

# *Commissioners of Bridgeville*

101 NORTH MAIN STREET  
BRIDGEVILLE, DELAWARE 19933

## AGENDA

COMMISSIONERS OF BRIDGEVILLE  
MARCH 9, 1998 - 7:00P.M.  
BRIDGEVILLE TOWN HALL

- A. CALL TO ORDER
- B. QUORUM PRESENT
- C. READING OF MINUTES - February 9, 1998
- D. APPROVAL OF BILLS  
(Review of Financial Statements)
- E. CORRESPONDENCE
- F. DEPARTMENT REPORTS:
  - 1. Police
  - 2. Waste Water
  - 3. Drinking Water
  - 4. Streets
  - 5. Alderman's Report
- G. OLD BUSINESS
- H. NEW BUSINESS
  - 1. Blue Cross Rate Increase
  - 2. Laws Street Paving Project
  - 3. Housing Code
  - 4. Property Tax Appeal
- I. CITIZEN'S PRIVILEGE
- J. EXECUTIVE SESSION
- K. ADJOURNMENT

\*\*\*\*\*THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE ANY ADDITIONAL ITEMS SUCH AS EXECUTIVE SESSION OR THE DELETION OF ITEMS INCLUDING EXECUTIVE SESSION, WHICH MAY ARISE AT THE TIME OF THE MEETING.\*\*\*\*\*

## MINUTES

### COMMISSIONERS OF BRIDGEVILLE MARCH 9, 1998 - 7:00 P.M. TOWN HALL

#### I. CALL TO ORDER

The meeting was called to order by President Robert Bennett. Present: President Bennett, Commissioner Margaret Sipple, Commissioner Charles Singman, Commissioner Robert Slater and Commissioner Jack Dalton. The meeting began with a salute to the flag.

#### II. APPROVAL OF MINUTES

Commissioner Dalton made a motion to dispense with the reading of the minutes and approve them as presented. Motion was seconded by Commissioner Singman and carried unanimously.

#### III. APPROVAL OF MONTHLY BILLS

See breakdown per fund attached. Commissioner Slater explained the bill for waste treatment was a little higher than normal due to the hauling of sludge (Clean Delaware). President Bennett explained the \$150.00 to Culver's Construction was for the roof repair of Town Hall after the two winter storms. He said to repair the new guttering would be another \$165.00 and is not worth filing an insurance claim. Commissioner Singman made a motion to approve bills as presented. Motion was seconded by Commissioner Slater and carried unanimously.

#### IV. PRESIDENT'S REPORTS

##### A. CORRESPONDENCE

1. President Bennett said he talked with Mr. David Cox, the owner of the corner property of Main and Market Streets, discussing two or three possibilities for use of that property. He said Mr. Cox asked if the Town would object to a convenience store/service station. After some discussion, there were no objections from the Commission as long as zoning was followed.

Commissioner Dalton asked the status of the building next to the corner property. President Bennett said all correspondence from the Town is now being returned, with no forwarding address.

2. President Bennett reminded all the Commissioners and Town employees about Bridgeville Night at the Golden Corral in Seaford. The date is Thursday, March 19, 1998 from 5:00 P.M. to 7:00 P.M. The Bridgeville delegation will be serving tables during that time, with all tip proceeds going to the Western Boys and Girls Club.

#### B. DEPARTMENT REPORTS

1. Police - See attached report. Commissioner Singman reported 385 traffic arrests and 34 parking violations. Commissioner Singman said he had received calls pertaining to the police presence on Rt. 13. He explained their presence on the highway is a direct response and results from the annexation which took place in 1996. He said while the police do patrol that part of the road, they are still answerable to whatever happens in the Town. He said that was a decision the Commissioners made for obvious reasons. The land is not very buildable but certainly did the same as the rest of the towns up and down Rt. 13.

Commissioner Singman said the Delaware State Police would like to hire two of our part-time officers as State Troopers. He said this now puts us in a bind for recruiting officers for the Town. Commissioner Singman said the State Police do assist us when needed, but they do not send candidates to us. He said the Town might be short two officers in April. Commissioner Singman said the Town does provide assistance to the State Police.

2. Waste Water - See report attached. Commissioner Slater reported the average daily flow was 374,000 gallons which averages out to 10,469,000. For the month of February, three septic haulers dumped 141,300 gallons for a revenue of \$5,692.00. He explained the high flows last month are the result of two problems. The first is due to the high ground water table. The ground water infiltrates into the wastewater collection system through cracks in old pipes and pipe joints, and through old brick manholes. He explained this problem is very costly to correct. The second problem is storm water run off directed into the collection system via roof leaders and catch basins. This problem can be corrected at the expense of the property owner. Last month rain water cost the W.W.T.P. plant twice the amount of chemicals as normally used.

Commissioner Slater reported the treatment plant is having a difficult time drying the sludge. Sludge that was put on the drying beds in December 1997 is still not dry. Recently, Clean Delaware hauled several loads of wet sludge from the digester. He explained this is an added expense that will strain the budget.

3. Drinking Water - Commissioner Dalton said 3 million, 235 thousand gallons of water used in February for

an average of 115,000 gallons per day. He reported no major repairs or leaks for the month. Commissioner Dalton reminded citizens that when they fill their pools, there are metered hoses for such purposes (the hoses eliminate sewage charges). Commissioner Dalton said he had received a couple of letters from residents concerning fluoridation in Bridgeville. He invited residents to let the Commission know one way or the other about the fluoridation project. President Bennett said an article on the project had been placed in the Town's newsletter.

4. Streets - Commissioner Sipple said she would be talking with the state to get South Main Street cleaned up from the storm debris. She said the Boot Camp workers would be back the first two weeks in April, and they would be cleaning up different areas of the Town.

5. Alderman's Report- No activity reported.

#### **V. OLD BUSINESS**

1. President Bennett said according to Mr. Dennis Schrader, Town Solicitor, the Nextel Communications tower rental project has been dropped. Nextel decided to go with another location for their tower.

2. President Bennett explained the clean up of the Mini Storage property is on hold for a couple of weeks. The previous owner contacted the office explaining she is willing to clean it up but must wait until all legalities are straightened out. The present owner, Debbie Rogers, has declared bankruptcy. If the Town cleans it up now, we cannot collect payment from Ms. Rogers. President Bennett said he thought the best thing to do for now is to wait.

#### **VI. NEW BUSINESS**

1. President Bennett attended a meeting in Millsboro with the county administrator and representatives from different towns concerning permanent revenue sharing for municipalities. He said the group attending is trying to obtain 12% of the slot money which would be earmarked for revenue sharing. The smallest town would get \$10,000.00. President Bennett said if the current formula is followed, Bridgeville would receive \$39,000.00. Commissioner Slater made a motion to have President Bennett write a letter to local legislators urging their support. Motion was seconded by Commissioner Dalton and carried unanimously.

2. President Bennett said last year the Town changed insurance agents. The agent had promised he would go over the policies to see if everything was covered or if we were paying for items no longer in existence. The agent did not show up since we signed the papers last year. President

Bennett said an agent from the Seaford area has already been in and complied a book of the Town's assets. This agent carries the Selective Risk which the Town is under now. President Bennett said buildings and vehicles were on the list which the Town does not own any longer. After some discussion Commissioner Slater made a motion to change agents. Motion was seconded by Commissioner Singman and carried unanimously.

3. President Bennett said he would like to schedule a breakfast catered by Jimmy's Grille. An invitation would be sent to all the business people in Bridgeville and to any potential businesses. Mr. Frank Calio, County Development Director, would give some ideas on how to attract new businesses to our community. President Bennett said Mr. Jim Tennefoss could supply a good breakfast for \$6.00 per person. Commissioner Dalton made a motion to authorize President Bennett to research, propose, and to put together a breakfast for the businesses and prospective business people in conjunction with the County Development Office. Motion was seconded by Commissioner Sipple and carried unanimously.

4. President Bennett received a notice that the employee's current Blue Cross/Blue Shield program will be increasing by 20% effective April 1, 1998. He said the current Program 9 cost is \$29,405.00, but with the increase the cost will be \$41,984.00. President Bennett said of that amount \$6,500.00 is for Officer Anthony Powell's coverage. Commissioner Singman said they need to look at not only the rate increase but if coverage is staying the same or items being deleted. President Bennett said a decision must be made before April 1, 1998. He said there are other insurance plans available, but he did not have any details at that time. He said Mr. Gary Downes recommended Program 5 as a possible way of cutting cost. After much discussion Commissioner Slater asked President Bennett to set up a meeting with Mr. Downes and some of the employees. He thinks the employees should have input into this subject. Commissioner Singman made a motion to hold a special meeting on March 23, 1998 with the employees and Mr. Downes. President Bennett said he would try to get Mr. Downes for that date.

4. President Bennett said the Laws Street Paving Projects has a cost of \$128,000.00, and that money has been granted. Commissioner Sipple made a motion to accept the project at \$128,000.00. This money also included paving the parking lot for the playground. It also included removing the trees and sidewalk and replacing same on Laws Street. The third item included is the catch basin on First Street. Motion was seconded by Commissioner Dalton. Motion was carried 4-1 with Commissioner Slater abstaining.

5. President Bennett said last November a man from the county came to condemn several homes. We have now received word that the county is not allowed to condemn houses in municipalities, which leaves the Town the problem.

Commissioner Slater said the Town adopted the Sussex County Housing Code several years ago. President Bennett said the Town has to appoint a code officer and five people to serve on a board of appeals. The Commission appointed Chief Handley Orr to the code officer position. Commissioner Slater suggested that each Commissioner select one person to be on the board of appeals. President Bennett asked each Commissioner to give him a name in the next few days.

President Bennett said everyone pays county taxes but they receive nothing in return. He said County Administrator Robert Stickles took a lot of flack over it at the meeting, but did not give any answer.

6. President Bennett said the Tax Appeal Day is scheduled for Saturday, March 28, 1998 at the Town Hall from 1:00 P.M. to 4:00 P.M. Commissioner Slater said he would work 1-2, Commissioner Sipple will work 2-3 and Commissioner Singman will work 3-4.

7. President Bennett said the first newsletter of eight pages will be mailed at the end of this month.

8. President Bennett suggested Saturday, April 25, 1998 as the Clean Up Day. He said he called Mr. Leon Willing but received no reply. BFI will furnish two trash trucks that day for a cost of \$600.00 plus a disposal fee of \$58.50 a ton. No tires or appliances with freon will be accepted. Tree limbs and brush must be cut in 4' lengths and tied in bundles. If ten tons were collected it would cost approximately \$1,150.00. All trash must be placed curbside or at the end of property if a resident has a paved alley. He said if it cost a couple of thousand dollars, it would be worth it. After much discussion, a motion was made by Commissioner Slater to hire the two trash trucks for Clean Up Day on April 25, 1998. Motion was seconded by Commissioner Dalton and carried unanimously.

President Bennett said the Commission would like to have input from the citizens if they are interested in having trash collection for the Town. He would like the citizens to write their opinions and send to the Town Office. President Bennett said if there is enough interest, maybe a public meeting could be scheduled. Commissioner Slater asked if an approximate cost to each resident could be put in the newsletter. President Bennett explained the cost would be approximately \$12.00 or \$13.00 a month (\$39.00 a quarter). He said Leon Willing is now charging \$65.00 a quarter. Commissioner Dalton said Shore Disposal just raised their price to \$60.00.

## VII. CITIZEN'S PRIVILEGE

1. Mr. Royal asked Commissioner Sipple if lighting is being planned on First Street. He said a private light has been removed from a property, and now that part of the street is dark. Commissioner Sipple said every other pole in Town has a light except on the main ones. She said she has taken a look at the site and has talked with Mrs. Pearl Jackson. Commissioner Sipple explained the light that was there was a private security light. Mr. Royal said he initiated the installation of the lights that are there now. Mr. Royal said there is not a light on every other pole.

2. Mr. Charles Royal asked President Bennett if he could pass out a flyer from a group of residents who have formed a Citizen Community Awareness Committee. This particular flyer relates to the sewer minimum that just went into effect. Mr. Royal said it seems some citizens do not understand this new charge. He said everyone understands the \$7.00 meter fee, but they do not understand the \$10.00 sewer fee when a particular property is sitting vacant. Commissioner Slater said if a meter is on the property then a resident must be charged. The other alternative would be to remove the meter, but it will cost \$400.00 to replace. Commissioner Dalton asked how many houses are sitting empty that people are paying fees on. Mr. Royal did not have figures for meters on vacant properties. Mr. Royal said the sewer minimum rate should not have been passed with so many people being confused about the issue.

Mr. Royal said some of the Hispanic residents do not understand the Town's policies and procedures. He asked if the Town pays for an interpreter if needed. Commissioner Slater said it would be the resident's problem if he/she needs an interpreter. Commissioner Singman said all meetings are posted several days ahead of time at the fire hall and the library. He said through common knowledge, the second Monday of each month is the Town meeting. Every piece of legislation that is passed must be brought on the floor several times. Citizens are allowed to state their opposition or their support and ask questions. He also said most of the time, citizens do not have to wait until citizen's privilege to speak and, they are allowed to speak when the Commission is discussing a certain piece of legislation.

Commissioner Singman said the citizens of this Town have the privilege to attend, and they have the duty to attend the meetings. He said unless it is a controversial issue, like the budget or the police department, most of the time five or six people attend the meetings. He said when a person comes to the office that cannot speak English, they usually have an interpreter with them. Commissioner Slater said the newsletter will carry information to the citizens.

Mr. Royal asked the Commission what they are going to do about charging a property owner the minimum \$10.00 sewer fee when sewer is not being discharged. Commissioner Slater said that property owner should discuss it with the Commission or take the meter out. President Bennett said he received a call from Mrs. Nellie Rich concerning her daughter's property which has been vacant for three years. Mrs. Rich does not think her daughter should have to pay that fee.

Commissioner Singman said everybody has to share the cost of running this Town. Commissioner Slater explained if a person has electric power to his house he must pay a minimum fee, even if a light switch is never turned on. Commissioner Slater said it is a privilege to be hooked to this sewer plant and have water to your house, and everybody has to pay for that privilege. Mr. Royal asked what the formula was to calculate a person living in a home. Commissioner Slater said the formula was the Town had to have \$10.00 as a minimum. He said the money would be used at the sewer plant to help pay the debt which amounts to approximately \$28,000.00. Commissioner Dalton said the reason that fee was instituted is because there are a number of businesses and homes in Town who were paying nothing when everybody else was paying for water and sewer. These people were only paying the \$7.00 meter fee because they were not using enough water to generate a sewer charge. The sewer minimum would affect those who were not contributing their share. Commissioner Slater said anyone who already used 2,000 gallons is not affected.

Commissioner Dalton said he has a problem with a house sitting there empty. Why? If it is a rental property, then the \$10.00 a month is figured in to the capitalization of that rental. If is not going to be rented, then the owner should figure what it is going to cost on a monthly basis versus taking the meter out and paying for it when replaced. Commissioner Dalton said if a house is vacant and no one is doing anything with it, as is the house of Miss Palmer's, the \$7.00 has not been paid. The entire account is in the arrears. He said he discussed with the owner about taking out the meter so she would not have to pay the monthly fee. Commissioner Dalton asked if someone in Town was being mistreated because of this bill. Mr. Royal said the citizens just do not understand the charges.

Commissioner Singman said the bottom line is that a little over \$100,000.00 was brought into this Town from taxes. The sewer department budget is over \$350,000.00. He said the budget for the Town is approximately \$700,000.00. If rates were not collected on different services the property taxes would be astronomical. President Bennett explained when the sewer project was started the Town borrowed a couple of million dollars through the federal government. The federal government specified a formula to the Town engineers on what the rate would be to pay that loan back.

Mr. Royal said the Town should know the charge for an average family and use something that is compatible with the rates. He said people who live alone do not use 2,000 gallons, and some senior citizen's water and sewer bill totalled \$15.00 average. He thinks when the bill jumps from \$15.00 to \$25.00 it is too drastic. Mr. Royal thinks the Commissioners should have thought this minimum charge through. Commissioner Slater said it was discussed for 14 months. He said he would like to have a list of addresses this problem is affecting.

Commissioner Dalton said if you go back before the new water rates were in, the minimum was \$42.50 a quarter. He explained those same people are now being charge \$21.00 a quarter.

Mr. Phillip Davis suggested the Town send a letter to residents whenever a new piece of legislation is passed. President Bennett said it would be too expensive each time, but the Town is starting a quarterly newsletter beginning in March. Commissioner Slater reminded persons attending that it takes three meetings to pass an ordinance or resolution. Citizens have three times to attend a meeting with their opinions and inquires. Commissioner Singman said word of mouth is a good way to get people involved. He said the Commission does the best they can with the resources that are available. Meeting notices are posted a week in advance at the Town Hall and the library. The meetings are held the second Monday of every month. Commissioner Singman said citizens can read the local newspaper to find out what happened at the meetings.

Commissioner Dalton said the water bill is now printed and mailed on a postcard to save money. Everything that needs to be recorded is on that postcard.

Mr. Demetrio Castrejon asked if the newsletter was going to be published in Spanish. Commissioner Sipple said it would be printed in English only. Mr. Royal thanked his Hispanic friends who came to the meeting, and said he would still try to get out news to them so they can be heard. Commissioner Dalton commended Mr. Royal and the newly formed committee. He said he thought it was a positive attitude being taken. He said there is no excuse for people not to attend the meetings, except that the meetings do take place upstairs (which the Commission would like to see be moved downstairs at some point).

3. Ms. Carla Benson said she was parked on 307 First Street last Friday and received a ticket for parking on the wrong side of the street. She explained that Bridgeville has other more important problems than giving tickets for cars parked the wrong way. She said the police should fine everyone who is parked the wrong way, and not single people out. President Bennett said a person can take the ticket to court in Seaford and appeal it. Commissioner Dalton said he thinks it is a ridiculous thing to do, but the Commission and the police department were pressured by citizens of Town

who said they did not want people parking on the wrong side of the street. This complaint did not come from the north side of Town. She said Officer Parsons told her to talk with President Bennett, and that Chief Orr had nothing to do with it.

Commissioner Singman said that he himself is the one she should talk with because he is the Police Commissioner. He said, in principle, he agrees to what Mrs. Benson is saying; however, if laws are selectively enforced at which point do we look the other way for any law. Commissioner Singman said an officer has the option or not ~~give~~ to give a warning. He said it depends on a lot of things, not only personal. The officer is pressured from the chief, the chief from the Commission, and the Commission is pressured from the citizens. If certain things are going on in Town where an officer is needed, it is discussed with the chief. Mr. Phillip Davis said the same day Ms. Benson received a ticket, a truck was parked the wrong way and did not receive a ticket. Ms. Benson said she had no problem with paying the ticket. She said the police needed to address other problems that this Town has. Commissioner Singman said the Town has full coverage after midnight everyday. He said if she has a specific problem with teenagers or drug dealers, etc. call the police. He said the Town also has a working agreement with the State Police. President Bennett stated those particular tickets do not carry points.

Mrs. Mary Trice said her son received a ticket on Delaware Avenue, but cars across the street and around the firehall did not receive tickets. She said DNREC Officer Mike Cook was parked on the wrong side of the street but did not receive a ticket. Mrs. Trice said she reported those cars to the police station at 1:45 P.M. and at 4:00 P.M. the police had still not shown up. Commissioner Singman said he will direct Chief Orr that beginning tomorrow morning every car in the Town of Bridgeville that is parked on the wrong side of the street will be ticketed and no warnings will be issued. He said he could not help her with her ticket. Commissioner Singman stated that every town has this law.

Mr. Alan Trice said the police officer told him that President Bennett had said a complaint was received about the school kids parking the wrong way. He asked why the kids were notified that the law was going to enforced and the citizens were not. President Bennett said the officer assigned at the school made the announcement to the kids. Commissioner Singman said these are the laws of the State of Delaware, and it is up the citizens to know what those laws are. He said an officer has three options: 1) ignore it for which he would be in trouble, 2) he can give a warning or, 3) he can enforce the law giving a citation. Mr. Trice said when the Apple-Scrapple Festival is on everyone gets a letter stating their vehicles should not be parked on certain streets during the festival. He thought residents should have been notified by flyers at the library, firehall, etc. Commissioner Dalton said the Apple-Scrapple

Committee put those letters out for people on Delaware Avenue and the affected streets. He said if a person carries a drivers license, that drivers license says that person has read the code of the State of Delaware and understands it and will abide by it.

Mr. Dave Speicher asked if a car is parked on the street the wrong way, what law is being violated. President Bennett said it is a parking violation under the Town Code which is taken from the Delaware Code.

## VIII. EXECUTIVE SESSION

President Bennett entertained a motion to adjourn to executive session at 8:30 P.M. Motion was moved by Commissioner Dalton and carried unanimously. Discussions were held on raises, etc., and ethics of Commissioners. No motions were made.

## IX. ADJOURNMENT

The Commissioners reconvened to the regular meeting at 8:45 P.M.

Commissioner Sipple said there was one item they forgot to discuss at the regular meeting and that was the grass cutting for 1998. She said Conrail would be reimbursing the Town for mowing along the tracks on North Cannon Street. Commissioner Sipple said she talked with Mr. Ray Ellerman and Mr. Jack Cannon about mowing North Cannon Street. The cost will be about \$35.00 a week. Commissioner Slater asked why Conrail could not reimburse somebody else. Commissioner Sipple said Conrail would rather pay the towns than put out private contracts. Commissioner Slater said the sewer plant could not afford to take the money from their budget. President Bennett asked Mr. Rick Passwaters to get prices for a new mower.

Commissioner Slater made a motion to adjourn the meeting. Motion was seconded by Commissioner Dalton and carried unanimously.

Respectfully Submitted,

*Margaret W. Sipple*

Margaret W. Sipple  
Secretary

COMMISSIONERS MEETING  
MARCH 9, 1998  
EXECUTIVE SESSION

The meeting was called to order by President Bennett at 8:30 P.M.

All members present.

Discussion held on raises, etc. No motion made.

Discussion held on eithics of Commissiones. No motion made.

Convened to regular session at 8:45 P.M.

Meeting adjourned

Margaret Sipple  
Commission Secretary

# *Commissioners of Bridgeville*

101 NORTH MAIN STREET  
BRIDGEVILLE, DELAWARE 19933

## M E E T I N G

DATE: MONDAY, MARCH 23, 1998

TIME: 7:00 P.M.

PLACE: TOWN HALL

## AGENDA

A. CALL TO ORDER

B. QUORUM PRESENT

C. NEW BUSINESS:

1. DISCUSSION OF EMPLOYEES INSURANCE BENEFITS

2. COMCAST CABLE TV RESOLUTION

D. ADJOURNMENT

# *Commissioners of Bridgeville*

101 NORTH MAIN STREET  
BRIDGEVILLE, DELAWARE 19933

## ACCOUNTS PAYABLE FOR APPROVAL

MEETING MARCH 9, 1998

General Fund (01)	\$ 1,706.56
Police Fund (02)	1,111.07
Sewer Fund (03)	41,865.39
Water Fund (04)	12,415.12
Municipal (05) Street Aid Fund	3,015.90
SALLE DRUG (06)	18.32
 TOTAL AMOUNT TO BE APPROVED	 \$ 60,132.36

Estimated P/R's	\$16,000.00
Estimated P/R Taxes	6,700.00
Estimated Utility Bills	5,500.00
Not Received	

\* Davis, Bowen & Friedel Bill Not Included: \$820.75

DATE: 03/09/98  
TIME: 1:58 PM

Town of Bridgeville  
Accounts Payable  
Open Invoice Report

PAGE 1

\* A/P ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	AMOUNT	INVOICE DATE	DUUE DATE	AMOUNT	DISCOUNT DATE	PAYMENTS	NET INVOICE	PAY	COMMENT
AFL100 AFLAC 168857	03/09/98	497.66	03/03/98	04/02/98	0.00	/ /	0.00	497.66	NO	EMPLOYEE DE
G/L DIST: 301001 Misc. Income-General		497.66								
AME050 AMERICAN FIRST AID CO. 594524	03/06/98	44.55	02/16/98	03/18/98	0.00	/ /	0.00	44.55	NO	MEDICAL SUP
G/L DIST: 419503 Supplies - Waste/Sewer		44.55								
AME200 AMERICAN WATER WORKS ASSO SS133353-1	03/09/98	200.00	02/23/98	03/25/98	0.00	/ /	0.00	200.00	NO	AWWA STD RE
G/L DIST: 414704 Office Supplies - Water		200.00								
AME500 AMES/MESSCO, INC. 25260	03/09/98	260.00	03/04/98	04/03/98	5.20	03/14/98	0.00	254.80	NO	
G/L DIST: 417003 Repairs - Waste/Sewer		260.00								
ATT350 AT&T 2/18/98 STMT	03/06/98	44.12	02/18/98	03/20/98	0.00	/ /	0.00	44.12	NO	
G/L DIST: 422501 Util-Telephone - General		6.30								
422502 Util-Telephone - Police		20.03								
422503 Util-Telephone - Waste/Sw		17.79								
BEL100 BELL ATLANTIC - DE 2/18/98 STMT	03/06/98	517.86	02/18/98	03/20/98	0.00	/ /	0.00	517.86	NO	
		44.12			0.00		0.00	44.12		

DATE: 03/09/98  
TIME: 1:58 PM

Town of Bridgeville  
Accounts Payable  
Open Invoice Report

PAGE 2

\* A/P ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	INVOICE		DISCOUNT		DATE	PAYMENTS	NET INVOICE	PAY	COMMENT
		AMOUNT	DATE	AMOUNT	DATE					
G/L DIST: 422501 Util-Telephone - General		159.31								
422502 Util-Telephone - Police		184.47								
422503 Util-Telephone - Waste/Sw		174.08								
3/1/98 STMT	03/09/98	44.36	03/01/98 03/31/98	0.00	/ /			44.36	NO	PHONE BILL
G/L DIST: 411203 Gateway Plaza-Misc. Exp.		44.36								
		562.22		0.00				562.22		
BRO100 BROWNING-FERRIS IND.										
980200-0044586	03/06/98	55.00	03/01/98 03/31/98	0.00	/ /			55.00	NO	2/1-2/28/98
G/L DIST: 413503 Maintenance - Waste/Sewer		55.00								
		55.00		0.00				55.00		
CAR100 CAREY'S INCORPORATED										
42267	03/06/98	130.65	02/26/98 03/28/98	0.00	/ /			130.65	NO	WIPER MOTOR
G/L DIST: 424002 Vehicle Expenses Police-G		130.65								
		130.65		0.00				130.65		
CAS100 CASE-CREDIT CORPORATION										
2/20/98 STMT	03/06/98	84.32	02/20/98 03/22/98	0.00	/ /			84.32	NO	FILTERS, ET
G/L DIST: 417003 Repairs - Waste/Sewer		42.16								
417004 Repairs - Water		42.16								
		84.32		0.00				84.32		
CLE100 CLEAN DELAWARE, INC										
5877	03/06/98	1,300.00	02/24/98 03/26/98	0.00	/ /			1,300.00	NO	SLUDGE DISP
G/L DIST: 411703 Sludge Disposal-Waste/Sw		1,300.00								
		1,950.00	02/27/98 03/29/98	0.00	/ /			1,950.00	NO	SLUDGE DISP

RUN DATE: 03/09/98  
RUN TIME: 1:58 PM

Town of Bridgeville  
Accounts Payable  
Open Invoice Report

PAGE 3

\*\* A/P ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	AMOUNT	INVOICE DATE	AMOUNT	DISCOUNT DATE	PAYMENTS	NET INVOICE	PAY	COMMENT
G/L DIST: 411703 Sludge Disposal-Waste/Sw		1,950.00							
CUL100 CULVEE'S CONSTRUCTION		3,250.00			0.00		0.00	3,250.00	
2/26/93 STMT	03/06/98	150.00	02/26/93	03/28/98	0.00	/ /	0.00	150.00	NO ROOF/GUTTER
G/L DIST: 413501 Maintenance - General		150.00							
DAV200 DAVIS INSURANCE SERVICES		150.00			0.00		0.00	150.00	
68606374 PENSION BOND	03/09/98	150.00	02/16/98	03/18/98	0.00	/ /	0.00	150.00	NO ANNUAL BOND
G/L DIST: 412001 Insurance General Fund		150.00							
3507004 TREASURER BOND	03/09/98	250.00	02/16/98	03/18/98	0.00	/ /	0.00	250.00	NO ANNUAL BOND

DATE: 03/09/98  
TIME: 1:58 PM

Town of Bridgeville  
Accounts Payable  
Open Invoice Report

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A/P ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	INVOICE		DISCOUNT		PAY	COMMENT
		AMOUNT	DATE	AMOUNT	DATE		
G/L DIST: 412001 Insurance General Fund		250.00					
		400.00		0.00		0.00	400.00
DEL450 DELAWARE STATE NEWS							
1101743	03/06/98	78.80	01/29/98	02/28/98	0.00	/ /	78.80 NO ADV TO BID
G/L DIST: 400101 Advertising Exp - General		78.80					
		78.80		0.00		0.00	78.80
DEL800 DELMARVA POWER & LIGHT							
3-85-13822-7-1	3/4/98	03/06/98	34.79	03/04/98	04/03/98	0.00	/ /
G/L DIST: 411203 Gateway Plaza-Misc. Exp.			34.79			0.00	34.79 NO 1/30-3/3/98
3-85-12406-0-0	3/5/98	03/09/98	10.34	03/05/98	04/04/98	0.00	/ /
G/L DIST: 422003 Util-Electric - Waste/Sw			10.34			0.00	10.34 NO 3-BAY GARAG
3-85-13002-6-0	3/5/98	03/09/98	201.47	03/05/98	04/04/98	0.00	/ /
G/L DIST: 422001 Util-Electric - General			201.47			0.00	201.47 NO TOWN HALL E
85-13205-5-1	3/5/98	03/09/98	87.35	03/05/98	04/04/98	0.00	/ /
G/L DIST: 422002 Util-Electric - Police			87.35			0.00	87.35 NO POLICE ELEC
3-85-22573-5-0	3/5/98	03/09/98	688.86	03/05/98	04/04/98	0.00	/ /
G/L DIST: 422004 Util-Electric - Water			688.86			0.00	688.86 NO WELL PUMP #
		1,022.81		0.00		0.00	1,022.81
DEP100 DEPT. OF ELECTIONS							
3/2/98 STMT	03/06/98	75.00	03/02/98	04/01/98	0.00	/ /	75.00 NO VOTING MACH
G/L DIST: 411101 Equip Rental - General			18.75				
411102 Equip Rental - Police			18.75				
411103 Equip Rental - Waste/Sw			18.75				

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RUN TIME: 1:58 PM

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\*\* A/P ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	INVOICE		DISCOUNT		DATE	PAYMENTS	NET INVOICE	PAY	COMMENT
		AMOUNT	DATE	AMOUNT	DATE					
411104 Equip Rental - Water		18.75								
DOV200 DOVER RADIO PAGE		75.00		0.00			0.00	75.00		
3/1/98 STMT	03/09/98	55.45	03/01/98	03/31/98	0.00	/ /	0.00	55.45	NO	3/1-3/31/98
G/L DIST: 422503 Util-Telephone - Waste/Sw		55.45								
EAS100 EASTERN SPRINGS WATER CO.		55.45		0.00			0.00	55.45		
4817 2/28/98 STMT	03/09/98	8.00	02/28/98	03/30/98	0.00	/ /	0.00	8.00	NO	
G/L DIST: 414701 Office Supplies - General		8.00								
2713 2/28/98 STMT	03/09/98	17.90	02/28/98	03/30/98	0.00	/ /	0.00	17.90	NO	
G/L DIST: 414702 Office Supplies - Police		17.90								
4574 2/28/98 STMT	03/09/98	8.00	02/28/98	03/30/98	0.00	/ /	0.00	8.00	NO	
G/L DIST: 414703 Office Supplies -Waste/Sw		8.00								
ENV100 ENVIROCOP, INC.		33.90		0.00			0.00	33.90		
3800	03/06/98	477.00	02/12/98	03/14/98	0.00	/ /	0.00	477.00	NO	ANALYTICAL
G/L DIST: 411503 Testing Fees-Waste/Sewer		477.00								
INT100 INTERCOASTAL TRADING		477.00		0.00			0.00	477.00		
9820371	03/06/98	294.25	02/16/98	03/13/98	0.00	/ /	0.00	294.25	NO	HYPOCHLORIT
G/L DIST: 402003 Chemicals Waste Water Tre		294.25								
9820488	03/09/98	294.25	03/03/98	04/02/98	0.00	/ /	0.00	294.25	NO	HYPOCHLORIT

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VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	INVOICE		DISCOUNT		PAY	COMMENT
		AMOUNT	DATE	AMOUNT	DATE		
G/L DIST: 402003 Chemicals Waste Water Tre 294.25							
		588.50		0.00		0.00	588.50
LAY100 H.C. LAYTON & SON, INC. 6975	03/06/98	8.00	02/03/98 03/05/98	0.00	/ /	0.00	8.00 NO VELCO,HOSE
G/L DIST: 424002 Vehicle Expenses Police-G 8.00							
7366	03/06/98	2.95	02/27/98 03/29/98	0.00	/ /	0.00	2.95 NO REAR VIEW A
G/L DIST: 424002 Vehicle Expenses Police-G 2.95							
11916	03/06/98	71.15	02/28/98 03/30/98	0.00	/ /	0.00	71.15 NO MISC ITEMS-
G/L DIST: 419503 Supplies - Waste/Sewer 71.15							
		82.10		0.00		0.00	82.10
MAR100 MARYLAND CHEMICAL 29372	03/06/98	588.00	02/19/98 03/11/98	0.00	/ /	0.00	588.00 NO SODIUM THIO
G/L DIST: 402003 Chemicals Waste Water Tre 588.00							
.5	03/06/98	4,293.22	02/25/98 03/17/98	0.00	/ /	0.00	4,293.22 NO SODA ASH DE
G/L DIST: 402003 Chemicals Waste Water Tre 4,293.22							
		4,881.22		0.00		0.00	4,881.22
MCD100 McDOWELL'S 3373	03/06/98	19.95	02/02/98 03/04/98	0.00	/ /	0.00	19.95 NO VEHICLE #6
G/L DIST: 424002 Vehicle Expenses Police-G 19.95							
3377	03/06/98	19.95	02/04/98 03/06/98	0.00	/ /	0.00	19.95 NO VEHICLE #2-
G/L DIST: 424002 Vehicle Expenses Police-G 19.95							
		39.90		0.00		0.00	39.90



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VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	INVOICE		DISCOUNT		PAYMENTS	NET INVOICE	PAY	COMMENT
		AMOUNT	DATE	AMOUNT	DATE				
SAF100 SAFETY-KLEEN CORP.		640.74		0.00		0.00	640.74		
297627	03/06/98	148.47	02/11/98 03/13/98	0.00	/ /	0.00	148.47	NO	SERVICE PAR
	G/L DIST: 419503 Supplies - Waste/Sewer		148.47						
SHA200 SHARP ENERGY, INC.		148.47		0.00		0.00	148.47		
2/28/98 STMT	03/09/98	12.60	02/28/98 03/30/98	0.00	/ /	0.00	12.60	NO	DEMURRAGE
	G/L DIST: 411103 Equip Rental - Waste/Sw		12.60						
SUS100 SUSSEX COUNTY COUNCIL		12.60		0.00		0.00	12.60		
2/17/98 STMT	03/06/98	55.00	02/17/98 03/19/98	0.00	/ /	0.00	55.00	NO	TAX LIST/PR
	G/L DIST: 419501 Supplies - General		55.00						
VI100 UNIFIRST		55.00		0.00		0.00	55.00		
992-0059908	03/06/98	25.50	02/13/98 03/15/98	0.00	/ /	0.00	25.50	NO	
	G/L DIST: 414701 Office Supplies - General		25.50						
992-0059910	03/06/98	20.10	02/13/98 03/15/98	0.00	/ /	0.00	20.10	NO	
	G/L DIST: 414702 Office Supplies - Police		20.10						
USD100 USDA		45.60		0.00		0.00	45.60		
91-05 QTRLY PYMT-3/98	03/09/98	11,202.00	03/09/98 04/08/98	0.00	/ /	0.00	11,202.00	NO	QTRLY LOAN
	G/L DIST: 405004 Debt Service-Int. & Fees		11,202.00						

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A/P ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	INVOICE		DISCOUNT		PAYMENTS	NET INVOICE	PAY	COMMENT
		AMOUNT	DATE	AMOUNT	DATE				
93-03 QTRLY PYMT-3/98	03/09/98	15,376.00	03/09/98	04/08/98	0.00	/ /	0.00	15,376.00	NO QTRLY LOAN
G/L DIST: 405003 Debt Service-Int. & Fees		15,376.00							
92-01 SEMI-ANNUAL-4/98	03/09/98	15,516.72	03/09/98	04/08/98	0.00	/ /	0.00	15,516.72	NO SEMI-ANNUAL
G/L DIST: 403003 Debt Service-FHA Waste Wa		15,516.72							
		42,094.72			0.00		0.00	42,094.72	
WRI100 WRIGHT'S AUTO PARTS, INC.									
29804	03/06/98	2.77	01/27/98	02/28/98	0.00	/ /	0.00	2.77	NO SUPER BOND
G/L DIST: 419502 Supplies - Police		2.77							
31217	03/06/98	106.43	02/18/98	03/30/98	2.12	03/10/98	0.00	104.31	NO SPARK PLUGS
G/L DIST: 424004 Vehicle Expenses-Water		106.43							
30962	03/06/98	10.49	02/25/98	03/30/98	0.21	03/10/98	0.00	10.28	NO BUCKET & WA
G/L DIST: 424002 Vehicle Expenses Police-G		10.49							
		119.69			2.33		0.00	117.36	
YOUNG & REVEL									
00234830	03/09/98	14.86	03/03/98	04/02/98	0.00	/ /	0.00	14.86	NO REPR7 COVER
G/L DIST: 414701 Office Supplies - General		14.86							
00234900	03/09/98	29.90	03/05/98	04/04/98	0.00	/ /	0.00	29.90	NO 1 CS - COPY
G/L DIST: 414701 Office Supplies - General		11.96							
414702 Office Supplies - Police		2.99							
414703 Office Supplies - Waste/Sw		7.48							
414704 Office Supplies - Water		7.47							
		44.76			0.00		0.00	44.76	

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\*\* A/P ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	INVOICE		DISCOUNT		PAYMENTS	NET INVOICE	PAY	COMMENT
		AMOUNT	DATE	AMOUNT	DATE				
ZEE100 ZEE MEDICAL SERVICE 77157073	03/06/98	53.25	02/25/98	03/07/98	0.00	/ /	0.00	53.25	NO
G/L DIST: 414702 Office Supplies - Police		53.25							
77157074	03/06/98	42.50	02/25/98	03/07/98	0.00	/ /	0.00	42.50	NO GLOVES, ANT
G/L DIST: 414703 Office Supplies -Waste/Sw		42.50							
		95.75			0.00		0.00	95.75	
GRAND TOTALS		57,821.39			7.53		0.00	57,813.86	

TOTAL OPEN INVOICES 61

TOTALS BY GL ACCOUNT:

ACCT #	ACCOUNT TITLE	AMOUNT
301001	Misc. Income-General	497.66
400101	Advertising Exp - General	78.80
402003	Chemicals Waste Water Tre	5,469.72
403003	Debt Service-FHA Waste Wa	15,516.72
405003	Debt Service-Int. & Fees	15,376.00
405004	Debt Service-Int. & Fees	11,202.00
411001	Engineering Fees-General	27.50
411003	Engineering Fees-Waste/SW	695.75
411101	Equip Rental - General	18.75
411102	Equip Rental - Police	18.75
411103	Equip Rental - Waste/Sw	31.35
411104	Equip Rental - Water	18.75
411203	Gateway Plaza-Misc. Exp.	79.15
411503	Testing Fees-Waste/Sewer	477.00
411703	Sludge Disposal-Waste/Sw	3,250.00
412001	Insurance General Fund	400.00

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VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	INVOICE		DISCOUNT		DATE	PAYMENTS	NET INVOICE	PAY	COMMENT
		AMOUNT	DATE	BUE DATE	AMOUNT					
413501 Maintenance - General		150.00								
413503 Maintenance - Waste/Sewer		55.00								
414701 Office Supplies - General		139.27								
414702 Office Supplies - Police		94.24								
414703 Office Supplies -Waste/Sw		136.93								
414704 Office Supplies - Water		286.42								
417003 Repairs - Waste/Sewer		942.90								
417004 Repairs - Water		42.16								
419501 Supplies - General		55.00								
419502 Supplies - Police		2.77								
419503 Supplies - Waste/Sewer		264.17								
421502 Uniform Exp - Police		22.80								
422001 Util-Electric - General		201.47								
422002 Util-Electric - Police		87.35								
422003 Util-Electric - Waste/Sw		10.34								
422004 Util-Electric - Water		688.86								
422501 Util-Telephone - General		165.61								
422502 Util-Telephone - Police		204.50								
422503 Util-Telephone - Waste/Sw		247.32								
424002 Vehicle Expenses Police-G		680.66								
424003 Vehicle Expenses-Waste/SW		8.79								
424004 Vehicle Expenses-Water		176.93								

\*\*\* End of Open Invoice Report \*\*\*

ARWA

BRIDGEVILLE POLICE  
DEPARTMENT

MONTHLY REPORT  
FEBRUARY 1998

Submitted By:  
HANDLEY J. ORR  
CHIEF of POLICE

## COMPLAINT SYNOPSIS

TYPE OF COMPLAINT	MONTH	PREVIOUS YEAR	YEAR TO DATE
BURGLARY	3	3	4
THEFT	3	3	6
ASSAULT	1	3	3
DOMESTIC DISPUTES	3	4	8
CRIMINAL MISCHIEF	2	10	5
DRUG	1	3	2
SEX CRIMES	0	0	0
SUICIDE	0	0	0
ALARMS	7	11	9
DISORDERLY CONDUCT	1	4	5
PUBLIC RELATIONS	2	1	2
AUTO THEFT	0	0	1
HARRASSMENT	0	0	0
KIDNAPPING	0	0	0
MISSING PERSON	0	1	1
PREVENT B. OF P.	0	0	0
SUSPICIOUS PERSON	1	2	1
THREATEN BODILY HARM	0	1	1
D.O.A.	0	0	0
MURDER	0	0	0
CRIMINAL ARRESTS	4	18	26
PUBLIC ASSIST	12	7	20
ASSIST OTHER DEPT.	12	19	21
OTHER	5	21	20
TOTAL	57	111	134

## TRAFFIC INVESTIGATIONS

<u>TYPE OF INVESTIGATION</u>	<u>MONTH</u>	<u>PREVIOUS YEAR TO DATE</u>	<u>YEAR TO DATE</u>
TRAFFIC ARREST	385	222	675
D.U.I.	1	1	3
VEHICLES TAGGED	2	1	4
VEHICLES TOWED	1	3	3
PARKING VIOLATIONS	34	1	34
<b>TOTAL</b>	<b>423</b>	<b>229</b>	<b>719</b>

## ACCIDENT INVESTIGATION

<u>TYPE OF ACCIDENT</u>	<u>MONTH</u>	<u>PREVIOUS YEAR TO DATE</u>	<u>YEAR TO DATE</u>
PROPERTY DAMAGE	3	5	8
PERSONAL INJURY	0	1	0
FATAL ACCIDENTS	0	0	0
INDUSTRIAL	0	0	0
<b>TOTAL</b>	<b>3</b>	<b>6</b>	<b>8</b>

The following statistical data has been generated by the Bridgeport Police Department for the month of February.

## VEHICLE INFORMATION

DESCRIPTION	THIS MONTH	PREVIOUS YEAR	YEAR TO DATE
TOTAL MILEAGE	5,477	4,789	12,345
FUEL	514	430	1,044
MAINTENANCE	\$150.60	\$556.72	\$164.88

# *Commissioners of Bridgeville*

101 NORTH MAIN STREET  
BRIDGEVILLE, DELAWARE 19933

## W.W.T.P. Monthly Report Date FEBRUARY 1998

Average Daily Flow: .374 mg/d  
Total Monthly Flow: 10.469 MG  
Maximum Daily Flow: .748 mg/d

## N.P.D.E.S. Violations

NO VIOLATIONS

## Septic Haulers Report

Number of Haulers: 3  
Total Gallons Dumped: 141,300 gals.  
Total Revenue Received: \$5692.00

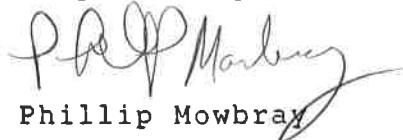
## On Going Projects

1. Storm Water Infiltration: The extremely high flows last month are the result of two problems. The first problem is due to the high ground-water table. This ground-water infiltrates into the waste-water collection system thru cracks in old pipes and pipe joints, and thru old brick manholes. This problem is very costly to rectify. The second problem is storm water run off directed into the collection system via roof leaders and catch basins. This problem can be corrected at the expense of the property owner.

The bottom line is that the W.W.T.P. has to treat all water coming into the plant. Last months rain water cost the plant twice the amount of chemicals as normally used.

2. Sludge De-watering: As I reported last May, the W.W.T.P. is having a difficult time in drying the sludge. Even in the summer months we are barely keeping up with sludge production. Sludge that was put on the drying beds in Dec. 97 are still not dry. We recently contracted Clean DE. Inc. to haul several loads of wet sludge from our digester. Several more loads will have to be removed before we will be able to use the sand-drying beds again. This added expense will strain our budget.

Respectfully submitted,

  
Phillip Mowbray

3/9/98

Alan & Mary Trice

Gay & Cindy Smith

Chuck Stroop

Reba Martin

Helen Parker

Earl Green, Main St., Bldg 10

Doris L. Cilivin

Atles Rass

Nancy Ricketts

Glory Nah

Frederick Murray

Philip Davis

Juan Voyas

Demetrio, Maria Castrejon

Wayne Garcia