years of no activity. She would like to know what the Town intends to do about it, as a property close to them is in extremely poor shape. President Correll is aware of the property and will look into the matter further. Additionally, Commissioner McDowell will look into the circumstances, as the property is in her district.

IX. OLD BUSINESS

There was no Old Business to discuss at this meeting.

X. NEW BUSINESS

A. Planning and Zoning Commission Appointment

Planning and Zoning Commission member Ms. Ruth Ann Tull resigned from the Commission as her work schedule was interfering with her ability to attend the P&Z meetings. Town Manager Savage received a letter of resignation from Ms. Tull. Mr. Tim Banks who also lives in District #1 has submitted a letter of interest in serving in any capacity for the Town and is willing to serve on this Commission.

Motion to accept the appointment of Mr. Tim Banks to the Planning and Zoning Commission – Kovack; 2nd – McDowell; motion carried.

B. Bridgeville Solid Waste Contract Extension

Town Manager Savage advised the Town is in year three of a solid waste contract with Waste Management at \$14 per month/per household. There is an option of extending the current contract at the same rate for one additional year, if the Commissioners so choose.

President Correll has pursued prices from other companies, who are not able to match our current price; quotes of \$16-\$18 are common. It was clarified that Waste Management will not be able to offer this price beyond the 1-year extension of the contract.

Motion to extend the solid waste contract with Waste Management at \$14 per month/per household for one additional year – Commissioner Kovack; 2nd – McDowell; motion carried.

C. Apple Scrapple Festival

1. Hometown Carnival

The Festival Committee has asked permission for the yearly “Hometown Carnival” on the Thursday evening before the Apple Scrapple Festival. (October 9th)

Motion to approve the Hometown Carnival – Mervine; 2nd – Kovack; motion carried.

2. Apple Scrapple Vendors

The food vendors are approved first by the state and also by the local government to sell food at the festival.

Motion to approve the food vendor list, with the stipulation that any additional food vendors the Festival Committee might add may be approved by the Town Manager – Kovack; 2nd – Mervine; motion carried.

XI. INTRODUCTION OF ORDINANCES

A. Heritage Shores Bond Ordinance (2014-F)

This Ordinance would allow the Commissioners of Bridgeville to issue, sell and deliver additional special obligation bonds in an aggregate principal amount not to exceed \$16,000,000 for the development of the next phase at Heritage Shores.

Commissioner Kovack questioned the 2005 Resolution for the first bond issue, in which the Commissioners were to receive "a reasonable expectation that certain costs would be paid and the Town would be remunerated for its growth." He asked if that issue has been brought up with the bond counsel concerning the second tranche of bonds. Solicitor Schrader advised that information has been shared with the Heritage Shores Attorney, Mr. Stalfort.

Commissioner McDowell introduced the Ordinance. Solicitor Schrader added that there will be a special meeting at Heritage Shores for residents of the development concerning this bond in the near future with representatives of the bond council and Municap. There will also be a special meeting at Town Hall; the date has yet to be determined.

Commissioner Kovack asked what would happen if the Town didn't vote in favor of the bonds. Solicitor Schrader advised he assumes the developer would approach the money markets or pursue standard/conventional commercial lending. He added there would be no Referendum involved.

B. Ordinance to Amend & Restate the FY-15 Budget (2014-G)

Commissioner Mervine introduced Ordinance 2014-G, an Ordinance to Amend & Restate the FY-15 Operating and Capital Budgets for the fiscal year ending June 30, 2015. The intention is to return the tax rate to last year's rate – \$2.00. He is also proposing a flat water rate of \$3.00/1,000 gallons, eliminating the three-tiered system, and the additional water meter fee of \$7.50 per meter. Wastewater fees would remain the same.

Commissioner Kovack advised this is a proposal that the Commission will consider; the final decision will be made at the October 13th Commission meeting. He also asked that the Town forego the penalties on taxes until November 1st. President Correll has the authority to change the penalty date on taxes. She agreed with Commission Kovack's recommendation and advised no penalties will be placed on Town taxes until November 1, 2014.

Solicitor Schrader reported if property owners pay the current rate on their tax bill and the tax rate is lowered at the October 13, 2014 Commission meeting, a credit will be placed on property owners' accounts for the overpayment.

XII. EXECUTIVE SESSION – LAND ACQUISITION/SALE

Motion to go into Executive Session – Kovack; 2nd – McDowell; motion carried. The Commissioners went into Executive Session at 7:30 P.M.

XIII. RETURN TO OPEN SESSION

Motion to return to Open Session – Kovack; 2nd – McDowell; motion carried. No votes were taken during the Executive Session. The Commissioners returned to Open Session at 7:43 P.M.

XIV. POSSIBLE ACTION OF EXECUTIVE SESSION

Commissioner McDowell made a motion for the Town to purchase the property at the corner of Market and Mechanic Sts. for \$17,500 for public parking use. Commissioner Kovack seconded the motion. Motion carried 4 to 0.

Commissioner Kovack advised this property is a vacant lot and will provide public parking for the downtown area. The lot is too small for building; however it is a great investment for the Town as a parking lot.

XV. GOOD OF THE ORDER

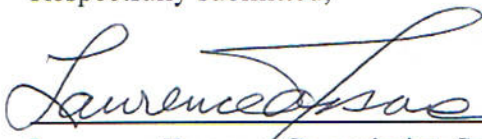
President Correll advised the Town's Patriots Day Program will take place at the Heritage Shores Clubhouse on September 10th.

The Town's 8th Annual Charity Open Golf Tournament will take place on Friday, October 10th at the Heritage Shores Golf Club. Sponsorships and golf teams are being solicited. The tournament benefits the Bridgeville Kiwanis and Lions' Clubs.

XVI. ADJOURNMENT

Motion to adjourn – Kovack; 2nd – Mervine; motion carried. The meeting was adjourned at 7:47 P.M.

Respectfully submitted,



Lawrence Tassone, Commission Secretary



Peggy Smith, Transcriptionist