

Commissioners of Bridgeville

101 NORTH MAIN STREET
BRIDGEVILLE, DELAWARE 19933

AGENDA

COMMISSIONERS OF BRIDGEVILLE
FEBRUARY 9, 1998 - 7:00 P.M.
BRIDGEVILLE TOWN HALL

- A. CALL TO ORDER
- B. QUORUM PRESENT
- C. READING OF MINUTES - January 12, 1998
- D. APPROVAL OF BILLS
(Review of Financial Statement)
- E. CORRESPONDENCE
- F. DEPARTMENT REPORTS:
 - 1. Police
 - 2. Waste Water
 - 3. Drinking Water
 - 4. Streets
 - 5. Alderman's Report
- G. OLD BUSINESS
 - 1. SECOND READING OF ORDINANCE 98-1. AN ORDINANCE TO AMEND SEWER CHARGES.
- H. NEW BUSINESS
 - 1. 1998-1999 BUDGET DISCUSSION
 - 2. TOWER RENTAL DISCUSSION
 - 3. MARCUS CABLE RENEWAL
 - 4. ABSENTEE BALLOTS/DISCUSSION OF ELECTION PROCEDURES
- I. CITIZEN'S PRIVILEGE
- J. EXECUTIVE SESSION
- K. ADJOURNMENT

*****THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE ANY ADDITIONAL ITEMS SUCH AS EXECUTIVE SESSIONS OR THE DELETION OF ITEMS INCLUDING EXECUTIVE SESSIONS, WHICH MAY ARISE AT THE TIME OF THE MEETING. *****

MINUTES

COMMISSIONERS OF BRIDGEVILLE
FEBRUARY 9, 1998 - 7:00 P.M.
TOWN HALL

I. CALL TO ORDER

The meeting was called to order by President Robert Bennett. Present: President Bennett, Commissioner Margaret Sipple, Commissioner Charles Singman and Commissioner Robert Slater. Commissioner Jack Dalton was not in attendance. The meeting began with a salute to the flag.

II. APPROVAL OF MINUTES

Commissioner Slater made a motion to dispense with the reading of the minutes and approve them as presented. Motion was seconded by Commissioner Singman and carried unanimously.

III. APPROVAL OF MONTHLY BILLS

See breakdown per fund attached. Commissioner Slater made a motion to approve the bills. Motion was seconded by Commissioner Singman and carried unanimously.

IV. PRESIDENT'S REPORTS

A. CORRESPONDENCE

1. President Bennett received notice from the Department of Transportation in Dover stating they have been authorized to spend funds in Bridgeville through the 1998 Bond Bill. DELDOT will be repaving Church Street from Main Street to the Town limits. President Bennett said he would sign the agreement and return it to DELDOT at once.

2. A letter had been received from the Bridgeville Fire Company stating they would be holding two or three car washes in the near future.

3. An invitation was received from the City of Seaford regarding a recognition dinner for Mayor Guy Longo. The cost is \$15.00 per person.

B. DEPARTMENT REPORTS

1. Police - Monthly report attached. Commissioner Singman reported 290 traffic arrests were made during the month of January. Commissioner Singman asked the members of the press to refrain from using the Bridgeville Police name when an incident is really with the State Police from Troop 5.

2. Waste Water - Monthly report attached. Commissioner Slater reported the average daily flow was 234,000 gallons. The monthly flow totalled 7 million 256 gallons. The maximum daily flow (including storm days) was 1 million 102 thousand gallons. He said that is mainly from the seepage in older lines. Three waste haulers dumped a total of 87,400 gallons dumped for the month. Revenue received from waste haulers totalled \$3,655.00. Commissioner Slater said after stockpiling sludge for two years, it has finally been hauled away. He said it would normally cost about \$6,000.00 a year to haul but since it had been stockpiled it was drier, weighing less. The sludge was removed by the ton which totalled 99 1/2 tons at a cost of \$6,000.00, saving the Town \$6,000.00. The W.W.T.P. upgrade is still on hold waiting for Hopkins Construction to complete the punch list.

3. Drinking Water - Monthly report attached. President Bennett reported the total water pumped for January, 1998 was 3,535,000 gallons resulting in an average of 117,833 gallons pumped daily.

4. Streets - Commissioner Sipple reported two loads of rocks were put in place along the banks of the stream on North Cannon Street to keep it from washing away.

Commissioner Sipple said the art teacher at the Woodbridge Elementary School has asked if she could put a banner across Market Street advertising an art show. President Bennett said she should talk with someone in the fire company being one side would hook to their building. Commissioner Sipple was wondering if a banner could be displayed on the lot across from the Town Hall. It was agreed to suggest that the banner be put on the lot, which would be seen from both Main and Market Street.

Commissioner Sipple reported letters had been sent to two Dale Clickner properties pertaining to trash clean up. Mr. Clickner is asking for an extension until February 18, 1998. She said Mr. Clickner said a certified letter did not have to be sent to him, but the Town should notify his tenants of the problem and issue them a warrant if the property is not kept clean. Commissioner Slater said the owner should be the one the Town notifies. Mr. Dennis Schrader, Town Solicitor, explained the Town had no contractual

relationship with the tenant. President Bennett said to make sure follow up is done on February 18, 1998.

Commissioner Sipple received a complaint from a resident on Jacobs Avenue about water in his basement. President Bennett said water has stood on that property since the house was built, and the driveway is lower than the street. Commissioner Sipple said right now everyone has water in their basements, but the resident is saying a storm drain installed would possibly help. Commissioner Slater said he did not think a storm drain would help in this particular situation.

5. Alderman's Report - No activity for the month of January, 1998.

V. OLD BUSINESS

1. President Bennett asked Commissioner Slater to explain the sewer ordinance change, Ordinance 98-1. Commissioner Slater said it is an ordinance where a \$10.00 minimum will be added for usage up to 2,000 gallons on sewer. If a resident uses over 2,000 gallons a month, they will not see any change. Commissioner Slater presented Ordinance 98-1 for the second reading (see attached copy).

Mr. Charles Royal questioned whether the \$7.00 water meter fee would be affected. Commissioner Slater explained the \$7.00 would not change. He explained this minimum only applies to sewer usage. President Bennett said last month someone had mentioned that residents did not know about the sewer minimum change. He said for the last fourteen months this sewer minimum discussion has been on the agenda at the regular meetings.

Commissioner Slater made a motion to adopt Ordinance 98-1 as read. Motion was seconded by Commissioner Singman and carried unanimously.

2. Commissioner Singman said a final notice had been sent pertaining to the debris accumulated at the Bridgeville Mini Storage. He said Chief Handley Orr talked with the present owner, Ms. Deborah Rogers about the clean-up of this property. He said apparently there is a battle between the present owner and the previous owner, Ms. Barbara Chaffinch. The previous owner wants to clean the property, but until she gets the title back she cannot do anything to it. Commissioner Singman said today was the last day of the final notice, and he would like a consensus from the Commission as to the next step. Commissioner Singman said the fire marshall had released the building several months ago. Mr. Schrader said before he recommends what steps to take next, he would like to see all correspondence between the parties involved. Commissioner Slater made a motion to take further action. Motion was seconded by Commissioner Singman and carried unanimously.

VI. NEW BUSINESS

1. President Bennett introduced Ms. Tracy White, Property Specialist, from Nextel Communications. Ms. White introduced her project leader, Mr. Eric Ellis; her radio equipment expert, Mr. Mark Mayher; the attorney for Nextel, Mr. Robert Witsil. At this time, Ms. White turned the meeting over to Mr. Witsil. On behalf of Nextel, Mr. Witsil said he would like to make an offer to the Town of Bridgeville for a land lease agreement. He explained Nextel is a nationwide digital communication company, very much like Cellular One or Bell Atlantic. He said the area his client is interested in, is directly behind the Town Hall measuring approximately 50' x 50'. Mr. Witsil said Nextel is offering to place any or all emergency communications, town communications, and police and fire communications on their tower at an elevation of the Town's wish at no cost to the Town. Nextel will build their own tower and lease the land. Mr. Witsil explained what would be involved is a 199' tower which is approximately 90' or 95' higher than the water tower in a fenced area together with a 12' x 20' shed for their communications. Mr. Witsil said he had spoken with Mr. Schrader and under the Town Code #234-10G it is permissible in a R-1 district. He showed the Commission a picture of a similar tower located in Rehoboth. He said it is a self supporting tower and designed to withstand high-force winds. Mr. Mayher explained this tower would not interfere with anyone else's frequencies, televisions or radios. Mr. Witsil said after the building of the tower, traffic to the tower would only consist of follow-up by a technician once a month. Commissioner Slater said part of the area in question needs to remain open in case of expansion of the treatment plant. Mr. Ellis said soil samples will be taken, and those results will determine how the structure would be built. Commissioner Singman asked if something should come off the tower and strike the Town's water tower or a house nearby, what liability does Nextel cover. Mr. Mayher explained Nextel would take full responsibility for actions related to their mistakes. He said there are clauses in the agreement explaining such actions.

Commissioner Slater said he thought a submittal of the tower plans should be checked by the Town's engineer at Nextel's expense. Commissioner Slater asked if Nextel should go out of business in a couple of years, would the Town own the tower. He was told the agreement could be structured to read if Nextel should terminate or leave the site, the tower would be left here. Mr. Witsil suggested Mr. Schrader state in the agreement a clause to have Nextel dismantle the tower after 20 or 30 years.

Mr. Witsil said there would be no charge to the Town for any equipment placed on the tower and no charge for the installation. Mr. Ellis said monthly rent to the Town would

be \$850.00 monthly (\$51,000.00 payable over the term). Rent for each renewal term would escalate 15% over the previous term. The initial term would be five years and Nextel would have the right to renew for four additional terms of five years each. He said generally they do not offer a deposit unless requested. He explained sometimes people request it to keep as a bond to make sure that Nextel dismantles the tower after their expiration of the lease.

Mr. Ellis explained Nextel is trying to get everything leased between now and the middle of March. He said they are trying to get on air by May 31, 1998. Because of construction and zoning problems, the faster a site can be leased, the quicker work can begin. Mr. Schrader said there was no problem with the height of this tower. Mr. Schrader and Mr. Witsil will meet within the next couple of days to go over the lease agreement.

Mr. Mayher said a site visit will be made with the Nextel Team to investigate the area and soil test. President Bennett asked to be contacted when the team would be coming so the Commissioners could be in attendance.

Mr. Schrader said he would like to direct a letter to Mr. Witsil, Nextel's attorney for this project, giving them permission to go to the site for the purpose of taking soil samples and general surveying of the property in anticipation that they will return the property to its original condition if they do not successfully complete a lease with the Commissioners of Bridgeville, and to make Nextel liable for any personal or property damage. Commissioner Singman made a motion to authorize Mr. Schrader to take whatever legal steps were necessary. Motion was seconded by Commissioner Slater and carried unanimously.

Commissioner Sipple said she would like to have this project put in the local newspaper so residents will be aware of what is taking place, and give them an opportunity to express their opinions on a tower in our Town. Commissioner Slater if the tower is installed in the back corner, the only property to be affected would be the wastewater treatment plant.

2. President Bennett asked Commissioner Singman to present the police budget for 1998-1999 Budget: POLICE - Commissioner Singman said Commissioner Dalton had questioned the police salaries at last month's meeting. After meeting with Chief Orr, he said the salary budget had been developed from the W-2 forms issued in 1997. The second question raised was about the grants included in last year's budget as proposed income as to the income actually received. Commissioner Singman explained grant money is included as total income in a budget; however, only that money which is actually spent on the grant are paid by the grantee (either State or Federal Government). While a grant may be proposed for a certain amount for the fiscal year, only half of that money may be spent and that would be the income on it. The state fiscal year for grants runs differently from the

Town's fiscal year. When a grant is given it is for July through June. Chief Orr proposes to give the Town a check for several thousand dollars that was not shown as income last year. He is receiving this money from the state because the new grant period has started.

He further stated that the discrepancies in last year's budget and this year's budget are due to the above grant dates. The budget that was proposed last month showed a 23% reduction over last year's figures. Commissioner Singman said he has included an additional \$1,200.00 to this budget to pay off the police car per an agreement made with the police department and the Town. That payment is to come out of the new grant money allotted. The new budget for the police department for fiscal year 1998-1999 is \$184,700.00 which includes a \$5,000.00 emergency fund and the \$1,200.00 car pay-off. This includes a base package which includes approximately \$150,000.00 in salaries (includes insurance, payroll taxes, pension, legal, etc). He said income projected is \$153,000.00. The department will be approximately \$31,700.00 short of the projected police income. Commissioner Singman said Chief Orr is proposing to trade in one of the older vehicles and purchase a new vehicle with federal grant money. Per Chief Orr it will not come out of the operating budget.

WATER - President Bennett presented a budget of \$130,373.00 income and expenses.

WASTEWATER - President Bennett presented a budget of \$315,775.00 income and expenses.

STREETS - President Bennett presented a budget of \$38,000.00 income and expenses.

GENERAL FUND - President Bennett said the General Fund has an excess of \$61,015.00 proposed. The police department has a shortfall of \$31,700.00, leaving \$29,315.00 excess. President Bennett said he would like to put the excess in the general fund as a loan payment. Commissioner Singman said he would like to see \$20,000.00 go toward the loan payment and the balance put into a contingency fund.

Commissioner Slater said if an agreement is made with Nextel on the rental of land for a tower (which would be on waste treatment ground), he would like to see the \$850.00 go into a fund for wastewater equipment or expansion.

President Bennett said there is a 55% grant money program available through Federal Home and Administration. He said the Town is trying to find out if this grant could help purchase a new truck. Commissioner Singman is looking into this grant availability. He did say Chief Orr has a resource through the federal government to purchase vehicles through surplus. Commissioner Singman has asked Chief Orr to look into the availability of a 3/4 ton pickup and a 2 1/2 ton utility truck which could be converted into a dump truck. President Bennett said he first wants to see if grant if money is available.

Commissioner Slater made a motion to accept the

1998-1999 budget with the changes that were presented. Motion was seconded by Commissioner Singman and carried unanimously. President Bennett said he would have copies of the budget available in the office.

3. Mr. Schrader said the paperwork has been completed for the consent resolution authorizing the transfer of cable television from Marcus Cable to Comcast Cable. The agreement still remains as before with the expiration date being February 1999. Mr. Schrader said it also acknowledges that the request has been received within the time frame required by the FCC Policy Act. Motion was made by Commissioner Singman to approve the transfer of Marcus Cable to Comcast Cable. Commissioner Slater seconded the motion, carried unanimously.

4. President Bennett said last month the Commission asked Mr. Schrader to check the Town Charter about absentee ballots in Town Elections. It states in the Charter that absentee ballots can be incorporated in the Town Code if the Commission votes to adopt such an ordinance. Mr. Schrader said the first question that needs to be addressed is the time frame between the filing deadline and the election date. He said the charter provides right now the election be held the first Monday of January, and filing for the election is one week prior to that date. The problem with that is the first Monday in January may actually fall on New Year's Day and seven days prior is Christmas Day. Mr. Schrader said he proposed two changes: 1) make the election fall on the second Saturday of January (with two thoughts in mind-it would put some distance between New Year's Day and the actual election, and by moving it to a Saturday, perhaps enhance participation from residents in the Town of Bridgeville); 2) move the filing date back four weeks prior to the day of election (four weeks from the second Saturday in January). Mr. Schrader said if the proposal is adopted then the 1998-1999 election would be held Saturday, January 9, 1999 and the filing deadline would be December 12, 1998. It would get the filing deadline in a couple of weeks before Christmas and anywhere from nine to fifteen days before elections would be held. The Town Charter states re-organization must be done by the second Monday in January. Mr. Schrader said in 1999, if so adopted, the election would be January 9th and the re-organization meeting would be Monday, January 11th. Mr. Schrader the year 2001 would present a problem under the new proposal.

Commissioner Slater said the only way absentee ballots can work, is to move back the filing dates and move up the election date. Commissioner Slater said registration needs to be discussed. He does not think the current system is right and definitely needs some changes. He said it costs the Town lots of money by sending registered letters to residents who need to re-register. He said in the federal

election, people register once. Commissioner Slater asked Mr. Schrader if the Town could have the same registering rule. Mr. Schrader said at the time the charter was written, the Town had elections every year, and every year there were multiple candidates. Mr. Schrader said because of being a transit community, he would suggest a five-year cycle. Commissioner Slater said he would like to see one registration, ~~if~~ should a question should arise during election day, look at the resident's ID. Mr. Schrader said the alternate answer would be to follow the registration records of the State of Delaware. Commissioner Sipple questioned whether we would know if a person having a Bridgeville address was a Town resident. Mr. Schrader said if the Town boundaries can be defined, he thinks maybe the list can be obtained from the Election Board. President Bennett asked Mr. Schrader if he could check into this matter. Mr. Schrader said if the proposal is adopted it still needs to have a close out date on the registration, so that by the December meeting of the Commission the list would be available. Commissioner Slater made a motion to accept the proposed change date for filing for candidacy and to change the date for the general election as discussed. The motion also gave authorization to Mr. Schrader to contact Sen. Thurman Adams and Rep. Ben Ewing requesting a Charter amendment be introduced in this legislative session of the General Assembly. Motion was seconded by Commissioner Singman and carried unanimously.

After much discussion on the charter change of the annual budget, it was decided to move the fiscal year to start July 1 and end June 30. Commissioner Singman made a motion to move the fiscal year to July 1 to June 30 effective 1999, and to authorize Mr. Schrader to submit a letter to Sen. Thurman Adams and Rep. Ben Ewing requesting a Charter amendment be introduced in this legislative session of the General Assembly. Motion was seconded by Commissioner Slater and carried unanimously.

It was decided to discuss the absentee balloting process at a later date.

5. President Bennett received a letter pertaining to the sewer allocation agreement with Greenwood. Greenwood also hires Davis, Bowen and Friedel as their engineers. It is time to start renegotiating the contract. Mr. Schrader said whatever amendment would take place in the contents of the original agreement are subject to review by PRNC through the consent order. President Bennett suggested Commissioner Slater, Phillip Mowbray and himself meet with Greenwood officials, and then contact Mr. Schrader.

6. President Bennett said at last month's meeting Mrs. Cindy Truitt gave him a copy of Blades' Town Newsletter. He said he checked with Blades about prices, and he also checked with Greenwood, which sends a one page letter every month which is done by photocopier. President Bennett said

these letters would be sent third-class bulk rate. Blades' letter runs about eight pages every other month and is camera ready for the News Print Shop. They get 600 copies printed for \$193.00 with postage running about \$80.00. He said they mail 381 to town residents, 61 out-of-town, and the remainder is placed in local businesses. Blades does sell sponsor slots for \$60.00 a year which helps defray most of their expenses.

President Bennett said he worked up some prices: the permit fee is \$85.00 with an \$85.00 annual fee; printing for 1,000 copies would run about \$1,440.00 a year; postage would be about \$750.00 a year. He said it would probably be \$300.00 a year for preparing the copy. President Bennett said he came up with a total of approximately \$2,600.00 a year. He said if 20 sponsors could be sold at \$75.00 a year that would total \$1,500.00, which would leave a cost of \$1,100.00 to do this project. President Bennett said the Blades letter is put together on a computer by one of their commissioners.

Commissioner Slater and Commissioner Singman said they thought a newsletter was a good idea. They believe quarterly printings would be often enough and would also save money. Commissioner Slater said the Town does have the staff and computers available to do the job. President Bennett suggested each department submit a report. After much discussion, Commissioner Slater made a motion to start a quarterly newsletter, and if it goes well, it could be increased to every other month. Motion was seconded by Commissioner Singman and carried unanimously.

7. President Bennett reported he met with, Mr. Robert Betts, County Code Officer, on November 10, 1997 regarding condemning some properties in the Town limits. He said as of January he had not heard from them, so he sent a letter on January 23, 1998 and still has not heard from them. President Bennett suggested going with the State Housing Code and condemn these properties ourselves. Mr. Schrader said he would look into the matter and report back with his findings.

8. President Bennett received a letter from Mrs. Neva McClary requesting the blanket be taken down from hanging over the door at Mr. Walter Flowers' home. No decision was made by the Commission.

9. Commissioner Slater said most of the time the police department catches a lot of flack, but he would like to commend Chief Orr for taking the time to install new locks in an elderly couple's home.

10. Commissioner Sipple said she would like to see the Commission actively pursue talking with residents and getting their opinions on having one garbage collector for the Town. She said if the County goes through with this

idea, payment will be collected through property tax bills. She feels by having one collector, the Town would be cleaner, and it would eliminate truck traffic up and down the street. Commissioner Slater asked what happens when people do not pay the garbage bill-do you keep picking up their trash. He thinks it is a good idea and the Town does have the administrative people to do the billing. Mr. Schrader said the people who do not pay their water and sewer, will be the same ones who do not pay the garbage bill. President Bennett said resident pick-up in Greenwood runs about \$13.00 a month.

Commissioner Sipple reported trash has again accumulated on North Cannon Street where just three weeks ago the Boot Camp workers cleaned. Commissioner Singman suggested several large barrels to be placed along that stretch, but the Town must empty them on a regular basis. Commissioner Sipple replied that the Town had tried that once before and the barrels and signs were both destroyed. Commissioner Slater said the wire trash barrels are cleaned regularly. After much discussion, no decision was made.

11. President Bennett reported the Boot Camper workers would be Tuesday and Wednesday of this week. He said he requested their services for two weeks this spring. Commissioner Slater asked Mr. Schrader if the Boot Camper workers could clean the debris at the Mini Storage. Mr. Schrader said he would have to see what the Town has communicated with the owner as of this date. Commissioner Singman said he would have Alma Fleetwood fax him the information.

VII. CITIZEN'S PRIVILEGE

1. Mrs. Pat Correll said the Bridgeville Wildcats 4-H Club would like to have permission to plant flowers around the Bridgeville signs out on the highway. The Commissioners welcomed the idea. She also said the Club would be cleaning out the barrels on Market Street on Wednesday evening.

Mrs. Correll thanked the Commission for the work they are doing for the Town and the goals they are trying to obtain to make this a better place.

Mrs. Correll said she thought someone from the public should have input into the newsletter. She said the first point that should be addressed is thanking the Lioness Club for decorating the Christmas tree and the barrels on Market Street. A thank you should also go to the Woodbridge Key Club and the Kiwanis Club for installing the Christmas lights. Mrs. Correll said the newsletter should incorporate positive articles.

2. Mr. Charles Royal said central garbage collection has been discussed for the last ten years. He thinks it is time it is acted upon. President Bennett said the details have to be worked out first. It must be determined if the

majority of residents would like to see this service in Town.

Commissioner Singman asked Mr. Schrader what would happen legally with the existing contracts between individual citizens and the various haulers. Mr. Schrader said he was not sure he could answer that at this time. He said it was one of the questions asked by the county a few years ago. He said he did not know how the county would ever resolve that situation. Mr. Schrader said a window of opportunity would have to be left for those contracts to begin to expire. Commissioner Slater said he is all for the collection service, but just does not want to see the Town go in debt for it. He said this money is uncollectible even though the trash will still be picked up. Commissioner Slater stated the Town goes through this with the taxes.

Mrs. Cindy Truitt said her trash collector sends out letters to those who are behind on their payments. Commissioner Slater said the ideal situation would be to have the Town own their own garbage truck and collect the trash themselves, but the Town is not large enough to handle that situation.

Mr. Royal said whoever picks up the trash would have to abide by certain rules. He said most of the streets in Town are not constructed to permit heavy traffic of large trucks. He said if the Town could have input into the truck traffic on our streets, it could eliminate the corner cutting done by trucks. Mr. Royal would like to see that situation incorporated in the contracts. Commissioner Sipple wondered if poles could be installed at the end of the street to eliminate the corner cutting. Mrs. Truitt said some companies have rules as to what streets they are to use. She said the company must pick up her trash in front of her house and not use the alley.

President Bennett said that brought up another point: you must use the company containers provided, and they must be placed in front of your house.

VIII. ADJOURNMENT

President Bennett entertained a motion to adjourn the meeting. Motion was seconded by Commissioner Sipple and carried unanimously.

Respectfully Submitted,

Margaret W. Sipple

Margaret W. Sipple
Secretary

Commissioners of Bridgeville

101 NORTH MAIN STREET
BRIDGEVILLE, DELAWARE 19933

ACCOUNTS PAYABLE FOR APPROVAL

MEETING FEBRUARY 9, 1998

General Fund (01)	\$ 1,223.65
Police Fund (02)	1,543.70
Sewer Fund (03)	12,537.92
Water Fund (04)	522.72
Municipal (05) Street Aid Fund	2,683.37
SALLE DRUG (06)	20.87
SALLE REG. (11)	175.16
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TOTAL AMOUNT TO BE APPROVED	\$ 18,707.39
ESTIMATED P/R	\$17,500.00
ESTIMATED P/R TAXES	6,500.00
ESTIMATED UTILITY BILLS NOT YET RECEIVED	\$ 2,300.00

RUN DATE: 02/09/98
RUN TIME: 1:39 PM

Town of Bridgeville
Accounts Payable
Open Invoice Report

PAGE 1

** A/P ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	INVOICE			DISCOUNT		PAYMENTS	NET INVOICE	PAY	COMMENT
		AMOUNT	DATE	DUUE DATE	AMOUNT	DATE				
+PAR10 DERRICK PARKER										
SEWER OVERCHARGE REFUND	02/06/98	77.69	01/30/98	03/01/98	0.00	/ /	0.00	77.69	NO	SEWER WAS N
G/L DIST: 305003 Sewer Rents-Waste/Sewer T		77.69								
		77.69			0.00		0.00	77.69		
AFL100 AFLAC										
045767	02/09/98	497.66	02/03/98	03/05/98	0.00	/ /	0.00	497.66	NO	PAYROLL DED
G/L DIST: 301001 Misc. Income-General		497.66								
		497.66			0.00		0.00	497.66		
ANC100 THE ANCHOR GROUP										
0278512 PART. PYMT.	02/06/98	122.62	01/13/98	02/12/98	0.00	/ /	0.00	122.62	NO	2-GATE TRAN
G/L DIST: 413503 Maintenance - Waste/Sewer		122.62								
		122.62			0.00		0.00	122.62		
ATT350 AT&T										
1/18/98 STMT	02/06/98	37.64	01/18/98	02/17/98	0.00	/ /	0.00	37.64	NO	
G/L DIST: 422501 Util-Telephone - General		2.23								
422502 Util-Telephone - Police		19.59								
422503 Util-Telephone - Waste/Sw		15.82								
		37.64			0.00		0.00	37.64		
BEL100 BELL ATLANTIC - DE										
1/18/98 STMT	02/06/98	513.47	01/18/98	02/17/98	0.00	/ /	0.00	513.47	NO	
G/L DIST: 422501 Util-Telephone - General		152.94								
422502 Util-Telephone - Police		210.54								
422503 Util-Telephone - Waste/Sw		149.99								
2/1/98 STMT	02/09/98	44.36	02/01/98	03/03/98	0.00	/ /	0.00	44.36	NO	GATEWAY PLA

RUN DATE: 02/09/98
RUN TIME: 1:39 PM

Town of Bridgeville
Accounts Payable
Open Invoice Report

PAGE 2

A/P ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	AMOUNT	INVOICE DATE	DISCOUNT AMOUNT	DATE	PAYMENTS	NET INVOICE	PAY	COMMENT
G/L DIST: 411203 Gateway Plaza-Misc. Exp.		44.36							
		557.83		0.00		0.00	557.83		
BRA100 BRAINWAVE COMPUTER SERVCS 9802843	02/06/98	175.00	01/17/98 02/16/98	0.00	/ /	0.00	175.00	NO	COMPUTER UP
G/L DIST: 414702 Office Supplies - Police		175.00							
		175.00		0.00		0.00	175.00		
BRO100 BROWNING-FERRIS IND. 980100-0044586	02/06/98	190.00	02/01/98 03/03/98	0.00	/ /	0.00	190.00	NO	1/1-1/31/98
G/L DIST: 413503 Maintenance - Waste/Sewer		190.00							
		190.00		0.00		0.00	190.00		
CIT100 CITY PUBLISHING COMPANY 344752	02/06/98	101.80	01/12/98 02/11/98	0.00	/ /	0.00	101.80	NO	CROSS-REFER
G/L DIST: 414702 Office Supplies - Police		101.80							
		101.80		0.00		0.00	101.80		
CLE100 CLEAN DELAWARE, INC 5697	02/06/98	6,030.32	01/27/98 02/26/98	0.00	/ /	0.00	6,030.32	NO	SLUDGE TRAN
G/L DIST: 411703 Sludge Disposal-Waste/Sw		6,030.32							
		6,030.32		0.00		0.00	6,030.32		
DAV100 DAVIS, BOWEN & FRIEDEL 22633	02/06/98	247.50-	01/05/96 01/05/96	0.00	01/05/96	0.00	247.50-	NO	
G/L DIST: 411003 Engineering Fees-Waste/SW		247.50-							
		247.50-		0.00		0.00	247.50-		
27296	02/06/98	62.50	01/05/98 02/04/98	0.00	/ /	0.00	62.50	NO	12/1-12/31/

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** P ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	INVOICE		DISCOUNT		PAYMENTS	NET INVOICE	PAY	COMMENT
		AMOUNT	DATE	AMOUNT	DATE				
G/L DIST: 411003 Engineering Fees-Waste/SW 62.50									
27297	02/06/98	60.00	01/05/98	02/04/98	0.00	/ /	0.00	60.00	NO PRETRMT RPT
G/L DIST: 411003 Engineering Fees-Waste/SW 60.00									
27344	02/06/98	27.50	01/05/98	02/04/98	0.00	/ /	0.00	27.50	NO LAWS ST. PR
G/L DIST: 411001 Engineering Fees-General 27.50									
97.50- 0.00 0.00 97.50-									
DEL400 DE SOLID WASTE AUTHORITY									
026489 (PART. PYMT)	02/09/98	366.80	02/06/98	02/28/98	5.51	02/17/98	0.00	361.29	NO SLUDGE TO L
G/L DIST: 413503 Maintenance - Waste/Sewer 366.80									
366.80 5.51 0.00 361.29									
DEL800 DELMARVA POWER & LIGHT									
3-85-13822-7-1	2/2/98	02/06/98	24.53	02/02/98	03/04/98	0.00	/ /	0.00	24.53 NO 1/2-1/30/98
G/L DIST: 411203 Gateway Plaza-Misc. Exp. 24.53									
12406-0-0	2/3/98	02/06/98	10.45	02/03/98	03/05/98	0.00	/ /	0.00	10.45 NO 1/5-2/2/98
G/L DIST: 422003 Util-Electric - Waste/Sw 10.45									
3-85-13002-6-0	2/3/98	02/06/98	201.86	02/03/98	03/05/98	0.00	/ /	0.00	201.86 NO 1/5-2/2 TO
G/L DIST: 422001 Util-Electric - General 201.86									
3-85-13205-5-1	2/3/98	02/06/98	89.59	02/03/98	03/05/98	0.00	/ /	0.00	89.59 NO 1/5-2/2/98
G/L DIST: 422002 Util-Electric - Police 89.59									
3-85-13014-1-0	2/3/98	02/09/98	3,148.69	02/03/98	03/05/98	0.00	/ /	0.00	3,148.69 NO 1/5-2/2/98
G/L DIST: 422003 Util-Electric - Waste/Sw 3,148.69									
3,475.12 0.00 0.00 3,475.12									

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A/P ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	AMOUNT	DATE	DUUE DATE	AMOUNT	DATE	PAYMENTS	NET INVOICE	PAY	COMMENT
DOV200 DOVER RADIO PAGE										
2/1/98 STMT	02/09/98	55.45	02/01/98	03/03/98	0.00	/ /	0.00	55.45	NO	2/1-2/28/98
G/L DIST: 422503 Util-Telephone - Waste/Sw		55.45								
EAS100 EASTERN SPRINGS WATER CO.										
2713 1/31/98 STMT	02/06/98	37.70	01/31/98	03/02/98	0.00	/ /	0.00	37.70	NO	
G/L DIST: 414702 Office Supplies - Police		37.70								
4574 1/31/98 STMT	02/06/98	12.95	01/31/98	03/02/98	0.00	/ /	0.00	12.95	NO	
G/L DIST: 414703 Office Supplies - Waste/Sw		12.95								
4817 1/31/98 STMT	02/06/98	12.95	01/31/98	03/02/98	0.00	/ /	0.00	12.95	NO	
G/L DIST: 414701 Office Supplies - General		12.95								
EIK100 LANK, JOHNSON & TULL										
98021 02/06/98		233.05	01/26/98	03/27/98	0.00	/ /	0.00	233.05	NO	COMPUTER CH
G/L DIST: 414701 Office Supplies - General		58.27								
414702 Office Supplies - Police		58.27								
414703 Office Supplies - Waste/Sw		58.27								
414704 Office Supplies - Water		58.24								
ENV100 ENVIROCOP, INC.										
3643 02/06/98		196.00	01/20/98	02/19/98	0.00	/ /	0.00	196.00	NO	ANALYTICAL
G/L DIST: 411503 Testing Fees-Waste/Sewer		196.00								
		196.00			0.00		0.00	196.00		

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V/P ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	INVOICE		DISCOUNT		PAYMENTS	NET INVOICE	PAY	COMMENT
		DATE	AMOUNT	DATE	AMOUNT				
GEN100 GENERAL CODE PUBLISHERS									
41300	02/06/98	348.35	01/20/98	02/19/98	0.00	/ /	0.00	348.35	NO UPDATE OF 1
G/L DIST:	414701 Office Supplies - General	87.09							
	414702 Office Supplies - Police	87.09							
	414703 Office Supplies -Waste/Sw	87.09							
	414704 Office Supplies - Water	87.08							
		348.35			0.00		0.00	348.35	
HOR100 HORNEY INDUS. ELECTRONICS									
9800013	02/06/98	106.70	01/27/98	02/26/98	0.00	/ /	0.00	106.70	NO 6 PKS-HONEY
G/L DIST:	419503 Supplies - Waste/Sewer	106.70							
		106.70			0.00		0.00	106.70	
IND100 INDEPENDENT NEWSPAPERS									
1102665	02/09/98	275.00	01/31/98	03/02/98	0.00	/ /	0.00	275.00	NO SUSSEX PROF
G/L DIST:	400101 Advertising Exp - General	68.75							
	400102 Advertising Exp - Police	68.75							
	400103 Advertising Exp -Waste/Sw	68.75							
	400104 Advertising Exp - Water	68.75							
		275.00			0.00		0.00	275.00	
INT100 INTERCOASTAL TRADING									
980076	02/06/98	101.96	01/12/98	02/11/98	0.00	/ /	0.00	101.96	NO POTASSIUM P
G/L DIST:	402003 Chemicals Waste Water Tre	101.96							
980077	02/06/98	347.85	01/12/98	02/11/98	0.00	/ /	0.00	347.85	NO CAUSTIC SOD
G/L DIST:	402004 Chemicals Water	347.85							
9905	02/06/98	135.00-	01/12/98	01/12/98	0.00	01/12/98	0.00	135.00-	NO
G/L DIST:	402004 Chemicals Water	135.00-							

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A/P ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	AMOUNT	INVOICE DATE	DISCOUNT	DUUE DATE	AMOUNT	DATE	PAYMENTS	NET INVOICE	PAY	COMMENT
980176	02/06/98	294.25	01/22/98	0.00	02/21/98		/ /	0.00	294.25	NO	HYPOLCHLORIT
G/L DIST: 402003 Chemicals Waste Water Tre 294.25											
609.06				0.00				0.00	609.06		
LAY100 H.C. LAYTON & SON, INC.											
06851	02/06/98	3.95	01/27/98	0.00	02/26/98		/ /	0.00	3.95	NO	GLUE
G/L DIST: 419502 Supplies - Police 3.95											
11887	02/06/98	35.70	01/30/98	0.00	03/01/98		/ /	0.00	35.70	NO	MISC ITEMS-
G/L DIST: 417003 Repairs - Waste/Sewer 35.70											
11893	02/06/98	13.05	01/31/98	0.00	03/02/98		/ /	0.00	13.05	NO	ACCESS. FOR
G/L DIST: 417004 Repairs - Water 13.05											
52.70				0.00				0.00	52.70		
LOM100 LO-MAR OFFICE SUPPLIES											
49288	02/06/98	7.44	01/07/98	0.00	02/06/98		/ /	0.00	7.44	NO	1 DZ-PENS
G/L DIST: 414702 Office Supplies - Police 7.44											
7.44				0.00				0.00	7.44		
MAR100 MARYLAND CHEMICAL											
29115	02/09/98	588.00	02/03/98	0.00	02/23/98		/ /	0.00	588.00	NO	SODIUM THIO
G/L DIST: 402003 Chemicals Waste Water Tre 588.00											
588.00				0.00				0.00	588.00		
MET100 METROCALL											
2/1/98 STMT	02/09/98	24.52	02/01/98	0.00	03/03/98		/ /	0.00	24.52	NO	FEB '98 SER
G/L DIST: 422502 Util-Telephone - Police 24.52											

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A/P ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	AMOUNT	DATE	DUUE DATE	AMOUNT	DATE	PAYMENTS	NET INVOICE	PAY	COMMENT
		24.52			0.00		0.00	24.52		
MOR100 MORNING STAR PUBLICATION										
1/28/98 STMT	02/06/98	60.00	01/28/98	02/27/98	0.00	/ /	0.00	60.00	NO	BRIDGEVILLE
G/L DIST: 400101 Advertising Exp - General		15.00								
400102 Advertising Exp - Police		15.00								
400103 Advertising Exp -Waste/Sw		15.00								
400104 Advertising Exp - Water		15.00								
		60.00			0.00		0.00	60.00		
MRR100 MR. ROOTER										
1719	02/06/98	250.00	01/13/98	02/12/98	0.00	/ /	0.00	250.00	NO	SAND REMOVE
G/L DIST: 413503 Maintenance - Waste/Sewer		250.00								
1729	02/06/98	225.00	01/19/98	02/18/98	0.00	/ /	0.00	225.00	NO	301 2ND ST.
G/L DIST: 413603 Maint-Collect Systm-Waste		225.00								
		475.00			0.00		0.00	475.00		
ONE100 ONE CALL CONCEPTS, INC.										
8016060	02/09/98	7.05	01/31/98	03/02/98	0.00	/ /	0.00	7.05	NO	JAN '98 SER
G/L DIST: 422603 Miss Utility Locates-Sewr		3.53								
422604 Miss Utility Locates-Watr		3.52								
		7.05			0.00		0.00	7.05		
PEN150 PENINSULA DRY CLEANERS										
1/30/98 STMT	02/09/98	53.80	01/30/98	03/01/98	0.00	/ /	0.00	53.80	NO	JAN '98 POL
G/L DIST: 421502 Uniform Exp - Police		53.80								
		53.80			0.00		0.00	53.80		

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A/P ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	INVOICE			DISCOUNT			PAY	COMMENT
		AMOUNT	DATE	DUe DATE	AMOUNT	DATE	PAYMENTS		
PEN200 PENINSULA OIL CO.									
1/28/98 STMT	02/06/98	633.50	01/28/98	02/27/98	0.00	/ /	0.00	633.50	NO
G/L DIST:	424002 Vehicle Expenses Police-G		538.79						
	424003 Vehicle Expenses-Waste/SW		74.61						
	424004 Vehicle Expenses-Water		20.10						
		633.50			0.00		0.00	633.50	
RAD100 RADIO SHACK									
179480	02/06/98	17.77	01/14/98	01/24/98	0.00	/ /	0.00	17.77	NO COMPUTER AC
G/L DIST:	414702 Office Supplies - Police		17.77						
		17.77			0.00		0.00	17.77	
SHA100 SHARK'S SERVICE CENTER									
18895	02/09/98	240.42	02/03/98	03/05/98	0.00	/ /	0.00	240.42	NO 2-BATTERIES
G/L DIST:	417003 Repairs - Waste/Sewer		240.42						
		240.42			0.00		0.00	240.42	
1500 STATE OF DELAWARE									
IR RENWL-NOTARY APPT.	02/09/98	78.00	02/03/98	03/05/98	0.00	/ /	0.00	78.00	NO NOTARY SEAL
G/L DIST:	414701 Office Supplies - General		78.00						
		78.00			0.00		0.00	78.00	
UNI100 UNIFIRST									
092 0053278	02/06/98	21.40	01/16/98	02/15/98	0.00	/ /	0.00	21.40	NO
G/L DIST:	414701 Office Supplies - General		21.40						
		21.40			0.00		0.00	21.40	
092 0053280	02/06/98	20.10	01/16/98	02/15/98	0.00	/ /	0.00	20.10	NO
G/L DIST:	414702 Office Supplies - Police		20.10						
		20.10			0.00		0.00	20.10	

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./P ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	INVOICE		DISCOUNT		PAYMENTS	NET INVOICE	PAY	COMMENT
		AMOUNT	DATE	AMOUNT	DATE				
092 0053282 G/L DIST: 414703 Office Supplies -Waste/Sw	02/06/98	29.35	01/16/98	02/15/98	0.00	/ /	0.00	29.35	NO
WEA100 WEARGUARD		70.85			0.00		0.00	70.85	
36854679-1 G/L DIST: 421503 Uniform Exp.-Waste Water 421504 Uniform Exp - Water	02/06/98	88.26	01/27/98	02/26/98	0.00	/ /	0.00	88.26	NO POCKET T'S
WRI100 WRIGHT'S AUTO PARTS, INC.		88.26			0.00		0.00	88.26	
029464 G/L DIST: 424002 Vehicle Expenses Police-G	02/06/98	14.28	01/17/98	02/28/98	0.28	02/10/98	0.00	14.00	NO NAPA OIL--1
GRAND TOTALS		15,833.78			5.79		0.00	15,827.99	

TOTAL OPEN INVOICES 53

TOTALS BY GL ACCOUNT:

ACCT #	ACCOUNT TITLE	AMOUNT
301001	Misc. Income-General	497.66
305003	Sewer Rents-Waste/Sewer T	77.69
400101	Advertising Exp - General	83.75
400102	Advertising Exp - Police	83.75
400103	Advertising Exp -Waste/Sw	83.75
400104	Advertising Exp - Water	83.75
402003	Chemicals Waste Water Tre	984.21

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A/P ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	AMOUNT	INVOICE		DISCOUNT		DATE	PAYMENTS	NET INVOICE	PAY	COMMENT
			DATE	AMOUNT	DATE	AMOUNT					
402004 Chemicals Water		212.85									
411001 Engineering Fees-General		27.50									
411003 Engineering Fees-Waste/SW		125.00-									
411203 Gateway Plaza-Misc. Exp.		68.89									
411503 Testing Fees-Waste/Sewer		196.00									
411703 Sludge Disposal-Waste/Sw		6,030.32									
413503 Maintenance - Waste/Sewer		929.42									
413603 Maint-Collect Systm-Waste		225.00									
414701 Office Supplies - General		257.71									
414702 Office Supplies - Police		505.17									
414703 Office Supplies -Waste/Sw		187.66									
414704 Office Supplies - Water		145.32									
417003 Repairs - Waste/Sewer		276.12									
417004 Repairs - Water		13.05									
419502 Supplies - Police		3.95									
419503 Supplies - Waste/Sewer		106.70									
421502 Uniform Exp - Police		53.80									
421503 Uniform Exp.-Waste Water		44.13									
421504 Uniform Exp - Water		44.13									
422001 Util-Electric - General		201.86									
422002 Util-Electric - Police		89.59									
422003 Util-Electric - Waste/Sw		3,159.14									
422501 Util-Telephone - General		155.17									
422502 Util-Telephone - Police		254.65									
422503 Util-Telephone - Waste/Sw		221.26									
422603 Miss Utility Locates-Sewr		3.53									
422604 Miss Utility Locates-Watr		3.52									
424002 Vehicle Expenses Police-G		553.07									
424003 Vehicle Expenses-Waste/SW		74.61									
424004 Vehicle Expenses-Water		20.10									

*** End of Open Invoice Report ***

BRIDGEVILLE POLICE
DEPARTMENT

MONTHLY REPORT
JANUARY 1998

SUBMITTED BY

HANDLEY J. ORR
CHIEF OF POLICE

COMPLAINT SYNOPSIS

TYPE OF COMPLAINT	MONTH	PREVIOUS YEAR	YEAR TO DATE
BURGLARY	1	1	1
THEFT	3	7	3
ASSAULT	2	3	2
DOMESTIC DISPUTES	5	2	5
CRIMINAL MISCHIEF	3	1	3
DRUG	1	1	1
SEX CRIMES	0	0	0
SUICIDE	0	0	0
ALARMS	2	6	2
DISORDERLY CONDUCT	4	6	4
PUBLIC RELATIONS	0	3	0
AUTO THEFT	1	0	1
HARRASSMENT	0	1	0
KIDNAPPING	0	0	0
MISSING PERSON	0	0	0
PREVENT B. OF P.	0	1	0
SUSPICIOUS PERSON	0	1	0
THREATEN BODILY HARM	1	1	1
D.O.A.	0	0	0
MURDER	0	0	0
CRIMINAL ARRESTS	22	8	22
PUBLIC ASSIST	8	7	8
ASSIST OTHER DEPT.	9	9	9
OTHER	15	9	15
TOTAL	77	67	77

TRAFFIC INVESTIGATIONS

<u>TYPE OF INVESTIGATION</u>	<u>MONTH</u>	<u>PREVIOUS YEAR TO DATE</u>	<u>YEAR TO DATE</u>
TRAFFIC ARREST	290	110	290
D.U.I.	1	0	1
VEHICLES TAGGED	2	0	2
VEHICLES TOWED	2	0	2
PARKING VIOLATIONS	0	0	0
TOTAL	295	110	295

ACCIDENT INVESTIGATION

<u>TYPE OF ACCIDENT</u>	<u>MONTH</u>	<u>PREVIOUS YEAR TO DATE</u>	<u>YEAR TO DATE</u>
PROPERTY DAMAGE	5	2	5
PERSONAL INJURY	0	1	0
FATAL ACCIDENTS	0	0	0
INDUSTRIAL	0	0	0
TOTAL	5	3	5

The following statistical data has been generated by the Bridgeville Police Department for the month of January 1998

VEHICLE INFORMATION

<u>DESCRIPTION</u>	<u>THIS MONTH</u>	<u>PREVIOUS YEAR</u>	<u>YEAR TO DATE</u>
<u>TOTAL MILEAGE</u>	6,865	4,666	6,865
<u>FUEL</u>	530 gal.	410 gal	530 gal.
<u>MAINTENANCE</u>	\$14.28	\$19.88	\$14.28

Monthly Complaint Activity

January 1, Public assist: 112 Delaware Ave, located and returned home elderly person.

January 1, Wanted Person: 108 Edgewood ave, person wanted by D.S.P.

January 2, Direct Traffic: Market St., direct traffic for a funeral.

January 3, Assist other agency: Rt. 13, Greenwood P.D. requested assistance on a traffic stop.

January 4, Check on welfare: 213 S. Main st., officer checked on the welfare of subject.

January 4, Assist other agency: North St., State Police requested assistance from our agency.

January 4, Assist other agency: Rt. 13 McDonalds parking lot, State Police requested assistance for helping to arrest a subject.

January 5, Public Assist: 112 Delaware Ave, officer located a missing elderly male and return him home.

January 5, Theft: Bridgeville Cemetery, unk. subject removed flowers from grave site.

January 5, Auto Theft: Elizabeth Landing, victim left his vehicle running, and reported it missing.

January 6, Traffic Control: S. Main at Shore stop, gas leak. Officer detoured traffic.

January 6, Criminal mischief: 206 Delaware Ave, victims reported her vehicle tire flat.

January 7, Wanted Person: Market Street Ext., after stopping vehicle for a traffic violation officer found operator to be wanted.

(2)

January 7, Wanted Person: Gum St., officer stopped a person walking and arrested same for being wanted.

January 8, 10-10 PD: Cannon and Mill Sts. traffic accident.

January 9, Public Assist: Market St. and Rt. 404, motorist broken down in roadway.

January 9, Disorderly Conduct: Woodbridge High school, officer responded to a fight.

January 9, Assist other agency: Rt. 13 McDonald's parking lot, State Police requested assistance with a large crowd.

January 10, Assist other agency: Rt. 404, State Police requested assistance.

January 10, Domestic dispute: 103 Laws St., couple fighting.

January 11, Shooting: 311 S. Main st., victim accidentally shot himself in the hand while playing with a fire arm. Transported to hospital.

January 11, Public assist: 3:00am Market and Main Sts., vehicle broken down at intersection.

January 11, Domestic dispute: 311 S. Main St., couple arguing.

January 11, Wanted Person: Rt. 13, officer stopped vehicle for traffic violation and found both occupants wanted. Both subjects committed to S.C.I.

January 12, Wanted Person: 2:00am Market St., Subject stopped for a traffic violation and found to be wanted by Dover Police Dept.

January 13, Wanted Person: Laverty Lane, officer stopped a pedestrian walking through complex and found him to be wanted in the State of Pa.

January 13, Shoplifting: Shore Stop, subject removed item from store.

(3)

January 13, Wanted Person: Market and Williams Sts., Officer stop a subject walking and found him to be wanted out of Wilmington.

January 13, Alarm: Rt. 13 Trinity Trucking, officer responded to a false alarm.

January 14, Theft: 512 N. Cannon St., victim's dog was removed from his rear yard.

January 15, Domestic Dispute: 310 Market St. Apts. couple fighting.

January 16, Disorderly Conduct: 408 Laws St. two subjects fighting.

January 17, Disorderly Conduct: 23 Laverty Lane, two subjects fighting.

January 18, Alarm: 108 Walnut St., Officer responded to a false alarm.

January 19, Public Assist: Rt. 13A Jimmy's grill, subject looked his keys in vehicle.

January 19, Domestic dispute: 311 Walnut St., couple was arguing.

January 20, Abandoned Veh.: 49 Church St, two vehicles were tagged abandoned in the rear yard.

January 20, Drugs: Drug investigation in Bridgeville.

January 21, 10-10 PD: Main St., traffic accident.

January 22, Theft: 112 N. Main St., victim advised that a friend had removed an item from her home.

January 23, T.B.H.: S. Main at Sal's Pizza, Subject pulled a knife on another subject. Suspect was arrested by officer.

January 23, Alarm: William St., Officer responded to a false alarm.

(4)

January 24, Theft: 207 First St., A family member removed money from victims vehicle.

January 25, Assault: 100 N. Cannon St., two subjects fighting.

January 26, Burglary: 24 Gum St., Unk. subject entered victims apt. and removed items,

January 27, 10-10 Pd: Market and Laws Sts. motor vehicle accident.

January 28, 10-10 PD: S. Main St., motor veclle accident.

January 29, 10-10 PD: Edgewood and Laws Sts., motor vehicle accident.

January 29, Assault: S. Main St. subject punched.

January 30, Criminal Mischief: Laws St. subject threw an object at victims vehicle.

January 30, Criminal Mischief: 40 Church St., subject damaged victims front door. Suspect arrested.

January 31, Loud Raido: S. Main St. Colonial Grd. Apt. Officer responded and rectified the problem.

January 31, Domestic dispute: 17 Gum St. couple fighting.

January 31, Alarm: North Main St. Hearth and Home, false alarm.

January 31, Public assist: Market St. Apts. officer assist ambulance with sick person.

W.W.T.P. Monthly Report
Date JANUARY 1998

Average Daily Flow: .234 mg/d
Total Monthly Flow: 7.256 MG
Maximum Daily Flow: 1.112 mg/d

N.P.D.E.S. Violations

NO VIOLATIONS

Septic Haulers Report

Number of Haulers: 3
Total Gallons Dumped: 87,400 gals.
Total Revenue Received: \$3655.00

On Going Projects

1. Stockpiled Sludge: On Jan. 21, 1998 the stockpiled dry cake sludge was removed by Clean DE. Inc. of Milton, DE. Total amount of sludge removed was 99.5 Tons. Cost was \$6030.00.
2. W.W.T.P. Upgrade: Hopkins Construction still has to complete the "punch list".

Respectfully submitted,


Phillip Mowbray

Commissioners of Bridgeville

101 NORTH MAIN STREET
BRIDGEVILLE, DELAWARE 19933

DRINKING WATER REPORT

JANUARY, 1998

TOTAL PUMPED: 3,535,000 gallons

AVERAGE DAILY: 117,833 gallons

Almed
2/12/92

TOWN OF BRIDGEVILLE

FISCAL YEAR 1998 BUDGET

	General Fund	Police Fund	Waste Water Fund	Water Fund	MSA Fund
Income:	\$178,000	\$153,000	\$315,775	\$130,373	\$38,000
Expenses:	128,800	192,200	315,775	130,373	48,000
Differences:	\$ 49,200	(\$39,200)	-0-	-0-	(\$10,000)

**PROJECTED GENERAL FUND BUDGET
FY - 1998**

INCOME:

Property Taxes	\$164,000
Property Tax Penalties	5,000
Misc. Income	4,000
Interest Income	5,000
Court Fees - General Fund	-0-
State of Delaware - General Fund	-0-
 TOTAL INCOME	 \$178,000

EXPENSES

Advertising	\$ 500
Commissioner Fees	1,200 (President)
Health Insurance	2,000 (1/3 Alma's & Watha's Coverage) (Includes a possible increase)
Capital Outlay	-0-
Continuing Ed	-0-
Debt Service - Int. & Fees	7,800 (Greenwood Trust Interest)
Donations	50
Dues	50
Engineering Fees	5,000
Insurance (LIABILITY & W/C)	3,000
Leases - Annual (SCAT REP.)	165
Legal & Auditing	3,000
Maintenance	250
Misc. Expense	500
Office Supplies	3,000
Payroll Taxes	2,500
Pension Costs	6,500
Repairs	200
Salaries	19,000 (1/3 Alma's & Watha's Total- Includes 3% Increase) (Also Includes 100% Hildred)
Supplies	300
Utilities-Electric	3,500
Utilities-Telephone	2,500
Greenwood Trust Loan Principal	50,000
Contingency	17,785
 TOTAL EXPENSES	 \$128,800

* \$ 49,200 SURPLUS

*SEE POLICE FUND & MUNICIPAL STREET AID FUND

PROJECTED POLICE FUND BUDGET
FY - 1998

INCOME:

Fines	\$153,000
TOTAL INCOME	\$153,000

EXPENSES

Advertising	\$ 100
Commissioner Fees	800
Health Insurance	16,400
Debt Service - Car Payment	1,200
Dues	100
Insurance (LIABILITY & W/C)	18,000
Legal & Auditing	1,000
Maintenance	400
Misc. Expense	600
Office Supplies	1,800
Payroll Taxes	7,000
Pension	7,000
Salaries	110,500
Supplies	400
Uniform Expense	500
Utilities-Electric	1,700
Utilities-Gas	1,200
Utilities-Telephone	3,000
Vehicle Expense	8,000
Contingency	7,500
Emergency Fund	5,000

TOTAL EXPENSES	\$192,200
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**(\$ 39,200) DEFICIT

** SEE GENERAL FUND'S SURPLUS**

**ANTICIPATED GRANTS-POLICE DEPARTMENT
FY-1998**

Federal Block Grant	\$ 7,000.00
State Housing Authority	15,000.00
State Aid-Local Law Enforcement	4,500.00
State E.I.D.E.	11,500.00
Highway Safety	?
TOTAL ANTICIPATED GRANTS	\$38,000.00

**PROJECTED WASTE WATER FUND BUDGET
FY - 1998**

INCOME:

Interest	\$ 500
Sewer Rents	187,000
Industry	56,000
Waste Haulers	22,275
Town of Greenwood	50,000
 TOTAL INCOME	 \$315,775

EXPENSES

Advertising	\$ 300
Commissioner Fees	800
Health Insurance	14,000
Chemicals	18,300
Continuing Education	400
Debt Service - FHA Loans	79,134
Dues	125
Engineering Fees	5,000
Equipment Rental	800
Gateway Plaza	1,200
Testing Fees	6,500
Sludge Disposal	6,000
Insurance (LIABILITY & W/C)	13,000
Leases - Annual	500
Legal & Auditing	2,700
Maintenance Collection System	1,000
Maintenance Lift Station	116
Maintenance	1,000
Misc. Expense	500
Office Supplies	3,000
Payroll Taxes	7,500
Pension	10,500
Repairs	4,000
Salaries	89,000
Supplies	1,850
Uniform Expense	500
Utilities-Electric	31,000
Utilities-Gas	13,000
Utilities-Telephone	2,900
Miss Utility Locates	150
Vehicle Expense	1,000
 TOTAL EXPENSES	 \$315,775
	BUDGET BALANCED

**PROJECTED WATER FUND BUDGET
FY - 1998**

INCOME:

Interest	\$ 33
Water Rent	70,000
Water Meter Rent	55,440
Fire Lines	4,900
 TOTAL INCOME	 \$130,373

EXPENSES:

Advertising	\$ 200
Commissioner Fees	800
Health Insurance	3,000
Chemicals	2,000
Continuing Education	150
Debt Service - FHA Loans	58,212
Dues	200
Engineering Fees	500
Equipment Rental	100
Testing Fees	1,000
Insurance (LIABILITY & W/C)	1,000
Leases - Annual	500
Legal & Auditing	2,700
Maintenance	1,000
Misc. Expense	1,000
Office Supplies	1,500
Payroll Taxes	2,000
Pension	6,000
Repairs	2,500
Salaries	26,000
Supplies	700
Uniform Expense	500
Utilities-Electric	10,000
Utilities-Telephone	125
Miss Utility Locates	150
Vehicle Expense	1,500
Contingency	7,036
 TOTAL EXPENSES	 \$130,373

BUDGET BALANCED

PROJECTED MUNICIPAL STREET AID BUDGET
FY - 1998

INCOME:

Interest Income	\$ 1,000
State of Delaware	37,000
TOTAL INCOME	\$38,000

EXPENSES

Advertising	\$ 100
Commissioner Fees	800
Capital Outlay	-0-
Engineering Fees	-0-
Maintenance	2,500
Misc. Expense	100
Office Supplies	50
Payroll Taxes	250
Repairs	3,000
Salaries	4,000
Snow Removal	2,000
Supplies	800
Utilities-Electric	18,500
*Vehicle Expense	5,900
Contingency	10,000
TOTAL EXPENSES	\$48,000

**(\$10,000) DEFICIT

* POLICE CAR PAYMENT FOR 10 MOS = \$5782.30

** SEE GENERAL FUND'S SURPLUS**

AN ORDINANCE TO AMEND THE MINIMUM FEES FOR RESIDENTIAL SEWER IN THE TOWN OF BRIDGEVILLE.

BE IT ORDAINED BY THE COMMISSIONERS OF BRIDGEVILLE:

Section 1. Amend Section 128-1 entitled "Fees Established" by deleting from the Schedule of Charges and Fees of the Community Sewer of the Town of Bridgeville by amending Section D as follows:

"D. Residential: ten dollars (\$10.00) for the first 2,000 gallons discharged per month; four dollars and ten cents (\$4.10) per thousand gallons discharged per month for [the first] more than 2,000 but less than five thousand (5,000) gallons, five dollars and thirteen cents (\$5.13) for next five thousand (5,000) gallons and six dollars and fifteen cents (\$6.15) for all gallonage over ten thousand (10,000) gallons per month."

Section 2. This Ordinance shall become effective upon its adoption by a majority of the Commissioners of the Town of Bridgeville.

COMMISSIONERS OF BRIDGEVILLE

BY: Robert Bennett
President

ATTEST: Margaret W. Sipple
Secretary

ADOPTED: 2/9/98

2/9/98

Cindy Truitt
Gary Truitt

Bill McCausley
Carl Frazee

Will Jefferson

Annette Grosen

ROB WITSIL - ally for Nextel

TRACE WHITE - Nextel

Eric Ellis - Nextel

Mark Mayher - Nextel

D. Tuckee

CHUCK ROYAL