

# *Commissioners of Bridgeville*

101 NORTH MAIN STREET  
BRIDGEVILLE, DELAWARE 19933

## AGENDA

COMMISSIONERS OF BRIDGEVILLE  
MAY 11, 1998 - 7:00 P.M.  
BRIDGEVILLE TOWN HALL

- A. CALL TO ORDER
- B. QUORUM PRESENT
- C. READING OF MINUTES - April 20, 1998
- D. APPROVAL OF BILLS
  - (Review of Financial Statements)
- E. CORRESPONDENCE
- F. DEPARTMENT REPORTS
  - 1. Police
  - 2. Waste Water
  - 3. Drinking Water
  - 4. Streets
- G. OLD BUSINESS
  - 1. Discussion of community-wide trash collection
- H. NEW BUSINESS
  - 1. Commission Vacancy
  - 2. Kiwanis Representative-new businesses
- I. CITIZEN'S PRIVILEGE
- J. EXECUTIVE SESSION
- K. ADJOURNMENT

\*\*\*\*\*THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN  
SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE  
ANY ADDITIONAL ITEMS SUCH AS EXECUTIVE SESSION, WHICH  
MAY ARISE AT THE TIME OF THE MEETING.\*\*\*\*\*

## **MINUTES**

### **COMMISSIONERS OF BRIDGEVILLE**

**MAY 11, 1998 - 7:00 P.M.**

### **TOWN HALL**

#### **I. CALL TO ORDER**

The meeting was called to order at 7:00 P.M. by President Robert Bennett. Present were: Commissioner Margaret Sipple and Commissioner Jack Dalton. Mr. Dennis Schrader, Town Solicitor, was also present. A quorum was present. The meeting started with a salute to the flag.

#### **II. APPROVAL OF MINUTES**

Commissioner Sipple made a motion to dispense with the reading of the minutes. Motion was seconded by Commissioner Dalton and carried unanimously.

#### **III. APPROVAL OF MONTHLY BILLS**

See breakdown per fund attached. Commissioner Dalton said under the water department there is a bill of \$347.85 which is the semi-annual purchase of chemicals from Intercoastal Trading. After some discussion, Commissioner Dalton made a motion to approve the monthly bills. Motion was seconded by Commissioner Sipple and carried unanimously.

#### **IV. PRESIDENT'S REPORTS**

##### **A. CORRESPONDENCE**

1. President Bennett read a letter from the New Liberty Church requesting permission to sponsor a fun day with parade. The scheduled date is Saturday, July 11, 1998 beginning at twelve noon. They would like the parade route to start at Laverty Lane on South Main, turn left on Church Street and end at the Woodbridge ECEC School. The pastor of the church said he is expecting approximately 600 people to participate in the event. They are asking if the streets mentioned could be closed to traffic for several hours on that date, and if any other permits are needed for the event. President Bennett said that date falls on a peek summer weekend. He said DELDOT will be directing traffic through Church Street until the end of July while working on the by-pass.

Commissioner Dalton said if we had the police force available that day, a barrier or detour could be set up for a couple of hours on Main Street for the parade time. Traffic could be directed to use South Cannon Street and Jacobs Avenue for that period of time.

He was not sure how Church Street would be affected if DELDOT is detouring traffic along that route. Commissioner Dalton said the main thing is to try to accommodate what Pastor Riley is trying to do. He said it might be able to be carried out if the Town Police could handle Main Street and the detours, and the State could handle Church Street. Commissioner Dalton suggested the Town check with DELDOT to see if they could help on that weekend, and also check with the police department.

2. Commissioner Dalton said the Commission received a copy of a letter that was sent to Mr. Frank Calio from Mr. John Nichols of Teddy Bear Enterprises of Bridgeville. The letter was in reference to a chemical company that would be willing to locate in the Bridgeville area to extract various nutrient chemicals, like nitrogen and phosphates from the chicken manure that is accumulated from the local chicken growers. Commissioner Dalton said he had discussed this matter with Mr. Calio last week. He was told there is a company looking to locate in this area for the processing of something like this, but they are looking for an existing building. He said currently they are looking at the old feed mill west of Seaford. Commissioner Dalton said he applauded Mr. Nichols for his action in ideas to bring new industry to our community, but he has concern whether this is the type of industry we are looking for.

President Bennett said when Mr. Calio attended the breakfast last month, it seemed like companies relocating wanted to find existing buildings. President Bennett said he did not know how much land near the Town is available.

## **B. DEPARTMENT REPORTS**

1. Police - See attached report. President Bennett reported there were 55 complaints for the month. Total traffic arrests were 243.

2. Waste Water - See report attached. President Bennett reported the average daily flow was 190,000 gallons with total monthly flow being 5,712,000 gallons. There were no N.P.D.E.S. violations. He reported there were four septic haulers for the month of April dumping 65,330 gallons. Revenue received totaled \$2,612.00. President Bennett said the clarifier sludge pump approved for a purchase price of \$4,000.00 at last month's meeting does not come with a written warranty. He said the next price, with warranty, is \$6,955.00 which includes \$2,000.00 for piping, installation and wiring.

3. Drinking Water - See report attached. Commissioner Dalton reported 3,417,000 gallons were pumped for the month averaging of 114,000 gallons per day. Commissioner Dalton said we have just completed with the Sussex County Board of Commissioners of the Western Sussex Water and Sewer Plan. He explained this study was commissioned by the County Council to evaluate the water and waste water needs for the area (Harrington/Greenwood County line to the Maryland State line) through the year 2020 and is included as part of the Sussex County Comprehensive Plan. He said the County is going to be steering development for residential and commercial towards towns that already have existing facilities. This study evaluates the current waste water systems. He said as far as Bridgeville is concerned, we have the capacity necessary to handle the projected growth through the year 2020. Bridgeville may need to increase our biological

load back to the 800,000 gallons that was initially planned for our treatment plant.

Commissioner Dalton said our load capacity is approximately 560,000 gallons per day.

Commissioner Dalton said the County might install a waste treatment plant in the Blades area. He said the study recommends the Town of Greenwood re-negotiate with Bridgeville to allow them to have additional capacity since they are continuing to develop. He said on the waste water side, Bridgeville is in a good position as far as the next twenty years are concerned. Commissioner Dalton said on the water supply side Bridgeville is in a good position. With the two new wells, Bridgeville has the capacity to handle most of what is going to happen around the Town through that time period.

Commissioner Dalton said it is recommended that municipalities who are expecting growth should ~~be~~ consider applying for a Certificate of Public Necessity (CPCN) through DNREC prior to extending water service. This means any provider of water service must acquire a franchise permit. The municipalities have to submit how many gallons they will be pumping, how it will be used, and what their plan will be.

Commissioner Dalton said there are companies in this area that are very aggressively taking up the CPCN to establish franchises. He said the reason Bridgeville should be concerned is that a private company could file for such a permit for this area. When development started around Bridgeville, the Town could be placed in a situation where people moving in would have water provided by that company, but the Town would be furnishing other services. Commissioner Dalton said the Town would probably be wise to research what is necessary to start negotiations now in dealing with DNREC in getting the CPCN permits in place. This way if development should start in our area, they would have to use our water and waste water facility. He said the charter allows us to extend up to three miles from Town limits at this point. Commissioner Dalton said he would look into obtaining the application forms. President Bennett asked him to bring the forms to the June meeting.

4. Streets - Commissioner Sipple reported that the flowers had been planted around the Town Hall. She said last month it was discussed about signs being erected directing trucks to use the by-pass when it is completed. Commissioner Sipple said she had contacted someone at DELDOT. A sign is to be posted on Rt. 404 West stating no trucks over 5,000 pound should come through Town. She was told if the Town wanted a sign on the east side of Town for west bound traffic, we would have to contact the sign division in Dover. President Bennett said he requested a sign be placed out by Smith's Packing House pertaining to the closing of Alt. 13 Northbound. He also said he discussed the truck by-pass with Chief Handley Orr regarding the trucks coming through Town. The chief told him the regulations are already in existence as far as the truck route is concerned. President Bennett said when the State installed them before, they asked the Town to wait on enforcing the truck ordinance until the by-pass was finished.

MAY 11  
1998 Jimmy

## V. OLD BUSINESS

1. President Bennett reported that Clean-Up Day a couple of blocks on Delaware Avenue and Pine Alley where he said he talked with the boss at BFI, and eight days later they did come back and collect the trash they missed. BFI picked up four and one-half truck loads of trash on that one day. A BFI representative told President Bennett it was the most trash he had ever seen picked up in one small Town in one day!

## VI. NEW BUSINESS

1. President Bennett said the newsletter items need to be turned in to Alma Fleetwood by May 26, 1998 or sooner.

2. President Bennett said Jimmy's Grille has added an additional fifty seats to the restaurant which needs to be billed to him. The formula for billing is as follows:  
 $50 \times 35 \text{ gallons per seat} = 1750 \text{ divided by } 300 \text{ EDU'S} = 5.8 \text{ EDU'S}$   
 $5.8 \times \$900.00 \text{ (sewer tapping fees)} = \$5,220.00$ . President Bennett said last time Mr. Tennefoss added on, the Town waived that fee of several thousands of dollars. Commissioner Dalton said the above formula includes a reduced rate.

President Bennett said Mr. Tennefoss obtained a permit for one day from the County to erect a tent for serving purposes on Mother's Day. President Bennett said he should have contacted the Town concerning the extra sewer usage. He asked the Commission how they wanted to bill Mr. Tennefoss, based on extra seating for the day or people served that day. Commissioner Dalton said he would like to table the matter until the June, 1998 meeting.

3. Mr. George Hardesty representing the Bridgeville Kiwanis Club reported to the Commission that the club was in favor of the Town promoting economic development, and the hiring of a town manager with grant writing experience or a part-time grants coordinator (See letter attached).

President Bennett said he has a meeting scheduled with Ms. Roberta Nelson, Town Manager of Delmar, who has hired a part-time grant writer for that town. The grant writer works on a commission basis. President Bennett said he thinks our residents have a bad opinion about grant writers due to the fact that the last one hired by the Town never obtained any grant money for the town. President Bennett said maybe they should wait to discuss a Town Manager until all the seats have been filled again on the Commission.

Commissioner Dalton said the Commission sends its best wishes to the Kiwanis Club and other Town business people who would consider a Chamber of Commerce. He said the Commerce must be separate from the Town's governing body. Commissioner Dalton feels the Town could have or should have a Chamber of Commerce. He said there are not a lot of businesses in Town, but they are very good business people.

4. Even though Mr. Robert Slater and Mr. Charles Singman were not present, President Bennett said he had a "Certificate of Appreciation" and a key to the Town for the service to the Town.

5. President Bennett said the Commission had made a mistake last month by appointing a new Commissioner to take Mr. Singman's place because it was not posted on the agenda, and under the Freedom of Information Act, it would have had to be posted.

Commissioner Dalton said he would like to explain to Mr. Schrader about the comment he had made in last month's meeting pertaining to only one seat being filled. He said the reason it was told was because President Bennett had told the Commission that was the way it had to be done, and the other seat had to be submitted for election. President Bennett replied he did not state it that way. He told the Commission that Mr. Schrader was working on the law stating that an appointment could be made, therefore doing away with an election for a person who had more than a year to serve.

Mr. Schrader explained he had submitted to the legislators, on behalf of the Town, a proposed amendment to the Charter that would repeal one of the two provisions in the Charter relating to the filling of a vacancy created on a Commission. The first appears in the fourth paragraph of Section 5. He said under this Charter provision a special election would have to be held to fill the term of Mr. Slater. Mr. Singman's term is less than one year so an appointment could be made. Mr. Schrader said the problem is under Section 13A where it states any vacancy can be filled by appointment until the next election which occurs in January. Mr. Schrader said the instructions he received was to remove the provisions in Section 13A which he submitted to Senator Thurman Adams and Representative Ben Ewing. He said the amendment, at present, has been adopted by 2/3 vote in the Senate and now must be brought to the attention of the House of Representatives this week and then signed by the governor.

Commissioner Dalton said he did not find anything wrong with appointing Mr. Glenn Miles last month to replace Mr. Singman. Mr. Schrader explained that under the State Freedom Information Act the appointment was not on the agenda for last month's meeting. Commissioner Dalton questioned the legality of anything that the committee brought up in a meeting, and is not posted on the agenda. Mr. Schrader said any item that is brought up during a Commission meeting and is not on the agenda, where official action is taken it is a slam dunk void. President Bennett said an agenda must be posted seven days before the meeting unless it is an emergency situation. Mr. Schrader explained there are more things than just the agenda. He said meetings have to be held within the Town limits. Meetings of two or more people who are on the Commission can be considered a committee meeting (if Town business was discussed) and must be advertised or put on the agenda. He said even if two Commissioners met on the street and started talking Town business, it could be considered a committee meeting and must be published. The Miles' election, though not yet void, would not take too terribly long to be voided by the courts, because it does violate the Freedom of Information Act. The second problem was that it was not voted unanimously by all Commissioners as was stated in the minutes. President Bennett did not vote, and as a result of that, Mr. Miles only received two votes of the total Commission. Mr. Schrader further explained to the Commission the way the courts view appointments of elected officials.

President Bennett said as it stands now there is one Commission vacancy for a term left of more than a year, and one vacancy for less than a year's term. He said there are three candidates interested in the positions: Mr. Glenn Miles, Mr. Charles Royal and Mr. Howard Hardesty. Mr. Schrader said he recommends the Commission let the proposed amendment pass the House of Representatives to clean up the Charter provisions. Then once approved, the conflicting requirements will be taken care of. He said when you get to Mr. Singman's seat, the question will be whether there is someone who can be unanimously appointed. Then you can go to the election for Mr. Slater's seat, but time is running out. Mr. Slater resigned as of April 1, 1998 and Charter states the election must be held within 60 days. President Bennett asked if the House were to pass the amendment in the near future, could a special meeting be scheduled for the election of a Commissioner. Mr. Schrader said it could be scheduled tonight, and if the House has not voted, then that meeting could be postponed until the next Monday. President Bennett set a special meeting for Monday, May 18, 1998 for the appointment of one Commissioner. President Bennett said all candidates interested in the Commission vacancy should submit a letter of intent to him or to Commissioner Sipple specifying the term they are interested in.

6. President Bennett said he had compiled the letters received concerning the community wide trash collection. From the letters received, he stated odds are 4-2 against the collection. Commissioner Dalton said residents have asked him if they would have to pay for pick up even if they take their trash to their business location. President Bennett said some people take their trash out on the Denton Road for a cost of \$1.00 a bag. Commissioner Dalton said he counted fifteen letters received, with eight against and seven for the pick up. Commissioner Sipple said they would still like to have input from the residents. President Bennett told those in attendance that residents could call Alma Fleetwodd with their comments on the trash collection.

7. President Bennett said the real estate transfer tax has been approved by the legislators. The first reading has to be scheduled for the June, 1998 meeting. Mr. Schrader said on March 24, 1998 the General Assembly and Governor Carper approved the amendment to the Charter to allow the Commissioners to have the opportunity to levy and assess a transfer tax on the sale of real estate property in the Town of Bridgeville. Mr. Schrader presented the Commission with an ordinance to revise for the levying of the transfer tax at the rate of 1%. It would not affect certain types of transfers which are the same as the Delaware Transfer Tax or the Sussex County Transfer Tax. It authorizes President Bennett to enter into an agreement with the Recorder of Deeds of Sussex County to collect said transfer tax. It would permit the recorder to collect 1% of the sums collected as a commission for the Town. Some of the things that are typically exempt are: transfer by a will; by a mortgage; by a lease; when a divorce occurs and property has to be divided; fire company; religious organizations, etc. Mr. Schrader said once the ordinance is adopted the transfer tax will become effective upon its adoption and would effect any contract after the adoption date.

## VII. CITIZENS PRIVILEGE

1. Mr. George Hardesty said as long as an election had to be held soon, whether the question relating to the trash collection could be put on the ballot. That way residents would have the opportunity to pass their opinions. Mr. Schrader said a non-binding referendum could be done. Mr. Hardesty said maybe a separate form could be available that day to get residents' ideas on the matter. President Bennett said an article was in the newsletter, and only fifteen people responded out of a thousand newsletters that went out. Commissioner Dalton thought Mr. Hardesty's idea was a good one. Mr. Schrader said there are a lot of details that need to be ironed out concerning the trash pick up, but the polling would give a broad concept of what the residents want. President Bennett said everyone that receives a water bill will receive the additional cost of the trash collection. Commissioner Dalton stated there are people who are going to be negatively impacted. He thinks the majority of people in Town will be positive about the collection, because it will be cheaper than what they are paying at present.

President Bennett said, for instance, he is paying \$65.00 a quarter. He said if you call the same company today the charge will be \$45.00. Commissioner Dalton said then in 90 days they will increase it to the \$65.00. President Bennett thinks it can be done somewhere between \$35.00 and \$40.00 community wide. Mr. Hardesty asked if he would receive a trash collection bill for his empty lot. President Bennett said that was a good question. President Bennett said he checked with other towns, and they take the total number of water meters and divide the total cost of trash collection. Commissioner Dalton asked how an apartment building would be billed. Some have one meter and three apartments, or there could be one meter for each apartment. Mr. Schrader said people should not be charged for a service they do not need. President Bennett said the collection only pertains to residents not commercial establishments. President Bennett said if the community wide trash collection is approved, there are a lot of details to work out. Commissioner Dalton said when the bids go out to the different companies, we will have to ask them what constitutes a household and how many containers will be available for apartment buildings. President Bennett said a representative from BFI would be glad to come to a meeting and explain how they work with other towns. President Bennett commented that people have said it might put the small trash haulers out of business, but it seems there are not many small companies any longer. He said there are only two large companies that own most of them nationwide.

2. Mrs. Cindy Truitt read a letter addressed to all Commissioners (see attached letter).

3. Mr. Chuck Royal thanked Mrs. Truitt for her concern in the community. He said when he moved to Town he was involved with starting a Block Watch in the community. Mr. Royal said he has noticed that has kind of diminished, but the crime has not. He would like the newsletter in the future to make note of such. He said maybe this would encourage citizens to watch out for each other. He also said it would be a good idea to inform the citizens of how to report a crime.



Mr. Royal asked the Commission if there was a good communicating relationship between the Town and the Perdue plant. He said residents on Church Street are complaining about the trucks that pass through so often and about how noisy they are. President Bennett said once the by-pass is opened, trucks will be using that route instead of coming through Town. Church Street is also to be paved this summer.

Mr. Royal asked if the Town is thinking about negotiating with the State Police for them to patrol the Town of Bridgeville. President Bennett said he had not heard anything like that. Commissioner Dalton said Bridgeville does have a working relationship with Greenwood, Seaford and the State Police.

4. Mr. Lonnie Hilliard asked if one car space could be allowed to park in front of 128 N. Main Street and Church Street. He explained that right now a yellow line is painted quite some distance from the corner of Church Street going south on Main Street. He said the line goes all the way to the house which is next door to the church. President Bennett said he would take a look at it. Mr. Hilliard said it would be helpful to have an open parking space in front of the building.

5. Mrs. Pat Correll said she is confused about the special election. She said she understood the House and the Senate was sent a change amendment to the charter so two people could be appointed to fill the Commission vacancy. She asked if that was not going to take place, and if an election will take place to replace Mr. Slater. Mr. Schrader said because Mr. Slater's term has left more than one year vacant, an election will have to take place. For Mr. Singman's term, which is less than one year left, an appointment can take place. She asked why the Town had to go to the legislators to get a charter change. Mr. Schrader explained there are two charter provisions on the same subject that conflict with each other. He said what he wrote to Senator Adams and Rep. Ewing was that in some point and time, Section 13A was adopted by the General Assembly at the request of the Commission at that time. Mr. Schrader further explained that they failed to repeal the first paragraph of Section 5 at that time. He told Ms. Correll an election will be held for Mr. Slater's replacement because his term is in excess of one year, and that person will remain until the end of that term. The other vacancy is less than one year, and the Commission can appoint someone until the January election. Mr. Schrader said this move is to clear up the two different provisions in the Charter. He said there is a big problem right now because two people have quit the Commission, and there are two inconsistent provisions, and it has all come at one time.

Mrs. Truitt asked when it is time to appoint someone, would the Commission be taking input from the public as to who they would like to see appointed. President Bennett said they would take any information available. Mrs. Correll said this election information should be put in the paper immediately to give people time to file.

6. Mr. Royal said everyone is familiar with what happened out to McDonald's place concerning water and sewer several years ago. He said the Town does not supply the water to that whole area. Mr. Schrader said when Mr. John Scott developed the property at the intersection of Rt. 404 and 13 there was already in existence a CPCN for that particular property. He said for a long time it was the pet project of the water suppliers in Delaware to file for CPCN'S. He said it may very well be that what Commissioner Dalton

has suggested as a good idea may turn out to be one that is not going to bare a lot of fruit. Mr. Royal wanted to know the legal aspect of not supplying someone water if they do not want to use our sewer facilities. Mr. Schrader said if the property is inside of Town we cannot refuse them, but if the property is outside of Town they have a choice. Commissioner Dalton said the Town Charter grants extended service three miles outside of Town limits. He said he would look for the CPCN for that three mile radius. President Bennett said if too many are taken on outside of Town, a costly new well might have to be driven.

Commissioner Dalton said the current study is based on the amount of water the Town has available right now. The study was done by Witman and Rickard and if the County Council should direct a development to this Town, the capacity right now could handle the area immediately around Bridgeville through the year 2020. Commissioner Dalton said the Town will need to consider additional storage because the tank we have now is not sufficient for the increase. He said serious consideration needs to be made for painting that tank and doing preventive maintenance or we could be in a lot more serious trouble with that tank.

President Bennett said the Medical Center on Rt. 40 will soon be on the Town's sewer line. They are paying for the cost of the sewer from the corner of Rt. 13 and Rt. 40 to Smith's Packing House, but they will retain their own water supply. He also stated they will be paying Town taxes. Mrs. Correll said property could have hooked into the lines that cross her property on Rt. 40, but President Bennett said that line was not a raw sewage line.

7. Mrs. Truitt said on Mother's Day Jimmy's Grille added a \$5.00 tip to each person who ate their meal under the rented tent only. Mrs. Correll said a co-worker went to the buffet with a party of four. She said they each paid \$7.95 each for the meal and one child under 12 paid \$5.95 and her friend paid his own choice of a tip. He did not pay \$5.00 for each in the tent.

8. Mr. Royal wanted to know if the Town could clean out the branch at the bridge on North Cannon Street. President Bennett said when the Boot Camp men return they are to clean up the branch on North Main Street so they can do North Cannon Street too.

9. Commissioner Dalton said he understood the Laws Street Paving Project was to be completed in 30 days. He wanted to know why the street is still torn up. President Bennett explained three catch basins had to be installed which were not in the initial plans. President Bennett said he had just signed the change order for the additional work that needed to be done.

## **I. EXECUTIVE SESSION**

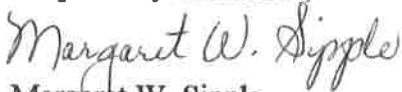
President Bennett entertained a motion to convene to executive session. Motion was so moved by Commissioner Dalton and seconded by Commissioner Sipple; carried unanimously.

The Commission reconvened to the regular session at 8:40 P.M. No business was conducted at the Executive Session.

## **IX. ADJOURNMENT**

President Bennett entertained a motion to adjourn the meeting. Motion was so moved by Commissioner Dalton, seconded by Commissioner Sipple and carried unanimously.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Margaret W. Sipple".

Margaret W. Sipple  
Secretary

# *Commissioners of Bridgeville*

101 NORTH MAIN STREET  
BRIDGEVILLE, DELAWARE 19933

## SPECIAL MEETING

DATE: MONDAY, MAY 18, 1998

TIME: 7:00 P.M.

PLACE: TOWN HALL

## AGENDA

- A. CALL TO ORDER
- B. QUORUM PRESENT
- C. NEW BUSINESS:
  - 1. COMMISSION APPOINTMENT
- D. ADJOURNMENT

\* \* \* \*THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN  
SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE  
ANY ADDITIONAL ITEMS SUCH AS EXECUTIVE SESSION OR THE  
DELETION OF ITEMS INCLUDING EXECUTIVE SESSION, WHICH  
MAY ARISE AT THE TIME OF THE MEETING \* \* \* \*

**MINUTES  
SPECIAL MEETING**

**COMMISSIONERS OF BRIDGEVILLE  
MAY 18, 1998 - 7:00 P.M.  
TOWN HALL**

**I. CALL TO ORDER**

The meeting was called to order by President Robert Bennett. Present were Commissioners Jack Dalton and Margaret Sipple. A quorum was present. The meeting began with a salute to the flag.

**II. NEW BUSINESS**

President Bennett announced that the purpose of this meeting was to appoint two commissioners. Commissioners Dalton and Sipple were unaware that two commissioners were to be appointed. They believed that only one commissioner was to be appointed. President Bennett stated that a change in the law had occurred earlier this afternoon. The governor had signed this change stating vacancies will be filled by appointment until the next election, which in turn means the commissioners would appoint two commissioners tonight, if there were applicants who had expressed their desires for seats on the commission. The applicant to fill former Commissioner Robert Slater's seat would only be appointed until the next election. At that time, he/she would have to run for a year, if he/she wanted to keep the commissioner's seat. That was the decision that the quorum present had wanted to begin with to save the cost of a special election. President Bennett stated that the Town Solicitor had told him today that he had a misunderstanding from last week's regular town meeting. President Bennett then passed out copies of the vacancy change.

Two letters had been received requesting consideration for appointment for the two vacant seats. One was from Charles Royal. He was filing to run for the unexpired term of former Commissioner Robert Slater. The other letter was from Glenn Miles, who was filing for an appointment or for an elected Town Official. Because there were only two letters received, the Chair moved that Charles Royal be appointed to Robert Slater's unexpired term which will end in January 1999, and Glenn Miles be appointed to Charles Singman's unexpired term which will also end in January 1999. The motion was seconded by Jack Dalton and was carried unanimously by all three commissioners.

President Bennett then told Mr. Royal and Mr. Miles that he would try to have the Alderman attend June's regular meeting to swear them into office. President

Bennett believed that he could legally do it at this time, but it had not been posted on the agenda.

Because this was the only business on the agenda, Commissioner Sipple made a motion to adjourn. President Bennett requested an Executive Session be held. Commissioner Dalton seconded the motion to adjourn from the Special Meeting; Motion was carried unanimously. President Bennett thanked those present for attending the Special Meeting.

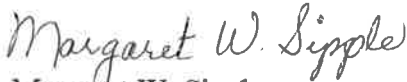
#### VIII. EXECUTIVE SESSION

At 7:07 p.m., President Bennett, Commissioners Dalton and Sipple went into Executive Session. They returned from Executive Session at 7:20 p.m. No motions were made.

#### IX. ADJOURNMENT

Commissioner Sipple made a motion to adjourn the meeting. The motion was seconded by Commissioner Dalton; Motion was carried unanimously. Meeting was adjourned at 7:20 p.m.

Respectfully Submitted,



Margaret W. Sipple  
Secretary

# *Commissioners of Bridgeville*

101 NORTH MAIN STREET  
BRIDGEVILLE, DELAWARE 19933

## ACCOUNTS PAYABLE FOR APPROVAL

MEETING MAY 11, 1998

General Fund (01)	\$ 5,602.87
Police Fund (02)	4,840.98
Sewer Fund (03)	3,950.05
Water Fund (04)	2,071.61
Municipal (05) Street Aid Fund	2,600.42
SALLE DRUG (06)	12.86

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TOTAL AMOUNT TO BE APPROVED

\$ 19,078.79

EST. P/R's	\$16,000.00
EST. P/R TAXES	6,500.00
EST. GAS & ELECTRIC	5,000.00

Town of Bridgeville  
Accounts Payable  
Open Invoice Report

A/P ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	AMOUNT	INVOICE DATE DUE DATE	DISCOUNT AMOUNT DATE	PAYMENTS	NET INVOICE	PAY	COMMENT
AFL100 AFLAC								
404604	05/08/98	497.66	04/27/98 05/27/98	0.00 / /	0.00	497.66	NO	EMPLOYEE P/
G/L DIST: 301001 Misc. Income-General			497.66					
		497.66		0.00	0.00	497.66		
ATT350 AT&T								
4/18/98 STMT	05/08/98	59.63	04/18/98 05/18/98	0.00 / /	0.00	59.63	NO	
G/L DIST: 422501 Util-Telephone - General			8.17					
422502 Util-Telephone - Police			38.76					
422503 Util-Telephone - Waste/Sw			12.70					
		59.63		0.00	0.00	59.63		
BAL200 BALTIMORE TRUST CO.								
5/11/98 PETTY CASH REIM	05/11/98	112.56	05/11/98 06/10/98	0.00 / /	0.00	112.56	NO	PETTY CASH
G/L DIST: 414001 Office Supplies - General			29.85					
414001 Town Hall Expenses General			17.03					
414002 Miscellaneous Exp.-Police			2.03					
414003 Miscellaneous Exp.-Waste			30.61					
414004 Miscellaneous Exp.-Water			2.02					
414703 Office Supplies -Waste/Sw			4.76					
414704 Office Supplies - Water			4.76					
424002 Vehicle Expenses Police-G			21.50					
		127.61		0.00	0.00	127.61		
5/11 PETTY CASH REIMB.	05/11/98	15.05	05/11/98 06/10/98	0.00 / /	0.00	15.05	NO	PETTY CASH
G/L DIST: 413503 Maintenance - Waste/Sewer			2.15					
419503 Supplies - Waste/Sewer			12.90					
		127.61		0.00	0.00	127.61		
BEL100 BELL ATLANTIC - DE								
4/18/98 STMT	05/08/98	522.71	04/18/98 05/18/98	0.00 / /	0.00	522.71	NO	



Town of Bridgeville  
Accounts Payable  
Open Invoice Report

A/P ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	AMOUNT	-----INVOICE-----		-----DISCOUNT-----		PAYMENTS	NET INVOICE	PAY	COMMENT
			DATE	DUE DATE	AMOUNT	DATE				
G/L DIST: 422501 Util-Telephone - General				156.24						
422502 Util-Telephone - Police				199.22						
422503 Util-Telephone - Waste/Sw				167.25						
5/1/98 STMT	05/11/98	44.36	05/01/98	05/31/98	0.00	/ /	0.00	44.36	NO	5/1-5/31 PH
G/L DIST: 411203 Gateway Plaza-Misc. Exp.				44.36						
		567.07			0.00		0.00	567.07		
BRI200 BRIDGEVILLE PHARMACY										
45107	05/08/98	42.52	04/03/98	05/03/98	0.00	/ /	0.00	42.52	NO	2 CS TOWELS
G/L DIST: 419503 Supplies - Waste/Sewer				42.52						
		42.52			0.00		0.00	42.52		
BRO100 BROWNING-FERRIS IND.										
5/1/98 STMT	05/11/98	3,165.27	05/01/98	05/31/98	0.00	/ /	0.00	3,165.27	NO	BULK PICK-U
G/L DIST: 413503 Maintenance - Waste/Sewer				55.00						
414501 Town Hall Expenses Genera				3,110.27						
		3,165.27			0.00		0.00	3,165.27		
CAR100 CAREY'S INCORPORATED										
42643	05/08/98	210.51	04/07/98	05/07/98	0.00	/ /	0.00	210.51	NO	MISC REPAIR
G/L DIST: 424002 Vehicle Expenses Police-G				210.51						
42611	05/08/98	138.95	04/08/98	05/08/98	0.00	/ /	0.00	138.95	NO	MISC REPAIR
G/L DIST: 424002 Vehicle Expenses Police-G				138.95						
41080	05/08/98	170.50	04/28/98	05/28/98	0.00	/ /	0.00	170.50	NO	BRAKES REPA
G/L DIST: 424002 Vehicle Expenses Police-G				170.50						
		519.96			0.00		0.00	519.96		

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Town of Bridgeville  
Accounts Payable  
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A/P ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	AMOUNT	INVOICE DATE	DUE DATE	DISCOUNT AMOUNT	DATE	PAYMENTS	NET INVOICE	PAY	COMMENT
DAV100 DAVIS, BOWEN & FRIEDEL										
27992	05/08/98	834.30	04/15/98	05/15/98	0.00	/ /	0.00	834.30	NO	REPLACEMENT
G/L DIST: 411003	Engineering Fees-Waste/SW			278.10						
411004	Engineering Fees-Water			278.10						
411001	Engineering Fees-General			278.10						
27993	05/08/98	290.75	04/15/98	05/15/98	0.00	/ /	0.00	290.75	NO	PRETRMT REP
G/L DIST: 411003	Engineering Fees-Waste/SW			290.75						
27994	05/08/98	398.45	04/15/98	05/15/98	0.00	/ /	0.00	398.45	NO	LAW ST DESI
G/L DIST: 411001	Engineering Fees-General			398.45						
		1,523.50			0.00		0.00	1,523.50		
DAV200 DAVIS INSURANCE SERVICES										
68606374 PENSION BOND	03/09/98	150.00	02/16/98	03/18/98	0.00	/ /	0.00	150.00	NO	ANNUAL BOND
G/L DIST: 412001	Insurance General Fund			150.00						
68607004 TREASURER BOND	03/09/98	250.00	02/16/98	03/18/98	0.00	/ /	0.00	250.00	NO	ANNUAL BOND
G/L DIST: 412001	Insurance General Fund			250.00						
68619867--6/23/98	04/08/98	686.73	03/25/98	04/24/98	0.00	/ /	0.00	686.73	NO	FHA-FIDELIT
G/L DIST: 412003	Insurance Waste Water Tre			391.44						
412004	Insurance Water			295.29						
		1,086.73			0.00		0.00	1,086.73		
DEL300 DE POLICE CHIEFS' COUNCIL										
5/11/98 SEMINAR DUES	05/11/98	35.00	05/11/98	06/10/98	0.00	/ /	0.00	35.00	NO	REHOBOTH SE
G/L DIST: 410002	Dues - Police			35.00						
		35.00			0.00		0.00	35.00		

Town of Bridgeville  
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A/P ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	-----INVOICE-----		-----DISCOUNT-----		PAYMENTS	NET INVOICE	PAY	COMMENT
		AMOUNT	DATE DUE DATE	AMOUNT	DATE				
DEL400 DE SOLID WASTE AUTHORITY									
28700	05/08/98	453.49	04/30/98 05/30/98	0.00	/ /	0.00	453.49	NO	
G/L DIST: 413503 Maintenance - Waste/Sewer			453.49						
		453.49		0.00		0.00	453.49		
DEL800 DELMARVA POWER & LIGHT									
3-85-13822-7-1 5/5/98 05/08/98		26.38	05/05/98 06/04/98	0.00	/ /	0.00	26.38	NO	4/1-5/1/98
G/L DIST: 411203 Gateway Plaza-Misc. Exp.			26.38						
3-85-12406-0-0 5/6/98 05/08/98		11.77	05/06/98 06/05/98	0.00	/ /	0.00	11.77	NO	4/2-5/5 ELE
G/L DIST: 422003 Util-Electric - Waste/Sw			11.77						
3-85-13002-6-0 5/6/98 05/08/98		145.77	05/06/98 06/05/98	0.00	/ /	0.00	145.77	NO	4/2-5/5/98
G/L DIST: 422001 Util-Electric - General			145.77						
3-85-13205-5-1 5/6/98 05/08/98		73.59	05/06/98 06/05/98	0.00	/ /	0.00	73.59	NO	4/2-5/5/98
G/L DIST: 422002 Util-Electric - Police			73.59						
3-85-22573-5-0 5/6/98 05/08/98		611.71	05/06/98 06/05/98	0.00	/ /	0.00	611.71	NO	4/2-5/5/ELE
G/L DIST: 422004 Util-Electric - Water			611.71						
		869.22		0.00		0.00	869.22		
DOV200 DOVER RADIO PAGE									
5/1/98 STMT 05/11/98		55.45	05/01/98 05/31/98	0.00	/ /	0.00	55.45	NO	5/1-5/31/98
G/L DIST: 422503 Util-Telephone - Waste/Sw			55.45						
		55.45		0.00		0.00	55.45		
EAS100 EASTERN SPRINGS WATER CO.									
2713 4/30/98 05/08/98		22.85	04/30/98 05/30/98	0.00	/ /	0.00	22.85	NO	
G/L DIST: 414702 Office Supplies - Police			22.85						

Town of Bridgeville  
Accounts Payable  
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A/P ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	INVOICE		DISCOUNT		PAYMENTS	NET INVOICE	PAY	COMMENT
		AMOUNT	DATE DUE DATE	AMOUNT	DATE				
4574 4/30/98 G/L DIST: 414703 Office Supplies -Waste/Sw	05/08/98	8.00	04/30/98 05/30/98	0.00	/ /	0.00	8.00	NO	
			8.00						
4817 4/30/98 STMT G/L DIST: 414701 Office Supplies - General	05/08/98	12.95	04/30/98 05/30/98	0.00	/ /	0.00	12.95	NO	
			12.95						
		43.80		0.00		0.00	43.80		
ENV100 ENVIROCORP, INC. 4050	05/08/98	452.00	04/29/98 05/29/98	0.00	/ /	0.00	452.00	NO	ANALYTICAL
G/L DIST: 411503 Testing Fees-Waste/Sewer			452.00						
		452.00		0.00		0.00	452.00		
EQU100 EQUITABLE VARIABLE LIFE 5/1/98 PREMIUMS	05/11/98	4,915.05	05/01/98 05/31/98	0.00	/ /	0.00	4,915.05	NO	LIFE INSUR.
G/L DIST: 416001 Pension Costs General Fun			821.88						
416002 Pension Costs Police-Gene			2,288.15						
416003 Pension Costs Waste Water			970.24						
416004 Pension Costs - Water			834.78						
		4,915.05		0.00		0.00	4,915.05		
HAC100 HACH COMPANY 233161	05/08/98	138.35	04/09/98 05/09/98	0.00	/ /	0.00	138.35	NO	POWDER & BU
G/L DIST: 411503 Testing Fees-Waste/Sewer			138.35						
		138.35		0.00		0.00	138.35		
INT100 INTERCOASTAL TRADING 980963	05/08/98	347.85	04/27/98 05/27/98	0.00	/ /	0.00	347.85	NO	CAUSTIC SOD
G/L DIST: 402004 Chemicals Water			347.85						

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Town of Bridgeville  
Accounts Payable  
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A/P ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	AMOUNT	INVOICE DATE DUE DATE	DISCOUNT AMOUNT DATE	PAYMENTS	NET INVOICE	PAY	COMMENT
10404 G/L DIST: 402004 Chemicals Water	05/08/98	135.00-	04/27/98 04/27/98 135.00-	0.00 04/27/98	0.00	135.00-	NO	2-585#DR,1-
		212.85		0.00	0.00	212.85		
JAM100 H.M. JAMES & SON, INC. 46862 G/L DIST: 412001 Insurance General Fund 412002 Insurance Police-General 412003 Insurance Waste Water Tre	05/08/98	1,503.00	04/29/98 05/29/98 38.00 1,018.00 447.00	0.00 / /	0.00	1,503.00	NO	2ND INSTALL
		1,503.00		0.00	0.00	1,503.00		
LAY100 H.C. LAYTON & SON, INC. 11917 G/L DIST: 419504 Supplies - Water 417004 Repairs - Water	05/08/98	55.55	04/15/98 05/15/98 26.10 29.45	0.00 / /	0.00	55.55	NO	MISC. SUPPL
11955 G/L DIST: 417003 Repairs - Waste/Sewer 419503 Supplies - Waste/Sewer	05/08/98	82.35	04/20/98 05/20/98 50.70 31.65	0.00 / /	0.00	82.35	NO	MISC REPAIR
		137.90		0.00	0.00	137.90		
LOM100 LO-MAR OFFICE SUPPLIES 63158 G/L DIST: 414702 Office Supplies - Police	05/08/98	89.95	04/13/98 05/13/98 89.95	0.00 / /	0.00	89.95	NO	TONER FOR C
		89.95		0.00	0.00	89.95		
MAR100 MARYLAND CHEMICAL 30470	05/08/98	88.00	04/30/98 05/20/98	0.00 / /	0.00	88.00	NO	12SODIUM TH

Town of Bridgeville  
Accounts Payable  
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ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	AMOUNT	INVOICE DATE	DUE DATE	DISCOUNT AMOUNT	DATE	PAYMENTS	NET INVOICE	PAY	COMMENT
G/L DIST: 402003 Chemicals Waste Water Tre		88.00								
		88.00			0.00		0.00	88.00		
MCD100 MCDOWELL'S										
3962	05/08/98	19.95	04/03/98	05/03/98	0.00	/ /	0.00	19.95	NO	OIL, FILTER
G/L DIST: 424002 Vehicle Expenses Police-G		19.95								
3970	05/08/98	19.95	04/06/98	05/06/98	0.00	/ /	0.00	19.95	NO	OIL, FILTER
G/L DIST: 424002 Vehicle Expenses Police-G		19.95								
		39.90			0.00		0.00	39.90		
MET100 METROCALL										
15892800	05/11/98	24.52	05/01/98	05/31/98	0.00	/ /	0.00	24.52	NO	MAY '98 SER
G/L DIST: 422502 Util-Telephone - Police		24.52								
		24.52			0.00		0.00	24.52		
PEN150 PENINSULA DRY CLEANERS										
4/30/98 STMT	05/08/98	65.85	04/30/98	05/30/98	0.00	/ /	0.00	65.85	NO	
G/L DIST: 421502 Uniform Exp - Police		65.85								
		65.85			0.00		0.00	65.85		
PEN200 PENINSULA OIL CO.										
4/28/98 STMT	05/08/98	475.39	04/28/98	05/28/98	0.00	/ /	0.00	475.39	NO	FUEL FOR VE
G/L DIST: 424002 Vehicle Expenses Police-G		401.70								
424004 Vehicle Expenses-Water		62.18								
424003 Vehicle Expenses-Waste/SW		11.51								
		475.39			0.00		0.00	475.39		

Town of Bridgeville  
Accounts Payable  
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ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	INVOICE			DISCOUNT		PAYMENTS	NET INVOICE	PAY	COMMENT
		AMOUNT	DATE	DUE DATE	AMOUNT	DATE				
UNI100 UNIFIRST										
092 0071341	05/08/98	25.50	04/10/98	05/10/98	0.00	/ /	0.00	25.50	NO	
G/L DIST: 414701 Office Supplies - General				25.50						
		25.50			0.00		0.00	25.50		
VWR100 VWR SCIENTIFIC										
51264660	05/08/98	204.79	04/10/98	05/10/98	0.00	/ /	0.00	204.79	NO	MISC ITEMS
G/L DIST: 411503 Testing Fees-Waste/Sewer				204.79						
		204.79			0.00		0.00	204.79		
WIL200 WILSON, HALBROOK, BAYARD										
40409	05/08/98	63.00	04/17/98	05/17/98	0.00	/ /	0.00	63.00	NO	TOWN CHARTER
G/L DIST: 413001 Legal & Auditing-General				63.00						
		63.00			0.00		0.00	63.00		
WRI100 WRIGHT'S AUTO PARTS, INC.										
34118	05/08/98	17.12	04/06/98	04/30/98	0.00	04/10/98	0.00	17.12	NO	U-JOINT #36
G/L DIST: 417003 Repairs - Waste/Sewer				17.12						
34122	05/08/98	5.39	04/06/98	04/30/98	0.00	04/10/98	0.00	5.39	NO	DISC
G/L DIST: 417003 Repairs - Waste/Sewer				5.39						
34667	05/08/98	9.66	04/15/98	05/30/98	0.00	05/10/98	0.00	9.66	NO	PS FLUID &
G/L DIST: 417004 Repairs - Water				9.66						
34914	05/08/98	21.63	04/20/98	05/30/98	0.00	05/10/98	0.00	21.63	NO	WRENCH
G/L DIST: 419503 Supplies - Waste/Sewer				21.63						
35162	05/08/98	15.48	04/24/98	05/30/98	0.00	05/10/98	0.00	15.48	NO	1 CS--10W30
G/L DIST: 419503 Supplies - Waste/Sewer				15.48						

Town of Bridgeville  
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ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	AMOUNT	INVOICE DATE	DUE DATE	DISCOUNT AMOUNT	DATE	PAYMENTS	NET INVOICE	PAY	COMMENT
		69.28			0.00		0.00	69.28		
GRAND TOTALS		17,552.24			0.00		0.00	17,552.24		
TOTAL OPEN INVOICES 51										

TOTALS BY GL ACCOUNT:

ACCT #	ACCOUNT TITLE	AMOUNT
301001	Misc. Income-General	497.66
402003	Chemicals Waste Water Tre	88.00
402004	Chemicals Water	212.85
410002	Dues - Police	35.00
411001	Engineering Fees-General	676.55
411003	Engineering Fees-Waste/SW	568.85
411004	Engineering Fees-Water	278.10
411203	Gateway Plaza-Misc. Exp.	70.74
411503	Testing Fees-Waste/Sewer	795.14
412001	Insurance General Fund	438.00
412002	Insurance Police-General	1,018.00
412003	Insurance Waste Water Tre	838.44
412004	Insurance Water	295.29
413001	Legal & Auditing-General	63.00
413503	Maintenance - Waste/Sewer	510.64
414002	Miscellaneous Exp.-Police	2.03
414003	Miscellaneous Exp.-Waste	30.61
414004	Miscellaneous Exp.-Water	2.02
414501	Town Hall Expenses Genera	3,127.30
414701	Office Supplies - General	68.30
414702	Office Supplies - Police	112.80
414703	Office Supplies -Waste/Sw	12.76



Town of Bridgeville  
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A/P ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	-----INVOICE-----		-----DISCOUNT-----		PAYMENTS	NET INVOICE	PAY	COMMENT
		AMOUNT	DATE DUE DATE	AMOUNT	DATE				
414704 Office Supplies - Water			4.76						
416001 Pension Costs General Fun			821.88						
416002 Pension Costs Police-Gene			2,288.15						
416003 Pension Costs Waste Water			970.24						
416004 Pension Costs - Water			834.78						
417003 Repairs - Waste/Sewer			73.21						
417004 Repairs - Water			39.11						
419503 Supplies - Waste/Sewer			124.18						
419504 Supplies - Water			26.10						
421502 Uniform Exp - Police			65.85						
422001 Util-Electric - General			145.77						
422002 Util-Electric - Police			73.59						
422003 Util-Electric - Waste/Sw			11.77						
422004 Util-Electric - Water			611.71						
422501 Util-Telephone - General			164.41						
422502 Util-Telephone - Police			262.50						
422503 Util-Telephone - Waste/Sw			235.40						
424002 Vehicle Expenses Police-G			983.06						
424003 Vehicle Expenses-Waste/SW			11.51						
424004 Vehicle Expenses-Water			62.18						

\*\* End of Open Invoice Report \*\*

**BRIDGEVILLE POLICE  
DEPARTMENT**

**MONTHLY REPORT  
APRIL 1998**

## COMPLAINT SYNOPSIS

TYPE OF COMPLAINT	MONTH	PREVIOUS YEAR	YEAR TO DATE
BURGLARY	1	6	6
THEFT	3	7	11
ASSAULT	2	5	7
DOMESTIC DISPUTES	2	5	14
CRIMINAL MISCHIEF	5	3	16
DRUG	1	0	3
SEX CRIMES	0	1	0
SUICIDE	0	0	0
ALARMS	5	7	21
DISORDERLY CONDUCT	3	3	8
PUBLIC RELATIONS	1	6	4
AUTO THEFT	0	0	1
HARRASSMENT	4	2	5
KIDNAPPING	0	0	0
MISSING PERSON	1	1	2
PREVENT B. OF P.	0	4	0
SUSPICIOUS PERSON	1	2	2
THREATEN BODILY HARM	0	1	1
D.O.A.	0	0	0
MURDER	0	0	0
CRIMINAL ARRESTS	18	20	59
PUBLIC ASSIST	6	4	33
ASSIST OTHER DEPT.	5	24	35
OTHER	7	30	55
TOTAL	56	141	284

## TRAFFIC INVESTIGATIONS

<u>TYPE OF INVESTIGATION</u>	<u>MONTH</u>	<u>PREVIOUS YEAR TO DATE</u>	<u>YEAR TO DATE</u>
TRAFFIC ARREST	243	215	1,278
D.U.I.	0	0	4
VEHICLES TAGGED	2	0	10
VEHICLES TOWED	0	2	6
PARKING VIOLATIONS	0	0	38
TOTAL	245	217	1,336

## ACCIDENT INVESTIGATION

<u>TYPE OF ACCIDENT</u>	<u>MONTH</u>	<u>PREVIOUS YEAR TO DATE</u>	<u>YEAR TO DATE</u>
PROPERTY DAMAGE	1	4	10
PERSONAL INJURY	0	1	0
FATAL ACCIDENTS	0	0	0
INDUSTRIAL	0	0	0
TOTAL	1	5	10

The following statistical data has been generated by the  
 Bridgeville Police Department for the month of APRIL

## VEHICLE INFORMATION

<u>DESCRIPTION</u>	<u>THIS MONTH</u>	<u>PREVIOUS YEAR</u>	<u>YEAR TO DATE</u>
<u>TOTAL MILEAGE</u>	5,521	3,496	24,592
<u>FUEL</u>	496 GAL.	339 GAL.	2,091
<u>MAINTENANCE</u>	\$ 559.86	\$ 658.31	\$ 1,111.74

Beb B

W.W.T.P. Monthly Report  
Date APRIL

Average Daily Flow: .190 mg/d  
Total Monthly Flow: 5.712 MG  
Maximum Daily Flow: .481 mg/d

N.P.D.E.S. Violations

NO VIOLATIONS

Septic Haulers Report

Number of Haulers: 4  
Total Gallons Dumped: 65,300 gals.  
Total Revenue Received: \$2,612.00

On Going Projects

1. Clarifier sludge pump replacement: Considerable time has been spent by W.W.T.P. personnel reviewing many types of pumps and the recommendations of three different pump manufacturer representatives. Last month we asked for \$4,000.00 for a dry pit submersible pump. However, no pump rep. will guaranty that type of pump in writing. We have decided on a different type pump, that will do what we need. This pump cost \$4955.00. In addition, some repiping, wiring, and a cement base will need to be installed. The W.W.T.P. employees will complete the installation. A copy of the recommended pump specs. is attached with this report.

Respectfully submitted,

  
Phillip Mowbray

NOTE: THE INSTALLATION PIPING, WIRING AND CEMENT could  
COST as much as \$2000.00 which would bring the  
TOTAL COST of the New Pump to \$6 955.00

**GEIGER PUMP & EQUIPMENT COMPANY**

8851 Kelso Drive, Baltimore, Maryland 21221  
Telephone (410) 682-2660 Fax: (410) 682-4750  
Eastern Shore (410) 548-9801 Fax: (410) 548-9864

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Date: May 11, 1998

**FACSIMILE TRANSMISSION**

TO: Town of Bridgeville, De.

ATTENTION: Rick Passwater

FROM: Tim Kennard

SUBJECT: CV3196

Total Number of Pages 4 (including this sheet)

Rick, Here is the quotation for the replacement pump. If you have any questions feel free to call.  
The adder for an explosion proof motor is \$250.00. with a twelve (12) week lead time.



**GOULDS PUMPS, INC.**  
SENECA FALLS NEW YORK 13148

REPLY TO:

**GEIGER PUMP & EQUIPMENT CO.**  
**8851 KELSO DRIVE**  
**BALTIMORE, MARYLAND 21221**  
**PHONE: (410) 682-2660**  
**FAX: (410) 682-4750**

All quotations subject to terms and conditions on the reverse side except as noted on Page \_\_\_\_\_ attached.

SHIPMENT. Our best estimate at this time is 2 weeks after complete engineering and manufacturing information and full approval to proceed with work.

## CENTRIFUGAL PUMP QUOTATION

Town of Bridgeville De.

Date: 5/12/98 Page: 1

Proposal No.:

Revision No.:

Copies:

Attention: Rick Passwater

Inquiry Date: 5/5/98

Inquiry No.:

In answer to your inquiry, we propose to furnish GOULDS PUMPS as described below:

				OPERATING CONDITIONS AND PERFORMANCE			
				Liquid		Temp. °F	Sp. Gr. @ 60°F
waste water				3% sludge		amb.	1
Capacity	Model	Size	Rotation	G.P.M.	T.D.H.	V.P.	Visc.
1	CV3196	3x3-10	rh.	100	17'		1.12
Casing	Impeller	Shaft	Sleeve	Eff.	Rated B.H.P.	Max. S.H.P.	Start. Press.
Ductile Iron	CD4MCU	4140 Steel	316ss	34%	1.3	3.4	
Wear Plate	Lubrication	Base Plate	Coupling	Disch. Press.	Perf. Curve	NPSH <sub>R</sub>	NPSH <sub>A</sub>
	oil	cast iron	woods		cds5094	6'	
Mechanical Seal Packing			Imp. Type	Impeller Diameter		Bulletin	
			open	Rated	Min.	Max.	
Packed Pump			recessed	8.5"	7"	10"	725.5C12

DRIVER					ITEM	PRICE	WEIGHT
R.P.M.	Enclosure	Frame	S.F. Insulation				
2	900	TEFC	213T	1.15/F	Pump		
3	60	230/460	goulds		Driver Total Unit Price & Weight	\$4955.00ea	565#
THE FOLLOWING ADDITIONS, MODIFICATIONS AND OR REQUIREMENTS							

TOTAL Enclosed  
FAN cooled  
Motor

TOTAL ENCLOSED  
FAN COOLED MOTOR

THIS QUOTATION VALID FOR 30 DAYS FROM  
DATE OF PROPOSAL SHOWN ABOVE.  
\* PRICES SHOWN ARE F.O.B. SHIPPING POINT  
TERMS: NET 30 DAYS - SUBJECT TO CREDIT DEPT. APPROVAL

Timothy Kennard





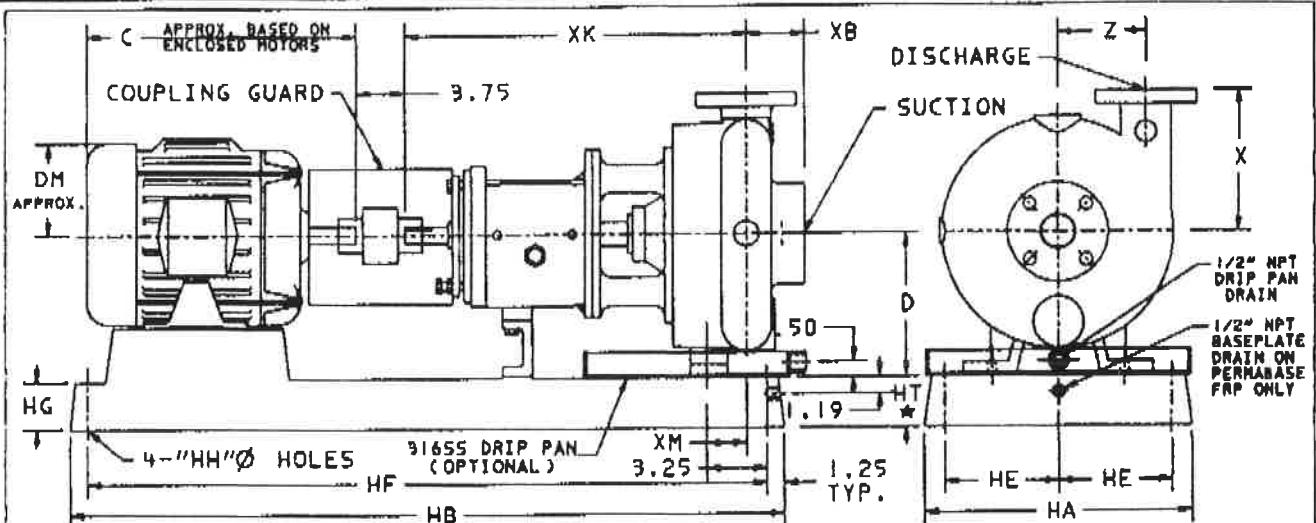
# Model CV 3196 MTX, LTX

## Dimensional Prints - Pump Outline Drawing

### 725.5A630

December 15, 1996

(Sup. 4/15/95)



MOTOR DIMENSIONS (TEFC)					
MOTORS		C	DM	WT. INCL. CPLG.	BASE NO.
NEHA	IEC				
56	60	11	4	35	1
143T	90S	13	4	40	1
145T	90L	14	4	45	1
162T	100L	15	5	65	1
184T	112H	16	5	75	1
213T	132S	18	6	150	1
215T	132H	20	6	160	1
254T	160H	23	7	255	2
256T	160L	24	7	280	2
264T	180H	26	8	375	2
264TS	----	25	8	345	2
266T	180L	27	8	430	2
266TS	----	26	8	380	2
324T	200H	29	9	575	3
324TS	----	27	9	485	3
326T	200L	30	9	640	3
326TS	----	29	9	570	3
364T	225S	33	10	810	3A
364TS	----	31	10	755	3A
365T	225H	34	10	950	3A
365TS	----	32	10	865	3A
404TS	----	34	11	1080	4
405TS	----	36	11	1110	4
444TS	----	39	13	1510	4A

BASEPLATE DIMENSIONS													
NO.	HA	HB	HT (D=8.25)		HT (D=10)		HG		HE	HF	HH	WEIGHT	
			CAST IRON	FRP	CAST IRON	FRP	CAST IRON	FRP				CAST IRON	FRP
1	12	45	4.12	3.94	4.12	3.94	3.75	3.62	4.50	42.50	.75	105	44
2	15	52	4.50	4.31	4.50	4.31	4.12	4.00	6.00	49.50	.75	155	56
3	18	58	5.12	5.06	5.12	5.06	4.75	4.75	7.50	55.50	1.00	205	77
3A	18	58	6.12	6.06	5.12	5.06	4.75	4.75	7.50	55.50	1.00	205	77
4	18	60	7.12	NA	5.98	NA	4.75	NA	7.50	57.50	1.00	240	NA
4A	18	60	8.12	NA	6.98	NA	4.75	NA	7.50	57.50	1.00	240	NA

PUMP DIMENSIONS										
PUMP SIZE	SUCT. FLG. TAP SIZE	D	X	Z	XB	XK	XM	WT. HTX	WT. LTX	
2X2-10	5/8-11UNC	8.25	8.50	5.25	3.50	21.75	2.25	280	280	
3X3-10	5/8-11UNC	8.25	9.00	5.12	4.25	22.50	2.94	280	300	
2X3-13	5/8-11UNC	10.00	10.50	6.62	4.12	22.31	2.81	360	380	
3X4-13	5/8-11UNC	10.00	10.50	6.62	4.12	22.81	3.31	410	430	
4X6-13	3/4-10UNC	10.00	11.50	6.62	4.75	23.12	3.62	N/A	480	

## PUMP MODEL

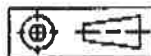
☒ MTX  
☐ LTX

## AVAILABLE OPTIONS

BASEPLATE:  
☒ CAST IRON  
☐ PERMABASE™ FRP  
☐ Y-BASE™

316SS DRIP PAN:  
☐ FURNISHED  
☒ NOT FURNISHED

CPLG. GUARD FURNISHED BY:  
☒ GOULDS  
☐ OTHERS



INSTALL FOUNDATION IN PIPE SLEEVES.  
 ALLOW .75 TO 1.50 FOR GROUTING. SEE  
 INSTRUCTION BOOK FOR DETAILS.

\*TOLERANCE IS +0 -.38 FOR CAST  
 IRON BASEPLATE.

NOTE: 1) 150# ANSI FLAT FACED FLANGES  
 ARE FURNISHED  
 2) FOR TAPPED OPENINGS REFER TO  
 DWG. A05440A  
 3) 4X6-13 MTX - NOT AVAILABLE

CERTIFIED FOR CONSTRUCTION PURPOSES ONLY WHEN SIGNED.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

CUSTOMER, Town of Bridgeville, De.

GOULDS SERIAL NO. ....

CUSTOMER P.O. NO. ....

ITEM NO. ....

SERVICE, Dry Pit

ISSUE

DRAWING IS NOT TO SCALE  
 DIMENSIONS IN INCHES  
 WEIGHTS (LBS) ARE APPROXIMATE

DRAWN SES  
 4-25-94  
 APPROVED PTH  
 5-25-94

DRAWING  
 A05444A

REVISION  
 2

ISSUE  
 0

Geiger Pump & Equipment Co.

Goulds Pump Selection Software ver: 5.06

by: Geiger

File: (untitled)

May 8, 1998

Curve: 5092

### PUMP DATA SHEET

Goulds Pumps 60 Hz Catalog

Ca alog: GOULDS60 v. 3

TYPE - SPEED: CV3196 - 900

FLUID Water temp: 60 °F

PUMP Size: 3x3-10 MTX

SG: 1

visc: 1.122 cP

vapor: 0.2568 psi

atm: 14.7 psi

Speed: 880 rpm

Imp dia: 8.5 in

Max Temperature: - °F

Max Pressure: - psi<sub>g</sub>

Max Sphere Size: - in

Specific Speed Ns: -

Suction Nss: -

Suction size: 3 in

Discharge size: 3 in

NPSHr: - ft

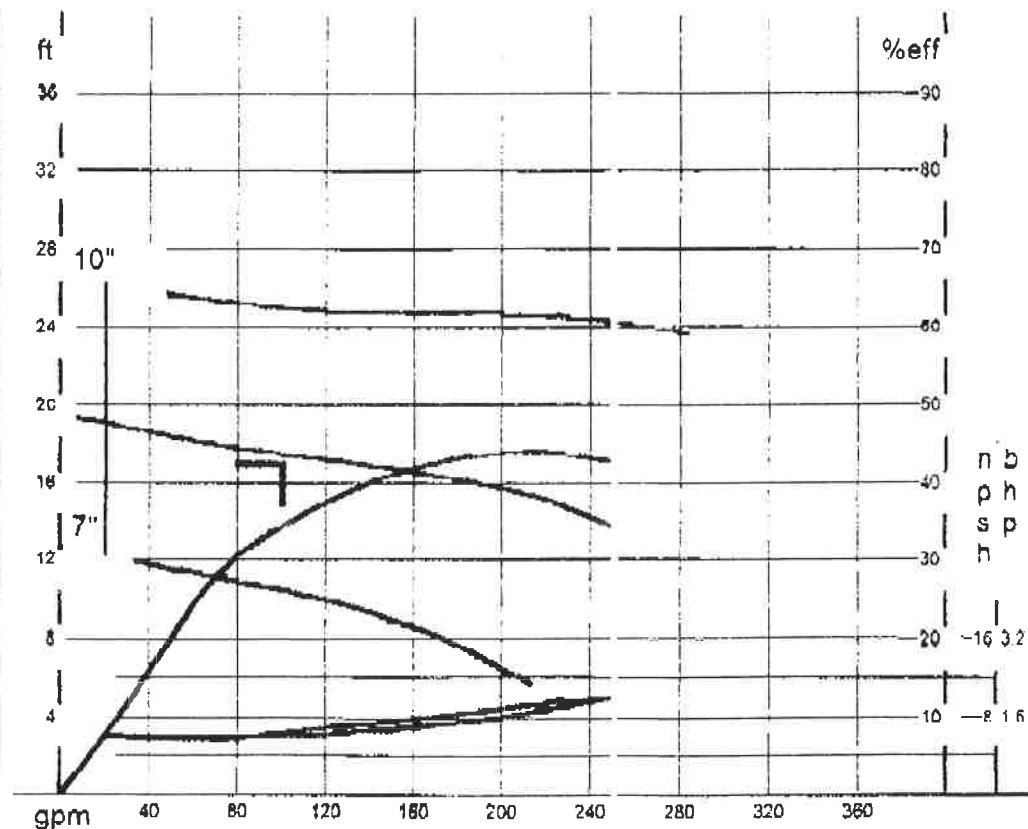
PIPING Pressure: - psi

Suction elev: - ft

size: - in

Discharge size: - in

DESIGN POINT
Flow: 100 gpm
Head: 17 ft
DATA POINT
Flow: 100 gpm
Head: 17.5 ft
Eff: 34%
Power: 1.3 bhp
NPSHr: 6.1 ft
DESIGN CURVE
Shutoff Head: 19.5 ft
Pressure: 8.5 psi <sub>g</sub>
Min Flow: 20.0 gpm
BEP: 44%eff @ 213
Max: 2.0 bhp @ 249
MAX DIAMETER
Max: 3.4 bhp @ 284



### PERFORMANCE EVALUATION

Flow gpm	Speed rpm	Head ft	Pump %eff	Power bhp	NPSHr ft	Motor %eff	Power kW	Hrs/yr	Cost
120	880	17.2	37	1.4	6.3				
100	880	17.5	34	1.3	6.1				
80.0	880	17.8	31	1.2	6.0				
60.0	880	18.3	23	1.2	6.0				
40.0	880	18.7	16	1.2	6.0				

**JACK L. DALTON**

**207 Delaware Avenue  
Bridgeville, Delaware 19933  
302-855-6032**

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## **COMMISSIONER'S MEETING**

**May 11, 1998**

Gallons pumped for the month 3,417,000. An average of 114,000 gallons per day.

We have finished our work of the last year with the county sponsored Western Sussex Water and Sewer Plan and the final report has been presented to County Council. This study has evaluated the water and waste water needs for the area through the year 2020 and is included as part of the 1197 Sussex County Comprehensive Plan. This plan is what the county and state will use to direct future development toward the towns that have the infrastructure to serve this growth and to minimize random development throughout the county.

The conclusion of the report pertaining to Bridgeville is that we have sufficient water and waste water treatment capacity to serve the projected growth. Two points that they make that we should be aware of and plan for are that during this period we will need additional water storage capacity and we would be wise to apply for a franchise for the area surrounding the town.

We know already that our existing storage tank will soon be in need of painting and maintenance as pointed out by the leak we had to repair last year. We would be wise to keep an eye on development if the area to make sure we plan on additional storage prior to it being needed so we have time to plan for it.

Concerning the franchise, all water extensions are governed by the Franchise Water Program as administered by DNREC. All water utilities, including municipalities must apply for Certificates of Public Necessity through DNREC prior to extending water service. Our town charter allows us to extend service up to three miles outside the town limits. This would be an incentive to have developed areas to be annexed into the town to take advantage of these services. What we want to be aware of is that the water industry in Sussex County is becoming very competitive and we could be faced with a situation where a private water company would file for and receive a CPCN for the area around town so that we would be forced to provide other town services such as police protection but would not receive an income from the water service.

For this reason, We suggest that the Board consider applying to DNREC for the CPCN before someone else does.

**OFFICERS 1997 - 1998**

**PRESIDENT**

Sandie Rementer

**IMMEDIATE PAST PRESIDENT**

Robert F Rider, Jr

**PRESIDENT-ELECT**

Jeff Tull

**1ST VICE-PRESIDENT**

Robert Hunsberger

**2ND VICE-PRESIDENT**

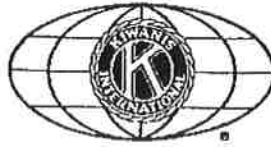
Carol Gasior

**TREASURER**

Daniel Vanderwende

**SECRETARY**

George F Hardesty, Jr



**KIWANIS CLUB of BRIDGEVILLE**

Bridgeville, Delaware 19933

**Motto: "WE BUILD"**

**Major Emphasis Program**

**"YOUNG CHILDREN PRIORITY ONE"**

**DIRECTORS 1997 - 1998**

Dr Thomas K Baker

Harry C Banning

Richard A Beauchamp

Richard I Lewis

R Glenn Miles

Nancy J Regelin

Walter N Rudy

KIWANIS INTERNATIONAL FOUNDED JANUARY 21, 1915

BRIDGEVILLE CHARTERED JANUARY 26, 1939

CLUB NUMBER K02269

To: Mr Robert J Bennett, President  
Bridgeville Town Council members

Re: Economic Development, Town of Bridgeville

Date: May 11, 1998

The Bridgeville Town Council recently hosted a breakfast at the Bridgeville Fire Hall for approximately forty-five local business persons. The purpose of this meeting was to determine if there was interest in promoting the economic development for the Town of Bridgeville. The consensus of those present were in favor of this and agreed that the Town Council should hire a full-time town manager with grants experience or a part-time grants coordinator.

The membership of the Bridgeville Kiwanis Club consists of both men and women business persons. At a recent Board of Directors meeting, a motion was made and approved to encourage the hiring of such an individual by the Bridgeville Town Council. The Board also supported the ideas of possibly organizing a local Chamber of Commerce and/or publishing a community brochure to assist with promoting further economic development .

We wish you much success in your attempt to encourage economic development of our fine community.

Respectfully,

George F Hardesty, Jr  
Secretary

Dear Commissioners,

First, let me thank you all for the creative newsletter that informs the towns citizens of news. Also we would like to thank you for the police officers that we have. They are courteous, pleasant, capable and thoroughly dependable when called upon to do their jobs. OUR family also feels that Chief Handly ORR should be honored for all the work that he is doing here in Bridgeville. We have seen the officers in action on our streets patrolling and stopping motorists that exceed the posted limits or park illegally or anyone else that may be breaking the laws of our town. They are very much appreciated by our family! THIS IS why we are involved in seeing that our citizens are provided with the necessary public safety in our town. We hope that any and all future commissioners that you appoint will dedicate themselves to what that position entitles. We feel that the Police Commissioner should be fully oriented to work with our Police Chief on providing the necessary public safety for the citizens of Bridgeville. We feel this position should be filled by a person that is dedicated to the citizen's demand for greater safety. This person should also have an increased emphasis on a commitment to community policing as well as some outreach and education. This position is a responsibility to our community and not just a part-time job. We believe public safety should be among any future agendas for additional spending, if it is going to ensure our citizen's their protection and their properties protection within this community. We trust that the person you appoint to the position of police commissioner will provide the residents with a quality of police protection to ensure their safety in this community and we can think of no better way then to have a commissioner that will invest his time to such a demanding position. Our community is worth every step taken to ensure public safety. We are satisfied with the Bridgeville Police Department's dependable service that is provided to our community, and are hopeful that it will continue for the future. We do not have nothing against The DELAWARE STATE POLICE, They are a good form of law, enforcement too, but we feel local police, because they are familiar with the community and it's people, would notice a potentially dangerous problem and address it; one that otherwise be overlooked **because of not being familiar with the area, or it's people.** **Local police have a good relationship with the local citizens that live in this town, and our family wants it kept that way!**

Believe me,

Yours faithfully,

Mrs. Cindy Truitt

a concerned mother,

and citizen, tax payer,

and finally a registered voter.



## Let's Organize!

And start a neighborhood crime watch with meetings that are attended by a Bridgeville Police Officer to help solve problems and prevent crime! Partnerships among citizens and the police will benefit the entire community and are being implemented by good police departments all over the country. If the local commission is unresponsive appeal to the Department of public Safety! This would include having eyes and ears within our community. Being on the lookout for suspicious behavior, and then reporting it to the authorities which will help deter and solve crimes.

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# Personal Safety

By Sgt. Pam Marshack

## Citizens asked to observe and report suspicious activity

**Tip** – Effective crime prevention starts with the eyes and ears of the community.

Being on the look out for suspicious behavior, and then reporting it to the authorities, will help deter and solve crimes.

The following suspicious behaviors could indicate a crime is in progress. Be watchful for:

- Someone going door-to-door in a neighborhood. If the person tries the door to see if it is locked, or looks into windows, or goes into a backyard, they are more likely a potential burglar than a salesperson.
- Someone who walks casually through a neighborhood looking into automobiles, backyards, etc.
- Someone who appears to be forcing entry into a residence, business, or car.
- Someone removing license plates, gas, or accessories from a parked car.
- Parked, occupies vehicles at an unusual hour and in an unusual place.
- Abandoned vehicles parked for a long time. The vehicle could be stolen.
- Persons making a quick change of vehicles. They may be abandoning a stolen car.
- Persons being forced into vehicles.

- Cars moving slowly and without lights.

- Apparent business transactions being conducted from a vehicle. It could be a drug sale or involve stolen property.

- A person running while carrying items.

- Someone loitering around schools, parks, residences, and businesses for an extended time. It could be a possible burglar or sex offender.

- Lights or noise from a neighboring home you know to be unoccupied.

- Any screams.

Use common sense, caution, and continual awareness of what is happening around you as you walk, drive, work, or play.

Remember that if you see any suspicious activity, call the police, and call the home owner, business, or school.

Above all, don't assume that others have already called the police, and don't worry about being considered a "nosy neighbor."

-ooo-

**SGT. MARSHACK** is a member of the Delaware State Police Crime Prevention Unit and is stationed at their Fox Run offices. She is available to make presentations on "Crime Prevention for Senior Citizens."

5/11/95

Elaine Bennett

Lonnie Hilliard

Ms. Cindy T. Truitt

Blair Mac

Alma Fleetwood

CHUCK ROYAL

Bill McCauley