

Commissioners of Bridgeville

101 NORTH MAIN STREET
BRIDGEVILLE, DELAWARE 19933

AGENDA

REGULAR MEETING

FEBRUARY 13, 1995

- 1.) CALL TO ORDER
- 2.) READING AND APPROVAL OF MINUTES
- 3.) APPROVAL OF BILLS

PUBLIC HEARING

- 1.) MR. WILLIAM LECATES - COMMUNITY ACTION BLOCK GRANT

CORRESPONDENCE

NEW BUSINESS/OLD BUSINESS

ALDERMAN REPORT
COMMISSIONER'S REPORTS
CITIZEN'S PRIVILEGE

EXECUTIVE SESSION:

AUDIT UPDATE
BUDGET DISCUSSION

*****THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE.*****
THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE THE ADDITIONAL
ITEMS INCLUDING EXECUTIVE SESSIONS OR THE DELETION OF ITEMS
INCLUDING EXECUTIVE SESSIONS WHICH MAY ARISE AT THE TIME OF
THE MEETING.

COMMISSIONERS OF BRIDGEVILLE
REGULAR MEETING
FEBRUARY 13, 1995

PRES. HARDESTY CALLED THE MEETING TO ORDER AT 7:00 WITH THE SALUTE TO THE FLAG. ALL COMMISSIONERS WERE PRESENT.

MOTION WAS MADE BY COMM. SLATER TO DISPENSE WITH THE READING OF LAST MONTHS MINUTES AND APPROVE OF THE SAME. MOTION SECONDED BY COMM. FLEMING. MOTION SO CARRIED.

MOTION WAS MADE BY COMM. SLATER TO APPROVE THE SPECIAL MEETING MINUTES FROM JAN. 18. MOTION WAS SECONDED BY COMM. SIPPLE. MOTION SO CARRIED.

MOTION WAS MADE BY COMM. SLATER TO APPROVE THE MONTHLY BILLS IN THE AMOUNT OF \$28,215.86. MOTION WAS SECONDED BY COMM. FLEMING. MOTION SO CARRIED.

PRES. HARDESTY THEN TURNED THE MEETING OVER TO BILL LECATES FROM CDBG TO HOLD A PUBLIC HEARING FOR THE TOWN OF BRIDGEVILLE AND CDBG FUNDS. THE HEARING WAS HELD TO GIVE THE RESIDENTS A CHANCE TO PARTICIPATE IN THE BLOCK GRANT. THE PRIMARY OBJECTIVE IS TO PROVIDE DECENT HOUSING AND TO PROMOTE DEVELOPMENT IN URBAN AREAS THAT ARE PRIMARILY LOCATED IN THE LOW TO MODERATE INCOME LEVELS. MR. LECATES STATED THE IN THE PAST THREE (3) YEARS THEY HAVE CONCENTRATED IN THE NORTH BRIDGEVILLE AREA AND THAT THEY HAVE FOUND THAT ARE STILL AROUND 40 TO 50 HOMES THAT QUALIFY FOR FUNDING. HE FEELS THAT THEY NEED TO CONTINUE IN THAT AREA AS WELL AS A FEW OTHER SCATTERED AREAS IN BRIDGEVILLE.

THE HOUSING AUTHORITY IS GETTING THE APPLICATIONS TOGETHER NOW AND THE PLAN IS SCHEDULED TO START SOMETIME IN JUNE FOR THIS YEARS GRANT.

AFTER SOME DISCUSSION BETWEEN THE COMMISSIONERS ABOUT THE OTHER AREAS THAT ARE OUTSIDE THE TARGET AREA, ALONG WITH SOME OTHER QUESTIONS OF CONCERN, A MOTION WAS MADE BY COMM. SLATER THAT THE COMMISSIONERS OF BRIDGEVILLE ENDORSE THE PROJECT TO BE SUBMITTED TO THE DELAWARE STATE HOUSING AUTHORITY FOR FUNDING FROM THE U.S DEPARTMENT OF URBAN DEVELOPMENT AUTHORIZING ROBERT STICKLES AS COUNTY ADMINISTRATOR TO SUBMIT THE APPLICATION. MOTION SECONDED BY COMM. TULL. MOTION SO CARRIED.

A MOTION WAS MADE BY COMM SLATER THAT HE COMMISSIONER DO HEREBY ADOPT THE AMENDED COMMUNITY DEVELOPMENT HOUSING PLAN PREPARED AS PART OF THE CDBG APPLICATION. MOTION WAS SECONDED BY COMM. TULL. MOTION SO CARRIED.

PRES. HARDESTY STATED THAT HE HAD SEVERAL ITEMS UNDER CORRESPONDENCE TO DISCUSS.

THE TOWN HAD RECEIVED A LETTER FROM THE DELAWARE LEAGUE OF LOCAL GOV'TS CONCERNING THE GRANT FOR FY '95 RECORDS MGT. PRES. HARDESTY STATED THAT HE WOULD BE TURNING THIS OVER TO COMM. TULL TO REVIEW. AND HE WOULD BE CONTACTING HER ON THE APPLICATION REQUIREMENTS.

PRES. HARDESTY RECEIVED A REQUEST FROM THE CITY OF LEWES TO ENTER INTO A MUNICIPAL AID POLICE AGREEMENT WITH THEM WHICH SIMPLY STATED THAT IN CASE OF AN EMERGENCY SITUATION EACH OF THE TOWNS WOULD ASSIST EACH OTHER IF THE MANPOWER WAS AVAILABLE AND WOULD NOT CAUSE A SHORTAGE OF COVERAGE FOR THE RESPONDING TOWN. MOTION WAS MADE BY COMM. SLATER TO ENTER INTO THE AGREEMENT WITH LEWES. MOTION SECONDED BY COMM. SIPPLE. MOTION SO CARRIED.

PRES. HARDESTY RECEIVED INFORMATION CONCERNING THE GOVERNOR'S 21ST CENTURY FUND, WHICH DISCUSSES THE WINDFALL OF MONEY THAT THE STATE WILL BE RECEIVING IN THE AMOUNT OF 220 MILLION. PRES. HARDESTY SAID THAT IN THE NEAR FUTURE A COMMITTEE WOULD BE FORMED TO GATHER INFORMATION FOR THE TOWN TO SUBMIT.

THERE WILL BE A MEETING OF THE CRIMINAL JUSTICE COUNCIL. THEY WANT INPUT REGARDING THE CRIMINAL JUSTICE SYSTEMS. COMM. SLATER AND ANDY ROBERT WILL BE ATTENDING THE MEETING ON MARCH 22.

WE ALSO RECEIVED A LETTER FROM THE UNIVERSITY OF DELAWARE EXTENSION CONCERNING THE LATINOS AND THE AFFECT ON THE COMMUNITIES THAT THEY ARE CAUSING. THEY WILL BE HAVING A MEETING AND WOULD LIKE OUR TOWN'S INPUT. COMM. TULL WILL BE IN CONTACT WITH THEM IN THE FUTURE.

WE RECEIVED INFORMATION FROM SEN. BIDEN CONCERNING THE CRIME BILL. COMM. FLEMING WILL HANDLE ALL FUTURE CORRESPONDENCE.

UNDER OLD BUSINESS, PRES. HARDESTY STATED THAT THE ARC TAX EXEMPTION REQUEST FROM THE GROUP HOME AT THE END OF TOWN WAS STILL PENDING, WE HAVE NOT RECEIVED THE INFORMATION WE NEED TO PROCEED.

GENERAL CODE PUBLISHING WILL BE HERE TO START WORK ON MARCH 2, TO GET THE ORDINANCES IN ORDER.

LAST MONTHS MEETING THE COMMISSIONERS APPROVED JOINING MISS UTILITY. THE COST WILL \$2.50 PER CALL THAT IS MADE TO US. IF WE PURCHASE THEIR TYPE PRINTER, THE COST WOULD DECREASE TO .89 PER CALL. THE COST OF THE PRINTER WILL BE APPROXIMATELY \$500.00. A MOTION WAS MADE BY COMM. SLATER TO PURCHASE THE PRINTER SECONDED BY COMM. SIPPLE. MOTION SO CARRIED.

PRES. HARDESTY STATED THAT THE FMHA QUARTERLY REPORTS THAT THE TOWN WAS BEHIND ON HAVE BEEN STARTED BY DAVIS, BOWEN & FREIDEL AND THAT WE DID NOT NEED TO DO AS MANY AS PREVIOUSLY THOUGHT. WE WILL BE DOING ONLY THE LAST 8 QUARTERS FOR 94-95.

PRES. HARDESTY RECEIVED INFORMATION FROM FEMA CONCERNING THE FLOOD PLAN FOR OUR AREA. WE DO NOT CURRENTLY PARTICIPATE IN THE FLOOD PLAN. FEMA WILL BE FORWARDING INFORMATION TO US LETTING US KNOW WHAT IS REQUIRED FOR US TO JOIN. THERE IS NO COST TO BE ON THE FLOOD PLAN, JUST THE TIME INVOLVED IN DOING THE INITIAL PAPER WORK AND SETTING UP THE PROGRAM.

UNDER NEW BUSINESS, PRES. HARDESTY STATED THAT HE HOPES TO HAVE A NEWSLETTER OUT TO THE RESIDENTS OF B'VILLE BY THE FIRST PART OF APRIL TO TRY TO KEEP EVERYONE INFORMED ON THE WATER/SEWER PROJECT. HE ALSO HOPES THAT EACH DEPARTMENT WILL HAVE SOMETHING TO ADD TO THE LETTER.

MAINTENANCE OF THE LAWNS FOR THE SPRING AND SUMMER WILL SOON BE APPROACHING AND BLAINE SHORT HAD BEEN WORKING SINCE LAST SUMMER AND DURING THIS WINTER AND WILL CONTINUE TO STAY ON IF THE COMMISSIONERS ARE ALL IN AGREEMENT WITH HIM CONTINUING. ALL OF THE COMMISSIONER AGREED AND HOPED THAT THIS YEAR HE COULD PUT MORE HOURS IN TO HELP HIM KEEP UP.

COMM. SIPPLE ALSO ADDED THAT SHE HAD THREE YOUNG MALES CONTACT HER ABOUT DOING COMMUNITY SERVICE WORK, SO ANY EXTRA WORK WE COULD MAYBE PASS ONTO THEM.

COMM. FLEMING MADE A MOTION THAT THE TOWN SHOULD NOW GO AHEAD AND PURCHASE A NEW 1995 POLICE SEDAN FOR THE TOWN. MOTION SECONDED BY COMM. SLATER. COMM. TULL STATED THAT SHE FELT THE POLICE CAR SHOULD BE MARKED. CHIEF ORR STATED THAT THE COST WOULD BE APPROXIMATELY \$1000.00 TO MARK THE CAR AND THAT IF IT IS STILL WANTED NEXT YEAR HE COULD SEE ABOUT USING GRANT MONEY FOR THAT. MOTION SO CARRIED.

PRES. HARDESTY STATED THAT HE HAD RECEIVED AND OFFER ON THE OLD POLICE STATION OF \$18,500.00. THE COMMISSIONERS FELT THAT WAS TOO LOW AND THERE IS STILL A POSSIBILITY THAT THE OFFICE MAY BE USED AS AN CONSTRUCTION OFFICE FOR THE PROJECT.

THE DRAINAGE OUTFLOW PROBLEM AT THE CEMETERY IS IN THE PROCESS OF BEING PUT OUT FOR BID TO CORRECT THE PROBLEM. THE TOWN IS RESPONSIBLE FOR THE DRAINAGE PIPE. WE WILL BE GETTING MONETARY ASSISTANCE FOR THE REPAIR OR REPLACEMENT. PRES. HARDESTY HOPES FOR SOME RESULTS COME LATE SPRING.

PRES. HARDESTY STATED THAT HE WAS MEETING WITH THE TOWN SOLICITOR ON THE 14TH AND WILL BE INQUIRING ABOUT A TRANSFER

TAX FOR THE TOWN. AS OF RIGHT NOW WE DO NOT HAVE A TAX, SO WE ARE MISSING OUT ON SOME MONEY AND PLUS INFORMATION AS TO WHO THE BUYER IS. ALL COMMISSIONERS WERE IN AGREEMENT INTO LOOKING FOR FURTHER INFORMATION.

PRES. HARDESTY SAID THAT HE WOULD LIKE TO APPOINT A COMMITTEE TO REVIEW THE TOWN'S CURRENT PERSONNEL POLICY AND MAKE ANY SUGGESTIONS. COMM. TULL, PRES, HARDESTY, PHILLIP MOWBRAY, AND CHIEF ORR WILL BE ON THE COMMITTEE.

PRES. HARDESTY SAID THAT THE SEAFORD LEADER HAD ASKED IF THE TOWN WOULD LIKE TO PUT AN AD IN THE 1995 PROGRESS REPORT AS WE DID LAST YEAR. THE COST WOULD BE \$150.00 FOR AN EIGHTH OF A PAGE. MOTION WAS MADE BY COMM. SLATER AND SECONDED BY COMM. FLEMING TO PLACE THE AD. MOTION CARRIED 4 TO 1 WITH COMM. TULL VOTING NAY.

A LETTER OF RESOLUTION NEEDS TO BE PASSED IN ORDER FOR THE TOWN TO RECEIVE OUR LONG TERM FINANCING FOR THE WATER/SEWER PROJECT. COMM. SLATER MADE A MOTION TO ADOPT THE LOAN RESOLUTION WHEREAS THE ASSOCIATION (TOWN) INTENDS TO RECEIVES ASSISTANCE FROM THE FMHA, FOR THE LONG TERM FINANCING OF 30 YRS. MOTION SECONDED BY COMM. FLEMING. MOTION SO CARRIED.

PRES. HARDESTY THEN CALLED FOR DEPARTMENT REPORTS.

ALDERMAN REPORT COPY ATTACHED

POLICE REPORT- COPY ATTACHED.

SEWER DEPARTMENT- COMM. SLATER STATED THAT A NEW MAN BY THE NAME OF RICHARD PASSWATERS HAD BEEN HIRED AND SEEMED TO BE WORKING OUT WELL SO FAR.

WATER DEPARTMENT- COPY ATTACHED

STREET DEPARTMENT- COMM. SIPPLE STATED THAT THE SALT & SAND SPREADER WAS HERE AND HAD BEEN PUT ON THE TRUCK READY TO GO WHENEVER NEEDED.

THERE WAS NO CITIZEN PRIVILEGE.

MOTION WAS MADE BY COMM. SLATER TO CHANGE THE CHARGES FOR WATER CUT OFF AND CUT ON FOR REPAIRS. IT WOULD BE A CHARGE OF \$25.00 TO CUT IF OFF AND \$25.00 TO CUT IN BACK ON, WITH THE FIRST TIME BEING FREE OF CHARGE. MOTION SECONDED BY COMM. FLEMING. MOTION SO CARRIED.

MOTION WAS MADE BY COMM. SLATER TO ACCEPT THE LOW BID OF \$222,595.00 FORM A.C. SCHULTES OF DELAWARE FOR THE DRILLING OF THE NEW WELLS. MOTION SECONDED BY COMM. SIPPLE CONTINGENT UPON THE REVIEW FROM THE TOWN ATTORNEY, AND APPROVAL FROM FMHA. MOTION SO CARRIED.

THE AUDITORS FROM SANTORA, STARR & BAFFONE WERE PRESENT TO GIVE A PRESENTATION ON THERE PROGRESS ON THE TOWNS AUDIT. THEY WILL BE GETTING BACK WITH THE TOWN WITH SOME MORE INFORMATION NEXT WEEK.

PRES. HARDESTY STATED THAT HE WAS GOING TO HAND OUT COPIES OF LAST YEARS BUDGET FOR THE COMMISSIONERS TO GO BY WHEN SUBMITTING THIS YEARS BUDGET.

MOTION WAS MADE BY COMM. SLATER AND SECONDED BY COMM. SIPPLE TO ADJOURN AT 10:25PM. MOTION SO CARRIED.

RESPECTFULLY,



MARGARET SIPPLE
SECRETARY.



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2/13/95
APPENDIX 5-D

STATE OF DELAWARE
DEPARTMENT OF ADMINISTRATIVE SERVICES
DIVISION OF PURCHASING
P.O. Box 299
DELAWARE CITY, DELAWARE 19706 - 0299

FOOD DISTRIBUTION
(302) 834 - 4512
SURPLUS PROPERTY
(302) 836 - 7640

PURCHASING
(302) 834 - 4550
FAX No.
(302) 836 - 7642

November 22, 1994

TO: ALL STATE AGENCIES, SCHOOL DISTRICTS, MUNICIPALITIES,
VOLUNTEER FIRE COMPANIES & POLITICAL SUBDIVISIONS

FROM: MICHAEL E. CONAWAY
STATE CONTRACT PROCUREMENT OFFICER

RE: POLICE SEDANS, CONTRACT NO. 94-12A-MC

ORDER CUT-OFF

Winner Group Fleet Sales has informed us that the cut-off date for receiving purchase orders under this contract is **FEBRUARY 15, 1995**. The following must occur before your order is processed and scheduled for production:

1. Receipt of Purchase Order
2. P.O. must have contact names and phone number

If you need a police sedan, please make sure your order is received by **FEBRUARY 15, 1995**.

MEC:gnn

Contract No. 94-12A-MC
Award Memo

PRICING

FULL SIZE POLICE SEDANS

PRICE

Ford Crown Victoria

\$16,828.00

DELIVERY:

Ninety (90) to one hundred and twenty (120) days after receipt
of purchase order.



WINNER GROUP, Inc.

A WINNER GROUP COMPANY

CODE three BAR
377-7427



95 Crown Victoria Police Interceptor

The Winner Group has been awarded State of Delaware contract number 94-12A-MC for 1995 Ford Crown Victoria Police Sedans.

The base contract price is \$16,828.00. Delivery is 90-120 days A.R.O. on ordered cars.

Production of police sedans is currently scheduled to start November 14, 1994. Ford Motor Company has advised us that while they produced in excess of 30,000 Police sedans for the 1994 model year with a final date for receiving orders of February 28, 1994, they do not plan to build that many for 1995.

Law Enforcement agencies desiring 1995 Police sedans should place orders as soon as possible.

Additional options including light bars and graphic markings are available.

Call me with any questions at 302-656-1237 or 1-800-289-9466.

Very truly yours,

Russell R. Evans
Director of Fleet Sales
"The Winner Group"

\$ 880.00

BAR - switch

\$ 17,708.00

Sidewalks and Under/Overpasses - costs incurred in the construction, reconstruction, or repair necessary for pedestrian safety.

Street Improvements - to include supplies and materials such as hot mix, asphalt, slag, stone, gravel, sand, concrete, pipe for storm drain, pavement marking materials, street signs, traffic control devices, and related materials used in connection with street repair, maintenance, and construction.

Equipment - the purchase of trucks, bulldozers, street sweepers, snow plows, and related equipment utilized for street improvement and maintenance. Expenditures incurred in repairing, maintaining, or renting the above equipment are acceptable.

Rights-of way - the purchase of rights-of-way including the improvements and maintenance thereof.

Fund Administrator - a reasonable amount for maintenance of financial records.

Law Enforcement Essentials - patrol cars, short-wave radio, radar equipment, police uniforms, firearms, ammunition, flashers, flares, police salaries, and repair and maintenance to equipment mentioned.

Lighting - costs incurred in street and traffic control lighting. This does not include lighting of municipal buildings.

Bonds - the payment for principal and interest on any bonds issued for street improvements.

safety, administration and other necessary expenses in connection with such street improvements, and the expenses of law enforcement for the policing of the streets, including, but not limited to, salaries, equipment, vehicles and supplies.

"(4) 'Municipal Street Aid Fund' means the funds set up under this subchapter from money received under this subchapter."

Section 5162 Appropriations paid through State Treasurer.

"There shall be appropriated annually to municipalities within the State beginning in the State's 1989 fiscal year and each subsequent year thereafter in conjunction with, pursuant to, and as a portion of, the Delaware Transportation Trust Fund within the Capital Improvement Program, a sum not in excess of \$3,000,000. The sum so appropriated shall be transferred to the Municipal Street Aid Fund by the State Treasurer and distributed to municipalities as provided in this subchapter."

Section 5163 Time and method of computation.

"(a) The Department of Transportation shall compute annually on June 30th of each year or at the end of the state fiscal year the moneys due each participating municipality from the state Municipal Street Aid Fund. Such computation shall be based upon the share of the proceeds of the motor fuel tax imposed by this chapter and appropriated by this subchapter.

"(b) Each annual computation by the Department shall be made as follows:

171 notes

ALDERMAN COURT #32

101 NORTH MAIN STREET
BRIDGEVILLE, DE 19933

(302) 337-7371
FAX. (302) 337-8359

To: Bridgeville Town Commissioners
From: Willie A. Robert, Jr. (Alderman) *320*
Date: February 13, 1995
Re: Monthly Report - January, 1995

TOTAL PAID MOTOR VEHICLE VIOLATIONS

Speeding	119
Equipment Violation	5
No Registration Card	6
Defective Lights	1
Unregistered Motor Vehicle	2
Defective Muffler	1
Expired Registration	3
Driving Without Lights	1
No Tag Light	1
No Child Restraint	4
Leaving Scene of Accident	1
Fail to Report Accident	1
Inattentive Driving	2
No Drivers License	2
No License in Possession	2
Unattended Motor Vehicle	1
No Proof of Insurance	3
Failure to Appear	1
Expired Temp Tag	1
Failure to Reinstate	1
Expired License	2
Fictitious Tags	1
Stop Sign Violation	1
Red Light Violation	2

TOTAL	164

ALDERMAN COURT #32

101 NORTH MAIN STREET
BRIDGEVILLE, DE 19933

(302) 337-7371
FAX. (302) 337-8359

ALDERMAN COURT REPORT

The following cases were before the Alderman Court #32 during the month of January, 1995:

Mandatory Appearances	6
Scheduled Trials	12

TOTAL	18
Postponed	3
Guilty/Paids	14
Dismissed/Nol Pros	1

TOTAL	18


Willie A. Robert, Jr.
Alderman