

Commissioners of Bridgeville

101 NORTH MAIN STREET
BRIDGEVILLE, DELAWARE 19933

RESCHEDULED 4/20/98

AGENDA

COMMISSIONERS OF BRIDGEVILLE
APRIL 13, 1998 - 7:00 P.M.
BRIDGEVILLE TOWN HALL

- A. CALL TO ORDER
- B. QUORUM PRESENT
- C. READING OF MINUTES-March 9, 1998
- D. APPROVAL OF BILLS
(Review of Financial Statements)
- E. CORRESPONDENCE
- F. DEPARTMENT REPORTS

- 1. Police
- 2. Waste Water
- 3. Drinking Water
- 4. Streets

G. OLD BUSINESS

- 1. Business Breakfast
- 2. Grass Cutting for 1998

H. NEW BUSINESS

- 1. Clean-Up Day
- 2. Community Garbage Collection
- 3. Fluoridation in Bridgeville
- 4. Commissioner's Resignation

- I. CITIZEN'S PRIVILEGE
- J. EXECUTIVE SESSION
- K. ADJOURNMENT

*****THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE ANY ADDITIONAL ITEMS SUCH AS EXECUTIVE SESSION OR THE DELETION OF ITEMS INCLUDING EXECUTIVE SESSION, WHICH MAY ARISE AT THE TIME OF THE MEETING.*****

MINUTES

COMMISSIONERS OF BRIDGEVILLE

APRIL 20, 1998 - 7:00 P.M.

TOWN HALL

I. CALL TO ORDER

The meeting was called to order by President Robert Bennett. Those in attendance were: President Bennett, Commissioner Margaret Sipple, Commissioner Jack Dalton and Commissioner Charles Singman. Commissioner Robert Slater was not present. The meeting began with a salute to the flag.

II. APPROVAL OF MINUTES

Commissioner Dalton made a motion to dispense with the reading of the minutes and approve them as submitted. Motion was seconded by Commissioner Singman and carried unanimously.

III. APPROVAL OF MONTHLY BILLS

See breakdown per fund attached. Commissioner Dalton questioned the bill for \$44.30 pertaining to the Gateway Plaza. He asked what arrangements had been made with the owners of the plaza. President Bennett explained he is still waiting to hear from the owner's daughter as to what she wants from the Town. Commissioner Dalton asked what the \$315.00 bill was for from the police department. Commissioner Singman said it pertained to servicing of vehicles at Careys. Commissioner Sipple made a motion to approve the bills as presented. Motion was seconded by Commissioner Dalton and carried unanimously.

IV. PRESIDENT'S REPORTS

A. CORRESPONDENCE

1. President Bennett announced that the bids for repaving Church Street will be open for bidding on April 21, 1998. This contract is tied in with two other contracts, one being Dual 13 from Walmart to Wrights Auto.
2. President Bennett received a letter and form from the Municipal Street Aid Fund regarding any new additions the Town might have. Commissioner Sipple said the annexation in 1996 gave an increase of 140 people, totaling 1350 for the count. She said the streets remain the same.
3. President Bennett reported the SCAT meeting is scheduled for May 6, 1998 at the Sussex Pines Country Club in Georgetown. The speaker for the evening will be the Delaware State Insurance Commissioner, Donna Williams.
4. Commissioner Dalton said they all received a copy of a letter regarding the status of the Bridgeville Mini Storage. Because the owner has filed for bankruptcy, there is nothing the Town can do right now pertaining to the clean up of the debris. Commissioner Singman said the Town could have the debris removed in the near future and see if the money could be collected from the individual. Another idea would be to have it ready for the bulk pick up the Town is planning for April 25, 1998. Commissioner Dalton questioned whether the employees had time to get the debris ready by Saturday. President Bennett questioned how legal it would be taking items from the property. Commissioner Singman said the owner had written notice sometime ago that the Town might clean it up and send her the bill. He said the Town Attorney had stated with the bankruptcy claim, the Town could not charge the owner at this time. Commissioner Sipple suggested a call be put in to the Town Attorney to see if the Town can place the debris out for trash pick up.

B. DEPARTMENT REPORTS

1. Police - See attached report. Commissioner Singman reported traffic arrests are up by approximately 40 arrests and violations over the past year to date. Traffic arrests for the month of March totaled 360. The police department received a letter of congratulations from the Baltimore Trust Company concerning the recent handling of the bank robbery. Commissioner Singman reported there was a robbery at Workman's Store last week. The robbers apparently entered through the roof of the building. Commissioner Singman said meat seemed to be the only item that was taken. It seems one of our part-time officers stopped a suspicious

individual within forty minutes of the robbery, and the individual turned out to be the one who had robbed the grocery store.

Commissioner Singman also reported an investigation is taking place in Greenwood on a major drug arrest. He said Officer Anthony Powell was involved as an undercover agent in that arrest but is not being investigated.

Commissioner Singman said Chief Orr has agreed to start patrolling and issuing tickets on Cannon Street. It seems the beach crowd and the truck traffic have discovered Cannon Street to be a good alternative for Main Street. Commissioner Singman suggested a couple of stop signs being added to slow the traffic down. Commissioner Dalton said they should not be too hasty on deciding on the signs, because they might be an inconvenience for our residents. Commissioner Singman said the Town police and the state police responded to a major drug bust in Coverdale Crossroads.

2. Waste Water - See report attached. President Bennett reported the average daily flow was 285 thousand gallons. There were two septic haulers for the month of March for a total of 75,150 gallons dumped. The total revenue received from the haulers was \$2,976.00 (March 1997 revenue \$4,700.00). President Bennett said one of the #1 clarifier sludge pumps has been taken out of service for possible repair. He said a replacement pump like we now have would cost \$12,000.00. To repair the pump with all new parts would cost approximately \$4,000.00. The parts will take 6 to 8 eight weeks to get here. He said a different type pump might want to be considered, but it would still be in the same price range (\$3,200.00 for the pump, plus \$800.00 for wiring and piping).

President Bennett said the first quarter sewer billing January to February under Bridgeville-Greenwood: Greenwood's flow was 11,185,000 gallons for an average of 124,277 gallons per day. The Bridgeville flow was 26,550,000 gallons for an average of 295,000 gallons per day. President Bennett said Greenwood had a 42% sewage flow for that period. Because of the high flow our plant operators went to Greenwood to see if they had a problem. They found a line had been broken in the new housing development.

3. Drinking Water - Commissioner Dalton reported gallons pumped for the month was 3,509,000 for an average of 113,000 gallons per day. He reported everything was doing fine in the department at present. He reminded those residents who have swimming pools there are metered hoses available. Commissioner Dalton explained the metered hoses eliminate the sewer charge when filling the pools with water. He said the Commission is still waiting to hear from residents concerning the fluoridation of the Town's water. Commissioner Dalton said he wanted to remind the Commission of items that must be planned for the future. He said recently that an old cast iron main had to be replaced, and Mr. Doug Jones has a list of others that need replacing. He said it is cheaper to replace now than when they do go bad. Secondly, it is time to start thinking about having the water tank repainted. The year before last a leak was repaired, and the Commission was told they should paint the tank soon or a lot more trouble could arise. Commissioner Dalton said this Commission can either let it rust away or plan on correcting the problem.

Commissioner Sipple asked if the cast iron mains were under the newly paved streets. Commissioner Dalton said he did not know the location of the mains, but he would find out. She thought some were under Laws Street (which is now being repaved). Should that be the case, this is the time to replace the old mains. Commissioner Dalton said he would check with Doug Jones.

4. Streets - Commissioner Sipple had nothing to report.

V. OLD BUSINESS

1. President Bennett reported on the Business Breakfast sponsored by the Town on April 9, 1998 that took place at the firehall. Mr. Frank Calio, director of the Sussex County Development, was the guest speaker. Since the meeting, there has been someone interested in buying a piece of property for a business in Town limits.

Commissioner Dalton made a motion to sponsor breakfasts on a quarterly basis and have the Town Clerk, water department representative or sewer department representative as the featured speaker. This would give the citizens an opportunity to question the people who work for the Town. He said the business community should be invited. Should it be open to the citizens, they could pay at the door for their meal. Commissioner Dalton said to develop a business friendly community, this type of meeting is needed, if only for a year. He stated the Commission has a very poor history of communicating with the business people in Town. Commissioner Singman seconded the motion; carried unanimously. Commissioner Singman said as an amendment to the motion, it should state the citizens pay for their meal.

2. Commissioner Sipple reported prices had been obtained from Shaffer Equipment Company for a lawn mower. The 52" inch deck is \$6,200.00 and a 61" deck will cost \$6,300.00. The price on a Sears Craftsman with 20h/p motor cost \$3,245.00. A 50" cut Craftsman cost \$3,000.00. She said the Town is now using a Cub Cadet. Commissioner Dalton said there is a difference in a home garden tractor and a commercial grass cutter. He questioned how long the last garden tractor lasted that the Town purchased. He asked whether it was better to spend \$3,000.00 for a short period of time or spend \$6,000.00 for a long period of time. Commissioner Sipple said she thought the Cub Cadet was about nine years old. Commissioner Dalton said it takes more time to cut the grass when using a smaller deck.

Commissioner Singman said while looking at a new mower, they need to keep in mind there is a pump that needs replacing which could cost anywhere from \$4,000.00 to \$12,000.00. He said at this point there is a balanced budget, but with another \$15,000.00 the Town could be in a serious financial situation at the end of the year again.

After much discussion, Commissioner Dalton made a motion to authorize Commissioner Sipple to contact Tull Brother or any other vendor recommended and purchase a lawn mower for \$4,000.00. He said the decision should be left up to the plant employees as to what features should be on the mower. Motion was seconded by Commissioner Singman and carried unanimously.

3. President Bennett said Comcast is still waiting to see if Bridgeville is going to sign the five year contract. He said Bridgeville is one of the few that do not receive any money from the cable company. President Bennett read a list of income that other towns receive. President Bennett said he received a letter dated April 2, 1998 that someone from the company would be contacting him to come to Town to answer any questions we might have. As of this date, no one has contacted President Bennett. President Bennett said he felt we should wait to see what Comcast will offer the Town. Commissioner Dalton said he would like to look at Frankford and Dewey Beach's situation with Comcast.

VI. NEW BUSINESS

1. President Bennett reminded everyone that Saturday, April 25, 1998 is bulk trash pick-up day for the Town. He told those present that their trash should be placed curbside on Friday evening or early Saturday morning. President Bennett said the haulers will not pick up tires, stumps, car batteries, flammable material, rocks, brick or dirt, paint, or refrigerators, freezers, air condition units that contain freon. Commissioner Sipple said some information was in the newsletter as well as flyers that will be placed around Town tomorrow.

2. President Bennett said some people have replied to the question asked about town wide trash pick-up. As of this date, there are about nine who would like to see the pick-up and three who do not. Commissioner Sipple said she thought the Town would be much cleaner if everyone had trash pick-up.

Commissioner Singman said he and Commissioner Sipple attended the Sussex County meeting pertaining to county wide trash pick-up. He said he was asked by a Councilman why Bridgeville did not have a community pick-up. He explained that the Town has been considering such a program, but they have been looking at the cost of such a service. He said he was told the County Council would like to talk with him or any other Commissioner to discuss some type of financial package. Commissioner Singman reported that Delaware waste haulers have the second highest fees on the northeast coast. He said Delaware Solid Waste Management did not have much comment on the subject. He said the real concern are the fees in Sussex County which run from \$30.00 a quarter to \$70.00 a quarter. President Bennett said most people in Town are paying from \$48.00 to \$65.00. Commissioner Singman said the smaller haulers had concerns that they might be put out of business.

Mrs. Pat Correll said she felt that when Harvey and Harvey bought Leon Willing out, he had no idea the Town was considering community wide pick-up. She said she felt the Town should give them a chance to bid if the Commission decides to go that route. President Bennett said every hauler would have a chance to bid. He also said if they vote to start this program, everyone in Town will get charged. Commissioner Dalton said if a hauler already has customers in Town and wishes to bid, the bid specifications will read they have to relinquish all contracts to the winning bidder.

Commissioner Sipple said she was asked by a resident who has a business and takes his home trash to the business trash container, if he would have to pay for home pick-up as well.

Commissioner Dalton made a motion to prepare a bid package to release bids for trash service for the entire Town of Bridgeville, with the stipulation in the package that all bidding companies agree to release any citizen of Bridgeville of an existing trash contract to the company that is awarded the bid. Motion was seconded by Commissioner Singman and carried unanimously.

3. President Bennett suggested the Commission wait on the fluoridation decision. He said he has only received one comment from a resident, and they were for the project. He said there is a bill in the legislature that will mandate fluoridation for all towns, but the State will cover the cost for three years. Commissioner Singman made a motion to table the fluoridation decision. Motion was seconded by Commissioner Dalton and carried unanimously.

4. President Bennett read a letter of resignation from Commissioner Robert Slater effective April 1, 1998. The reason being a possible conflict of interest. President Bennett said nothing could be done about filling his position at this time because there are two conflicting paragraphs in the Town Charter. President Bennett has turned it over to the Town Solicitor, Mr. Dennis Schrader, to resolve which way the Town should act. Hopefully there will be an answer ready for next month's meeting.

Commissioner Dalton said one of the ordinances state that if a Commissioner leaves office with more than a year remaining on his term, an election must be held within 60 days. The next page reads the Commission can appoint someone to fill that seat. President Bennett said he thought Mr. Schrader was going with the appointment to finish the year only, and he was to submit it to the legislators.

5. President Bennett announced that Mr. Rick Tull of Johnson, Lank & Tull has donated a computer to the Town for Alma Fleetwood's office. He said it was a definite upgrade from the one she was using.

6. Commissioner Dalton made a motion to approve the renewal of Nanticoke Homes as a waste hauler, and approve the a new waste hauler, Colburn's Septic. Motion was seconded by Commissioner Singman and carried unanimously.

7. President Bennett said it was time to have an audit. He asked if they would like to stay with Johnson, Lank and Tull. Commissioner Singman made a motion to have the audits prepared by Johnson, Lank and Tull. Motion was seconded by Commissioner Dalton and carried unanimously.

8. Commissioner Singman moved that upon the opening of Rt. 404 bypass to the Town of Bridgeville, the Town post all road entrances and exits to prohibit all trucks over 3/4 ton from the streets of Bridgeville except ones making local deliveries. He said he and others have noticed a significant increase in truck traffic over the last seven months. He said these roads were not built for heavy truck traffic. Commissioner Singman said he has talked with the police chief and the Street Commissioner and both are in agreement with this action. Commissioner Dalton said he would like to see an amendment to the motion strictly to the size or weight of a vehicle. He said they should consider what is

dangerous for our streets, whether one ton or two tons or a number of axles. Commissioner Singman said he no problem with the amendment. He said the police chief could research what the tonnage would be for a multi-axle vehicle and so post. Commissioner Dalton asked Commissioner Singman to amend his motion and do a fact finding of what should it should be set at. Commissioner Sipple suggested contacting DELDOT to see what other towns require. Commissioner Dalton seconded Commissioner Singman's motion, and it was carried unanimously. Commissioner Singman moved to table the motion until next month's meeting and a report can be prepared on what the limits should be to remove the major truck traffic. Commissioner Dalton seconded the motion and it was carried unanimously.

President Bennett stated that there may be guidelines that just need to be reinstated.

9. Commissioner Dalton made a motion to authorize the sewer plant employees to purchase and install the new pump needed as long as it is in a price range quoted of approximately \$3,200.00 for the pump and an estimated \$800.00 for additional installation. Motion was seconded by Commissioner Sipple and carried unanimously.

Commissioner Dalton asked what they were going to do about the squalor conditions at the sewer plant. President Bennett said he thought the pump was the only major concern right now. Commissioner Sipple wondered with all that needs repairing at the plant, would the guys have time to cut the grass with the new mower. She said she had talked with someone who would work by the hour and use our equipment. Commissioner Dalton said the sewer plant roof needs to be repaired so no further deterioration will occur. He said the plant employees had brought needed problems to the attention of the Waste Water Commissioner, and they were never addressed. President Bennett displayed pictures he had taken recently, showing several items needing to be repaired at the plant. After much discussion, Commissioner Singman made a motion to obtain bids on all the things that need to be repaired to bring the sewer plant back up to a reasonable working level. He said the bids should be made with separate prices on the work to be done. Motion was seconded by Commissioner Dalton and carried unanimously.

VII. CITIZENS PRIVILEGE

1. Mr. Fred Leger said the beach traffic has increased recently on Jacobs Avenue and S. Cannon Street. He did not have a recommendation but was wondering if anything could be done to at least slow drivers down. President Bennett said it started back when Main and Market Streets were being repaved.

Mr. Leger also said he was wondering if a traffic light was still in the plans to be installed at the bank. He said it was discussed when the playground committee was laying the plans out for the project. President Bennett and Commissioner Sipple said they do not remember it ever being discussed.

2. Ms. Charlotte Hughes said she had talked with President Bennett recently on the phone and thought he talked to her in a very disrespectful way. Ms. Hughes said she would like to know the criteria for Vanessa Holmes to establish a family care center. President Bennett said he had discussed it with Miss Holmes many times and explained what procedure she needs to take. Ms. Hughes said the State does not recommend the

procedure he discussed with her. Miss Holmes will be receiving a fee for her services in a residential area. President Bennett explained again that according to the Town bylaws, a person has to apply for a zoning variance. He said Miss Holmes does not own the property, therefore the property owner has to apply for the variance change, if Miss Holmes wants to conduct any type of business in which she will be receiving payment in a residential area.

Ms. Hughes asked if all the other family care places in Town had to have had a zoning variance in order to be licensed when they began. President Bennett replied that of the ones we know about, they had the change variance. He also asked for a list from her if there are some in Town he does not know about. Ms. Hughes said Miss Holmes is caring for foster children by the State, and she does get paid by the State. President Bennett said she might not need one for foster care, but she does need a variance change for baby-sitting and family care. Miss Holmes resides at 102 Edgewood Street.

Miss Holmes said she had talked with her landlord about the business. President Bennett said he talked with Mr. Parker, and he felt the landlord was not in favor of the business being in the home. Miss Holmes said Mr. Parker stated President Bennett had told him the house would have to be zoned commercial, and that would make his insurance much higher.

Commissioner Dalton said anyone who will be establishing a commercial business in a residential district must apply for a variance change. Miss Holmes said she does receive money for foster care. Commissioner Dalton said she might be in violation already, but that question needs to be looked into. Miss Holmes said she keeps children of relatives, and does receive payment. Commissioner Dalton said he assumed there are a specific number of children allowed before a license is required. Ms. Hughes said a residential home care provider can have up to eight children, but all eight cannot be in the home at the same time. Large family day care can have up to fourteen children. She said there are three classifications: small size, large size and day care center. She said the licenses are different for each one. Ms. Hughes said the State will not move on Miss Holmes, because they said the Town is standing in the way.

Ms. Hughes said Bill 306 has not been passed as to where people can go in other peoples homes. She said President Bennett and a police officer went to Miss Holmes' house. Miss Holmes said President Bennett told her he was just being noisy, and he never called before going. Ms. Hughes asked Commissioner Singman if he really thought he would have been told about this incident. Commissioner Singman said he is the Police Commissioner, and none of this had been reported to him. He said he tries to follow up on the citizens complaints that pertain to the police department. He told her he strongly objected to the tone and implication of her remark. He said she might not agree with what he does, but he does follow up on the problems that might arise with a police officer.

President Bennett said this code is not this Commission's rule; it has been in the code book for years. Ms. Hughes was told she could get a copy of the code anytime she wishes to stop by the Town Hall. Commissioner Singman told her it was Article III, R-1 District and Article IV, C-1. Commissioner Dalton said they may find out Miss Holmes will not have to have a variance. President Bennett said that when Miss Holmes made her first request to the Town Office about a day care center, he spoke with the Town Attorney. The attorney said she would have to have a zoning variance.

Commissioner Singman said because the State has certain guidelines it does not prohibit municipalities from restricting some of those guidelines for their own benefit. He said our code clearly states what is allowed in residential areas and what is allowed in commercial areas. Ms. Hughes said she would like to get this straightened out so it will not happen the next time. Commissioner Dalton said the application should be submitted to the Board of Adjustments. It will be advised to the public, and the board is required to receive comments from the surrounding neighbors.

Commissioner Singman offered his apology on behalf of the police department for any inconvenience to Miss Holmes. He assured everyone that he would talk with the chief and instruct his department to deal with citizens in a courteous manner.

3. Mr. Charles Royal asked if the average citizen in Town knows who to contact about disarming the freon from appliances in order to get them ready for the Town Clean Up Day. He was told he could contact any heating and air condition contractor for that information. Mr. Royal said the next time the Town sponsors a clean up they should give the citizens more notice of what is expected from them. Commissioner Sipple explained that when the newsletter was published the guidelines from the hauler had not been received, so that is why flyers were made up to be distributed throughout the Town. Commissioner Singman said if people do not meet the guidelines, they will not have their trash removed. He said if residents do not keep their properties clean, a letter will be sent to the homeowner giving them a certain amount of time to clean the property or the Town will do it and charge them for it. This ordinance goes for abandoned cars as well. President Bennett reminded everyone that if they have a good item near their trash pile and it gets picked-up, it is the responsibility of the residents not the hauler.

4. Ms. Pat Correll said she thinks the residents need to know why Commissioner Slater resigned from the Commission. She said he recently was hired by the Town's engineers and will be working in Virginia. At the time he answered the ad, Mr. Slater did not know the ad was from the Town's engineers. Ms. Correll said she had talked with several board members from other towns that sell products to their towns. She said Mr. Slater decided to resign so there would be no conflict. Ms. Correll said Mr. Slater served eight years on the Commission and at no time has she heard a Commissioner mention that a thank you letter should be sent to him for the work he did or mention some type of recognition. She told the Commission she was surprised to see a newspaper article about the resignation when the Commission had not formally accepted it. Commissioner Singman said the Town Code states a resignation is submitted to the President to be accepted. The Commission does not have to vote on it. The letter from Mr. Slater stated his resignation was effective April 1, 1998, which was before the news article appeared.

5. A resident who lives on Edgewood Street said she and several neighbors had cars damaged by vandals several months ago. She said for hours they tried to reach our police department and no one answered the phone. The resident said someone finally arrived in an unmarked car, and they were told it was the Police Commissioner. Commissioner Singman said the Town did not have an officer on duty at that time, so he went to check it out. He said he asked the residents about the report of vandalism to cars on that street and told them he had called the State Police. Commissioner Singman said

he does not have police powers and cannot make arrests. The residents said they had called 911.

President Bennett said if 911 is called and we do not have an officer on duty, then a State Trooper will respond or a Greenwood police officer will respond.

VII. EXECUTIVE SESSION

Commissioner Singman made a motion to adjourn to Executive Session at 8:45 P.M.. Motion was seconded by Commissioner Dalton. No motions were made.

The Commissioners reconvened to the regular meeting at 9:10 P.M. President Bennett said two resignations were received. Commissioner Slater's resignation was effective April 1, 1998 and Commissioner Singman became effective at the close of the Executive Session on April 20, 1998. President Bennett said action should be taken on Commissioner Singman's resignation for the record. Commissioner Dalton made a motion that a letter of commendation be sent to both Commissioners for their year or years of service to the Town. He said both men were extremely active with the Commission and did what they could do to the best of their abilities. Commissioner Dalton said both of them sacrificed their position on the Commission because of their jobs. Motion was seconded by Commissioner Sipple and carried unanimously.

Commissioner Dalton made a motion to give a 3% pay raise to the Town employees effective in the next pay period. Motion was seconded by Commissioner Sipple and carried unanimously.

Commissioner Dalton proposed that Mr. Glenn Miles be appointed to the Commission to replace Commissioner Singman to bring them back to at least four Commissioners until the May meeting. Commissioner Sipple said she had a name to submit also. Commissioner Dalton said there was still another position open, and this name was just for Commissioner Singman's position. President Bennett said he has been approached by Howard Hardesty, John Shockley and Charles Royal about the open position. Commissioner Dalton said Mr. Miles came last week to express his interest in the position, but because of his work could not attend tonight. He said according to the attorney this is the only position that an appointment can be made for, now. Commissioner Dalton said this will give time for other people to give their input if they are interested in the other position. Commissioner Sipple seconded the motion to appoint Glenn Miles to replace Commissioner Singman. Motion carried unanimously.

President Bennett suggested the Town purchase a 2 x 3 badge for the Apple Scrapple Festival. He said the cost for 500 is about .60 each and 1000 for .40 (\$400.00). After much discussion, Commissioner Dalton made a motion to purchase 1000 badges to sell at the Apple-Scrapple Festival as a fund raiser. Motion was seconded by Commissioner Sipple and carried unanimously.

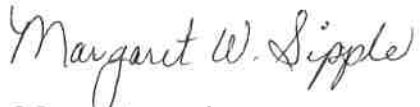
Commissioner Sipple reported the agriculture department at the school has the canna bulbs ready for planting at the Town Hall.

Commissioner Singman asked when the flags were going to get replaced at the Town Hall. President Bennett said he could not get anything done, so he gave Doug Jones a written note on March 31, 1998. Commissioner Dalton said tell them again to get these projects completed.

IX. ADJOURNMENT

Meeting was adjourned.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Margaret W. Sipple". The signature is written in dark ink and is positioned above the printed name.

Margaret W. Sipple
Secretary

COMMISSIONERS MEETING
APRIL 20, 1998
EXECUTIVE SESSION

The meeting was called to order by President Bennett at 8:45 P.M.

Present: Commissioner Singman, Commissioner Sipple and Commissioner Dalton.

Discussion held on raises.

Discussion held on health insurance.

Commissioner Singman resignation.

Convenued to regular meeting 9:10 P.M.

Meeting adjourned.

Margaret Sipple
Commission Secretary

Commissioners of Bridgeville

101 NORTH MAIN STREET
BRIDGEVILLE, DELAWARE 19933

ACCOUNTS PAYABLE FOR APPROVAL

MEETING APRIL ⁴⁰13, 1998

General Fund (01)	\$ 2,878.07
Police Fund (02)	2,586.64
Sewer Fund (03)	7,813.06
Water Fund (04)	1,984.71
Municipal (05) Street Aid Fund	2,053.99
SALLE DRUG (06)	15.98
SALLE REGULAR (11)	827.73

TOTAL AMOUNT TO BE APPROVED

\$18,160.18

EST. P/R's	\$16,000.00
Est. P/R TAXES	\$ 6,200.00

RUN DATE: 04/13/98
RUN TIME: 11:14 AM

Town of Bridgeville
Accounts Payable
Open Invoice Report

** A/P ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER		ENTRY DATE	AMOUNT	INVOICE DATE DUE DATE		DISCOUNT AMOUNT DATE		PAYMENTS	NET INVOICE	PAY	COMMENT
AFL100 AFLAC											
291908		04/08/98	497.66	03/30/98	04/29/98	0.00	/ /	0.00	497.66	NO	
G/L DIST: 301001 Misc. Income-General				497.66							
			497.66			0.00		0.00	497.66		
ATT350 AT&T											
3/18/98 STMT		04/08/98	64.33	03/18/98	04/17/98	0.00	/ /	0.00	64.33	NO	
G/L DIST: 422501 Util-Telephone - General				16.25							
422502 Util-Telephone - Police				19.55							
422503 Util-Telephone - Waste/Sw				28.53							
			64.33			0.00		0.00	64.33		
EL100 BELL ATLANTIC - DE											
3/18/98 STMT		04/08/98	510.25	03/18/98	04/17/98	0.00	/ /	0.00	510.25	NO	
G/L DIST: 422501 Util-Telephone - General				155.15							
422502 Util-Telephone - Police				191.47							
422503 Util-Telephone - Waste/Sw				163.63							
4/1, STMT		04/13/98	44.36	04/01/98	05/01/98	0.00	/ /	0.00	44.36	NO	GATEWAY PLA
G/L DIST: 411203 Gateway Plaza-Misc. Exp.				44.36							
			554.61			0.00		0.00	554.61		
BRI200 BRIDGEVILLE PHARMACY											
44982		04/08/98	21.70	03/06/98	04/05/98	0.00	/ /	0.00	21.70	NO	1 CS--PAPER
G/L DIST: 419503 Supplies - Waste/Sewer				21.70							
			21.70			0.00		0.00	21.70		
BRO100 BROWNING-FERRIS IND.											
980300-0044586		04/08/98	55.00	04/01/98	05/01/98	0.00	/ /	0.00	55.00	NO	3/1-3/31/98

RUN DATE: 04/13/98
RUN TIME: 11:14 AM

Town of Bridgeville
Accounts Payable
Open Invoice Report

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** A/P ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	AMOUNT	INVOICE DATE	DUE DATE	DISCOUNT AMOUNT	DATE	PAYMENTS	NET INVOICE	PAY	COMMENT
G/L DIST: 413503 Maintenance - Waste/Sewer		55.00								
		55.00			0.00		0.00	55.00		
CAR100 CAREY'S INCORPORATED										
23306	04/09/98	72.00	03/06/98	04/05/98	0.00	/ /	0.00	72.00	NO	916-6--BELT
G/L DIST: 424002 Vehicle Expenses Police-G		72.00								
42422	04/09/98	315.00	03/06/98	04/05/98	0.00	/ /	0.00	315.00	NO	'95 FORD-BR
G/L DIST: 424002 Vehicle Expenses Police-G		315.00								
		387.00			0.00		0.00	387.00		
CHE200 CHESAPEAKE UTILITIES										
02-2386--4/8/98 STMT	04/13/98	27.11	04/08/98	05/08/98	0.00	/ /	0.00	27.11	NO	3/6-4/7/98
G/L DIST: 422203 Util-Gas - Waste/Sewer		27.11								
02-51342--4/8/98 STMT	04/13/98	189.17	04/08/98	05/08/98	0.00	/ /	0.00	189.17	NO	3/6-4/7/98
G/L DIST: 422202 Util-Gas - Police		189.17								
		216.28			0.00		0.00	216.28		
CLE100 CLEAN DELAWARE, INC										
5978	04/08/98	650.00	03/16/98	04/15/98	0.00	/ /	0.00	650.00	NO	6500 GALS--
G/L DIST: 411703 Sludge Disposal-Waste/Sw		650.00								
		650.00			0.00		0.00	650.00		
DAV100 DAVIS, BOWEN & FRIEDEL										
27731	04/08/98	300.00	03/15/98	04/14/98	0.00	/ /	0.00	300.00	NO	FMHA 2ND QT
G/L DIST: 411003 Engineering Fees-Waste/SW		300.00								
27767	04/08/98	299.00	03/15/98	04/14/98	0.00	/ /	0.00	299.00	NO	PRETRMT REP

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G/L DIST: 411003 Engineering Fees-Waste/SW				299.00						
27768	04/08/98	217.79	03/15/98	04/14/98	0.00	/ /	0.00	217.79	NO	LAW STREET
G/L DIST: 411003 Engineering Fees-Waste/SW				217.79						
		816.79			0.00		0.00	816.79		
JAV200 DAVIS INSURANCE SERVICES										
58606374 PENSION BOND	03/09/98	150.00	02/16/98	03/18/98	0.00	/ /	0.00	150.00	NO	ANNUAL BOND
G/L DIST: 412001 Insurance General Fund				150.00						
58607004 TREASURER BOND	03/09/98	250.00	02/16/98	03/18/98	0.00	/ /	0.00	250.00	NO	ANNUAL BOND
G/L DIST: 412001 Insurance General Fund				250.00						
58619867--6/23/98	04/08/98	686.73	03/25/98	04/24/98	0.00	/ /	0.00	686.73	NO	FHA-FIDELIT
G/L DIST: 412003 Insurance Waste Water Tre				391.44						
412004 Insurance Water				295.29						
		1,086.73			0.00		0.00	1,086.73		
5000 RURAL WATER ASSOC.										
208-3/16/98STMT	04/08/98	150.00	03/16/98	04/15/98	0.00	/ /	0.00	150.00	NO	1998 MWBRSH
G/L DIST: 410004 Dues - Water				150.00						
		150.00			0.00		0.00	150.00		
DEL800 DELMARVA POWER & LIGHT										
3-85-13822-7-1	4/2/98 04/08/98	29.58	04/02/98	05/02/98	0.00	/ /	0.00	29.58	NO	3/3-4/1/98
G/L DIST: 411203 Gateway Plaza-Misc. Exp.				29.58						
3-85-12406-0-0	4/3/98 04/08/98	9.28	04/03/98	05/03/98	0.00	/ /	0.00	9.28	NO	3/4-4/2-ELE
G/L DIST: 422003 Util-Electric - Waste/Sw				9.28						

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3-85-13002-6-0 G/L DIST: 422001 Util-Electric - General	4/3/98 04/08/98	183.68	04/03/98 05/03/98 183.68	0.00 / /	0.00	183.68	NO	3/4-4/2--TO
3-85-13014-1-0 G/L DIST: 422003 Util-Electric - Waste/Sw	4/3/98 04/09/98	3,143.68	04/03/98 05/03/98 3,143.68	0.00 / /	0.00	3,143.68	NO	3/4-4/2/98
3-85-13205-5-1 G/L DIST: 422002 Util-Electric - Police	4/3/98 04/08/98	83.84	04/03/98 05/03/98 83.84	0.00 / /	0.00	83.84	NO	3/4-4/2/98
3-85-13354-1-0 G/L DIST: 422004 Util-Electric - Water	4/6/98 04/08/98	323.15	04/06/98 05/06/98 323.15	0.00 / /	0.00	323.15	NO	3/4-4/2-15
3-85-22573-5-0 G/L DIST: 422004 Util-Electric - Water	4/8/98 04/13/98	736.83	04/08/98 05/08/98 736.83	0.00 / /	0.00	736.83	NO	WELL PUMP #
		4,510.04		0.00	0.00	4,510.04		
DOV200 DOVER RADIO PAGE 4/1/98 STMT G/L DIST: 422503 Util-Telephone - Waste/Sw	04/13/98	55.45	04/01/98 05/01/98 55.45	0.00 / /	0.00	55.45	NO	4/1-4/30/98
		55.45		0.00	0.00	55.45		
EAS100 EASTERN SPRINGS WATER CO. 2713 3/31/98 G/L DIST: 414702 Office Supplies - Police	04/08/98	39.95	03/31/98 04/30/98 39.95	0.00 / /	0.00	39.95	NO	
4574 3/31/98 G/L DIST: 414703 Office Supplies -Waste/Sw	04/08/98	24.20	03/31/98 04/30/98 24.20	0.00 / /	0.00	24.20	NO	
4817 3/31/98 G/L DIST: 414701 Office Supplies - General	04/08/98	12.95	03/31/98 04/30/98 12.95	0.00 / /	0.00	12.95	NO	
		77.10		0.00	0.00	77.10		

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ELY100 GEORGE ELY ASSOCIATES, INC										
E-11521	04/08/98	1,100.00	12/04/97	01/03/98	0.00	/ /	0.00	1,100.00	NO	WOOD CARPET
G/L DIST: 414501 Town Hall Expenses Genera			1,100.00							
		1,100.00			0.00		0.00	1,100.00		
ENV100 ENVIROCORP, INC.										
3948	04/08/98	532.00	03/25/98	04/24/98	0.00	/ /	0.00	532.00	NO	ANALYTICAL
G/L DIST: 411503 Testing Fees-Waste/Sewer			532.00							
		532.00			0.00		0.00	532.00		
GRA100 W. W. GRAINGER										
932-217262-9	04/09/98	427.54	03/30/98	04/29/98	0.00	/ /	0.00	427.54	NO	SUPER CAT B
G/L DIST: 401503 Capital Outlay Waste Wate			427.54							
898-113139-7	04/08/98	138.16	03/31/98	04/30/98	0.00	/ /	0.00	138.16	NO	EXHAUST DUC
G/L DIST: 401503 Capital Outlay Waste Wate			138.16							
		565.70			0.00		0.00	565.70		
IN" INTERCOASTAL TRADING										
986-11	04/08/98	217.00	03/09/98	04/08/98	0.00	/ /	0.00	217.00	NO	2-55 GAL--C
G/L DIST: 402004 Chemicals Water			217.00							
10173	04/08/98	225.00-	03/09/98	03/09/98	0.00	03/09/98	0.00	225.00-	NO	2-585#DR,3-
G/L DIST: 402004 Chemicals Water			225.00-							
980726	04/08/98	294.25	03/31/98	04/30/98	0.00	/ /	0.00	294.25	NO	275 GAL-HYP
G/L DIST: 402003 Chemicals Waste Water Tre			294.25							
		286.25			0.00		0.00	286.25		

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LAY100 H.C. LAYTON & SON, INC.										
11925	04/08/98	50.24	03/30/98	04/29/98	0.00	/ /	0.00	50.24	NO	MISC SUPPLI
G/L DIST: 419503	Supplies - Waste/Sewer			29.75						
417003	Repairs - Waste/Sewer			20.49						
		50.24			0.00		0.00	50.24		
LOM100 LO-MAR OFFICE SUPPLIES										
59164	04/08/98	12.24	03/17/98	04/16/98	0.00	/ /	0.00	12.24	NO	PENS, JR LE
G/L DIST: 414702	Office Supplies - Police			12.24						
59299	04/08/98	8.34	03/18/98	04/17/98	0.00	/ /	0.00	8.34	NO	ROLLER PENS
G/L DIST: 414702	Office Supplies - Police			8.34						
59358	04/08/98	13.74	03/18/98	04/17/98	0.00	/ /	0.00	13.74	NO	RED FLDRS,4
G/L DIST: 419501	Supplies - General			11.75						
414701	Office Supplies - General			1.99						
		34.32			0.00		0.00	34.32		
MARYLAND CHEMICAL										
31	04/08/98	588.00	03/17/98	04/06/98	0.00	/ /	0.00	588.00	NO	12-SODIUM T
G/L DIST: 402003	Chemicals Waste Water Tre			588.00						
		588.00			0.00		0.00	588.00		
MET100 METROCALL										
15617486	04/13/98	24.52	04/01/98	05/01/98	0.00	/ /	0.00	24.52	NO	APRIL '98 R
G/L DIST: 422502	Util-Telephone - Police			24.52						
		24.52			0.00		0.00	24.52		
NEW200 NEWS PRINT SHOP, INC.										
53908	04/08/98	39.50	03/23/98	04/07/98	0.00	/ /	0.00	39.50	NO	BUSINESS CA

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VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	-----INVOICE-----		-----DISCOUNT-----		PAYMENTS	NET INVOICE	PAY	COMMENT
		AMOUNT	DATE DUE DATE	AMOUNT	DATE				
G/L DIST: 419501 Supplies - General			39.50						
54016	04/08/98	191.00	03/31/98 04/15/98	0.00	/ /	0.00	191.00	NO	1ST QTR '98
G/L DIST: 414601 Newsletter			191.00						
		230.50		0.00		0.00	230.50		
ONE100 ONE CALL CONCEPTS, INC.									
8036064	04/09/98	18.33	03/31/98 04/30/98	0.00	/ /	0.00	18.33	NO	
G/L DIST: 422603 Miss Utility Locates-Sewr			9.17						
422604 Miss Utility Locates-Watr			9.16						
		18.33		0.00		0.00	18.33		
PEN150 PENINSULA DRY CLEANERS									
4/3/98 STMT	04/08/98	33.30	04/03/98 05/03/98	0.00	/ /	0.00	33.30	NO	UNIFORM CLE
G/L DIST: 421502 Uniform Exp - Police			33.30						
		33.30		0.00		0.00	33.30		
PEN2 PENINSULA OIL CO.									
3/28/98 STMT	04/08/98	443.25	03/28/98 04/27/98	0.00	/ /	0.00	443.25	NO	GAS FOR MAR
G/L DIST: 424002 Vehicle Expenses Police-G			396.88						
424004 Vehicle Expenses-Water			46.37						
		443.25		0.00		0.00	443.25		
RED100 RED THE UNIFORM TAILOR									
00M70135	04/09/98	731.16	12/31/97 01/30/98	0.00	/ /	0.00	731.16	NO	OFFICER'S T
G/L DIST: 421502 Uniform Exp - Police			731.16						
00M70139	04/09/98	146.17	01/08/98 02/07/98	0.00	/ /	0.00	146.17	NO	JACKET, CHEV
G/L DIST: 421502 Uniform Exp - Police			146.17						

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OOM70367	04/09/98	191.54	01/13/98	02/12/98	0.00	/ /	0.00	191.54	NO	100--SILK P
G/L DIST: 421502 Uniform Exp - Police				191.54						
OM70135A	04/09/98	646.27	02/03/98	03/05/98	0.00	/ /	0.00	646.27	NO	SHIRTS,CHEV
G/L DIST: 421502 Uniform Exp - Police				646.27						
OOM70134	04/09/98	132.39	02/20/98	03/22/98	0.00	/ /	0.00	132.39	NO	SHIRTS & CH
G/L DIST: 421502 Uniform Exp - Police				132.39						
OOM70136	04/09/98	133.53	03/04/98	04/03/98	0.00	/ /	0.00	133.53	NO	SHIRTS--POW
G/L DIST: 421502 Uniform Exp - Police				133.53						
		1,981.06			0.00		0.00	1,981.06		
SHA200 SHARP ENERGY, INC.										
3/31/98 STMT	04/08/98	13.95	03/31/98	04/30/98	0.00	/ /	0.00	13.95	NO	
G/L DIST: 411103 Equip Rental - Waste/Sw				13.95						
		13.95			0.00		0.00	13.95		
SO SOUTHERN DE CLASSIFIEDS										
050021	04/08/98	40.50	03/27/98	04/26/98	0.00	/ /	0.00	40.50	NO	TAX APPEAL
G/L DIST: 400101 Advertising Exp - General				40.50						
		40.50			0.00		0.00	40.50		
TID100 TIDEWATER POOLS										
4/7/98 STMT	04/13/98	22.75	04/07/98	05/07/98	0.00	/ /	0.00	22.75	NO	DIP NET
G/L DIST: 419503 Supplies - Waste/Sewer				22.75						
		22.75			0.00		0.00	22.75		

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JN1100 UNIFIRST										
092 0065614	04/08/98	25.50	03/13/98	04/12/98	0.00	/ /	0.00	25.50	NO	
G/L DIST: 414701 Office Supplies - General			25.50							

092 0065616	04/08/98	20.10	03/13/98	04/12/98	0.00	/ /	0.00	20.10	NO	
G/L DIST: 414702 Office Supplies - Police			20.10							

092 0065618	04/08/98	29.35	03/13/98	04/12/98	0.00	/ /	0.00	29.35	NO	
G/L DIST: 414703 Office Supplies -Waste/Sw			29.35							

		74.95			0.00		0.00	74.95		
UN1300 UNITED STATES POSTAL SVC.										
21002027--4/13/98 PYMT	04/13/98	500.00	04/13/98	05/13/98	0.00	/ /	0.00	500.00	NO	POSTAGE FOR
G/L DIST: 414701 Office Supplies - General			166.66							
414703 Office Supplies -Waste/Sw			166.67							
414704 Office Supplies - Water			166.67							

		500.00			0.00		0.00	500.00		
UN15 UNIVERSITY OF DELAWARE										
21824	04/08/98	20.00	03/23/98	04/22/98	0.00	/ /	0.00	20.00	NO	SCAT TRAINI
G/L DIST: 414002 Miscellaneous Exp.-Police			20.00							

		20.00			0.00		0.00	20.00		
WAR200 BILLY WARREN & SON										
11251	04/13/98	51.80	04/01/98	05/01/98	0.00	/ /	0.00	51.80	NO	STAINLESS 1
G/L DIST: 417003 Repairs - Waste/Sewer			51.80							

11203	04/13/98	9.36	04/03/98	05/03/98	0.00	/ /	0.00	9.36	NO	STAINLESS B
G/L DIST: 417003 Repairs - Waste/Sewer			9.36							

		61.16			0.00		0.00	61.16		

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WRI100 WRIGHT'S AUTO PARTS, INC.										
33307	04/08/98	12.12	03/24/98	04/30/98	0.00	/ /	0.00	12.12	NO	1 CS - 40W
G/L DIST: 419503 Supplies - Waste/Sewer			12.12							
033807	04/13/98	258.29	04/01/98	04/30/98	0.00	04/10/98	0.00	258.29	NO	TIE RODS
G/L DIST: 417004 Repairs - Water			258.29							
		270.41			0.00		0.00	270.41		
YOU100 YOUNG & REVEL										
00235355	04/08/98	6.28	03/20/98	04/19/98	0.00	/ /	0.00	6.28	NO	1.5 X 2 POS
G/L DIST: 414701 Office Supplies - General			6.28							
00235434	04/08/98	17.20	03/24/98	04/23/98	0.00	/ /	0.00	17.20	NO	4 BKS--WKLY
G/L DIST: 414701 Office Supplies - General			4.30							
414702 Office Supplies - Police			4.30							
414703 Office Supplies -Waste/Sw			4.30							
414704 Office Supplies - Water			4.30							
00235655	04/13/98	21.95	04/01/98	05/01/98	0.00	/ /	0.00	21.95	NO	NOTARY SEAL
L DIST: 419501 Supplies - General			21.95							
00235703	04/13/98	10.90	04/02/98	05/02/98	0.00	/ /	0.00	10.90	NO	#10 WINDW E
G/L DIST: 414701 Office Supplies - General			2.95							
414702 Office Supplies - Police			2.65							
414703 Office Supplies -Waste/Sw			2.65							
414704 Office Supplies - Water			2.65							
		56.33			0.00		0.00	56.33		

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GRAND TOTALS		16,090.21			0.00		0.00	16,090.21		

TOTAL OPEN INVOICES 69

TOTALS BY GL ACCOUNT:

ACCT #	ACCOUNT TITLE	AMOUNT
301001	Misc. Income-General	497.66
400101	Advertising Exp - General	40.50
401503	Capital Outlay Waste Water	565.70
402003	Chemicals Waste Water Tre	882.25
402004	Chemicals Water	8.00-
410004	Dues - Water	150.00
411003	Engineering Fees-Waste/SW	816.79
411103	Equip Rental - Waste/Sw	13.95
411203	Gateway Plaza-Misc. Exp.	73.94
411503	Testing Fees-Waste/Sewer	532.00
411703	Sludge Disposal-Waste/Sw	650.00
412001	Insurance General Fund	400.00
412003	Insurance Waste Water Tre	391.44
412004	Insurance Water	295.29
413503	Maintenance - Waste/Sewer	55.00
414002	Miscellaneous Exp.-Police	20.00
414501	Town Hall Expenses Genera	1,100.00
414601	Newsletter	191.00
414701	Office Supplies - General	220.63
414702	Office Supplies - Police	87.58
414703	Office Supplies -Waste/Sw	227.17
414704	Office Supplies - Water	173.62
417003	Repairs - Waste/Sewer	81.65
417004	Repairs - Water	258.29
419501	Supplies - General	73.20

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419503	Supplies - Waste/Sewer			86.32						
421502	Uniform Exp - Police			2,014.36						
422001	Util-Electric - General			183.68						
422002	Util-Electric - Police			83.84						
422003	Util-Electric - Waste/Sw			3,152.96						
422004	Util-Electric - Water			1,059.98						
422202	Util-Gas - Police			189.17						
422203	Util-Gas - Waste/Sewer			27.11						
422501	Util-Telephone - General			171.40						
422502	Util-Telephone - Police			235.54						
422503	Util-Telephone - Waste/Sw			247.61						
422603	Miss Utility Locates-Sewr			9.17						
422604	Miss Utility Locates-Watr			9.16						
424002	Vehicle Expenses Police-G			783.88						
424004	Vehicle Expenses-Water			46.37						

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BRIDGEVILLE POLICE
DEPARTMENT

MONTHLY REPORT
MARCH 1998

COMPLAINT SYNOPSIS

TYPE OF COMPLAINT	MONTH	PREVIOUS YEAR	YEAR TO DATE
BURGLARY	1	2	5
THEFT	2	5	8
ASSAULT	2	2	5
DOMESTIC DISPUTES	4	10	12
CRIMINAL MISCHIEF	6	2	11
DRUG	0	0	2
SEX CRIMES	0	0	0
SUICIDE	0	0	0
ALARMS	7	2	16
DISORDERLY CONDUCT	5	10	10
PUBLIC RELATIONS	1	4	3
AUTO THEFT	0	0	1
HARRASSMENT	1	2	1
KIDNAPPING	0	0	0
MISSING PERSON	0	0	1
PREVENT B. OF P.	0	3	0
SUSPICIOUS PERSON	0	2	1
THREATEN BODILY HARM	0	2	1
D.O.A.	0	1	0
MURDER	0	0	0
CRIMINAL ARRESTS	15	6	41
PUBLIC ASSIST	7	8	27
ASSIST OTHER DEPT.	8	13	29
OTHER	19	14	49
TOTAL	78	88	223

TRAFFIC INVESTIGATIONS

<u>TYPE OF INVESTIGATION</u>	<u>MONTH</u>	<u>PREVIOUS YEAR TO DATE</u>	<u>YEAR TO DATE</u>
<u>TRAFFIC ARREST</u>	360	327	1,035
<u>D.U.I.</u>	1	1	4
<u>VEHICLES TAGGED</u>	4	0	8
<u>VEHICLES TOWED</u>	3	3	6
<u>PARKING VIOLATIONS</u>	4	2	38
<u>TOTAL</u>	372	333	1,091

ACCIDENT INVESTIGATION

<u>TYPE OF ACCIDENT</u>	<u>MONTH</u>	<u>PREVIOUS YEAR TO DATE</u>	<u>YEAR TO DATE</u>
<u>PROPERTY DAMAGE</u>	1	5	9
<u>PERSONAL INJURY</u>	0	0	0
<u>FATAL ACCIDENTS</u>	0	0	0
<u>INDUSTRIAL</u>	0	0	0
<u>TOTAL</u>	1	5	9

The following statistical data has been generated by the
 Bridgeville Police Department for the month of MARCH

VEHICLE INFORMATION

<u>DESCRIPTION</u>	<u>THIS MONTH</u>	<u>PREVIOUS YEAR</u>	<u>YEAR TO DATE</u>
<u>TOTAL MILEAGE</u>	6,726	4,634	19,071
<u>FUEL</u>	551 GAL.	442	1,595
<u>MAINTENANCE</u>	\$ 387.00	\$ 423.83	\$ 551.88



BALTIMORE TRUST COMPANY

March 25, 1998

Chief of Police Handley Orr
Bridgeville Police Department
Market Street
Bridgeville, Delaware 19933

Dear Handley,

On behalf of myself and all of the employees at Baltimore Trust Company, Bridgeville Office, I want to thank you and the other officers for the fine job that you did last Friday evening when we were robbed.

Your quick response to our call, the efficiency and care with which your investigation was conducted was superb. At a time when we were stunned and somewhat traumatized, the competent way in which the situation was handled helped to make an unfortunate occurrence less stressful. We certainly hope that we never have to endure such an incident again, but it is comforting to know that we have such a competent and efficient local police force that is available for emergencies.

Respectfully,

Ralph A. Mills
Assistant Vice President
Branch Manager

W.W.T.P. Monthly Report
Date MARCH 1998

Average Daily Flow: .285 mg/d
Total Monthly Flow: 8.827 MG
Maximum Daily Flow: .639 mg/d

N.P.D.E.S. Violations

NO VIOLATIONS

Septic Haulers Report

Number of Haulers: 2
Total Gallons Dumped: 75,150 gals.
Total Revenue Received: \$2,976.00 (MARCH 1997 revenue \$4,700.00)

REPORT

1. Clarifier Sludge Pump: One of the #1 clarifier sludge pumps has been taken out of service for possible repair. A new replacement pump cost approx. \$12,000.00.
2. Pres. Bennett toured the W.W.T.P. recently and photographed several items in need of repair.

Respectfully submitted

Phillip Mowbray

4/20/58

Lonnie Hilliard

Carl Greason
CHUCK ROYAL
David Strobel
Charlotte (Huyler)
Herman L. Johnson
Philip Davis
Bill Mc Carley
Jolissa Holmes
Pat Carree

**MINUTES
SPECIAL MEETING**

**COMMISSIONERS OF BRIDGEVILLE
MARCH 23, 1998 - 7:00 P.M.
TOWN HALL**

I. CALL TO ORDER

The meeting was called to order by President Robert Bennett. Present were: Commissioner Margaret Sipple and Commissioner Charles Singman. Absent were: Commissioner Jack Dalton and Commissioner Robert Slater. A quorum was present. The meeting started with a salute to the flag.

Commissioner Singman apologized for not attending the workshop held last week.

II. NEW BUSINESS:

1. President Bennett said the first item of discussion pertains to the full-time employees health benefits. He said the health insurance is presently with Blue Cross/Blue Shield. The office received a notice from BCBS stating the premiums for the current Program 9 would have an increase in 1998 of 20% (see attached). President Bennett said 1998 rates for the same plan will cost the Town \$42,000.00 compared to \$29,400.00 for 1997. This new rate does include the officer hired. The new employee has the family plan for a cost of \$6,500.00 a year.

President Bennett said the Town Personnel Manual states that all health insurance benefits will be provided to each full-time employee after the probationary period. He said that section is to be reviewed annually and is subject to change.

Commissioner Bennett reported Seaford pays for employees only. He said if Seaford has an employee who wants to carry the family plan, then Seaford gives them incentives to help the employee pay for such a plan.

The Commissioners had several BCBS programs to look at before making a decision by April 1, 1998. President Bennett said Program #5 is an HMO. Commissioner Singman said an HMO program is where one selects a primary physician within the plan, and that physician makes any referrals necessary. Commissioner Singman said if a person selects an out-of-doctor plan, the HMO will pay the normal practice charge. It is up to the policyholder to work out the difference with the doctor. At the workshop last week Mr. Mike Pyles of H. M. James Insurance did not recommend the HMO plan. Commissioner Singman said all health insurance companies are raising the rates and taking away coverages.

Mr. Rick Passwaters said the lower rate policy will give lower benefits.

Mr. Phillip Mowbray said Mr. Pyles thought we would be better off staying with BCBS even if the program had to be changed.

President Bennett said Nanticoke Hospital has started an HMO plan (CARELINK). He said the office is in Georgetown with six employees. The hospital will be meeting next week with all the insurance agents to sell the plan. President Bennett said the family plan for a forty-year old man will cost \$380.00 to \$430.00 a month depending on how many people were on the plan. President Bennett said the Ellendale Police Department has signed onto the new plan. President Bennett said what he knows of the plan so far, it sounds like a good deal.

Commissioner Sipple said a lot of money was paid out last year for Program 9 and only two people had to use it. She questioned whether the money could be put into a special fund or invest it, and then use it when necessary. Mr. Passwaters said the Town did try that at one time.

President Bennett said because of only having eight days to make a decision, he suggested going with the current plan for now. Commissioner Singman said he did not think they could do anything unless the employee's manual was changed. He said he thought a written recommendation or other options were to be available at this meeting from the current agent. Commissioner Singman said a week to select an insurance program is not fair to the Commission or to the employees. He said at this point they should stay with the current plan, then sit down and discuss the options for other plans that are available.

President Bennett suggested the Town change agents for the health insurance from Gary Downes to Mike Pyles. President Bennett said he would not deal with Mr. Downes, and he would "wash his hands" of the health insurance. He said Mr. Downes would not talk with him and only talked with the Town Clerk. Commissioner Singman told President Bennett he had heard that he was having the same problem with the Town Solicitor. He asked if he wanted to replace him too. Commissioner Singman said he was just trying to find out the job Mr. Downes has done or has not done. President Bennett stated he did not think Mr. Downes was doing the job he should be doing.

Commissioner Sipple said Mr. Pyles stated in the March 23, 1998 meeting that he was more familiar with liability insurance than health insurance. President Bennett responded that Mr. Pyles was a broker the same as Mr. Downes.

Commissioner Singman made a motion to stay with the current plan, then have the agent explain all the programs to the Commission and the employees. Commissioner Sipple seconded the motion and it was carried unanimously. After much discussion President Bennett appointed Mr. Alan Parsons and Mr. Phillip Mowbray to serve on a committee to review

the insurance programs. Mrs Mildred Pusey is also under the Town's program, but she pays out-of-pocket for her benefits.

Commissioner Singman moved to postpone the broker change until a full Commission meeting. President Bennett asked which broker would be asked to meet with the committee to review BCBS and other options. He said we can't meet with Mr. Pyles until the changeover paperwork is signed. Commissioner Singman said Program 9 has already been decided on for this year. This would give the Commission and the committee time to look into other available options.

President Bennett wanted to change insurance brokers, so one broker would be handling both the health insurance and the liability insurance. Commissioner Singman said he had received conflicting reports about the current agent and Mr. Pyles. President Bennett said we should use the man who is showing interest in Bridgeville. If the changeover papers are not signed by April 1, 1998, Mr. Downes would remain the broker for the Town's health insurance.

Mrs. Mildred Pusey said she was under the impression Mr. Downes was trying to get any other plans for the Town. She stated Mr. Downes never charged the Town for his services the first year. Mrs Pusey said she thought Mr. Downes was an agent and not a broker.

After much discussion, Commissioner Singman made a motion to accept Mr. Pyles as the health insurance agent for the Town. Motion was seconded by Commissioner Sipple and carried unanimously.

2. President Bennett stated Comcast Cable Company (Marcus) has requested a five-year renewal under the current contract. He said presently the Town does not receive a fee from Comcast. He said Greenwood does not receive any fees, but Harrington does. Mrs. Pusey said Marcus use to pay a tower rental fee once a year, but the tower has been removed. President Bennett suggested having Alma Fleetwood take a survey of other towns to see what fees they charge. Commissioner Singman made a motion to have the Town secretary take said survey. Motion was seconded by Commissioner Sipple and carried unanimously.

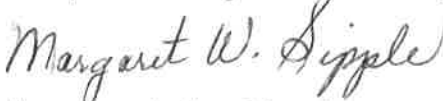
3. Commissioner Singman said he would like to make a statement concerning the bank robbery. He said he received a call from a citizen asking why the Town Police did not respond to the bank robbery which occurred March 20, 1998 about 5:50 P.M. Commissioner Singman said he spoke with Chief Handley Orr about that situation. Chief Orr told him the Town Police responded in less than fifty seconds with two officers. Commissioner Singman reported a police officer was on duty that evening from 4:00 P.M. until midnight. He said the FBI is also involved in the investigation. He commended our officers for the quick response to the call. Commissioner Singman said, for the record, there have been and probably still are continuing problems in the police department, but he would like to keep

a straight look at the problems. He said comments should not be made to create problems. The department is here to cover all of Bridgeville, including the highway which was annexed into the Town limits in 1996. Commissioner Singman said if the officers had been at the ball field or at Shore Stop, the response time would have been the same.

II. ADJOURNMENT

President Bennett entertained a motion to adjourn. Commission Sipple responded and also seconded the motion. Motion was carried unanimously. The meeting adjourned at 8:45 P.M.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Margaret W. Sipple".

Margaret W. Sipple
Secretary