

# Commissioners of Bridgeville

101 NORTH MAIN STREET  
BRIDGEVILLE, DELAWARE 19933

## AGENDA

### COMMISSIONERS OF BRIDGEVILLE

### REORGANIZATION MEETING

JANUARY 13, 1997, - 7:00 P.M.

BRIDGEVILLE TOWN HALL

- A. CALL TO ORDER
- B. REORGANIZATION-SWEARING-IN CEREMONY & POSITIONS ELECTION
- C. QUORUM PRESENT
- D. READING OF MINUTES - December 9, 1996
- E. APPROVAL OF BILLS
- F. CORRESPONDENCE
- G. DEPARTMENT REPORTS:
  - 1. POLICE
  - 2. WASTE WATER
  - 3. DRINKING WATER
  - 4. STREETS
  - 5. ALDERMAN'S REPORT
- H. OLD BUSINESS
- I. NEW BUSINESS
  - 1. Discussion of proposed Town Budget for 1997-1998.
  - 2. Discussion of rate schedules 1997-1998.
  - 3. Proposed audit estimate of F/Y 1996 - Lank, Johnson, & Tull
  - 4. 1997 Waste Hauler Permit Approval.
- J. CITIZEN'S PRIVILEGE
- K. EXECUTIVE SESSION
- L. ADJOURNMENT

\*\*\*\*\* THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE ANY ADDITIONAL ITEMS SUCH AS EXECUTIVE SESSIONS OR THE DELETION OF ITEMS INCLUDING EXECUTIVE SESSIONS, WHICH MAY ARISE AT THE TIME OF THE MEETING. \*\*\*\*\*

# *Commissioners of Bridgeville*

101 NORTH MAIN STREET  
BRIDGEVILLE, DELAWARE 19933

JANUARY 13, 1997

REORGANIZATION MEETING

- A. Call to order- Miss Hostetler  
Flag Salute
- B. Alderman Robert to swear in Jack Dalton and Charles Singman  
for the two-year terms.
- C. Miss Hostetler will call for vote on following positions:
  - A. President
  - B. Secretary
  - C. Treasurer
  - D. Alderman
  - E. Town Solicitor
- D. Meeting will be turned over to new President.
- E. President must get motion from Commissioners for the appointment of a one-year term of Robert Bennett-Must get second and call for vote.  
Alderman Robert will then swear in Mr. Bennett.
- F. Reading of Minutes- December 9, 1996
- G. Approval of Bills:
- H. Correspondence
- I. Old Business
- J. New Business
  - 1. Discussion of proposed Town Budget for 1997-98
  - 2. Discussion of rate schedule for 1997-98.
  - 3. Proposed audit estimate of F/Y 1996 -Lank, Johnson, & Tull
  - 4. 1997 Waste Hauler Permit Approval.
- K. Citizen's Privilege
- L. Executive Session
- M. Adjournment

## MINUTES

### COMMISSIONERS OF BRIDGEVILLE TOWN BOARD MEETING REORGANIZATIONAL MEETING JANUARY 13, 1997 7:00 P.M.

#### I. CALL TO ORDER

The reorganizational meeting was called to order at 7:00 P.M. by Town Clerk, Miss Watha Hostetler. The salute to the flag was made by all attending. Present: Commissioner Robert Slater, Commissioner Margaret Sipple, Commissioner Jack Dalton. At this time, Alderman Willie A. Robert swore in Jack Dalton and Charles Singman for the two-year terms as Commissioners. Miss Hostetler called for the following positions to be voted on:

- A. President 3-1 Jack Dalton
- B. Secretary ..... 4-0 Margaret Sipple
- C. Treasurer ..... 4-0 Watha Hostetler
- D. Alderman ..... 4-0 Andy Robert
- E. Town Solicitor .4-0 Dennis Schrader

Miss Hostetler then turned the meeting over to President Dalton. President Dalton explained that the board was short one person on the Commission due to the fact that no person filed for the one year term. Commissioner Sipple made a motion to appoint Mr. Robert Bennett to the Commission for one year. Motion was seconded by Commissioner Singman and unanimously carried. Alderman Robert then swore in Mr. Bennett.

President Dalton asked Commissioner Slater to continue to serve as Waste Water Commissioner and Commissioner Sipple to continue as Street Commissioner. President Dalton asked Commissioner Singman to serve as Water Commissioner and Commissioner Bennett to serve as Police Commissioner. All agreed to serve the positions President Dalton requested.

#### II. APPROVAL OF MINUTES

The reading of the minutes from the December 9, 1996 meeting was dispensed by a motion from Commissioner Slater. The motion was seconded by Commissioner Sipple; motion unanimously carried. Commissioner Singman made a motion to dispense with the reading of the Re-zoning Meeting of December 10, 1996. The motion was seconded by Commissioner Sipple; motion was unanimously carried.

### III. APPROVAL OF MONTHLY BILLS

See breakdown per fund attached. Monthly bills do not include salaries. After some discussion, Commissioner Slater made a motion to approve the bills. The motion was unanimously carried.

### IV. PRESIDENT'S REPORTS

#### A. CORRESPONDENCE

1. A letter was received from the Division of the Arts explaining the nine Special Ventures projects which received grants from the Division of Arts.

2. A letter was received from James P. Flynn, Management Development Coordinator. A three-hour training session on Introduction to Planning and Zoning for Local Officials will be held, Wednesday, January 29, 1997 from 3 to 6 P.M. at the Sussex Pines Country Club in Georgetown, Delaware. Attending from the Town will be Commissioners Dalton, Sipple, Singman and Bennett.

3. A letter was received from the Division of Natural Resources and Environmental Control. The Air Quality Management Section will conduct a public hearing on a revision of "Regulation No. 2 - PERMITS, of the State of Delaware, Regulations Governing the Control of Air Pollution". The public hearing will be held January 23, 1997 beginning at 6:00 P.M. in the Richardson and Robbins Auditorium, 89 Kings Highway, Dover, DE.

4. A letter was received from Jeffrey Bullock, Chairman of the Cabinet Committee on State Planning Issues. A copy of the 1996 State of Delaware Planning Activity Report was enclosed. The report reflected the planning activities of the Cabinet Committee on State Planning Issues during the Calendar Year 1996.

5. A letter was received from David S. Hugg, State Planning Coordinator. The Town received a copy of the FY 1998 Capital Budget Request for review. Written comments needed to be submitted by January 13, 1997.

6. A letter was received from USDA Rural Development of Delaware and Maryland. The letter is an invitation to participate in the creation of a five year rural development plan for USDA Rural Development (formerly the Farmers Home Administration).

7. A letter was received from Grants for Cities and Towns, a biweekly hotline, which gives names of funding programs and federal grants that are available to municipalities. A one year subscription cost \$129.00.

8. The minutes of Utilities Service Protection Center of Delmarva, Inc. (Miss Utility) were received from the December 19, 1996 meeting which was held in Newark, De.

9. A letter was received from the Emergency Planning and Operations Division of the State of Delaware. There will be a two day Exercise Design Course at the Sheraton Inn, Dover, DE. on February 13 and 14, 1997.

10. A letter was received from the Department of Natural Resources and Environmental Control in Dover, DE. The letter was giving notice that the Dover Air Force Base submitted an application for the continued use of the Groundwater Remediation Field Laboratory to conduct field scale research and development on innovative environmental remediation technologies. The date of the public notice was January 5, 1997.

11. A letter was received from Lank, Johnson & Tull, the auditor for the Town for the last two years. The firm is asking for the opportunity of continuing in that capacity for the current fiscal year. President Dalton will address the auditing firm when the budget is discussed under new business.

12. A letter was received from Mr. Robert Stickels, Sussex County Administrator, extending an invitation to all Commissioners to attend a dinner in honor of Mr. William D. Stevenson, Sr. and Mr. Ralph E. Benson on Saturday, January 25, 1997. The dinner will take place at the Sussex Pines Country Club in Georgetown. The cost of the dinner is \$18.50 per person.

13. A letter was received from the Sussex County Administrator, Robert Stickels, advising communities that the Sussex County Council has authorized the Sussex County Development Office to assist local governments in Sussex County in preparation of Community Development Block Grant (CDBG) applications. In an effort to bring as much of the CDBG funding to Sussex County as can reasonably hope for, Mr. William C. Lecates, Director, is prepared to offer assistance to all communities in applying for CDBG funding. Last year, Sussex County was successful in obtaining over \$900,000 in grants. This funding was used for housing, rehabilitation, demolition, and infrastructure improvements. Mr. Lecates is scheduled to attend the Commissioners Meeting on February 10, 1997 at the Town Hall.

## B. DEPARTMENT REPORTS

1. POLICE DEPARTMENT - Monthly report attached. Presented by Chief Handley Orr. The Chief reported that the Woodbridge School District had a presentation to give, but would be addressed under new business.

2. WASTE WATER - Monthly report attached. Presented by Commissioner Slater. The Town is still stock-piling the sludge. There are a couple of companies who might be interested in our sludge, but we have not heard from them at this time. Commissioner Slater reported that Pet Poultry Products have not sent all of the information necessary for Davis, Bowen & Friedel to complete their new permit application. The W.W.T.P. personnel replaced another RBC shaft bearing, leaving four spares. Commissioner Slater reported on the pre-construction meeting on January 10, 1997. Commissioner Slater explained that a change over in chlorine from gas to liquid received a proposal of \$9,060.00 which was higher than he had expected. Commissioner Slater and Annie Williams, of Davis, Bowen & Friedel, discussed the project change over. Her report had a couple of bid items that included relocating a water line in order to install two RBC's, which we are not doing, bringing the cost down \$4200.00; another bid item was the clearing of the lot at the plant, which Town personnel has already completed, bringing the cost down another \$4000.00. With these two deletions it brings the total change over to \$3380.00. Ms. Williams was suppose to submit the new change to Hopkins Construction and let us know their answer. After much discussion, Commissioner Slater made a motion to accept the new change over cost not to exceed \$3500.00 pending Hopkins acceptance. Motion was seconded by Commissioner Singman and unanimously carried. Commissioner Slater had two Waste Hauler permits-Donald Jones and McMullens Septic Service- that needed to be approved. Commissioner Slater made a motion to approve the permits; seconded by Commissioner Sipple and unanimously carried.

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3. DRINKING WATER - Monthly report attached. Presented by Commissioner Dalton. He reported January was the first month the Town Office had not received any complaints about the water system. For a year end report, the Town pumped 49,337,000 gallons of water. The year end reports will be sent to D.N.R.E.C.

4. STREETS - Nothing to report per Commissioner Sipple.

5. ALDERMAN'S REPORT - No activity per Alderman Robert.

## V. OLD BUSINESS

1. Commissioner Singman asked if the insurance coverage for the new playground had been taken care of either by paying the bill or not taking out the insurance policy at this time. Mr. Howard Hardesty was to have discussed the matter with the playground committee. Commissioner Sipple reported that she thought the playground committee was going to drop the insurance for this year. Commissioner Dalton said he would look into the matter.

## VI. NEW BUSINESS

1. President Dalton reported the Commissioners and the Town's auditing firm of Johnson, Lank & Tull will have a workshop on the budget for 1997-1998. The date and time of the workshop will be posted for the public. Commissioner Singman made a motion to table the budget discussion. Motion was seconded by Commissioner Bennett and carried unanimously.

2. President Dalton reported that the water and sewer rates which are in effect at this time under Chapter 128 in the Bridgeville Code are not the rates that were instituted when the water and sewer plan was approved by the people of Bridgeville. Commissioner Slater suggested that Mr. Hans Medlarz be present when the rate schedules are discussed. President Dalton will try to schedule Mr. Medlarz at the same time the Commissioners meet with representatives from Johnson, Lank & Tull. Commissioner Slater made a motion to table the rate schedules. Motion was seconded by Commissioner Singman and carried unanimously.

3. President Dalton stated that the proposed audit estimate for fiscal year 1996 will be discussed at the workshop to be held in the near future. The time, place and date will be posted.

4. Chief Orr and Ms. Robin Taylor, Director of Secondary Education in the Woodbridge School District, explained a request submitted to the Department of Public Instruction to receive additional funds for their School-Based Intervention program. The SRO program is a community policing approach practiced in a school environment. The SRO duties include instructing classes on law-related topics, drug and alcohol prevention, and life skills. Ms. Taylor explained the objectives of the program are to promote a safe and secure environment, to promote crime prevention programs, to provide positive role models and mentors for students, and serve as a resource in reporting of House Bill 85 reports to Chief Orr. Ms. Taylor said the specific objectives of this program will be to reduce absenteeism by 50%, reduce the number of HB 85 offenses by 50%, reduce the

number of students receiving out-of-school suspensions by 25%, to increase the number of instructional classes relating to law, drug and alcohol prevention and life skills, and to increase the number of counseling opportunities for students with drug/alcohol related problems by 50%. Ms. Taylor said it is a proactive measure not a reactive measure; and the program is meant to help students become good citizens. Commissioner Singman asked if the SRO officer would have full police powers in the high school, and if so, would that release the Town's other police officers from that duty. Ms. Taylor explained the SRO officer would have full policing duties. This grant will expire December 31, 1997. However, if there are funds still available, it could extend until January 30, 1998. Ms. Taylor explained the officer would still be a Town employee but under contract to the Woodbridge School District. The SRO officer would work Monday thru Friday 7:30 A.M. to 3:30 P.M. The grant would cover the officers salary, vehicle and necessary equipment for a total of \$49,544.21. During holidays and summer vacation the officer would be back on duty for the Town. Chief Orr stated the Town had to respond to the school district as to whether they would implement the SRO program by Tuesday, January 21, 1997. After much discussion, Commissioner Bennett made a motion to table the SRO program until the school district found out if the grant money has been approved. Commissioner Singman seconded the motion; The motion was carried 4 to 1 with Commissioner Slater opposing. After the motion, more discussion on the SRO program took place with no further motions entertained.

## **VII. CITIZENS PRIVILEGE**

NONE

## **VIII. EXECUTIVE SESSION**

The Commissioners went into executive session to discuss personnel. No motions were made. The Commissioners reconvened to the regular meeting at 9:02 p.m.

## **IV. ADJOURNMENT**

Meeting was adjourned at 9:05 p.m. by a motion from Commissioner Bennett; seconded by Commissioner Singman and was passed unanimously.

Respectfully Submitted,

*Margaret W. Sipple*

Margaret W. Sipple  
Secretary

# *Commissioners of Bridgeville*

101 NORTH MAIN STREET  
BRIDGEVILLE, DELAWARE 19933

## W O R K S H O P

### AGENDA

DATE: FRIDAY, JANUARY 17, 1997

TIME: 2:00 P.M.

PLACE: TOWN HALL

A. CALL TO ORDER

B. QUORUM PRESENT

C. NEW BUSINESS:

1. DISCUSSION OF PROPOSED TOWN BUDGET FOR 1997-1998.

SPEAKER: Rick Tull from Johnson, Lank & Tull

2. DISCUSSION OF RATE SCHEDULES FOR 1997-1998.

SPEAKER: Hanz Medlarz from Davis, Bowen & Friedel

# *Commissioners of Bridgeville*

101 NORTH MAIN STREET  
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## ACCOUNTS PAYABLE FOR APPROVAL

MEETING January 13, 1997

General Fund (01)	\$ 1,240.96
Police Fund (02)	3,278.87
Sewer Fund (03)	12,307.72
Water Fund (04)	940.38
Municipal (05) Street Aid Fund	2,737.65
SALLE REGULAR (11)	1,224.00
 TOTAL AMOUNT TO BE APPROVED	 \$ 21,729.58

RUN DATE: 01/13/97  
RUN TIME: 1:08 PM

Town of Bridgeville  
Accounts Payable  
Transaction Register For Generation 22

PAGE 1

V	A	VENDOR NAME/ INVOICE NUMBER	INVOICE DATE	DEBIT DISTRIBUTION ACCOUNT	AMOUNT ENTERED	INVOICES AP	PAYMENTS	DISC.	TAKEN	CASH	ACT
ALL050	ALL INDUSTRIAL-SAFETY	22141	12/27/96	401503	1,416.38	1,416.38	1				
					1,416.38	1,416.38	0.00	0.00	0.00	0.00	
AME200	AMERICAN WATER WORKS ASSO	133353---2/1/97-2/1/98	01/10/97	410004	90.00	90.00	1				
					90.00	90.00	0.00	0.00	0.00	0.00	
ATT350	AT&T	12/18/96 STMT	12/18/96	422501	10.67						
				422502	12.69						
				422503	1.52	24.88	1				
					24.88	24.88	0.00	0.00	0.00	0.00	
BAL100	BALTIMORE TRUST COMPANY	941-1ST QTR TAX-1/2/97	01/06/97	208001	1,673.50	1,673.50	1				
<i>Paid</i>		Check No. 3438	01/06/97		1,673.50	1,673.50	1,673.50	0.00	0.00	1,673.50	1
					1,673.50	1,673.50	1,673.50	0.00	0.00	1,673.50	
b	50 BALTIMORE TRUST COMPANY	6361141-09001/1-7-97	01/06/97	405001	899.53						
<i>Paid</i>		Check No. 3439	01/06/97	220001	10,000.00	10,899.53	1			10,899.53	1
				01/06/97	10,899.53	10,899.53	10,899.53	0.00	0.00	10,899.53	
BEL100	BELL ATLANTIC - DE	12/18/96 STMT	12/18/96	422501	157.62						
				422502	166.97						
				422503	158.23	482.82	1				
		1/1/97 STMT	01/01/97	422501	44.36	44.36	1				
					527.18	527.18	0.00	0.00	0.00	0.00	
BLU100	BLUE CROSS/BLUE SHIELD DE	12/11/96 STMT	12/11/96	401001	331.77						
<i>Paid</i>				401002	1,211.22						
				401003	1,049.73	2,592.72	1			2,592.72	1
		Check No. 3440	01/06/97		2,592.72	2,592.72	2,592.72	0.00	0.00	2,592.72	
BRI200	BRIDGEVILLE PHARMACY	39334	12/11/96	419502	23.34	23.34	1				

RUN DATE: 01/13/97  
RUN TIME: 1:08 PM

Town of Bridgeville  
Accounts Payable  
Transaction Register For Generation 22

PAGE 2

ENDOR	VENDOR NAME/ INVOICE NUMBER	INVOICE DATE	DEBIT ACCOUNT	AMOUNT ENTERED	INVOICES	AP	PAYMENTS	DISC. TAKEN	CASH	ACT
37564		12/18/96	414703	15.00						
			414704	15.00		30.00	1			
				53.34		53.34		0.00	0.00	0.00
BR0100	BROWNING-FERRIS IND.									
	961200-0044586	01/01/97	413503	95.00		95.00	1			
				95.00		95.00		0.00	0.00	0.00
CHE200	CHESAPEAKE UTILITES									
	1/9/97 STMT	01/09/97	422202	200.25		200.25	1			
	1/09/97 STMT	01/09/97	422203	2,219.86		2,219.86	1			
				2,420.11		2,420.11		0.00	0.00	0.00
CHE400	CHET'S AUTO BODY, INC.									
<u>Paid</u>	11/20/96 BILLING	11/20/96	424002	687.10		687.10	1			
	Check No. 3441	01/06/97						687.10	0.00	687.10
				687.10		687.10		687.10	0.00	687.10
TT100	CITY PUBLISHING COMPANY									
	308735	12/12/96	414702	96.00		96.00	1			
				96.00		96.00		0.00	0.00	0.00
DAV100	DAVIS, BOWEN & FRIEDEL									
	24637	12/05/96	411003	137.50		137.50	1			
	24639	12/05/96	411003	56.00						
			411004	56.00		112.00	1			
	24638	12/05/96	411003	472.00		472.00	1			
				721.50		721.50		0.00	0.00	0.00
DAV200	RALPH E. DAVIS, INC.									
	S3205851--1/30/97 BILL	01/30/97	412001	147.00						
			412002	982.78						
			412003	881.10		2,010.88	1			
				2,010.88		2,010.88		0.00	0.00	0.00
DEL400	DE SOLID WASTE AUTHORITY									
	017531	12/31/96	413503	528.54		528.54	1			
				528.54		528.54		0.00	0.00	0.00
DEL800	DELMARVA POWER & LIGHT									
	3-85-13008-3-8 1/3/97	01/03/97	422001	52.35		52.35	1			

RUN DATE: 01/13/97  
RUN TIME: 1:08 PM

Town of Bridgeville  
Accounts Payable  
Transaction Register For Generation 22

PAGE 3

JNR D	VENDOR NAME/ INVOICE NUMBER	INVOICE DEBIT DISTRIBUTION		AMOUNT ENTERED	INVOICES AP	PAYMENTS	DISC. TAKEN	CASH	ACT
		DATE	ACCOUNT						
	3-85-13254-3-8 1/3/97	01/03/97	422001	59.88	59.88	1			
	3-85-13255-0-8 1/3/97	01/03/97	422001	35.86	35.86	1			
	3-85-13256-8-8 1/3/97	01/03/97	422001	23.94	23.94	1			
	3-85-13822-7-1 1/6/97	01/06/97	422003	36.33	36.33	1			
	3-85-13009-1-8 1/6/97	01/06/97	422001	34.80	34.80	1			
	3-85-13002-6-0 1/7/97	01/07/97	422001	245.28	245.28	1			
	3-85-13205-5-1 1/7/97	01/07/97	422002	120.03	120.03	1			
	3-85-12406-0-0 1/7/97	01/07/97	422003	10.17	10.17	1			
	3-85-13014-1-0 1/7/97	01/07/97	422003	2,803.62	2,803.62	1			
				3,422.26	3,422.26		0.00	0.00	0.00
DOM100	DOMINION AIR & MACHINERY								
	IN#63518	01/02/97	417003	299.68	299.68	1			
				299.68	299.68		0.00	0.00	0.00
DOV200	DOVER RADIO PAGE								
	1/1/97 STMT	01/01/97	422502	73.95	73.95	1			
				73.95	73.95		0.00	0.00	0.00
00	EASTERN SPRINGS WATER CO.								
	4817 12/31/96 STMT	12/31/96	414701	8.00	8.00	1			
	2713 12/31/96 STMT	12/31/96	414702	39.95	39.95	1			
	4574 12/31/96 STMT	12/31/96	414703	12.95	12.95	1			
				60.90	60.90		0.00	0.00	0.00
ENV100	ENVIROCORP, INC.								
	2162	12/10/96	411503	264.00	264.00	1			
				264.00	264.00		0.00	0.00	0.00
GAM100	GAMCO SUPPLY								
	065099	01/03/97	419503	34.00	34.00	1			
				34.00	34.00		0.00	0.00	0.00
GRA100	W. W. GRAINGER								
	973-100908-1	12/19/96	413503	388.06	388.06	1			
	932-981600-4	12/19/96	413503	461.61	461.61	1			
	593-513507-8	12/27/96	419503	35.94	35.94	1			
				885.61	885.61		0.00	0.00	0.00
HOR100	HORNEY INDUS. ELECTRONICS								
	970005	01/06/97	419503	46.55	46.55	1			
				46.55	46.55		0.00	0.00	0.00

RUN DATE: 01/13/97  
RUN TIME: 1:08 PM

Town of Bridgeville  
Accounts Payable  
Transaction Register For Generation 22

PAGE 4

FOR	VENDOR NAME/ INVOICE NUMBER	INVOICE DATE	DEBIT ACCOUNT	AMOUNT ENTERED	INVOICES AP	PAYMENTS	DISC. TAKEN	CASH	ACT
<hr/>									
INT100	INTERCOASTAL TRADING	963340	12/19/96 402003	560.68	560.68	1			
				560.68	560.68		0.00	0.00	0.00
<hr/>									
LAW100	LAWMEN SUPPLY COMPANY OF	96008566	11/29/96 419502	113.20	113.20	1			
		96008767	12/09/96 419502	113.07	113.07	1			
				226.27	226.27		0.00	0.00	0.00
<hr/>									
LAY100	H.C. LAYTON & SON, INC.	11578	10/10/96 419503	77.27	77.27	1			
		10665	11/11/96 419502	9.10	9.10	1			
		11123	12/03/96 419502	4.80	4.80	1			
		11570	12/18/96 419503	68.18	68.18	1			
		11576	12/20/96 419503	72.00					
			421504	59.95	131.95	1			
		11623	12/28/96 419503	13.95	13.95	1			
				305.25	305.25		0.00	0.00	0.00
<hr/>									
L	LO-MAR OFFICE SUPPLIES	306386	12/02/96 414702	65.00	65.00	1			
		1653	12/12/96 414702	14.97	14.97	1			
				79.97	79.97		0.00	0.00	0.00
<hr/>									
LUC100	LUCENT TECHNOLOGIES	8225560143	12/18/96 422501	49.74	49.74	1			
		7178795736	12/18/96 422503	29.63	29.63	1			
				79.37	79.37		0.00	0.00	0.00
<hr/>									
NET100	METROCALL	06966670	01/01/97 422502	33.20	33.20	1			
				33.20	33.20		0.00	0.00	0.00
<hr/>									
MIC100	KICHIE COMPANY	K02301	12/12/96 414702	107.21	107.21	1			
				107.21	107.21		0.00	0.00	0.00
<hr/>									
MIL200	MILLER'S AUTO INTERIORS	22623	12/12/96 424004	220.00	220.00	1			
				220.00	220.00		0.00	0.00	0.00

RUN DATE: 01/13/97  
RUN TIME: 1:08 PM

Town of Bridgeville  
Accounts Payable  
Transaction Register For Generation 22

PAGE 5

FOR D	VENDOR NAME/ INVOICE NUMBER	INVOICE DATE	DEBIT DISTRIBUTION ACCOUNT	AMOUNT ENTERED	INVOICES AP	PAYMENTS	DISC. TAKEN	CASH	ACT
MUN100 METRO/MONTGOMERY	570-1020	11/26/96	424002	195.04	195.04 1				
				195.04	195.04	0.00	0.00	0.00	0.00
MOR100 MORNING STAR PUBLICATION	12/31/96 STMT	12/31/96	400101 400102 400103 400104	63.00 63.00 63.00 63.00	252.00 1				
				252.00	252.00	0.00	0.00	0.00	0.00
ONE100 ONE CALL CONCEPTS, INC.	6126058	12/31/96	422603 422604	9.10 9.10	18.20 1				
				18.20	18.20	0.00	0.00	0.00	0.00
PEN150 PENINSULA DRY CLEANERS	NOV '96 STMT	11/30/96	421502	7.00	7.00 1				
				7.00	7.00	0.00	0.00	0.00	0.00
'00 PENINSULA OIL CO.	12/28/96 STMT	12/28/96	424002 424003 424004	315.71 49.51 14.57	379.79 1				
				379.79	379.79	0.00	0.00	0.00	0.00
POW100 POWER TRANS, INC.	10267 10376 10402	12/24/96 01/03/97 01/06/97	417003 413503 413503	27.52 185.78 16.56	27.52 1 185.78 1 16.56 1				
				229.86	229.86	0.00	0.00	0.00	0.00
RAC100 RACO MANUFACTURING &	28832	12/02/96	417003	55.00	55.00 1				
				55.00	55.00	0.00	0.00	0.00	0.00
RED100 RED THE UNIFORM TAILOR	00K20082	09/16/96	421502	134.17	134.17 1				
				134.17	134.17	0.00	0.00	0.00	0.00

RUN DATE: 01/13/97  
RUN TIME: 1:08 PM

Town of Bridgeville  
Accounts Payable  
Transaction Register For Generation 22

PAGE 6

JR	VENDOR NAME/ INVOICE NUMBER	INVOICE DATE	DEBIT ACCOUNT	AMOUNT ENTERED	INVOICES AP	PAYMENTS	DISC. TAKEN	CASH	ACT
SER100	SERVICE TIRE TRUCK CENTER								
	57057	12/19/96	424004	110.50	110.50	1			
				110.50	110.50	0.00	0.00	0.00	0.00
SHA100	SHARK'S SERVICE CENTER								
	16339	12/17/96	424004	93.27	93.27	1			
				93.27	93.27	0.00	0.00	0.00	0.00
SHA200	SHARP ENERGY, INC.								
	12/31/96 STMT	12/31/96	411103	15.03	15.03	1			
				15.03	15.03	0.00	0.00	0.00	0.00
SOU100	SOUTHERN DE CLASSIFIEDS								
	030303	12/10/96	400101	18.98					
			400102	18.98					
			400103	18.98					
			400104	18.98	75.92	1			
	030540	12/10/96	400101	55.44	55.44	1			
	030131	01/03/97	400101	59.68					
			400102	59.68					
			400103	59.68					
			400104	59.66	238.70	1			
	030132	01/03/97	400101	75.08					
			400102	75.08					
			400103	75.08					
			400104	75.06	300.30	1			
				670.36	670.36	0.00	0.00	0.00	0.00
STA125	STATE OF DELAWARE								
	12/31/96 STMT	12/31/96	400101	20.00	20.00	1			
				20.00	20.00	0.00	0.00	0.00	0.00
STA400	STATE OF DELAWARE								
<i>Paid</i>	DEC '96 - FORM W-1 Check No. 3442	12/31/96	208001	1,002.08	1,002.08	1			
		01/06/97			1,002.08		0.00	1,002.08	1
				1,002.08	1,002.08	1,002.08	0.00	1,002.08	
TOW100	TOWN OF LAUREL								
<i>Paid</i>	1/8/97 SCAT MEETING Check No. 3443	01/06/97	414004	16.50	16.50	1			
		01/06/97			16.50		0.00	16.50	1
				16.50	16.50	16.50	0.00	16.50	

RUN DATE: 01/13/97  
RUN TIME: 1:08 PM

Town of Bridgeville  
Accounts Payable  
Transaction Register For Generation 22

PAGE 7

VENDOR	VENDOR NAME/ INVOICE NUMBER	INVOICE DEBIT DISTRIBUTION									
		DATE	ACCOUNT	AMOUNT	ENTERED	INVOICES	AP	PAYMENTS	DISC. TAKEN	CASH	ACT
00 TULL BROTHERS, INC.	182930	12/23/96	424003	395.32		395.32	1				
				395.32		395.32		0.00	0.00	0.00	
UNI100 UNIFIRST	2605981	12/20/96	414701	31.95		31.95	1				
	260598	12/20/96	414702	18.66		18.66	1				
				50.61		50.61		0.00	0.00	0.00	
VIK100 VIKING OFFICE PRODUCTS	255683	12/10/96	414702	48.12		48.12	1				
				48.12		48.12		0.00	0.00	0.00	
WEA100 WEARGUARD	33462627-3	01/08/97	421504	25.98		25.98	1				
				25.98		25.98		0.00	0.00	0.00	
WIL100 LEON WILLING	12/12/96 STMT	12/12/96	413501	18.00		18.00	1				
	12/12/96 STMT-POLICE	12/12/96	413502	18.00		18.00	1				
				36.00		36.00		0.00	0.00	0.00	
WRI100 WRIGHT'S AUTO PARTS, INC.	14756	11/26/96	424002	8.94		8.94	1				
	14952	12/03/96	417003	4.91		4.91	1				
	15148	12/09/96	424002	49.57		49.57	1				
	15433	12/17/96	419503	83.17		83.17	1				
				146.59		146.59		0.00	0.00	0.00	
YOU100 YOUNG & REVEL	220891	12/04/96	414701	2.92							
			414703	2.92							
			414704	2.91		8.75	1				
	221235	12/12/96	414701	26.41							
			414702	26.41							
			414703	26.41							
			414704	26.40		105.63	1				
				114.38		114.38		0.00	0.00	0.00	
ZEE100 ZEE MEDICAL SERVICE	77152980	12/30/96	414702	64.00		64.00	1				

RUN DATE: 01/13/97  
RUN TIME: 1:08 PM

Town of Bridgeville  
Accounts Payable  
Transaction Register For Generation 22

PAGE 8

FOR D	VENDOR NAME/ INVOICE NUMBER	INVOICE DATE	DEBIT DISTRIBUTION ACCOUNT	AMOUNT ENTERED	INVOICES AP	PAYMENTS	DISC. TAKEN	CASH	ACT
	77152981	12/30/96	414703	24.00	24.00	1			
				88.00	88.00		0.00	0.00	0.00
	GENERATION 22 TOTALS			34,639.36	34,639.36	16,871.43	0.00	16,871.43	
	RUN TOTALS			34,639.36	34,639.36	16,871.43	0.00	16,871.43	

\*\*\* End of Transaction Register \*\*\*

# **BRIDGEVILLE POLICE DEPARTMENT**

**MONTHLY REPORT  
DECEMBER 1996**

**SUBMITTED BY:**

**HANDLEY J. ORR  
CHIEF OF POLICE**

## COMPLAINT SYNOPSIS

TYPE OF COMPLAINT	MONTH	PREVIOUS YEAR	YEAR TO DATE
BURGLARY	2	1	16
THEFT	7	9	58
ASSAULT	8	3	52
DOMESTIC DISPUTES	2	4	53
CRIMINAL MISCHIEF	6	7	65
DRUG	0	0	14
SEX CRIMES	0	0	5
SUICIDE	0	0	0
ALARMS	5	0	63
DISORDERLY CONDUCT	6	8	108
PUBLIC RELATIONS	5	5	43
AUTO THEFT	0	0	1
HARRASSMENT	0	2	22
KIDNAPPING	0	0	0
MISSING PERSON	2	0	9
PREVENT B. OF P.	2	2	23
SUSPICIOUS PERSON	1	2	28
THREATEN BODILY HARM	0	2	22
D.O.A.	0	0	2
MURDER	0	0	1
CRIMINAL ARRESTS	8	12	189
PUBLIC ASSIST	5	12	104
ASSIST OTHER DEPT.	16	11	147
OTHER	13	15	190
<b>TOTAL</b>	<b>88</b>	<b>95</b>	<b>1215</b>

## TRAFFIC INVESTIGATIONS

<u>TYPE OF INVESTIGATION</u>	<u>MONTH</u>	<u>PREVIOUS YEAR TO DATE</u>	<u>YEAR TO DATE</u>
<u>TRAFFIC ARREST</u>	101	103	2,666
<u>D. U. I.</u>	0	0	4
<u>VEHICLES TAGGED</u>	0	0	22
<u>VEHICLES TOWED</u>	2	0	27
<u>PARKING VIOLATIONS</u>	0	0	14
<u>TOTAL</u>	103	103	2,733

## ACCIDENT INVESTIGATION

<u>TYPE OF ACCIDENT</u>	<u>MONTH</u>	<u>PREVIOUS YEAR TO DATE</u>	<u>YEAR TO DATE</u>
<u>PROPERTY DAMAGE</u>	4		44
<u>PERSONAL INJURY</u>	1		6
<u>FATAL ACCIDENTS</u>	0		0
<u>INDUSTRIAL</u>	0		0
<u>TOTAL</u>	5		50

The following statistical data has been generated by the Bridgeville Police Department for the month of DECEMBER

## VEHICLE INFORMATION

<u>DESCRIPTION</u>	<u>THIS MONTH</u>	<u>PREVIOUS YEAR</u>	<u>YEAR TO DATE</u>
<u>TOTAL MILEAGE</u>	4,324	4,810	51,639
<u>FUEL</u>	354 GAL.	403 GAL.	5,162 GAL.
<u>MAINTENANCE</u>	\$ 49.00	\$ 368.00	\$ 4,880.31

11/3/95  
W.W.T.P.  
DECEMBER 1996

Average Daily Flow: .213 mg/d  
Total Monthly Flow: 6.596 MG  
Maximum Daily Flow: .477 mg/d

N. P. D. E. S. Violations

NO VIOLATIONS

Septic Haulers Report

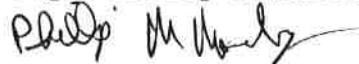
Number of Haulers: 3  
Total Gallons Dumped: 78,950 gals.  
Total Revenue Received: \$2,763.25

On Going Projects

1. Sludge Disposal: Still stock-piling sludge, no progress since last month report.
2. Pet Poultry Products: No progress on their new permit. They have not sent all of the information necessary for D.B.F. to complete the permit application.

New Projects & Correspondence

1. Replaced another RBC shaft bearing. We have 4 spare bearings in stock.
2. W.W.T.P. Upgrade: Pre-construction meeting on Jan 10, 1997, with all Commissioners present. D.B.F. is working with Hopkins Const. on the Change Orders. Next progress meeting is set for Feb. 7, 1997.

Respectfully submitted,  
  
Phillip Mowbray

# SYSTEM SUMMARY REPORT

Water Supply Section  
 DNREC - Div. Water Resources  
 P.O. Box 1401  
 Dover, DE 19903

1996

(302) 739-4793

Please type or print clearly

1. OWNER OF SYSTEM Town of Bridgeville  
 2. ADDRESS 101 N. Main street ZIP CODE 19933  
 3. RESPONDENT Douglas Jones  
 4. TITLE   
 5. PHONE NO. 337-7135 WORK HOURS-FROM 8:30 TO 4:30  
 6. FACILITY(S): #2 Well Permit #10319, #2D Well Permit # 103716  
# 5D Well Permit #103717

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	7. TOTAL MONTHLY SELF-SUPPLIED (gallons)	8.. TOTAL MONTHLY PURCHASED (P) SOLD (S) (gal.)	9. SUPPLIED FROM/TO	10. TOT. MONTHLY BILLED-FOR [—PUBLICS <sup>a</sup> ONLY—]
JAN	<u>5,484,000</u>	<u>0</u>	<u>N/A</u>	
FEB	<u>4,320,000</u>	<u>0</u>	<u>N/A</u>	
MAR	<u>4,826,000</u>	<u>0</u>	<u>N/A</u>	<u>9,643,862</u>
APR	<u>4,806,000</u>	<u>0</u>	<u>N/A</u>	<u>4,607,240</u>
MAY	<u>3,981,000</u>	<u>0</u>	<u>N/A</u>	<u>3,725,000</u>
JUN	<u>3,369,000</u>	<u>0</u>	<u>N/A</u>	<u>3,298,000</u>
JUL	<u>3,878,000</u>	<u>0</u>	<u>N/A</u>	<u>3,690,000</u>
AUG	<u>3,727,000</u>	<u>0</u>	<u>N/A</u>	<u>3,678,000</u>
SEP	<u>4,236,000</u>	<u>0</u>	<u>N/A</u>	<u>4,130,000</u>
OCT	<u>3,664,000</u>	<u>0</u>	<u>N/A</u>	<u>3,498,300</u>
NOV	<u>3,177,000</u>	<u>0</u>	<u>N/A</u>	<u>3,098,000</u>
DEC	<u>3,869,000</u>	<u>0</u>	<u>N/A</u>	<u>3,307,500</u>
<b>11. ANNUAL SYSTEM TOTALS</b>				
	<u>49,337,000</u>	<u>0</u>	<u>N/A</u>	<u>42,675,902</u>

12. SIGNATURE Douglas Jones DATE 1-13-97

**WATER USE REPORT  
FOR INDIVIDUAL SUPPLY FACILITY**

Water Supply Branch  
DNREC  
P. O. Box 1401  
Dover, DE 19903  
(302) 739-4793

1996

Please type or print clearly

1. OWNER OF SYSTEM Town of Bridgeville
2. RESPONDENT Douglas Jones
3. LOCATION OF FACILITY Cherry Alley
4. TYPE OF USE:  Public  Ind.  Comm.
5. WELL PERMIT NO. 10319
6. STREAM \_\_\_\_\_
7. INTAKE PERMIT NO. \_\_\_\_\_
8. LOCAL I.D. Well # 2
- ( Recov.  Other-(specify) \_\_\_\_\_)
- STATUS:  Main  Back-up  Emerg.  Not used  Abandoned
9. WAS ALL FLOW LISTED BELOW METERED?  Yes  No-If no, indicate the period and reason flow was not metered, and describe computational method for determining estimated flow. \_\_\_\_\_

[—————WELLS ONLY—————]						
10. DATE OF LAST READING	11. PERIOD FOR MONTH OF:	12. TOTAL PUMPAGE (gals.)	13. RATE (gpm)	14. PUMPING LEVEL (ft. below sfc.)	15. PUMPING CYCLE ON (hrs.)	SHUT-OFF (hrs.)
JAN <u>31</u>	<u>31</u>	<u>470,000</u>	<u>300</u>	<u>N/A</u>	<u>31.9</u>	<u>712.1</u>
FEB <u>28</u>	<u>28</u>	<u>0</u>	<u>—</u>	<u>N/A</u>	<u>0</u>	<u>672.0</u>
MAR <u>27</u>	<u>28</u>	<u>0</u>	<u>—</u>	<u>N/A</u>	<u>0</u>	<u>672.0</u>
APR <u>30</u>	<u>34</u>	<u>0</u>	<u>—</u>	<u>N/A</u>	<u>0</u>	<u>816.0</u>
MAY <u>31</u>	<u>31</u>	<u>0</u>	<u>—</u>	<u>N/A</u>	<u>0</u>	<u>744.0</u>
JUN <u>28</u>	<u>28</u>	<u>0</u>	<u>—</u>	<u>N/A</u>	<u>0</u>	<u>672.0</u>
JUL <u>31</u>	<u>33</u>	<u>0</u>	<u>—</u>	<u>N/A</u>	<u>0</u>	<u>792.0</u>
AUG <u>30</u>	<u>30</u>	<u>0</u>	<u>—</u>	<u>N/A</u>	<u>0</u>	<u>720.0</u>
SEP <u>30</u>	<u>31</u>	<u>0</u>	<u>—</u>	<u>N/A</u>	<u>0</u>	<u>744.0</u>
OCT <u>31</u>	<u>31</u>	<u>0</u>	<u>—</u>	<u>N/A</u>	<u>0</u>	<u>744.0</u>
NOV <u>27</u>	<u>27</u>	<u>0</u>	<u>—</u>	<u>N/A</u>	<u>0</u>	<u>648.0</u>
DEC <u>31</u>	<u>34</u>	<u>0</u>	<u>—</u>	<u>N/A</u>	<u>0</u>	<u>816.0</u>

16. TOTAL ANNUAL PUMPAGE 470,000

17. SIGNATURE Douglas Jones DATE 1-13-97

**WATER USE REPORT  
FOR INDIVIDUAL SUPPLY FACILITY**

Water Supply Branch  
DNREC  
P. O. Box 1401  
Dover, DE 19903  
(302) 739-4793

1996

Please type or print clearly

1. OWNER OF SYSTEM Town of Bridgeville
2. RESPONDENT Douglas Jones
3. LOCATION OF FACILITY Cherry Alley
4. TYPE OF USE:  Public  Ind.  Comm. 8. LOCAL I.D. Well #2D  
 Recov.  Other-(specify) \_\_\_\_\_
5. WELL PERMIT NO. 103716
6. STREAM \_\_\_\_\_
7. INTAKE PERMIT NO. \_\_\_\_\_

STATUS:  Main  Back-up  Emerg.  Not used  Abandoned

9. WAS ALL FLOW LISTED BELOW METERED?  Yes  No-If no, indicate the period and reason flow was not metered, and describe computational method for determining estimated flow. \_\_\_\_\_

		[-----WELLS ONLY-----]				
10. DATE OF LAST READING	11. PERIOD FOR MONTH OF:	12. TOTAL PUMPAGE (gals.)	13. RATE (gpm)	14. PUMPING LEVEL (ft. below sfc.)	15. PUMPING CYCLE ON (hrs.)	SHUT-OFF (hrs.)
JAN 31	31	0				
FEB 28	28	0				
MAR 27	28	0				
APR 30	34	0				
MAY 31	31	0				
JUN 28	28	0				
JUL 31	33	0				
AUG 30	30	0				
SEP 30	31	0				
OCT 31	31	0				
NOV 27	27	0				
DEC 31	34	0				
16. TOTAL ANNUAL PUMPAGE		0				
17. SIGNATURE		<u>Douglas Jones</u>				
		DATE <u>1-13-97</u>				

**WATER USE REPORT  
FOR INDIVIDUAL SUPPLY FACILITY**

1996

Water Supply Branch  
DNREC  
P. O. Box 1401  
Dover, DE 19903  
(302) 739-4793

Please type or print clearly

1. OWNER OF SYSTEM Town of Bridgeville 5. WELL PERMIT NO. 103717  
 2. RESPONDENT Douglas Jones 6. STREAM \_\_\_\_\_  
 3. LOCATION OF FACILITY S. Cannon street 7. INTAKE PERMIT NO. \_\_\_\_\_  
 4. TYPE OF USE:  Public  Ind.  Comm. 8. LOCAL I.D. Well #5D  
 4.  Recov.  Other-(specify) \_\_\_\_\_  
 STATUS:  Main  Back-up  Emerg.  Not used  Abandoned  
 9. WAS ALL FLOW LISTED BELOW METERED?  Yes  No-If no, indicate the period and reason flow  
 was not metered, and describe computational method for  
 determining estimated flow. \_\_\_\_\_

10. DATE OF LAST READING	11. PERIOD FOR MONTH OF:	[ <u>WELLS ONLY</u> ]			15. PUMPING CYCLE ON (hrs.)	SHUT-OFF (hrs.)
		12. TOTAL PUMPAGE (gals.)	13. RATE (gpm)	14. PUMPING LEVEL (ft. below sfc.)		
JAN 31	31	<u>5,014,000</u>	<u>300</u>	---	<u>270.4</u>	<u>473.6</u>
FEB 28	28	<u>4,320,000</u>	<u>300</u>	---	<u>243.3</u>	<u>428.7</u>
MAR 27	28	<u>4,826,000</u>	<u>300</u>	---	<u>260.8</u>	<u>411.2</u>
APR 30	34	<u>4,806,000</u>	<u>300</u>	---	<u>269.8</u>	<u>546.2</u>
MAY 31	31	<u>3,981,000</u>	<u>285</u>	---	<u>222.7</u>	<u>521.3</u>
JUN 28	28	<u>3,369,000</u>	<u>290</u>	---	<u>188.2</u>	<u>483.8</u>
JUL 31	33	<u>3,878,000</u>	<u>300</u>	---	<u>216.6</u>	<u>575.4</u>
AUG 30	30	<u>3,727,000</u>	<u>300</u>	---	<u>208.6</u>	<u>511.4</u>
SEP 30	31	<u>4,236,000</u>	<u>300</u>	---	<u>239.0</u>	<u>505.0</u>
OCT 31	31	<u>3,664,000</u>	<u>295</u>	---	<u>206.1</u>	<u>537.9</u>
NOV 27	27	<u>3,177,000</u>	<u>300</u>	---	<u>179.2</u>	<u>468.8</u>
DEC 31	34	<u>3,869,000</u>	<u>300</u>	---	<u>218.2</u>	<u>597.8</u>

16. TOTAL ANNUAL PUMPAGE 48,867,000

17. SIGNATURE Douglas Jones DATE 1-13-97

Alderman: Willie A. ROBERT JR

PRESIDENT

Address: Alderman Court #32

101 N. Main St.

Bridgeville, Delaware 19933

Telephone No: 302-337-7371

Period Covered: 1-31 DECEMBER 1976

	Traffic	Criminal	Civil	Total
Pending at Start of Period	0			
Filings	0			
Dispositions	0			
Pending at End of Period	0			

Total Collected: Fines (Excluding: 191.90  
VCF: 34.55

Court Costs: 105.00  
Other Courts: 216.70  
TOTAL COLLECTED: 548.15

NOTE: Fines plus VCF plus Court Costs should equal Total Collected.

11/13/97

Michael Dietz

R. Sipple

Rev. John W. & Mary C. Gains

Dianne Wilcox

Hildegard Cofelice

Michael Sullivan

Robin Taylor