

COMMISSIONERS OF BRIDGEVILLE
REGULAR MEETING
APRIL 11, 1994

Meeting was called to order at 7 P.M. by Pres. Tull who asked everyone to join him in saluting the flag.

All Commissioners were present.

Guests present were: Alderman Andy Robert, Chief Handly Orr, Phillip Jones of RAPA and Arthur Edwards and Mike Elza, of Case Edwards Assoc.

A motion was made by Comm. Slater, seconded by Comm. Sipple to dispense with the reading of the minutes of the last regular meeting and approval of same. Motion so carried.

Bills in the amount of \$18,204.00 were presented for payment. Motion was made by Comm. Slater, seconded by Comm. Torbert to pay bills as presented. Motion so carried.

Pres. Tull informed the Comm. and guests of the pending plans by the Delaware Gateway Plaza. WAWA Market and a State Tourist Information Center at the intersection of Rt. 404 and Rt. 13. A motion was made by Comm. Hardesty and seconded by Comm. Slater to approve WAWA Market contingent on the signing of a sewer connection agreement. Motion so carried. A motion was made by Comm. Hardesty, seconded by Comm. Slater to approve the State Tourist Information Center contingent upon the signing of a sewer connection agreement. They will pay impact fees and sewer fees.

Pres. Tull informed Phillip Jones of RAPA that a rate would be set for their SBOD allocation. It would be based on RAPA'S average quarterly flow (MGD) x SBOD allocation x 8.34 #'s gal. x days in quarter x rate per # lbs. The rate is \$2.40 per lb. of SBOD'S.

A motion was made by Comm. Slater, seconded by Comm. Torbert to approve rate as set. Motion so carried. Pres. Tull informed Mr. Jones that the \$2.40 rate is based on today's rate factor. Any changes would have to be done at a regular meeting. This only applies to the SBOD'S. Mr. Jones asked if the rate was going to be increase would it have an arbitrary review? Pres. Tull said in all probability it would be reviewed and a 60 day notice would be given. There was not foreseeable problem if rate should be changed.

Pres. Tull said the sewer use ordinance would have it's first reading at the May 9th meeting with the second reading in June.

A National Preschool Immunization Week Proclamation was read by Pres. Tull. April 23rd thru the 30th will be declared Immunization Week. Proclamation was approved and signed.

Pres. Tull informed the Commissioners that three bids had been received for accounting services. Two from the Wilmington area and one from Salisbury. The bids were as follows:

Pigg, Krah1, Stern & Co. P.A.
\$6,975 for 1993
\$6,975 for 1994

Grabouski & Sparano, CPA'S
\$4,500 for 1993
\$4,900 for 1994

Wade and Santora
\$45.00 per hour.

A motion was made to table bids until next meeting, seconded by Comm. Slater. Motion so carried.

Pres. Tull presented Mr. Edards and Mr. Elza of Case Edwards Assoc. Mr. Elza presented documentation that they pay Town and County taxes on their properties. He said he had met with Dr. Sutton and also attended a school board meeting about the impact of more children in the school system from more units they are hoping to erect. Dr. Sutton said he was not in a position to endorse or condemn the project but he had no problems with the students from Canterbury Apts.

Mr. Elza said they were researching the meets and bounds of their property. Will have an answer tomorrow. They also would like to use Davis, Bowen and Friedel as their engineers. The Commissioners said they had no problem with that as long as they do not use the Town's engineer, Hans Medlarz or Annie Williams. In regards to the fence requested by the Commissioners, the only solution they see is to put a fence up on back of property and put in a sidewalk to channel the children thru the Colonial Gardens Apts. project. He said this would be a FmHA approved project with one and two bedroom units only. Construction would possibly start in six months. It would be brick and vinyl.

Pres. Tull asked if they would put up escrow money for our cost of going over plans, etc. with our engineers. They said they felt they would. They are to also schedule a public hearing at their cost to inform residents of their intentions.

Pres. Tull said he would be calling a special meeting with Delaware Gateway Plaza for next week.

Department reports were called for by Pres. Tull.

Alderman report - Alderman Robert gave his report. Copy attached.

Water Dept. - Comm. Hardesty said 3,117,000 gals. of water was used in the month of March. He said the loss of water in Town several weeks ago was caused by a faulty coil. Also Well #3 came on line for some unknown reason due to faulty relay. It has been repaired. There were four water meter repairs made-two today. They had well #5 tested for nitrates. The results came in at 8.2. No problem, it can be used if needed. We need to find out how often to test it. There are two leaks on Market St. and one on Main Street. One meter was repaired on Saturday that occurred on Friday evening. There is a similar situation on Del. Ave. The leak at Savards and RAPA might need outside help at time and material. Several contractors have been called to give estimates to repair Main St. and RAPA. These are to be repaired as soon as possible. He also had a request from a resident to tie into our water system. He also said he would like to order manuals that have been in the budgets for the last two years. They are a guide on what to use and the proper way to use it (National Code Book 500-600). Motion was made by Commissioner Hardesty, seconded by Comm. Torbert to buy the Water Code Books. Motion so carried.

Street Dept. - Comm. Sipple said we are to get \$4,114.00 from FEMA. 75% of what our storm expenses were.

Phillip Jones asked who owned the curbing on Delaware Ave. There is a possibility of RAPA wanting to cut away some of the curbing for better access to the loading docks for their trucks. Pres. Tull said he would look at the area. They would want no change of the water flow.

Mrs. Sipple said she had been contacted by AT&T about the fiber-optic lines in Bridgeville. Pres. Tull to contact the man.

Sewer Dept. Comm. Slater said his major problem was a potential cave-in by RAPA'S. A 10 ft. wide area will have to be cut out to Market St. Hope this will take care of problem until referendum work begins. All sewer lines will be inspected by camera.

Police Dept. - Comm. Torbert gave his police report - Copy attached. Revenues were up for Jan., Feb., and Mar. from last year.

Comm. Hardesty informed the Commissioners of the progress of the Record Management Project. They have given the Town permission to destroy about 8 cu. ft. of material. The present grant has to be used by May 15th. The new allotment will become available June 1st. Shelving, etc. will be purchase with that grant.

Mr. Hardesty also said he had gotten a bid for mowing and trimming the grass on Town properties by Mitchell's Lawn Care. The price would be \$192.00 per cutting - every 7-10 days or two times a month. The other Commissioners felt the bid was too high. A motion was made by Commissioner Torbert, seconded by Comm. Slater to advertise for contracts to mow the grass for the summer months. Must provide own equipment, have liability insurance and license. Comm. Hardesty voted nay - motion approved. Mr. Mitchell will be advised that his bid was not accepted.

Citizen's Privilege - Mr. Phillip Jones questioned the leak and dip in the street on Railroad Ave. Subject was addressed in Comm. Slater's report.

Motion was made by Comm. Slater, seconded by Comm. Torbert to go into executive session for personnel matters at 8:27 P.M. Motion approved.

Respectfully submitted,

Margaret W. Sipple
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Secretary

EXECUTIVE SESSION
APRIL 11, 1994
COMMISSIONERS OF BRIDGEVILLE

MOTION WAS MADE BY COMMISSIONER TORBERT AND SECONDED BY COMMISSIONER SLATER TO ENTER EXECUTIVE SESSION AT 8:30PM TO DISCUSS PERSONNEL.

COMMISSIONER TORBERT MADE A RECOMMENDATION TO THE COMMISSION TO HIRE ANOTHER PART-TIME POLICE OFFICER; JAMES L RICHTER FROM REHOBOTH BEACH. COMM. TORBERT READ A BRIEF SUMMARY ON THE QUALIFICATIONS THAT MR. RICHTER HAD ACHIEVED AND STATED THAT HE WAS RECOMMENDED BY CHIEF ORR AND SOME OF THE OTHER POLICE OFFICERS.

MOTION WAS MADE BY COMMISSIONER SLATER AND SECONDED BY COMM. TORBERT TO END THE EXECUTIVE SESSION AND TO RETURN TO EXECUTIVE SESSION.

MOTION WAS MADE IN REGULAR SESSION TO HIRE JAMES. L. RICHTER AS A PART-TIME POLICE OFFICER AT THE PAY RATE OF \$8.50 PER HOUR.

RESPECTFULLY SUBMITTED,

Margaret W. Sipple

MARGARET W. SIPPLE
SECRETARY