

MINUTES

COMMISSIONERS OF BRIDGEVILLE

AUGUST 12, 1996 - 7:00 P.M.

TOWN HALL

I. CALL TO ORDER

The regular monthly meeting of the Commissioners of Bridgeville was called to order at 7:00 p.m. by President Howard Hardesty. Present Mr. Hardesty, Mr. Bob Slater, Mr. Jack Dalton, Mrs. Margaret Sipple, and Mr. Gene Crockett. Meeting began with a salute to the flag.

II. APPROVAL OF THE MINUTES

The reading of the minutes of July 8, 1996 was dispensed.

Motion: Commissioner Slater; seconded by Commissioner Dalton; motion carried unanimously.

III. APPROVAL OF BILLS

See breakdown per fund attached. Monthly bills do not include salaries. Motion to approve bills was made by Commissioner Slater; seconded by Commissioner Dalton; motion unanimously carried.

IV. PRESIDENTS REPORTS

A. CORRESPONDENCE

1. Nanticoke Rotary Club is having its annual western Sussex Service awards on October 18, 1996.

2. A letter was received from the E. P. A. concerning Pretreatment programs. The letter was given to Commissioner Slater to be reviewed with Mr. Mowbray.

3. Another letter was received from the E.P.A. regarding hazardous waste management. This too was given to Commissioner Slater for review.

4. The Seaford Chamber of Commerce is going to publishing a book and wants to know if Bridgeville would be interested in taking an ad in it detailing Bridgeville's attributes. Commissioner Slater moved to purchase a quarter

page ad for \$150.00. Commissioner Crockett seconded the motion and it was passed unanimously.

5. September 26, 1996, City of Dover will hold a Mayor's Prayer breakfast.

6. Sussex County Senior Services is having an county-wide picnic at Trap Pond September 6, 1996 from 10:00 a.m. to 1:00 p.m.

7. A letter was received from Sussex County Profile asking if we want to renew our ad. Commissioner Crockett moved to repeat the same size ad this year. The motion was seconded by Commissioner Slater. Motion unanimously carried.

8. There was a Special meeting of the steering committee for SCAT.

9. A letter was received from the State Housing Authority. Bridgeville will be receiving \$95,000.00 for housing rehabilitation this coming fiscal year.

B. DEPARTMENT REPORTS:

1. POLICE - Monthly report attached. Presented by Commissioner Crockett.

2. WASTE WATER - Monthly report is attached. Presented by Commissioner Slater. There has been no progress on land application of sludge. McDonald's lift station: George Siegfried recommends going to a smaller pump. WWTP Upgrade : August 26, 1996, 11:00 a.m. Pre-bid meeting September 6, 1996, 10:30 a.m. Digester cleaning contracts have been signed. Work is scheduled to begin as soon as weather permits. New projects: Waste treatment personnel cleared an acre of land to be used for the RVCs. Modifications are being done for digester screening. Dr. Gallagher will possibly obtain a grant to study phragmites as an alternate sludge dewaterer. Phillip Mowbray has received notice that he passed his Level IV Waste Water Operator exam.

3. DRINKING WATER - Monthly report attached. Presented by Commissioner Dalton. There have been a couple of complaints about the drinking water. The main valves on the south side of town have been checked. All have now been opened. The north side will be checked next week. For next year's budget, there is a need for a valve exerciser to properly maintain all the new valves. Cost to be around \$1,500.

4. STREETS - No report was given. Commissioner Sipple has received some complaints about sand on the streets. The contract states that the contractor should clear this up. There was water on First Street after a recent storm. President Hardesty stated that a catch basin would need to be installed, but at the present time it is cost prohibitive. There is another spot on Laws Street to be fixed as well. Commissioner Crockett reported that Daryl Tull said that an increased amount of traffic has been stopping at the Grape and Grain for directions because during the snowstorms some of the signs directing traffic have been torn down by snow removal vehicles. Commissioner Sipple will pass that on to the State for action by them.

5. ALDERMAN'S REPORT - Monthly report attached.

V. OLD BUSINESS:

1. ANNEXATION RESOLUTION - Copies of the proposed areas were available. Resolution to establish an annexation referendum for the purpose of annexing into the Town limits certain real property located south and east of the Town limits. Copy attached. Resolution was read by President Hardesty. Commissioner Slater made a motion to adopt the Resolution to establish an annexation referendum. Motion was seconded by Commissioner Dalton. Motion was unanimously carried. President Hardesty allowed for questions to be addressed to the Town solicitor. There was question asked if any part of Route 13 was to be included. The Commission was in receipt of a letter from Anne Canby of the Delaware Department of Transportation, stating their opposition. A question was asked of the President about how each citizen was notified of the annexation process. President Hardesty stated that notice was made at prior meetings. Letters were received by the Town asking for properties to be annexed. President Hardesty read two of the letters. Commissioner Slater said that the legal notice would be printed in the local newspaper informing Town residents. Dennis Schrader explained the process of notification, advertisement, election and eligibility of voters. Discussion of setting a date for the election was held. This will be at least thirty days from today's date but not more than sixty days. James Lofland of 3 Oak Street, Bridgeville questioned his water and sewer bill. President Hardesty explained that each resident is billed a \$7.00 monthly meter fee regardless of any additional water usage and sewer bill. Mr. Lofland expressed his feelings that the billing was unusually high. He was told that he should have his line from the street checked for leakage.

VI. NEW BUSINESS:

1. 1995 Audit Report - Mr. Rick Tull reviewed the 1995 audit of the Town's accounts. He had an overall analysis of revenue and expenditures, excluding the water and sewer projects. He had charts and graphs of trends of revenues by departments. He concluded that the 1996 revenues would be more consistent with new water and sewer rates, with revenues, hopefully, increasing. The expenditures by departments were also analyzed. Working capital was discussed.

2. Postage machine - President Hardesty said that since the volume of mail has increased, the Town should consider a more automated postage machine. The monthly fee would increase \$7.00 a month. Commissioner Slater moved to upgrade the postage meter. Commissioner Crockett seconded the motion. Motion unanimously carried.

VII. CITIZEN'S PRIVILEGE

A. Mr. Davis requested permission for Cannon and First Street to be blocked off for a Revival Service on September 7, 1996 from 6 to 10 p.m. The Commissioners saw no problem with the request. Commissioner Slater moved to allow the closure of the Streets from 5:00 to 11:00 p.m. with lighted barriers to be erected and cooperation from the Town Police Department. Commissioner Dalton seconded the motion and it was passed unanimously. Mr. Davis also complained about the street drain at Lacy's Barbershop. He was told that it would be cleaned out as soon as possible. Mr. Davis went on to commend the Board on its work on the Annexation program.

B. Mrs. Susan Cina asked if there had been any progress on the sign problem at the Town limits. It restricts the view of traffic. Commissioner Sipple said she would take care it.

C. President Hardesty reported that he had reviewed the street light situation and it has been determined that there is a need for three additional street lights in the Cannon, Church and First Street area. There will new lighting installed. President Hardesty will work with Chief Orr on the matter and keep the Street Commissioner informed on his progress.

D. Freddie Murray expressed a complaint on the reconstruction of a sidewalk at 24 Church Street. This will be looked into and fixed. He also asked if a curfew for underage youth would be possible. There was a discussion of the possibility. Commissioner Slater did express reservations on the matter. Chief Orr explained the procedure for clearing the streets of underage youths by loitering laws and a curfew. Commissioner Slater made a

motion to proceed with investigating a curfew. Commissioner Crockett seconded the motion. The motion was carried by a vote of four to one with the one negative vote cast by Commissioner Dalton.

E. Another citizen asked about a section of sidewalk on the North side of Church Street that was not level. She was told that the sidewalk was done back in the sixties and may not be replaced if it was not disturbed by the water and sewer project. This to will be looked into.

F. Phillip Davis asked about water laying on the roadway near First Street. He was told that it will be taken care of.

VIII. EXECUTIVE SESSION:

Motion was made by Commissioner Slater to go into Executive Session at 9:00 p.m. Motion seconded by Commissioner Crockett. Motion was carried unanimously. The Commissioners returned to the regular meeting at 9:15 p.m. No motions were made. Commissioner Slater made a motion to increase Phillip Mowbray's salary by \$1.00 per hour since he is now a Level four Wastewater Treatment Plant Operator. This will effective next pay period - August 15, 1996. Motion was seconded by Commissioner Dalton. Motion was carried unanimously. President Hardesty was instructed by the Town Commissioners to interview applicants for the position of a second Town Clerk. Motion was made by Commissioner Crockett to make an offer of \$7.00 per hour with a \$1.00 increase after four months. Motion seconded by Commissioner Slater. Motion was passed with a vote of four to one with the one negative vote cast by Commissioner Dalton.

VIII. ADJOURNMENT

Commissioner Slater made a motion to adjourn at 9:20 p.m. Commissioner Sipple seconded the motion. It was unanimously carried.

Respectfully Submitted,

Margaret W. Sipple

Margaret W. Sipple
Secretary

Commissioners of Bridgeville

101 NORTH MAIN STREET
BRIDGEVILLE, DELAWARE 19933

ACCOUNTS PAYABLE FOR APPROVAL

MEETING August 12, 1996

General Fund (01)	\$ 4,795.39
Police Fund (02)	4,481.14
Sewer Fund (03)	8,460.28
Water Fund (04)	2,181.65
Municipal (05) Street Aid Fund	<u>1,594.85</u>

TOTAL AMOUNT TO BE APPROVED	\$21,513.31
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RUN DATE: 08/12/96

RUN TIME: 1:57 PM

Town of Bridgeville
Accounts Payable
Transaction Register For Generation 17

PAGE 1

VENDOR ID	VENDOR NAME/ INVOICE NUMBER	INVOICE DATE	DEBIT DISTRIBUTION ACCOUNT	AMOUNT	ENTERED INVOICES	AP	PAYMENTS	DISC. TAKEN	CASH	ACT
ADA200	T. G. ADAMS & SONS, INC 006642	08/08/96	402003	8.30	8.30	1				
				8.30	8.30		0.00	0.00	0.00	
ATT300	AT&T 302-337-8302 7/17/96L	07/17/96	422502	19.31	19.31	1				
				19.31	19.31		0.00	0.00	0.00	
ATT350	AT&T 7/18/96 BILLING	07/18/96	422501	20.64						
			422502	15.63						
			422503	6.81	43.08	1				
				43.08	43.08		0.00	0.00	0.00	
BAL100	BALTIMORE TRUST COMPANY 941-3RD QTR TAX-8/1/96 <i>Paid</i> Check No. 2810	08/06/96	208001	1,533.54	1,533.54	1				
		08/06/96					1,533.54	0.00	1,533.54	1
				1,533.54	1,533.54		1,533.54	0.00	1,533.54	
BAL150	BALTIMORE TRUST COMPANY 6361141--8/7/96 <i>Paid</i> Check No. 2811	08/06/96	405001	1,064.34	1,064.34	1				
		08/06/96					1,064.34	0.00	1,064.34	1
				1,064.34	1,064.34		1,064.34	0.00	1,064.34	
BEL100	BELL ATLANTIC - DE 302-337-8302 7/18/96	07/18/96	422501	176.82						
			422502	242.91						
			422503	170.82	590.55	1				
	3021891270-558 8/1/96	08/01/96	422501	44.36	44.36	1				
				634.91	634.91		0.00	0.00	0.00	
BLU100	BLUE CROSS/BLUE SHIELD DE 7/11/96 STMT <i>Paid</i>	07/11/96	401001	331.77						
			401002	1,211.22						
			401003	1,049.73	2,592.72	1				
	Check No. 2812	08/06/96					2,592.72	0.00	2,592.72	1
				2,592.72	2,592.72		2,592.72	0.00	2,592.72	
BRI200	BRIDGEVILLE PHARMACY 37357	07/08/96	414701	5.38	5.38	1				
	37396	07/11/96	414703	0.79	0.79	1				

RUN DATE: 08/12/96
 RUN TIME: 1:57 PM

Town of Bridgeville
 Accounts Payable
 Transaction Register For Generation 17

PAGE 2

VENDOR ID	VENDOR NAME/ INVOICE NUMBER	INVOICE DATE	DEBIT ACCOUNT	DISTRIBUTION AMOUNT ENTERED	INVOICES AP	PAYMENTS	DISC. TAKEN	CASH	ACT
#37433		07/16/96	414703	7.75	7.75	1			
#38469		07/24/96	414703	20.70	20.70	1			
				34.62	34.62		0.00	0.00	0.00
BRO100	BROWNING-FERRIS IND. 960700-0044586	08/01/96	414501	1,670.71	1,670.71	1			
				1,670.71	1,670.71		0.00	0.00	0.00
CAR100	CAREY'S INCORPORATED AUG. SYNT	08/01/96	424002	21.75	21.75	1			
				21.75	21.75		0.00	0.00	0.00
CEL100	CELLULAR ONE - DOVER 08/01/96 PAYMENT	08/01/96	422502	24.55	24.55	1			
				24.55	24.55		0.00	0.00	0.00
CHE200	CHESAPEAKE UTILITIES 02-51342 8/9/96 02-2386 8/9/96	08/09/96 08/09/96	422202 422203	14.28 977.88	14.28 977.88	1 1			
				992.16	992.16		0.00	0.00	0.00
COL200	COLUMBIA BALANCE SERVICE 003599	07/29/96	411503	130.00	130.00	1			
				130.00	130.00		0.00	0.00	0.00
DAV100	DAVIS, BOWEN & FRIEDEL 23625 23622 PAYMENT #11	07/05/96 07/05/96 08/12/96	411001 411003 401501	194.44 552.50 290.00	194.44 552.50 290.00	1 1 1			
				1,036.94	1,036.94		0.00	0.00	0.00
DAV200	RALPH E. DAVIS, INC. 08/12/96 STATEMENT	08/12/96	412002 412003 412001	1,089.00 474.00 30.00					
					1,593.00	1			
				1,593.00	1,593.00		0.00	0.00	0.00
DEL800	DELMARVA POWER & LIGHT 3-85-13354-1-0 7/17/96 3-85-13002-6-0 8/2/96	07/10/96 08/02/96	422004 422001	723.78 299.53	723.78 299.53	1 1			

RUN DATE: 08/12/96
 RUN TIME: 1:57 PM

Town of Bridgeville
 Accounts Payable
 Transaction Register For Generation 17

PAGE 3

VENDOR ID	VENDOR NAME/ INVOICE NUMBER	INVOICE DATE	DEBIT DISTRIBUTION ACCOUNT	AMOUNT ENTERED	INVOICES AP	PAYMENTS	DISC. TAKEN	CASH	ACT
	08/02/96	08/02/96	422002	207.21	207.21 1				
	3-85-12406-0 8/02/96	08/02/96	422003	9.74	9.74 1				
	3-85-13014-1	08/02/96	422003	2,526.31	2,526.31 1				
	3-85-13539-7-0 8/2/96	08/02/96	422004	25.71	25.71 1				
	3-85-13822-7-1 8/2/96	08/02/96	422004	23.49	23.49 1				
				3,815.77	3,815.77	0.00	0.00	0.00	
DIE100	DIESEL & EQUIPMENT 6204004	07/22/96	419503	63.00	63.00 1				
				63.00	63.00	0.00	0.00	0.00	
DOV200	DOVER RADIO PAGE DE133880 - 8/01/96	08/01/96	422502	73.95	73.95 1				
				73.95	73.95	0.00	0.00	0.00	
EAS100	EASTERN SPRINGS WATER CO. 7/31/96 STMT 7/31/96 STATEMENT 07/31/96 STMT	07/31/96	414701	20.15	20.15 1				
		07/31/96	414702	37.70	37.70 1				
		07/31/96	414703	27.80	27.80 1				
				85.65	85.65	0.00	0.00	0.00	
EIK100	EIKENBERRY, LANK & CO. 96498	07/10/96	413001	1,125.00					
			413002	1,125.00					
			413003	1,125.00					
			413004	1,125.00	4,500.00 1				
	96505	07/17/96	413001	55.69					
			413002	55.69					
			413003	55.69					
			413004	55.68	222.75 1				
				4,722.75	4,722.75	0.00	0.00	0.00	
ENV100	ENVIROCORP, INC. 1428-ANALYTICAL SERV. INV. 1646	07/10/96	411503	157.00	157.00 1				
		08/09/96	411503	425.00	425.00 1				
				582.00	582.00	0.00	0.00	0.00	
GRA100	W. W. GRAINGER 3385	08/02/96	419503	64.62	64.62 1				
				64.62	64.62	0.00	0.00	0.00	

RUN DATE: 08/12/96
 RUN TIME: 1:57 PM

Town of Bridgeville
 Accounts Payable
 Transaction Register For Generation 17

PAGE 4

VEND ID	VENDOR NAME/ INVOICE NUMBER	INVOICE DATE	DEBIT DISTRIBUTION ACCOUNT	AMOUNT	ENTERED	INVOICES AP	PAYMENTS	DISC. TAKEN	CASH	ACT
HAC100	HACH COMPANY 473703	08/05/96	411503	44.00	44.00	1				
				44.00	44.00		0.00	0.00	0.00	
JEN100	JEN LUMBER CO., INC. 6078	07/15/96	417002	23.81	23.81	1				
	6085	07/15/96	417002	20.18	20.18	1				
				43.99	43.99		0.00	0.00	0.00	
KOZ100	GARY A. KOZORA 1457	08/09/96	414701	480.00	480.00	1				
				480.00	480.00		0.00	0.00	0.00	
LAY100	H.C. LAYTON & SON, INC. A08040	07/08/96	419503	3.65-	3.65-	1				
	A08202	07/15/96	419502	0.70	0.70	1				
	Y11529	07/25/96	419503	231.28	231.28	1				
	Y11544	07/30/96	419503	60.38	60.38	1				
				288.71	288.71		0.00	0.00	0.00	
LON100	LO-MAR OFFICE SUPPLIES 292395	07/24/96	414702	22.77	22.77	1				
				22.77	22.77		0.00	0.00	0.00	
LUCEMT	LUCEMT TECHNOLOGIES 0017-403-4710	07/18/96	422503	29.61	29.61	1				
	8222155128	07/18/96	422501	48.91	48.91	1				
	0017-402-0511	07/28/96	422502	89.79	89.79	1				
				168.31	168.31		0.00	0.00	0.00	
NET100	METROCALL 05769914	07/22/96	422502	33.20	33.20	1				
				33.20	33.20		0.00	0.00	0.00	
NEW200	NEWS PRINT SHOP, INC. 51035	07/15/96	414703	196.00	196.00	1				
				196.00	196.00		0.00	0.00	0.00	
NEW300	O. A. NEWTON & SON CO. 7318	07/11/96	417003	57.75	57.75	1				

RUN DATE: 08/12/96
 RUN TIME: 1:57 PM

Town of Bridgeville
 Accounts Payable
 Transaction Register For Generation 17

PAGE 5

VENDOR ID	VENDOR NAME/ INVOICE NUMBER	INVOICE DATE	DEBIT DISTRIBUTION ACCOUNT	AMOUNT	ENTERED	INVOICES AP	PAYMENTS	DISC. TAKEN	CASH	ACT
3319		07/15/96	417004	25.38	25.38	1				
3320		07/16/96	417003	4.00	4.00	1				
				87.13	87.13		0.00	0.00	0.00	
ONE100	ONE CALL CONCEPTS, INC.									
6066056		06/30/96	422603	15.60						
			422604	15.60	31.20	1				
6076056		07/31/96	422603	14.30						
			422604	14.30	28.60	1				
				59.80	59.80		0.00	0.00	0.00	
PEN150	PENINSULA DRY CLEANERS JULY BILLING									
		07/31/96	421502	47.00	47.00	1				
				47.00	47.00		0.00	0.00	0.00	
PEN200	PENINSULA OIL CO. 07/28/96 STMT									
		07/31/96	424002	462.80						
			424003	69.08	531.88	1				
				531.88	531.88		0.00	0.00	0.00	
RED100	RED THE UNIFORM TAILOR									
0123651-IN		07/03/96	419502	127.39	127.39	1				
0N16861A		07/08/96	421502	522.41	522.41	1				
				649.80	649.80		0.00	0.00	0.00	
SAF100	SAFETY-KLEEN CORP.									
489726		07/31/96	411103	157.00	157.00	1				
				157.00	157.00		0.00	0.00	0.00	
SHA200	SHARP ENERGY, INC.									
4702970-7/30/96 STMT		07/31/96	411103	4.65						
			411104	4.65	9.30	1				
				9.30	9.30		0.00	0.00	0.00	
SIE100	SIEGFRIED MACHINE									
1558		07/14/96	411103	200.00	200.00	1				
				200.00	200.00		0.00	0.00	0.00	
STA400	STATE OF DELAWARE FORM W-1 TAX--JULY 1996									
		08/06/96	208001	1,006.09	1,006.09	1				

paid

RUN DATE: 08/12/96
 RUN TIME: 1:57 PM

Town of Bridgeville
 Accounts Payable
 Transaction Register For Generation 17

PAGE 6

JOB ID	VENDOR NAME/ INVOICE NUMBER	INVOICE DATE	DEBIT DISTRIBUTION ACCOUNT	AMOUNT	ENTERED	INVOICES AP	PAYMENTS	DISC. TAKEN	CASH	ACT
	Check No. 2813	08/06/96					1,006.09	0.00	1,006.09	1
				1,006.09	1,006.09		1,006.09	0.00	1,006.09	
TAABS	TAABS OFFICE PRODUCTS 025419	07/31/96	414701	168.06						
			414702	168.06						
			414703	168.07						
			414704	168.06	672.25	1				
				672.25	672.25		0.00	0.00	0.00	
UNI100	UNIFIRST 1760350	07/05/96	414701	30.70	30.70	1				
	1760349	07/05/96	414702	18.05	18.05	1				
	1760364	07/05/96	414703	32.15	32.15	1				
				80.90	80.90		0.00	0.00	0.00	
VWR100	VWR SCIENTIFIC 011973623	07/12/96	411503	124.32	124.32	1				
				124.32	124.32		0.00	0.00	0.00	
WARREN	BILLY WARREN & SON 3388	08/05/96	417003	208.08	208.08	1				
				208.08	208.08		0.00	0.00	0.00	
WIL100	LEON WILLING 7/11/96 STMT	07/11/96	413501	18.00	18.00	1				
	7/11/96 STATEMENT	07/11/96	413502	18.00	18.00	1				
				36.00	36.00		0.00	0.00	0.00	
WIL200	WILSON, HALBROOK, BAYARD 70094-021N	08/07/96	413003	27.00	27.00	1				
	80406 STATEMENT	08/07/96	413001	117.00	117.00	1				
				144.00	144.00		0.00	0.00	0.00	
WRI100	WRIGHT'S AUTO PARTS, INC. 002724	07/10/96	417003	16.95	16.95	1				
				16.95	16.95		0.00	0.00	0.00	
GENERATION 17 TOTALS				26,115.15	26,115.15		6,196.69	0.00	6,196.69	
RUN TOTALS				26,115.15	26,115.15		6,196.69	0.00	6,196.69	

*** End of Transaction Register ***

W.W.T.P. Monthly Report
Date July 1996

Average Daily Flow: .177 mg/d
Total Monthly Flow: 5.494 MG
Maximum Daily Flow: .451 mg/d

N.P.D.E.S. Violations

No violations for the month of July

Septic Haulers Report

Number of Haulers: 2
Total Gallons Dumped: 57,000 gals.
Total Revenue Received: \$1995.00

On Going Projects

1. Land application of sludge: No progress. Do the commissioners have any ideas?
2. McDonalds lift station: George Siegfried recommendations attached.
3. WWTP Upgrade: August 26, 1996, 11:00 AM Pre-Bid Meeting
September 6, 1996, 10:30 AM Bid Opening
4. WWTP Digester cleaning: Contracts have been awarded. Work was scheduled to start today. The possibility of rain delaying the land application of sludge this week has caused a delay in starting this project. We hope to start on Monday August 19.

New Projects & Correspondence

1. WWTP personnel cleared trees and brush on the newly acquired 1 acre of land adjoining the WWTP. This should save some money in the WWTP upgrade.
2. WWTP personnel are modifying the waste-water screening process. Grease and inorganics that are screened from the waste-water are now being placed in the dumpster for landfill disposal, not in the digester. This will help save digester capacity. The screened waste-water will now go back to the head of the treatment plant, not to digester. This will also save digester capacity and reduces the energy needed to heat this unnecessary water. (CONTINUED)

Continued


Estimated solids removed: 3250 cu./ft. per/year.
This is equal to filling a room 8x15x28.

Estimated water diverted: approx. 2 million gals.
This is equal to 80 swimming pools of 25000 gals. each.

3. Dr. Gallagher thinks he has a grant to study phragmites as an alternate sludge dewaterer. His grant would come in next spring. He would like to dedicate 2 more drying beds for his study. The Town of Delmar also has expressed interest in this process.

4. Phillip Mowbray received notification from DNREC that he passed the newly developed Level IV Waste-Water Operator License Exam. Letter attached.

Respectfully submitted,


Phillip Mowbray

SIEGFRIED MACHINE & SUPPLY INC.

GEORGE F. SIEGFRIED
STANLEY SIEGFRIED
GENERAL CONTRACTOR
EQUIPMENT DISTRIBUTOR

601 UNION ST. MILTON, DELAWARE 19968
(302) 684-8490
(302) 684-3144
FAX (302) 684-3144

TO: *Town of Bridgeville*

Att- *Philip Mobrey*

FAX #: *337-7816*

NO. OF
PAGES
INCLUDING THIS

3

COMPANY NAME AND ADDRESS

SUBJECT

Bridgeville Mall

MESSAGE

DATE

: August 12, 1996

Mr. Mobrey,

*Here is a list of recommendations for
the Bridgeville Mall.*

☒ PLEASE REPLY

☐ NO REPLY NECESSARY

SIGNED

*Thanks,
George*

PLEASE INFORM US IMMEDIATELY IF YOU DO NOT RECEIVE FACSIMILE IN FULL

REPLY

DATE



STATE OF DELAWARE
DEPARTMENT OF NATURAL RESOURCES
& ENVIRONMENTAL CONTROL
DIVISION OF WATER RESOURCES

Surface Water Discharges Section

89 KINGS HIGHWAY, P.O. BOX 1401
DOVER, DELAWARE 19903

Telephone: (302) 739-5731
Facsimile: (302) 739-3491

July 3, 1996

Mr. Phillip M. Mowbray
P.O. Box 72
Bridgeville, DE 19933

Dear Mr. Mowbray:

The Delaware Board of Certification of Wastewater Operators is pleased to inform you that you have successfully completed the Class IV certification exam given on June 14, 1996. The Board has determined that you have now fulfilled the minimum qualifications for a Class IV Wastewater Operator-In-Training License expiring March 31, 1997.

Your application, along with the Board's recommendation, will be forwarded to the Secretary of the Department of Natural Resources and Environmental Control, Christophe A.G. Tulou, II for approval. Your license will be forwarded promptly upon completion of its printing.

The Board would like to take this opportunity to thank you for your efforts and cooperation in working toward a successful certification program in Delaware.

Sincerely,

Robert J. Zimmerman
Board of Certification

RJZ/dak

JACK L. DALTON

**207 Delaware Avenue
Bridgeville, Delaware 19933
302-855-6032**

COMMISSIONER'S MEETING

August 12, 1996

Gallons pumped for the month 3,878,000. An average of 125,000 gallons per day

We have seen user complaints drop to just one for the month of July.

VALVES

Doug has finished checking the main valves on the south side of town. Of approximately 115 valves, 9 were closed. This is expected to be from the subcontractor's men leaving them closed. The north side of town should be done in the next week, and we can begin the task of flow checking and marking all the hydrants.

For next year's budget, we would like to see a valve "exercizer considered so that we may properly maintain all the new valves.

BRIDGEVILLE POLICE DEPT.

**MONTHLY REPORT
JULY 1996**

COMPLAINT SYNOPSIS

TYPE OF COMPLAINT	MONTH	PREVIOUS YEAR	YEAR TO DATE
BURGLARY	0	2	12
THEFT	4	15	27
ASSAULT	3	5	23
DOMESTIC DISPUTES	5	4	33
CRIMINAL MISCHIEF	6	8	24
DRUG	4	2	11
SEX CRIMES	2	0	3
SUICIDE	0	0	0
ALARMS	3	10	38
DISORDERLY CONDUCT	9	19	66
PUBLIC RELATIONS	2	5	29
AUTO THEFT	0	0	0
HARRASSMENT	1	2	15
KIDNAPPING	0	0	0
MISSING PERSON	0	1	4
PREVENT B. OF P.	2	6	12
SUSPICIOUS PERSON	0	3	11
THREATEN BODILY HARM	2	3	13
D.O.A.	0	0	1
MURDER	0	0	0
CRIMINAL ARRESTS	16	38	117
PUBLIC ASSIST	9	10	71
ASSIST OTHER DEPT.	14	8	86
OTHER	12	17	100
TOTAL	94	158	696

TRAFFIC INVESTIGATIONS

<u>TYPE OF INVESTIGATION</u>	<u>MONTH</u>	<u>PREVIOUS YEAR TO DATE</u>	<u>YEAR TO DATE</u>
<u>TRAFFIC ARREST</u>	463	259	1,706
<u>D.U.I.</u>	1	0	4
<u>VEHICLES TAGGED</u>	2	4	18
<u>VEHICLES TOWED</u>	3	2	14
<u>PARKING VIOLATIONS</u>	2	1	8
<u>TOTAL</u>	471	266	1,750

ACCIDENT INVESTIGATION

<u>TYPE OF ACCIDENT</u>	<u>MONTH</u>	<u>PREVIOUS YEAR TO DATE</u>	<u>YEAR TO DATE</u>
<u>PROPERTY DAMAGE</u>	5	2	26
<u>PERSONAL INJURY</u>	2	0	3
<u>FATAL ACCIDENTS</u>	0	0	0
<u>INDUSTRIAL</u>	0	0	0
<u>TOTAL</u>	7	2	29

The following statistical data has been generated by the
 Bridgeville Police Department for the month of JULY

VEHICLE INFORMATION

<u>DESCRIPTION</u>	<u>THIS MONTH</u>	<u>PREVIOUS YEAR</u>	<u>YEAR TO DATE</u>
<u>TOTAL MILEAGE</u>	4,037	4,124	30,803
<u>FUEL</u>	490	470	3,095
<u>MAINTENANCE</u>	\$ 21.75	\$ 1,292.41	\$ 2,883.49

Mr. Hardesty

Alderman: Willie A. ROBERT JR
Address: Alderman Court #32
101 N. Main St.
Bridgeville, Delaware 19933

Telephone No: 302-337-7371

Period Covered: 1-31 July 1996

	Traffic	Criminal	Civil	Total
Pending at Start of Period	0			
Filings	0			
Dispositions	0			
Pending at End of Period	0			

Total Collected: Fines (Excluding: \$ 264.30
VCF) 47.60
VCF: 162.00
Court Costs: 5,120.00
~~Other Courts:~~
TOTAL COLLECTED: \$5,593.90

NOTE: Fines plus VCF plus Court Costs should equal Total Collected.

STATE OF DELAWARE

CASH RECEIPTS

BATCH #

TRANS. CODE CR DEPT. CASH RECEIPT NO. 1965471

E. ACT. PR. ACT. BANK CODE CASH ACCT.

COMMENTS

CR TOTAL

REFERENCE IN

DEPT. NUMBER LINE

FY FUND DEPT.

ORGN.

REV.

SUB. REV.

APPR.

PROG.

JOB PROJECT

REPT. CAT.

BS. ACT.

OSL.

SUB. OSL.

VENDOR/PROVIDER

DESCRIPTION

AMOUNT

I/D P/F

8282002 1802

8600

Surcharge \$47.60

DEPOSIT DATE DEPOSIT AMT.

DEPOSIT DATE DEPOSIT AMT.

DESCRIPTION:

Penalty Surcharge From Alderman Court #32
For the Period 1-31 July 1996,

I hereby certify that the total cash collections made by me or under my jurisdiction, during the period thru 1-31 July 1996 amount to \$ 47.60 which was deposited (with) (to) the credit of the State Treasurer.

RECEIPT OF STATE TREASURER

Agency

Alderman Court #32

Tel. #

3377371

Authorized Signature

Theresa A. Alby

By

Theresa A. Alby

BY:

Date

REPORT NO.

Print Date

A RESOLUTION TO ESTABLISH AN ANNEXATION REFERENDUM FOR THE PURPOSE OF ANNEXING INTO THE TOWN LIMITS CERTAIN REAL PROPERTY LOCATED SOUTH AND EAST OF THE TOWN LIMITS.

WHEREAS, Section 3 of AN ACT TO REINCORPORATE THE TOWN OF BRIDGEVILLE, as it appears in Chapter 237, Volume 51, Laws of Delaware, provides that if and when a majority of the property owners in a territory contiguous to the Town of Bridgeville shall sign a petition seeking to have the area in which said property is owned annexed to the Town of Bridgeville and submit the petition together with a survey of the area proposed for annexation to the Town of Bridgeville, said Commissioners shall submit the question of annexation to the voters of the Town of Bridgeville and the question shall be determined by a majority of said voters voting at an election to be held for that purpose in such manner by such persons and with such notice as the Commissioners of Bridgeville shall determine by Resolution; and

WHEREAS, a majority of the property owners in territory contiguous to the Town of Bridgeville have signed such a petition and provided such a survey to the Commissioners of Bridgeville; and

WHEREAS, the territory contiguous to the Town of Bridgeville which is the subject of that petition is described in a survey prepared by Davis, Bowen & Friedel, dated July 7, 1996; and

WHEREAS, the Commissioners of Bridgeville are desirous of submitting the question of annexation to the voters of the Town of Bridgeville;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of Bridgeville as follows:

Section 1. That the area proposed for annexation is described as follows:

ALL that certain tract, piece and parcel of land lying and being situate in Northwest Fork Hundred, Sussex County, Delaware, more particularly described as follows:

BEGINNING at a point formed by the intersection of the easterly Corporate Limit Line of the Town of Bridgeville with the northerly line of the lands of Canterbury Associates as recorded in the Office of the Recorder of Deeds in and for Sussex County and State of Delaware in Deed Book 1092, page 222; said beginning point lying on a bearing and distance of North 09 degrees 00 minutes 00 seconds West 1269.76 feet from the southeasterly corner of the existing Corporate Limits of the Town of

Bridgeville, thence running, from said beginning point, (1) by and with said northerly line of the lands of Canterbury Associates North 88 degrees 48 minutes 41 seconds East 568.11 feet to a point on the westerly right-of-way line of U.S. Route 13, 200' wide per Delaware Department of Transportation Contract Number 1007, thence running, (2) crossing said right-of-way South 85 degrees 07 minutes 24 seconds East 200.00 feet to a point on the easterly right-of-way line of said U.S. Route 13, thence running, (3) by and with said easterly right-of-way line South 04 degrees 52 minutes 36 seconds West 1618.25 feet to a point, thence running, (4) crossing said right-of-way North 85 degrees 07 minutes 24 seconds West 200.00 feet to a point on the westerly right-of-way line of said U.S. Route 13; said point being the southeasterly corner of the lands of, nor or formerly, William Lawrence Company, Inc., as recorded in the aforesaid Office of the Recorder of Deeds in Deed Book 1657, page 220, thence running, (5) by and with the southerly line of the lands of said William Lawrence Company, Inc. South 88 degrees 28 minutes 39 seconds West 968.65 feet to a point on the easterly line of the lands of Kellam Realty Company as recorded in the aforesaid Office of the Recorder of Deeds in Deed Book 1150, page 198, thence running (6) by and with said lands of Kellam Realty Company the following two courses South 09 degrees 22 minutes 41 seconds East 225.00 feet to a point, thence running, (7) South 88 degrees 28 minutes 19 seconds West 203.14 feet to a point on the easterly right-of-way line of Delaware Route 404 (also known as U.S. Route 13A and Main Street), thence running, (8) crossing said Delaware Route 404 South 80 degrees 44 minutes 25 seconds West 60.00 feet to a point on the westerly right-of-way line of said Delaware Route 404, thence running, (9) by and with said westerly right-of-way line of Delaware Route 404 North 09 degrees 15 minutes 35 seconds West 304.27 feet to a point on the southerly line of the lands of Mabel J. Clifton, Trustee, as recorded in the aforesaid Office of the Recorder of Deeds in Deed Book 1768 page 207, thence running, (10) by and with said lands of Clifton South 80 degrees 44 minutes 24 seconds West 200.00 feet to a point on the easterly line of an alley leading south from Jacobs Street, thence running, (11) by and with said alley South 09 degrees 15 minutes 35 seconds East 26.05 feet to a point, thence running, (12) crossing said alley and running along the southerly line of several lots fronting on Jacobs Street, said lots shown on the hereinafter mentioned plot as "A" through "J" South 84 degrees 59 minutes 01 seconds West 1268.01 feet to a point at the southwesterly corner of the lands of Shirley Mae Lloyd as recorded in the aforesaid Office of the Recorder of Deeds in Deed Book 1924, page 048, thence running, (13) by and with said lands of Lloyd North 08 degrees 47 minutes 02 seconds West 85.88 feet to a point on the southerly Corporate Limit Line of the Town of Bridgeville, thence running, (14) by and with said southerly Corporate Limit Line of the Town of Bridgeville the following two courses North 81 degrees 00 minutes 00 seconds East 2511.49 feet to a point, thence running, (14) North 09 degrees 00 minutes 00 seconds West 1269.76 feet to the point and place of beginning.

The above described parcel of land is intended to be all of that "Annexation Area" as shown on a plot entitled "Corporate Limits, Bridgeville, Sussex County, Delaware" prepared by Davis, Bowen & Friedel, Inc., July 7, 1996 and intended to be recorded in the Office of the Recorder of Deeds in and for Sussex County and State of Delaware.

Section 2. The name of each property owner in the area proposed for annexation is shown on the tax maps maintained by the Assessment Division of the Department of Finance of Sussex

County as follows:

- A. Shirley Mae Lloyd
5258 Preston Road
Federalsburg, MD 21632
TM#1-31-10.20-94.00
Deed Book 1924, page 048
- B. Sylvia S. Hatfield
307 Jacobs Drive
Bridgeville, DE 19933
TM#1-31-10.20-95.00
Deed Book 2016, page 136
- C. Nance Davis Betz, et ux.
305 Jacobs Drive
Bridgeville, DE 19933
TM#1-31-10.20-96.00
Deed Book 439, page 527
Will Book 257, page 231
- D. Frederick P. Leger and Mildred I. Leger
222 W. 21st St.
Deer Park, NY 11729
TM#1-31-10.20-97.00
Deed Book 1893, page 251
- E. Arnold R. Harvey and Lois I. Harvey
P.O. Box 1454
Seaford, DE 19973
TM#1-31-10.20-98.00
Deed Book 1945, page 129
- F. Richard R. Rowe and Edna C. Rowe
111 Jacobs Street
Bridgeville, DE 19933
TM#1-31-10.20-99.00
Deed Book 439, page 144
- G. James E. Cina and Susan S. Cina
109 Jacobs Street
Bridgeville, DE 19933
TM#1-31-10.20-100.00
Deed Book 1864, page 296
- H. John Charles Kimlel and Charlotte A. Kimlel
Route 1, Box 1525
Clayton, DE 19938
TM#1-31-10.20-101.00
Deed Book 1677, page 144
- I. James E. Culver and Catherine J. Culver
105 Jacobs Street
Bridgeville, DE 19933
TM#1-31-10.20-102.00
Deed Book 1601, page 212
- J. Joseph R. Wheatley, Sr., Trustee
103 Jacobs Street
Bridgeville, DE 19933
TM#1-31-10.20-103.00
Deed Book 1968, page 160
- K. Mabel J. Clifton, Trustee
P.O. Box 223
South Main Street
Bridgeville, DE 19933
TM#1-31-10.20-104.00
Deed Book 1768, page 207

- L. Joseph Houtman and Joanne J. Houtman
501 South Main Street
Bridgeville, DE 19933
TM#1-31-10.20-129.00 & 1-31-10.20-130.00
Deed Book 1173, page 299, Deed Book 944, page 226 &
Deed Book 605, page 102
- M. Gertrude J. Russell, widow
2 Elm Street
Bridgeville, DE 19933
TM#1-31-10.20-128.00
Deed Book 714, page 886
- N. Stephen A. Cina and Mary M. Cina
4 Elm Street
Bridgeville, DE 19933
TM#1-31-10.20-138.00
Deed Book 1591, page 271
- O. Timothy Thomas Cox and Pamela Cox
6 Elm Street
Bridgeville, DE 19933
TM#1-31-10.20-139.00
Deed Book 1432, page 099
- P. Kellam Realty Company
c/o Kellam Distributing Co.
Belle Haven, VA 23306
TM#1-31-10.00-82.00
Deed Book 1150, page 198
- Q. William Lawrence Company, Inc.
105 Pierce Road
Wilmington, DE 19803
TM#1-31-10.00-83.00
Deed Book 1657, page 220
- R. Delaware State Housing Authority
18 The Green
Dover, DE 19901
TM#1-31-10.00-84.00
Deed Book 1516, page 170
- S. Delmarva Rural Ministries, Inc.
26 Wyoming Avenue
Dover, DE 19901
TM#1-31-10.00-85.00
Deed Book 1850, page 103
- T. Canterbury Associates, a Limited Partnership
9600A Martin Luther King Highway
Lanham, MD 20706
TM#1-31-10.00-87.00
Deed Book 1092, page 222
- U. State of Delaware
U.S. Route 13
Dover, DE 19901

Section 3. The election Board of the Town of Bridgeville shall conduct a referendum following the same procedures as are set forth in Section 29 of AN ACT TO REINCORPORATE THE TOWN OF BRIDGEVILLE and shall conduct said referendum not less than 30 nor more than 60 days after the date of this resolution.

Section 4. At the annexation referendum in addition to those qualified voters provided for in Section 29 of AN ACT TO

REINCORPORATE THE TOWN OF BRIDGEVILLE, every property owner, whether an individual, partnership, corporation, or association, in the area proposed for annexation shall have one vote. In the event that a person owns property in both the Town and the proposed area for annexation and resides in either area, he or she may vote only in the area where he or she resides. In the event that a person owns property both in Town and in the area proposed for annexation, but resides in neither, he or she may vote only in the Town and not in the area proposed for annexation. The assessment books and records of Sussex County shall be conclusive evidence of the right of property owners to vote in the annexation referendum.

Section 5. The Election Board shall cause to be prepared a sufficient number of ballots not less than five days prior to the date of the annexation referendum. The ballot shall be in the following form:

ANNEXATION BALLOT

FOR THE PROPOSED ANNEXATION []

AGAINST THE PROPOSED ANNEXATION []

COMMISSIONERS OF BRIDGEVILLE

BY: _____

President

ATTEST: _____

Secretary

ADOPTED: Aug. 12, 1996