

COMMISSIONERS OF BRIDGEVILLE
REORGANIZATION MEETING
JANUARY 11, 1996

Reorganization meeting was called to order at 7 P.M. by Mildred Pusey. A salute to the flag was made by all attending.

Commissioners were sworn into office by Alderman Andy Robert. Those sworn in were Howard Hardesty, II, Margaret W. Sipple, Eugene Crockett, Robert Slater and Jack Dalton.

Mrs. Pusey then conducted a vote by the Commissioners for President, Secretary, Treasurer, Alderman and Town Solicitor. Those elected were:

President - Howard E. Hardesty, II	5-0
Secretary - Margaret W. Sipple	5-0
Treasurer - Mildred B. Pusey	5-0
Alderman - Andy Robert	5-0
Town Solicitor - Dennis Schrader	5-0

Mrs. Pusey then turned the meeting over to President Hardesty who began the regular meeting at 7:15 P.M. Meeting had been postponed from January 8, 1996 because of the "Blizzard of 96."

A motion was made by Comm. Sipple to dispense with the reading of last month's meeting minutes and to approve the same. Motion seconded by Comm. Slater. Motion carried unanimously.

Motion was made by Comm. Slater to pay bills of \$16,155.08 as presented, seconded by Comm. Dalton. Bills of \$42,593.70 were paid by the Municipal Street Aid Fund. This does not include salaries for the month.

Most of the money spent from Municipal Street Aid came from money that we received last year from our local legislators for some street work done not related to our ongoing project.

CORRESPONDENCE:

Pres. Hardesty said there would be a workshop on Jan. 25th, concerning land and water conservation at Richardson Robinson Bldg. in Dover. It is concerning how to apply for greenways or parks for the Town.

A letter was also received from Miss Utility.

City Management Assoc. of DE is having a meeting in Dover. All Commissioners are invited to attend. Meeting will be at noon at the Blue Coat Inn.

Greater Seaford of Commerce is having a business social on Jan. 18th. All are invited to attend. Comm. Dalton said he might attend.

A letter was received from the University of Delaware Public Administration Institute. There will be a local government training session Tuesday, Jan. 30th at Del Tech concerning government liability. Pres. Hardesty strongly suggest some one from the Commission attend. Comm. Sipple and Comm. Dalton said they would attend this meeting.

Pres. Hardesty said he had picked up a copy of Sussex County Housing Codes, National Bldg. Codes, and Del. Dept. of Transportation Utility for references when he was over in Georgetown. Books will be kept here.

Pres. Hardesty said he had received a letter from Hans Medlarz of Davis, Bowen and Friedel concerning the traffic maintenance item proposal in regards to the changing of the signs for detours and interior detours. This is going to cost the Town approximately \$55.00 per day starting Dec. 11, 1995 for the period of 120 days for the safety of the contractors. The cost will be split three ways between the two contractors and the Town. This just means that the cost will cause an adjustment to the contract. Comm. Slater said he thinks we should just remove the signs as they are ignored anyway. He also thinks the contractors should absorb this cost. It will be brought up at the next progress meeting on January 16, 1996, at 9 A. M. Also the upgrade of the sewer plant will be brought up. At this date the Commissioners have not heard from Chesapeake Utilities. Pres. Hardesty said they do not want to live up to their original contribution towards the project. They had wanted to connect their new gas lines while the project is going on and had promised to pay \$15,000.00 toward putting in sidewalks. They now want to drop the figure to around \$11,000.00. The town had planned on the additional money for sidewalk restoration. This is to be brought up at next progress meeting on 1/16/96.

On the Elm St. - Jacobs Ave. Annexation proposal the surveyors have been here and feel that this Spring will be the earliest we can get this off the ground to bring it up for a referendum.

Pres. Hardesty has contacted our Town Attorney about some Charter changes concerning "power to raise revenue" from \$100,000 to \$250,000 and also remove the 500 series of ordinances pertaining to police from the books.

Pres. Hardesty stated that the Commissioners are going to have to address the possibility of a new amendment or agreement concerning people who do not want to be annexed because they do not need to connect to our water or sewer system. Some we have agreement with. We need to adjust this so we will not have a jagged line. They could possibly be grandfathered in until they should sell their property, etc.

Pres. Hardesty said Pet Poultry pre-treatment permit is still on hold. Have not heard from them yet.

Resurfacing of certain streets by Jerry's Paving has been completed. The funds were given earlier in the year and we did not want to spend this money on the streets involved in the project. The work was supposed to be done last July or August and just got done reported Pres. Hardesty.

Pres. Hardesty said a deed from the property that was given to the Town by Art Shelly on 111 N. Main St. has been recorded and now belongs to the Town.

He also stated that he had construction meeting minutes available if anyone wanted to read them.

NEW BUSINESS:

Pres. Hardesty has a permit from McMullen Septic System and their check for

same that needs to be approved for 1996. A motion was made by Comm. Slater and seconded by Comm. Dalton to accept them as a Waste Hauler. Vote was 5-0. Permit to run from Jan. 1 to Dec. 31, 1996.

Pres. Hardesty and Comm. Slater attended the Legislators Scat Meeting. He said he found it to be informative as it was a question and answer meeting.

Pres. Hardesty said a budget workshop will be held on January 24th at 6:30 P.M. at the Town Hall to prepare for FY96 Budget.

Pres. Hardesty said he had received a letter from our Town Engineer that Mr. William LeCates of Community Block Grant Development (CDBG) had inquired about extending water lines to North St. that runs just out of the Town's limits by ECEC School on Church St. The CDBG would pay all the cost of running the lines. They would also pay the impact fees. The owners of the houses would also have to sign agreements to pay Town taxes, the same as all of our Town residents do. It would cost approximately \$60,282.00 to run water to these 16 homes.

COMMISSIONERS REPORTS:

Comm. Slater said the only thing he had was that Well #5 is up and running.

Comm. Sipple said she had received few complaints concerning snow removal but had received many compliments about snow removal. The Commissioners commended the guys as they had done an outstanding job.

Police Report - Copy attached.

Alderman Report- Copy attached.

Citizens Privilege - Mr. Bill Seitz of Pet Poultry Products was introduced. He said his main reason for his presence was to explain the late payment of their sewer bills. He does have questions about the EPA Pre-Treatment Costs that appear on their billing. These costs are not itemized by Davis, Bowen and Friedel. Pet Poultry would like a detailed bill before paying the bill. Phillip is to check and make sure that Davis, Bowen and Friedel send an itemized bill for each month. Mr. Seitz says he is also concerned with the permit fees as no where in the application does it say engineering fees are included in the permit fee, only a \$100.00 application fee. Pres. Hardesty said Mildred would send out an itemized bill as soon as possible. Mr. Seitz said they would re-apply for a new permit.

A motion was made by Comm. Slater, seconded by Comm. Sipple to go into executive session 8:10 P.M. Motion so carried.

Regular session was resumed at 9:05 P.M. There were no motions made in executive session. A discussion of personnel problems and pending litigations was held.

Comm. Slater made a motion to advertise and hire a person for Town Clerk to replace our retiree. Possible salary to be \$9.00 to \$12.00 per hour. Motion seconded by Comm. Crockett. Motion was unanimous.

Pres. Hardesty said he had one other topic that he felt should be addressed. That is naming department heads. He said he would like to

try something different for a few months and not appoint department heads. He wanted the Commissioner's opinion on this. Comm. Crockett and Comm. Slater were not in favor of this but Comm. Sipple and Comm. Dalton were willing to try it President Hardesty's way for a period of three months. Comm. Crockett said the Charter required the president to appoint department heads, but Mr. Hardesty said there is no where in the Charter were it says you have to. After much discussion, it was decided to try it for three months.

A motion was made by Comm. Sipple to adjourn, seconded by Comm. Slater at 9:20 P.M. Motion so carried.

Respectfully submitted,

Margaret W. Sipple

Margaret W. Sipple
Secretary

COMMISSIONERS OF BRIDGEVILLE
SPECIAL MEETING - BUDGET
JANUARY 24, 1996
6:30 P.M.

All Commissioners were present.

Budget was discussed for Fiscal Year 1996-1997.

Budget is to be evaluated again in August, 1996.

GENERAL FUND

Property Tax of \$92,000 and Capitation of \$3,000 is projected.

Property Tax is based on new assessment of \$1.10 per \$100.00.

The individual line items of income and expenses were evaluated.
A suggestion was made to review health insurance for employees.

POLICE FUNDS

It was noted that other Communities generate revenue from parking
meter fees.

The major suggestion was to review salaries for employees. The budget
will be readdressed at the regular meeting on Feb. 12, 1996.

A motion was made for adjournment by Comm. Slater and was seconded by
Comm. Crockett. Motion was carried unanimously.

Respectfully submitted,

Margaret W. Sipple

Margaret W. Sipple
Secretary

ALDERMAN COURT #32

Minutes

101 NORTH MAIN STREET

BRIDGEVILLE, DE 19933

(302) 337-7371

FAX. (302) 337-8359

TO: Bridgeville Town Commissioners

FROM: Willie A. Robert, Jr. (Alderman) *WR*

RE: Monthly Report - December, 1995

TOTAL PAID MOTOR VEHICLE VIOLATIONS

Speeding	62
Red Light Violation	10
No Drivers License	1
No Registration in Poss.	5
No License in Poss.	4
Defective Lights	6
Defective Muffler	2
Improper Passing	2
Expired Registration	2
Failure to Change Address	1
No Motor Fuel Tax Stamp	1
Failure to Dim Headlights	1
Stop Sign Violation	1
Equipment Violation	1
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TOTAL	99

ALDERMAN COURT #32

101 NORTH MAIN STREET

BRIDGEVILLE, DE 19933

(302) 337-7371

FAX. (302) 337-8359

ALDERMAN COURT REPORT

The following cases were before the Alderman Court #32 during the month of December, 1995:

Mandatory Appearances	1
Scheduled Trials	11

TOTAL	12
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Guilty/Paid	4
Dismissed/NolPros	4
No Show/Warrants	3
Postponed	1

TOTAL	12
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Willie A. Robert, Jr.
Alderman

Alderman: WILLIE H. KODOKI
Address: Alderman Court #32
101 N. Main St.
Bridgeton, Delaware 19933

Telephone No: 302-337-7371

Period Covered: DECEMBER 1-31, 1995

	Traffic	Criminal	Civil	Total
Pending at Start of Period	<u>36</u>			
Filings	<u>40</u>			
Dispositions	<u>66</u>			
Pending at End of Period	<u>10</u>			

Total Collected: Fines (Excluding: \$2,736.20
VCF) 492.50
VCF: 492.50
Court Costs: \$1,210.50
OTHER COURTS: \$4,479.00
TOTAL COLLECTED: \$8,918.20

NOTE: Fines plus VCF plus Court Costs should equal Total Collected.

STATE OF DELAWARE

CASH RECEIPTS										BATCH #		CR DATE	ACCT. PR.	ACT.	BANK CODE	CASH ACCT.	COMMENTS	CR TOTAL	
REFERENCE N NUMBER	LINE	FY	FUND	DEPT.	ORGN.	REV	SUB. REV	APPN	PROG	JOB	REPT. CAT.	BS. ACCT	OBJ	SUB. OBJ	VENDOR/PROVIDER	DESCRIPTION	AMOUNT	UD	PRF
1682002	1802															E			

I hereby certify that the total cash collections made by me or under my jurisdiction, during the period thru
1-31-95 amount to \$ 422.50 which was deposited (with) to
the credit of the State Treasurer.

Penalty Surcharge From Alderson court #32
For THE PERIOD 1-31 December 1995.

RECEIPT OF STATE TREASURER

BY: _____ Date: _____

Surcharge \$ 422.50

1682002

RECEIPT OF STATE TREASURER

BY: _____ Date: _____

REPORT NO. _____ Repor. Date: _____

Minutes
ALDERMAN COURT #32

101 NORTH MAIN STREET
BRIDGEVILLE, DE 19933

(302) 337-7371
FAX. (302) 337-8359

TO: Bridgeville Town Commissioners
FROM: Willie A. Robert, Jr. (Alderman) *WR*
Re: Monthly Report - January, 1996

TOTAL PAID MOTOR VEHICLE VIOLATIONS

Speeding	26
No License in Possession	7
No Motor Fuel Tax Stamp	1
Improper Muffler	1
Improper Lights	1
Failure to Appear	1
No Registration in Possession	1
Failure to Change Address	1
Defective Brakes	1
Expired License	1
Equipment Violation	1
Tags Expired Upon Transfer	1
Red Light Violation	1

TOTAL	44

ALDERMAN COURT #32

101 NORTH MAIN STREET
BRIDGEVILLE, DE 19933

(302) 337-7371
FAX. (302) 337-8359

ALDERMAN COURT REPORT

The following cases were before the Alderman Court #32 during the month of January, 1996:

Mandatory Appearances	4
Scheduled Trials	10

TOTAL	14

Guilty/Paids	2
Dismissed/NolPros	5
PostPoned	4
CCP Transfers	3

TOTAL	14


Willie A. Robert, Jr.
Alderman

Commissioner HARDESTY submitted the following Proposed Resolution:

ENDORSING PROJECT TO BE SUBMITTED TO THE DELAWARE STATE HOUSING AUTHORITY FOR FUNDING FROM THE U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT AUTHORIZING ROBERT L. STICKELS, SUSSEX COUNTY ADMINISTRATOR, TO SUBMIT APPLICATION

WHEREAS, the Town of Bridgeville resolves to apply for Community Development funds from the Delaware State Housing Authority in accordance with appropriate regulations governing Community Development Block Grants State of Delaware Program for Block Grants as contained in (Sections 570.488-499 24 CFR U. S. Department of Housing and Urban Development); and

WHEREAS, the Town of Bridgeville has met the application requirements of (Attachment E Delaware Community Development Block Grant program Policies and Procedures) citizen participation requirements; and

WHEREAS, Sussex County plans on accomplishing owner-occupied housing rehabilitation with CDBG funds; and

WHEREAS, the Town of Bridgeville hereby agrees to allow Sussex County to accomplish the rehabilitation work in the targeted areas of Bridgeville; and

WHEREAS, the Town of Bridgeville and Sussex County are in agreement with this activity.

NOW, THEREFORE,

BE IT RESOLVED by the Town of Bridgeville and Sussex County that they endorse and grant permission for the following activity:

APPLICATION: **Housing Rehabilitation
\$157,000.00**

I DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND CORRECT COPY OF RESOLUTION
NO. 96-01 PASSED BY THE COMMISSIONERS OF BRIDGEVILLE, SUSSEX COUNTY, ON THE 12TH
DAY OF FEBRUARY, 1996.

Howard Hardesty
Howard Hardesty
President of Commissioners

Howard Hardesty
President of Commissioners

Margaret H. Sipple
Secretary

I DO HEREBY CERTIFY THAT THE FOREGOING TITLE OF RESOLUTION NO. BY THE TOWN OF BRIDGEVILLE IS THE SAME TITLE OF RESOLUTION NO. BY THE COUNTY COUNCIL OF SUSSEX COUNTY ON THE TH DAY OF

ADOPTED
ADOPTED

Robin A. Griffith
Clerk of the County Council