

MINUTES

COMMISSIONERS OF BRIDGEVILLE

JULY 8, 1996 - 7:00 P.M.

TOWN HALL

I. CALL TO ORDER

The regular monthly meeting of the Commissioners of Bridgeville was called to order at 7:00 p.m. by President Howard Hardesty. Present: Mr. Hardesty, Mr. Bob Slater, Mr. Jack Dalton, Mrs. Margaret Sipple. Meeting began with a salute to the flag.

II. APPROVAL OF MINUTES

The reading of the Minutes of June 10, 1996 were dispensed.

Motion: Commissioner Jack Dalton; seconded Commissioner Sipple; motion carried unanimously.

III. APPROVAL OF BILLS

See breakdown per fund attached. Monthly bills do not include salaries. Motion to approve bills was made by Commissioner Slater; seconded by Commissioner Dalton; motion unanimously carried.

IV. PRESIDENT'S REPORTS

President Hardesty brought to the attention of the Commission that the audit from last year had been received for review and discussion. The auditor would like to review the audit at a Special meeting. President Hardesty will speak to him to ask if that is necessary.

A. CORRESPONDENCE

1. A letter was received from the Delaware Department of Transportation on the Sussex County long range transportation plan. There will be a public participation meeting on July 16th at Del Tech.

2. The monthly newsletter from Miss Utility was received. There has been a bylaw change.

3. The SCAT meeting to be held on Thursday has been moved to a new location.

4. A letter was received from Nation's Bank trying to interest people in working capital loans.

5. A response from Senator Biden concerning the letter sent him hoping that he would continue to support government financing of the Rural Water Association.

6. A letter from Sussex County was received notifying the Town that a lien had been placed against the property of George L. Jefferson for back taxes.

7. A fundraising letter from the Apple-Scapple festival was received. They were requesting a possible sponsorship. It was decided that there would be no sponsorship by the Town.

8. An informational letter about Trash containers for public use was received.

9. A letter was received concerning the procedure for application of government loans.

B. DEPARTMENT REPORTS:

1. POLICE - Monthly report is attached. Presented by Chief Orr. Chief Orr had recently chaired a meeting of Sussex County Police Chiefs in Georgetown. The U. S. Department of Justice had recently made available to Sussex County \$800,739. \$5,000 has been awarded to the Town of Bridgeville. The remainder will be split between 16 Departments. It will be available sometime in October to be used for things such as technology equipment. The Town must match with five percent funding. To receive the \$5,000 the Town must come up with \$250.00. The county will match the Town's five percent. Paperwork is to be filed. Commissioner Slater moved to accept the \$5,000.00 grant.. The motion was seconded by Commissioner Dalton. Motion was carried unanimously.

2. WASTE WATER - Monthly report is attached. Presented by Commissioner Slater. There has been no progress of the land application of cake sludge. George Siefried is reviewing lift station drawings. A price on a new pump is being sought. Estimates are attached to the monthly report for Digester cleaning. Two bids were received. The approximate cost of hauling will be \$30,000.00. The cost of cleaning will be approximately

\$10,000.00 Commissioner Slater made a motion to accept the bid from Clean Delaware Inc. of Milton, Delaware for no more than \$45,000.00. Motion seconded by Commissioner Dalton. Motion was unanimously carried. Commissioner Slater reported that bearings went out and were replaced on the R.B.C. New air compressors were installed. There has been a request for a yearly clothing allowance of \$500.00 per man. This was tabled for further discussion. There were violations by Pet Poultry. A letter was sent out.

3. DRINKING WATER - Monthly report is attached. Meters were read on June 25th. Meter reading was done by two men in about three hours and fifteen minutes. Meters were put in the following places that are traditionally not charged for water useage: The Historical Society, Little League Park, Police Building, Senior Center, Soft Ball Park, Park, Library, Town Hall and Playground.. Commissioner Slater made a motion not to bill the above locations. Commissioner Sipple seconded the motion and the motion passed unanimously. Commissioner Dalton reported that there were spare parts that could be returned for credit or sold. Commissioner Dalton was approached by Vivian Wilson stating that the cost of water for her business, Shore Brite Laundry, was more than had been stated to her at the time of sale. She asked if the previous owner had been notified of the new rates and what recourse she may have. She was told that if the previous owner was a homeowner he was notified of the new rates.

4. STREETS - No report was given. Paving has been finished except for part of Cannon Street. Commissioner Dalton wished to make a statement for the record that the paving on South Main Street is not up to standards. He was told to contact Alan Redding, Sussex County's Engineer

5. ALDERMAN'S REPORT Monthly report is attached.

6. WATER/SEWER IMPROVEMENTS PROJECT - Minutes of the Thirteenth Construction meeting attached. Water Distributions Systems and Sewer Collections Systems Project report given by Julie Cooper. The Water Distribution Systems project is 99.99% complete. There is one part of South Cannon that is yet to be paved. Approximately 50% of the existing water main system has been replaced. There is still a punch list of a few restoration items left to be completed. There is a 5% retainage held until these items are done. The Sewer Collections systems project is 100% complete.

V. OLD BUSINESS:

A. Code Ordinance - 2nd reading of #1796. "AN ORDINANCE TO PROVIDE FOR THE CODIFICATION OF THE ORDINANCES OF THE TOWN OF BRIDGEVILLE, COUNTY OF SUSSEX, INTO A MUNICIPAL CODE TO BE DESIGNATED "THE CODE OF THE TOWN OF BRIDGEVILLE" was read. Commissioner Slater made a motion to adopt the ordinance. Commissioner Dalton seconded the motion. The motion was carried unanimously. President Hardesty stated that some of the code books would be for sale. A price of \$35.00 was set by a motion from Commissioner Slater. Also one copy will be furnished to the County Law Library, Town Library and Del Tech Library. Commissioner Dalton seconded the motion and it was unanimously carried.

B. Annexation update- The Town is waiting for the surveyors to present the legal work to the Town solicitor.

C. Lease agreement with Union United Methodist Church and the Town. A motion was made to allow the Town to sign a twenty year lease with the Church for the property being turned into a playground by Commissioner Slater. The motion was seconded by Commissioner Dalton. The motion was unanimously carried.

D. President Hardesty asked for input about the negotiations with Marcus Cable for our franchise agreement. Commissioner Dalton moved to table this discussion until 1998. Commissioner Slater seconded the motion and it was unanimously carried.

VI. NEW BUSINESS:

1. ORDINANCE - SATELLITE ANTENNAS - Commissioner Slater suggested that there be a code regulating the size and placement of satellite dishes. President Hardesty stated that he had a couple of sample codes concerning this matter. These will be looked at and the matter will be discussed at a later date.

2. ORDINANCE - USED CAR LOTS - President Hardesty suggested there be a code or zoning change governing used car lots.

3. 101 MARKET STREET PROPERTY - President Hardesty stated that it was his belief that the owner of the property at 101 Market Street had moved out the country. There are outstanding water and sewer bills as well as delinquent property taxes. The Town attorney will need to be contacted concerning the matter.

4. STREET LIGHT UPGRADE - President Hardesty reported on the number of street lights in the Town limits. There was discussion of the number and placement of street lights among the Commissioners resulting in the suggestion for further study of the matter.

VII. CITIZENS PRIVILEGE:

A. A question was addressed if there was any time frame for the possible referendum for annexation. There was also a question from Ray Stacnick as to which areas were to be annexed. President Hardesty outlined the proposed areas.

B. The Commissioners were made aware that the intersection of Jacobs and Main is obstructed by a hedge. Also the 35 mph speed limit sign at the edge of town obstructs the view of motorists. This will be looked into.

VIII. ADJOURNMENT

Motion was made by Commissioner Slater to adjourn at 8:30 p.m. and was seconded by Commissioner Dalton. Motion was carried unanimously.

Respectfully submitted,

Margaret W. Sipple

Margaret W. Sipple
Secretary

Commissioners of Bridgeville

101 NORTH MAIN STREET
BRIDGEVILLE, DELAWARE 19933

ACCOUNTS PAYABLE FOR APPROVAL

MEETING July 8, 1996

General Fund (01)	\$ 1,835.15
Police Fund (02)	\$ 4,070.13
Sewer Fund (03)	\$ 9,952.15
Water Fund (04)	\$ 369.59
Municipal (05) Street Aid Fund	\$ 2,656.24
Police Pension (07)	\$ 273.75

TOTAL AMOUNT TO BE APPROVED --\$19,157.01

Apple Scrapple (13)	\$ 554.58
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GRAND TOTAL	\$19,711.59
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TIME: 1:41 PM

Town of Bridgeville
Accounts Payable
Transaction Register For Generation 16

PAGE 1

VENDOR ID	VENDOR NAME/ INVOICE NUMBER	INVOICE DATE	DEBIT DISTRIBUTION ACCOUNT	AMOUNT ENTERED	INVOICES AP	PAYMENTS	DISC. TAKEN	CASH	ACT
<hr/>									
ATT350 AT&T	302-337-8302 6/18/96	06/18/96	422501 422502 422503	37.39 23.47 17.22	78.08 1				
<hr/>									
BAL100 BALTIMORE TRUST COMPANY				78.08	78.08	0.00	0.00	0.00	
<u>Paid</u>	941 2ND QTR TAX-6/27/96	07/02/96	415001	1,637.25	1,637.25 1				
	Check No. 2667	07/02/96				1,637.25	0.00	1,637.25	1
<hr/>									
BAL150 BALTIMORE TRUST COMPANY				1,637.25	1,637.25	1,637.25	0.00	1,637.25	
<u>Paid</u>	6361141 - 6/25/96	06/25/96	405001	1,030.00	1,030.00 1				
	Check No. 2668	07/02/96				1,030.00	0.00	1,030.00	1
<hr/>									
BEL100 BELL ATLANTIC - DE	302-337-8302 6/18/96	06/18/96	422502 422503 422501	143.25 137.94 151.85	433.04 1				
<hr/>									
BLU100 BLUE CROSS/BLUE SHIELD DE				433.04	433.04	0.00	0.00	0.00	
<u>Paid</u>	6/11/96 STMT	06/11/96	401001 401002 401003	331.77 1,211.22 1,049.73	2,592.72 1				
	Check No. 2669	07/02/96				2,592.72	0.00	2,592.72	1
<hr/>									
BRI150 BRIDGEVILLE MACHINING INC				2,592.72	2,592.72	2,592.72	0.00	2,592.72	
	9170	06/12/96	417003	218.50	218.50 1				
<hr/>									
CAR100 CAREY'S INCORPORATED				218.50	218.50	0.00	0.00	0.00	
	JULY STATEMENT	06/14/96	424002	252.50	252.50 1				
<hr/>									
CEL100 CELLULAR ONE - DOVER				252.50	252.50	0.00	0.00	0.00	
	065019713-0 7/6/96	07/06/96	422502	21.85	21.85 1				
<hr/>									
				21.85	21.85	0.00	0.00	0.00	

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Town of Bridgeville
Accounts Payable
Transaction Register For Generation 16

PAGE 2

VENDOR ID	VENDOR NAME/ INVOICE NUMBER	INVOICE DATE	DEBIT DISTRIBUTION ACCOUNT	AMOUNT ENTERED	INVOICES AP	PAYMENTS	DISC. TAKEN	CASH	ACT
DAV100	DAVIS, BOWEN & FRIEDEL								
	INV.23463	06/05/96	411003	873.00	873.00	1			
	PROJ#372A027A INV.23437	06/05/96	411001	165.00	165.00	1			
	INVOICE #23462	06/05/96	411003	140.00	140.00	1			
	7/8/96 PAYMENT #10	06/18/96	401501	290.00	290.00	1			
				1,468.00	1,468.00		0.00	0.00	0.00
DAV200	RALPH E. DAVIS, INC.								
	7/31/96 STATEMENT	07/01/96	412001	100.00	100.00	1			
	WC17642	07/12/96	412002	1,089.00					
			412003	474.00					
			412001	30.00	1,593.00	1			
	S3205851	07/31/96	412001	147.00	147.00	1			
	INVOICE #S3205851	07/31/96	412002	982.78	982.78	1			
	S3205851 7/31/96	07/31/96	412003	881.11	881.11	1			
				3,703.89	3,703.89		0.00	0.00	0.00
DEL800	DELMARVA POWER & LIGHT								
	3-85-12406-0 JUL 3,1996	07/03/96	422003	9.32	9.32	1			
	3-85-13002-6 7/3/96	07/03/96	422001	304.20	304.20	1			
	3-85-13205-5 7/3/96	07/03/96	422002	184.67	184.67	1			
				498.19	498.19		0.00	0.00	0.00
DOM100	DOMINION AIR & MACHINERY								
	3367	06/04/96	401503	4,902.00	4,902.00	1			
				4,902.00	4,902.00		0.00	0.00	0.00
DOV200	DOVER RADIO PAGE								
	DE133880 7/01/96	07/01/96	422502	73.95	73.95	1			
				73.95	73.95		0.00	0.00	0.00
ENV100	ENVIROCOP, INC.								
	06/12/96 PAYMENT	06/12/96	411503	305.00	305.00	1			
				305.00	305.00		0.00	0.00	0.00
GRA100	W. W. GRAINGER								
	3375 06/20/96	06/26/96	417003	144.81	144.81	1			
				144.81	144.81		0.00	0.00	0.00
200	GRAVES UNIFORMS								
	17501	06/18/96	421502	38.10	38.10	1			
				38.10	38.10		0.00	0.00	0.00

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Town of Bridgewater
Accounts Payable
Transaction Register For Generation 16

PAGE 3

DOR ID	VENDOR NAME/ INVOICE NUMBER	INVOICE DEBIT DISTRIBUTION							
		DATE	ACCOUNT	AMOUNT	ENTERED	INVOICES AP	PAYMENTS	DISC. TAKEN	CASH
HAC100 HACH COMPANY									
	444374	07/01/96 411503	23.00	23.00	1				
			23.00	23.00		0.00	0.00	0.00	
HOR100 HORNEY INDUS. ELECTRONICS									
	960111	06/18/96 417003	55.00	55.00	1				
			55.00	55.00		0.00	0.00	0.00	
INT100 INTERCOASTAL TRADING									
	6864	06/25/96 402003	225.00-	225.00-	1				
	961605	06/25/96 402003	130.85	130.85	1				
	961604	06/25/96 402003	529.65	529.65	1				
			435.50	435.50		0.00	0.00	0.00	
KAR100 KARR BARTH PENSION ADMIN.									
	41795 JUNE 24, 1996	06/24/96 416001	273.75						
		416002	273.75						
		416003	273.75						
		416007	273.75	1,095.00	1				
			1,095.00	1,095.00		0.00	0.00	0.00	
LAY100 H.C. LAYTON & SON, INC.									
	MAY 17, 1996 STATEMENT	05/17/96 413501	8.40						
		419503	211.44	219.84	1				
			219.84	219.84		0.00	0.00	0.00	
LOW100 LO-MAR OFFICE SUPPLIES									
	288787	06/29/96 414703	2.65						
		414704	2.65	5.30	1				
			5.30	5.30		0.00	0.00	0.00	
NEW300 O. A. NEWTON & SON CO.									
	195271	06/04/96 417003	26.35	26.35	1				
			26.35	26.35		0.00	0.00	0.00	
PEN150 PENINSULA DRY CLEANERS									
	MAY 1996	05/30/96 421502	10.00	10.00	1				
	JUNE PAYMENT	07/01/96 421502	39.00	39.00	1				
			49.00	49.00		0.00	0.00	0.00	

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Town of Bridgeville
Accounts Payable
Transaction Register For Generation 16

PAGE 4

VENDOR ID	VENDOR NAME/ INVOICE NUMBER	INVOICE DATE	DEBIT DISTRIBUTION ACCOUNT	AMOUNT ENTERED	INVOICES AP	PAYMENTS	DISC. TAKEN	CASH	ACT
<hr/>									
PEN200	PENINSULA OIL CO.	6/28/96 PYMT	424002 424003 424004	494.36 107.90 30.94	633.20 1				
				633.20	633.20	0.00	0.00	0.00	
RED100	RED THE UNIFORM TAILOR	00M16861 00M16862	06/03/96 421502 06/04/96 421502	213.76 143.23	213.76 1 143.23 1				
				356.99	356.99	0.00	0.00	0.00	
SAI100	SAINT MARY'S CHURCHWOMEN	7/96 PHONE DIRECTORY Check No. 2670	07/01/96 414701 414703 414702	24.00 9.00 12.00					
<u>Paid</u>			07/02/96	45.00	45.00 1	45.00	0.00	45.00	1
				45.00	45.00	45.00	0.00	45.00	
200	SHARP ENERGY, INC.	4702970	6/30/96 411103 411104	4.50 4.50	9.00 1				
				9.00	9.00	0.00	0.00	0.00	
SIE100	SIEGFRIED MACHINE	1562	06/14/96 411103	200.00	200.00 1				
				200.00	200.00	0.00	0.00	0.00	
SOU100	SOUTHERN DE CLASSIFIEDS	018560	06/25/96 400101	39.36	39.36 1				
				39.36	39.36	0.00	0.00	0.00	
STA200	STATE OF DELAWARE	1-30 JUNE 1996	06/30/96 423002	34.45	34.45 1				
				34.45	34.45	0.00	0.00	0.00	
STA400	STATE OF DELAWARE	JUNE '96 FORM W-1 TAX Check No. 2671	06/30/96 208001 07/02/96	990.14	990.14 1				
<u>Paid</u>				990.14	990.14	990.14	0.00	990.14	1
				990.14	990.14	990.14	0.00	990.14	

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Town of Bridgeville
Accounts Payable
Transaction Register For Generation 16

PAGE 5

VENDOR ID	VENDOR NAME/ INVOICE NUMBER	INVOICE DEBIT DISTRIBUTION		AMOUNT ENTERED	INVOICES AP	PAYMENTS	DISC. TAKEN	CASH	ACT
		DATE	ACCOUNT						
TOT100 TOTAL MECHANICAL									
568		06/20/96	413501	105.90	105.90	1			
				105.90	105.90		0.00	0.00	0.00
TUL100 TULL BROTHERS, INC.									
25590		06/21/96	413502	15.96	15.96	1			
				15.96	15.96		0.00	0.00	0.00
UNI100 UNIFIRST									
1600123		06/07/96	414701	30.70	30.70	1			
1600122		06/07/96	414702	18.05	18.05	1			
1600136		06/07/96	414703	32.15	32.15	1			
				80.90	80.90		0.00	0.00	0.00
UNI200 UNITED ELECTRIC SUPPLY									
3179085-00		06/21/96	413501	69.60	69.60	1			
3179131-01		06/21/96	413501	64.00	64.00	1			
				133.60	133.60		0.00	0.00	0.00
VAL100 VALLEY NATIONAL GASES, INC									
02571A		06/26/96	414703	29.63	29.63	1			
				29.63	29.63		0.00	0.00	0.00
WIL100 LEON WILLING									
06/15/96 PYMT		06/15/96	413501	18.00	18.00	1			
06/15/96		06/15/96	413502	18.00	18.00	1			
				36.00	36.00		0.00	0.00	0.00
WIL200 WILSON, HALBROOK, BAYARD									
06/26/96		06/26/96	413003	331.50					
			413004	331.50	663.00	1			
				663.00	663.00		0.00	0.00	0.00
WEI100 WRIGHT'S AUTO PARTS, INC.									
064356		06/12/96	417003	7.05	7.05	1			
064444		06/14/96	417003	40.50	40.50	1			
064768		06/24/96	417003	3.99	3.99	1			
064822		06/25/96	419503	64.34	64.34	1			
				115.88	115.88		0.00	0.00	0.00
=====									
GENERATION 16 TOTALS				22,795.88	22,795.88		6,295.11	0.00	6,295.11
RUN TOTALS				22,795.88	22,795.88		6,295.11	0.00	6,295.11

*** End of Transaction Register ***

BRIDGEVILLE POLICE DEPARTMENT

**MONTHLY REPORT
JUNE 1996**

**SUBMITTED BY:
HANDLEY J. ORR
CHIEF OF POLICE**

COMPLAINT SYNOPSIS

TYPE OF COMPLAINT	MONTH	PREVIOUS YEAR	YEAR TO DATE
BURGLARY	3	3	12
THEFT	2	14	23
ASSAULT	3	2	20
DOMESTIC DISPUTES	5	5	28
CRIMINAL MISCHIEF	0	10	16
DRUG	1	1	7
SEX CRIMES	1	1	1
SUICIDE	0	0	0
ALARMS	3	6	35
DISORDERLY CONDUCT	7	10	57
PUBLIC RELATIONS	3	11	27
AUTO THEFT	0	0	0
HARRASSMENT	1	1	14
KIDNAPPING	0	0	0
MISSING PERSON	0	1	4
PREVENT B. OF P.	1	2	10
SUSPICIOUS PERSON	3	4	11
THREATEN BODILY HARM	1	2	11
D.O.A.	0	0	1
MURDER	0	0	0
CRIMINAL ARRESTS	10	4	101
PUBLIC ASSIST	8	10	62
ASSIST OTHER DEPT.	12	10	72
OTHER	9	9	84
TOTAL	73	106	596

TRAFFIC INVESTIGATIONS

<u>TYPE OF INVESTIGATION</u>	<u>MONTH</u>	<u>PREVIOUS</u>	<u>YEAR</u>
		<u>YEAR TO DATE</u>	<u>TO DATE</u>
<u>TRAFFIC ARREST</u>	322	347	1243
<u>D. U. I.</u>	0	0	3
<u>VEHICLES TAGGED</u>	2	1	16
<u>VEHICLES TOWED</u>	1	1	11
<u>PARKING VIOLATIONS</u>	2	0	6
<u>TOTAL</u>	327	349	1279

ACCIDENT INVESTIGATION

<u>TYPE OF ACCIDENT</u>	<u>MONTH</u>	<u>PREVIOUS</u>	<u>YEAR</u>
		<u>YEAR TO DATE</u>	<u>TO DATE</u>
<u>PROPERTY DAMAGE</u>	3	2	21
<u>PERSONAL INJURY</u>	0	2	1
<u>FATAL ACCIDENTS</u>	0	0	0
<u>INDUSTRIAL</u>	0	0	0
<u>TOTAL</u>	3	4	22

The following statistical data has been generated by the
Bridgeville Police Department for the month of JUNE

VEHICLE INFORMATION

<u>DESCRIPTION</u>	<u>THIS MONTH</u>	<u>PREVIOUS YEAR</u>	<u>YEAR TO DATE</u>
<u>TOTAL MILEAGE</u>	5418	4,896	26,766
<u>FUEL</u>	513	523	2,605
<u>MAINTENANCE</u>	\$ 252.50	\$ 392.26	\$ \$ 2,861.74

07/01/96 15:07

SUSSEX COUNTY POLICE CHIEFS ASSOCIATION

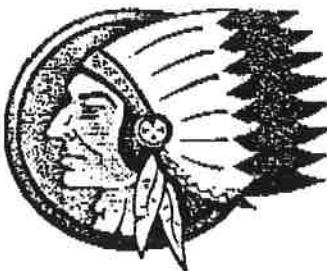
CHAIRMAN
CHIEF HANDLEY J. ORR

VICE CHAIRMAN
CHIEF LEON McCABE

SECRETARY
CHIEF RAY MORRISON

TREASURER
CHIEF PAUL VIEMAN

302 MARKET ST.
BRIDGEVILLE, DE 19933
(302) 937-6302



1 JULY 1996

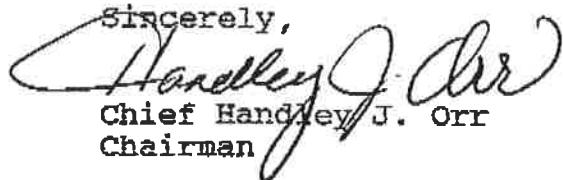
Dear Chief:

A follow-up meeting on the Sussex County block grant has been scheduled for July 8, 1996 at 1000 hrs. The meeting will be held in the Sussex County council chambers in Georgetown.

A break down of grant money awarded to departments which have applied will be decided at this meeting.

Our guest speaker will be Robert Stickels county administrator.

Sincerely,


Handley J. Orr
Chief Handley J. Orr
Chairman

W.W.T.P. Monthly Report
Date JUNE 1996

Average Daily Flow: .168 mg\>d
Total Monthly Flow: 5.046 MG
Maximum Daily Flow: .309 mg\>d

N.P.D.E.S. Violations

No violations

Septic Haulers Report

Number of Haulers: 2
Total Gallons Dumped: 63,575 gals.
Total Revenue Received: \$2,225.30

On Going Projects

1. Land application of cake sludge: No progress
2. McDonalds lift station: Geo. Siegfried is reviewing lift station drawings. DP&L report on electrical status at lift station(report attached).
3. W.W.T.P. Upgrade: ?
4. Digester cleaning: Estimates attached.

New Projects & Correspondence

1. Clothing allowance request: Request Commissioners to consider a yearly clothing allowance of \$500 per man for Doug, Rick, and Phillip. Cost could be divided between the departments of Waste Water, Water, and Streets.

DIGESTOR CLEANING
ESTIMATES

JULY 8, 1996

	MOBILE DREDGE	WHITEFORD	B10-GROW
MOBILIZATION			
DEMOBILIZATION	\$ 1200.00	\$ 3,000.00	NO
PER DAY Pumping	\$ 1900.00	\$ 1,900.00	B18
Non-Pumping Day		\$ 500.00	

liquid contents of digester to be contracted
to clean Delaware Inc. of Milton DE. for
tank application disposal, at a cost of
10¢ per gallon. Estimate 300,000 gals cost \$30,000.00
plus digester cleaning estimate cost \$10,000.00
TOTAL Estimate \$40,000.00

JACK L. DALTON

207 Delaware Avenue
Bridgeville, Delaware 19933
302-855-6032

COMMISSIONER'S MEETING

July 8, 1996

Gallons pumped for the month 3,369,000.

Doug is reading all the meters in about three hours and fifteen minutes.

METERS

These are areas where we have traditionally not charged for water. The meters are there now to monitor our total water usage. We fell that the Commissioners should vote on providing water for the future.

#439	Historical Society	#440	Senior Center	#450	Library
ACCT #7759	Little League Field	#758	Soft Ball Field	#807	Town Hall
#755	Police Bldg.	#813	Park		

The Fire house is not metered due to the size and cost of meters.

There is a question about the fountain for the new church playground.. Our meter and pit cost will be about \$300.00. Do we share any responsibility for a fountain?

SPARE PARTS

We have some old spare parts that Doug will check on the possibility of returning them for credit, or selling them to another town

MR HARDESTY

Alderman:

Willie A. ROBERT JR

Address:

Alderman Court #32

101 N. Main St.

Bridgeville, Delaware 19933

Telephone No: 302-337-7371

Period Covered: 1-30 June 1996

	Traffic	Criminal	Civil	Total
Pending at Start of Period	0			
Filings	0			
Dispositions	0			
Pending at End of Period	0			

Total Collected: Fines (Excluding: 191.25
VCF) 34.45

VCF:

Court Costs: 103.00

other courts: 4786.00

TOTAL COLLECTED 5114.70

NOTE: Fines plus VCF plus Court Costs should equal Total Collected.

MINUTES OF THE THIRTEENTH CONSTRUCTION MEETING
BRIDGEVILLE, DELAWARE
WATER/SEWER SYSTEM IMPROVEMENTS PROJECT
JUNE 18, 1996
DBF #372A020C/021B1

In Attendance:

Town of Bridgeville:	Howard Hardesty, President of Commissioners Margaret Sipple Bob Slater cc: Doug Jones, Public Works Director, 337-7135
Davis, Bowen & Friedel:	Hans Medlarz, 424-1441(w)/422-7472(h) Julie Cooper
Teal Construction, Inc.:	Bob Cerklefskie
Greggo & Ferrara:	Jimmy Austin Joe Corrado
RECD:	Lance Brady cc: Denise MacLeish
DeIDOT:	Charles Baynum Bob Kennedy
Sussex Conservation District:	cc: John Barwick

Items of Discussion:

1. Progress to Date

TEAL - All water meter installations, with the exception of one, have been completed. Restoration is ongoing. The contract is substantially complete. The contractor is working on additional work items.

G & F has completed the S. Main Street restoration and was granted substantial completion.

2. Schedule

TEAL will complete the hot mix restoration by July 15, 1996. They will continue on the Delaware Avenue sewer main replacement, the Sudler property sewer main repair, and the Hunsberger sewer main extension.

G & F will complete the punch list as soon as possible.

RPR, town superintendent and contractor superintendent will meet Thursday, 6/27/96, at 9:00 a.m. to compile punch list.

3. Submittals

TEAL submitted bacteriological tests for remaining water main sections; copies were handed to government representative.

Water/Sewer System Improvements Project

June 18, 1996

Page 2

RPR handed over inspection reports to government representative.

Engineer submitted revised project cost estimate to government representative.

4. Requisitions

TEAL submitted thirteenth requisition in the amount of \$238,551.00. All parties concurred with the requisition.

G & F was asked to the close out items as per attached document.

5. DelDOT Comments

- a. DelDOT requested signage to be removed as per attached request statement.
- b. DelDOT requested restriping of the damaged sections.
- c. DelDOT will prepare Letter of Conditional Acceptance after receipt of request from each contractor.

6. Conservation District Issues

- a. G & F requested extension of their deadline of two weeks to complete the final stabilization of the stockpile area. Contractor will contact conservationist directly.

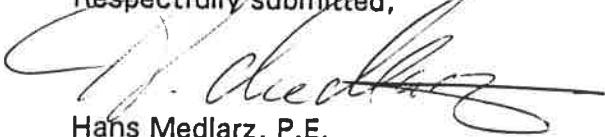
7. Construction Related Issues

- a. Mayor stated that town forces would investigate the unstable storm drain manhole covers. If they are unable to rectify the situation then G & F will assist them.
- b. Mayor asked Teal for a restoration completion date. Contractor reiterated their intention to make all completions by July 15, 1996.
- c. Commissioner Dalton requested Pine Alley restoration review. Appropriate steps were initiated at the meeting.
- d. Engineer stated that the curb work on S. Main Street was marginally acceptable and that a certain linear footage would have to be deducted to obtain owner acceptance.

8. Progress Meetings

The fourteenth progress meeting will be held on Tuesday, July 16, 1996, at 9:00 a.m., at Bridgeville Town Hall.

Respectfully submitted,



Hans Medlarz, P.E.

Principal

\MEETINGS\BV-TEAL.13

cc: All in attendance

REQUIREMENT FOR FINAL PAYMENT AND PROJECT CLOSEOUT

Listed below are necessary documents required before final payment is made to contractor and/or architect and the consulting engineers on projects financed all or in part by RDA/FmHA. Some of the items may not be applicable on each project or on all contracts of the same project. When more than one contractor is on the same project, most of the following items will be submitted for each. You should review your docket to ensure that you do not request duplications.

1. It is necessary to receive one complete copy of the as-build drawings.
2. All change orders should be updated and reflect the changes to correlate with the as-build drawings.
3. A final contract estimate, which also correlates to the balance change orders to any claims by the contractors, to any amounts to be held for warranties, restoration, minor repairs and terms for these.
4. A complete copy of all field tests. If copies of the field notes are unavailable, a statement from the architect and the consulting engineer that tests were within the prescribed limits will suffice.
5. A statement of acceptance from the State and County Highway Department, stating that satisfactory repairs were made to the highways which were disturbed during the construction period.
6. A certificate or statement from the local or State Health Department, stating that the system is adequate for use. (The architect and consulting engineer's opinion will suffice for Items 4, 5, and 6, if difficulty is encountered in receiving these statements.)
7. A release of liens from the contractor stating that all labor, materials, bills and other indebtedness under this contract have been paid, and releasing the owner from any claims by virtue of the contract. This statement should be addressed to the owner, signed and attested to by the contractor.
8. A certificate from the architect and consulting engineer stating that they have inspected and completed the work covered by this contract; that it has been installed in accordance with the contract documents.

9. A statement from the borrower indicating full acceptance of the system, that system is functioning adequately to the best of his knowledge, and that it is fulfilling the requirements of the community.
10. A balance sheet--showing the status of all funds involved with the project. The balance sheet should indicate the monies received, the monies expended, what agencies the monies were received from, what amounts still remain to come from the agencies, and to whom the funds are slated. The balance sheet should also indicate any shortgages or overages, as applicable.
11. Certificate of insurance from the borrower, covering general, auto, liability, and comprehensive workman's compensation, fire insurance policy, and a fidelity bond for the person designated to handle collections.

finalpay

RELEASE BY CLAIMANTS

The undersigned, having received payment in full for all labor, materials, supplies, or equipment supplied to _____, Contractor,
or to any subcontractor, in the construction or repair of the improvements upon the property located at: _____

, and furnished in the execution and fulfillment of contract between said Contractor and _____, Owner, dated _____.

, do (does) hereby release and waive any and all claims, liens, and lien rights, of any kind, nature, or description whatsoever, against said property and the Owner thereof, and against said Contractor.

Lien or Claimant

Work or Materials

Amount

Date

This information will be used to prevent mechanic's and materialmen's liens on property for bills not paid by the contractor.

Date _____

Town of Bridgeville
101 N. Main Street
Bridgeville, DE 19933

Dear Sir:

I hereby acknowledge the receipt of _____ dollars
(\$ _____) in full payment of my contract dated _____
for improvement work which I did for you and which is described in my contract:

I certify that I have paid in full for all materials purchased and all labor employed in the performance of this contract, and that there are no claims against me as an employer under this contract on account of injuries sustained by workmen employed by me thereunder. I hereby release you from any claims arising by virtue of this contract.

I am attaching Form FmHA 1924-10, "Release by Claimants," signed by all persons from whom I have purchased materials and by all persons employed in connection with my contract with the above-named borrower.

WARNING

The statements and representations made above are made in connection with construction financed in whole or in part by the Farmers Home Administration (FmHA). The statements and representations will be used to determine the release of FmHA provided funds. The making of any false statement or misrepresentation herein may be a crime punishable under Title 18 U.S.C. §1001 which provides in part: "Whoever, in any matter within the jurisdiction of any department or agency of the United States knowingly and willfully . . . makes any false, fictitious or fraudulent statements or representation, or makes or uses any false writing or document knowing the same to contain any false, fictitious or fraudulent statement or entry, shall be fined not more than \$10,000 or imprisoned not more than five years, or both."

Sincerely,

Contractor

ARROW Head ~~MAINT~~ ~~CONSTRUCTION~~

①

RT-18 WEST OF BRIDGEVILLE.

4x4 POST HOLES NOT FILLED IN. BRACES LEFT ON SHOULDER
WITH NAILS SHOWING

②

STEEL SIGN POST. STILL STANDING. NEED TO BE
REMOVED. RT-404 - RT-17.

③

RT-18 EAST OF BRIDGEVILLE.

SAND BAGS HAVE NOT BEEN REMOVED.

POST HOLES HAVE BEEN FILLED IN. BRACING FOR POSTS
STILL IN HOLES, STICKING UP WHERE MOWER WOULD HIT
IT.

④

N.B. RT-13 SOUTH OF RT-18

BOXES OF OLD BATTERIES LEFT ~~IN~~ GRASS ON
SHOULDER, WILL HAVE TO BE REMOVED.