

Commissioners of Bridgeville

101 NORTH MAIN STREET
BRIDGEVILLE, DELAWARE 19933

AGENDA

REGULAR MEETING

APRIL 12, 1993

7 P.M.

TOWN HALL

- 1.) CALL TO ORDER
- 2.) READING AND APPROVAL OF LAST REGULAR MEETING MINUTES
- 3.) APPROVAL OF BILLS

FOR INFORMATION AND OR APPROVAL:

- 1.) STATE SPRAYING FOR MOSQUITOS
- 2.) TAX ASSESSMENT APPEAL INFORMATION
- 3.) DNREC CONSENT ORDER
- 4.) DELMARVA RURAL MINISTRIES - BLUE PRINTS
- 5.) WATER AND SEWER REFERENDUM - UPDATE
- 6.) WASTE HAULER'S PERMITS
- 7.) ZONING AND VARIANCE APPLICATION FEE INCREASE

ALDERMAN' REPORT

COMMISSIONER'S REPORT

CITIZEN'S PRIVILEGE

EXECUTIVE SESSION: PERSONNEL
LEGAL ITEMS UPDATE (BAYLISS - DELAGRA)

****THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN****
SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO
INCLUDE ADDITIONAL ITEMS INCLUDING EXECUTIVE SESSIONS
OR THE DELETION OF ITEMS INCLUDING EXECUTIVE SESSIONS,
WHICH ARISE AT THE TIME OF THE MEETING.

Commissioners of Bridgeville
Regular Meeting
April 12, 1993

Meeting was called to order at 7 p.m. by President Tull with the pledge of allegiance to the Flag.

Commissioners present : Commissioner Stephen Cina, George Torbert, Robert Slater, Charles Royal and Daryl Tull.

Guest present: Doug Jones, Phillip Mowbray, Andy Robert, Chief Orr, Walter Gilifski, and Phillip Davis.

Motion was made by Commissioner Slater, seconded by Commissioner Torbert to dispense with the reading of the last month's regular meeting minutes. Unanimously approved.

Motion was made by Commissioner Slater, seconded by Commissioner Royal to approve bills as presented. Mr. Royal had one question. would President Tull approve the Sewer engineering fees as he has more contact with the engineer. President Tull agreed to do so. Motion to pay bills was unanimously approved.

President Tull said there were several items for information & approval:

#1. Approval of Mosquito spraying by the State. Motion was made by Commissioner Slater, seconded by Commissioner Cina, for President Tull to sign the agreement for spraying Bridgeville for mosquitos.

#2. Tax Assessment appeal information - Appeal Day was held on March 27th from 1 - 4 p.m. One person appeared to question his assessment. Mr. James Arrington of S. Main Street said he had the highest assessment in Town. He wondered if the Commissioners could lower his assessment. A motion was made by Commissioner Royal for the Commissioners to take Mr. Arrington's request under advisement and check with the County & other means. Motion was seconded by Commissioner Torbert. Approved by the Board unanimously.

#3 DNREC Consent Order - President Tull said he had hoped to have something on this that the Commissioners could discuss tonight but has not received the revised Consent Order back yet. The only changes were on the back page where the names of the attorney and Commissioners were listed.

#4 Delmarva Rural Ministries - President Tull said they had submitted blue prints of the project. They would be available for inspection and he would have one available at the Public Library also.

The Town's engineer has looked at the plans and has made comments on the Water/Sewer hook-up. After the Commissioners discuss these blue prints the Engineer will advise them.

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#5 Water & Sewer Referendum Update - President Tull advised the people that a Charter change to increase the Town's borrowing power is in legislation now and he hopes it will be passed this week. If this happens he will call a special meeting to read and approve a resolution to hold a referendum to make these up grades to our Sewer/Water improvements.

#6 Waste Hauler's Permits - One request has been received during the month by President Tull. Mr. Henry L. Dukes, Sr. of Milton had asked for approval to dump into our system. He has been in business for 25 years and has two trucks. President Tull said he for one would like to deny Mr. Dukes or any other new hauler at this time - until we get the Sewer Plant in order. Commissioner Slater said in light of the Commissioner's discussion with RAPA and our engineers' comments he would like to make a motion to deny Mr. Dukes' application, seconded by Commissioner Torbert. Unanimously approved.

Commissioner Slater made a motion, seconded by Commissioner Torbert to not allow anymore waste haulers to use our facility until after the referendum. Unanimously approved.

#7 Zoning And Variance applications - President Tull said he would like to know the Commissioners feelings on an application fee increase. The rate is now \$50. If the lawyer is here for 2 hours, it costs the Town \$200. We are losing money. Commissioner Royal made a motion that the fee be studied, so the Commissioners could come up with an equitable fee fair to both parties. Motion was seconded by Commissioner Cina. Approved with President Tull voting - NO -. Motion so carried.

#8 President Tull asked Mr. Slater to read the Community Prayer Breakfast Proclamation designating May 8th as Prayer Breakfast Day. Motion was made by Commissioner Slater, seconded by Commissioner Royal to Proclaim May 8th as Prayer Breakfast Day.

President Tull asked for Department Reports:

Alderman Report - Average month for March, 56 total court trails and 332 paid traffic citations.

Police Dept. - Commissioner Torbert said there were 3 DUIs, 70 complaints, 11 assists, 55 complaints cleared, 15 complaints pending, 16 criminal arrests, 426 Hrs. patrolled, 968 Hrs. worked and 628 gallons of gas used. Commissioner Torbert said he wanted to commend Chief Orr & his police officers on the great job they have done in the Howe case.

Street Dept. - Commissioner Slater said he had nothing for now.

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Sewer Dept. - Commissioner Royal said he wanted to publicly commend Phillip & Doug on the job they are doing at the plant under the present conditions.

Water Dept. - Commissioner Cina said he would like the other Commissioners opinion on two delinquent water bills. One concerns a long - going bill, can find no apparent leak, said She has no money to pay the bill. The other one involves 2 houses on one meter. Bill is larger do to a leak in the vacant house. Wants permission to write owner of property to request payment of this bill. The Commissioners told Mr. Cina to use his discretion in making collection of the bills.

President Tull read a note from Mark Walpole, owner of the I.G.A. Said transfer of property would be before May 1st. Taxes due would be paid in full at that time.

Mr. Cina said he would like the Commissioners to consider Phil & Doug's proposal for the Sewer Plant.

President Tull said a request has been made by Hopkins Construction to rent a drying bed. Commissioner Slater said, wouldn't this be a potential odor & fly problem ? Commissioner Royal said he personally would not like to get into an agreement with Hopkins Construction at this time. Motion was made by Commissioner Slater, seconded by Commissioner Torbert that we dispense with renting of our drying beds. Approved unanimously.

President Tull called for Citizen's Priviledge.

Phillip Davis said that houses owned by someone from Maryland needed to be attended to. Things are going on that shouldn't be & properties are in disarray. Commissioner Tull said he would look into the matter.

Motion was made by Commissioner Slater to go into Executive Session, seconded by Commissioner Torbert.

The regular meeting was called back to order at 9:00 p.m. by President Tull, after the executive session.

Personnel and Legal matters were discussed:

One item mentioned for approval was a pay raise increase for Mr. Phillip Mowbray. Commissioner Torbert motioned to increase Mr. Mowbray's salary to \$11. per hour, being that Phillip is now the head of the Sewer Plant and is taking on the added responsibilities required to run the Plant. The motion was seconded by Commissioner Royal. Unanimously approved.

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Commissioner Slater motioned to adjourn the meeting, second by
Commissioner Torbert. Unanimously approved.

Respectfully Submitted,

A handwritten signature in cursive script, reading "Stephen A. Cina". The signature is written in dark ink and is positioned above the typed name and title.

Mr. Stephen A. Cina
Secretary

COMMISSIONERS OF BRIDGEVILLE
EXECUTIVE SESSION
APRIL 12, 1993
8:00 P.M.

Meeting was called to order by Pres. Tull.

All Commissioners were in attendance.

1. Legal Item:

- a. The Bayliss situation was discussed and it was decided not to continue the court procedure but to continue to monitor the situation and send violation notices when necessary.
- b. DelAgra - No further information from our Attorney, the problem could have possibly been a billing error.
- c. A new letter is to be formulated for violation of ordinances pertaining to dwellings and business and the area around such buildings.

2. Personnel:

- a. Mr. Mowbray, the present Sewer-Water Plant operator, has now accepted the responsibility of operating the plant and it has been recommended that Mr. Mowbray be given a raise in salary. His salary will be \$11.00 an hour. Mr. Mowbray has applied for # (3) three rating and is attending school to achieve his rating.
- b. All phases of employment were discussed such as hours, overtime, responsibility of each employee and benefits. It was decided that we would hold several more meetings regarding personnel and work procedures and responsibilities.
- c. The meeting was adjourned at 8:55 P.M. and the Commissioners went back into regular session.

Respectfully submitted,



Stephen A. Cina
Secretary

COMMISSIONERS OF BRIDGEVILLE
SPECIAL MEETING
APPLE SCRAPPLE FESTIVAL
APRIL 20, 1993, 6:30 P.M.
TOWN HALL

Meeting called to order at 6:30 P.M. by President Tull.

Those in attendance:

Pres. Tull
Comm. Torbert
Comm. Royal
Comm. Slater
Comm. Cina
Ms. Linda Kapla, Apple-Scrapple Promoter

Pres. Tull introduced Ms. Kapla.

Ms. Kapla explained the reason for requesting the meeting.

She asked the Commissioners to seek and appoint an Executive Committee for the festival.

The Commissioners voted and appointed Ms. Kapla as Chairman of the Executive Committee for the festival and voted that each Commissioner would seek and present the names of (2) two persons who would serve on the Committee, and that the Committee would consist of the Chairman and (8) eight members and that each member would be assigned a specific responsibility by Ms. Kapla.

Commissioner Slater volunteered to serve on the Committee.

Ms. Kapla stated that the train from Wilmington would be here with people from Wilmington and that a tour of the train would be available but no rides.

There will be a Scrapple Carving Contest, a 5-K Walk-Run and hopefully a Police Dunking.

It was suggested that the Craft Show be moved to Walnut Street.


Ms. Kapla stated that she was having difficulty in securing a portable stage.

The meetings of the Committee will be held at the Senior Center.

The first meeting will be held on May 4, 1993 and every 1st and 3rd Tuesday of each month.

The meeting was adjourned by Pres. Tull at 8 P.M.

Respectfully submitted,


Stephen A. Cina
Secretary

COMMISSIONERS OF BRIDGEVILLE
SPECIAL MEETING
APRIL 22, 1993
6:30 P.M.

Meeting called to order by Pres. Tull at 6:30 P.M.

Those in attendance:

Pres. Tull, Comm. Slater, Comm. Royal, Comm. Torbert
and Comm. Cina.

Motion was made and seconded that the Commissioners go into executive session. Motion carried. Executive Session began at about 6:45 P.M.

Pres. Tull discussed the reasons for calling the meeting. The reason were town income, town expenses and personnel. Pres. Tull recommended that we hold 2 more meetings regarding personnel, as soon as possible.

Pres. Tull also stated that due to error in the writing by the State Office, of our application to change the Charter so that we may continue with the referendum there will be a delay.

Senator Ewing will bring the change of our Charter before the Senate as soon as possible.

After a lengthy discussion by the entire Commissioner on all items, the meeting was adjourned at approximately 9 P.M. by Pres. Tull.

Respectfully submitted,



Stephen A. Cina
Secretary