

# *Commissioners of Bridgeville*

101 NORTH MAIN STREET  
BRIDGEVILLE, DELAWARE 19933

## AGENDA

COMMISSIONERS OF BRIDGEVILLE  
SEPTEMBER 8, 1997 - 7:00 P.M.  
TOWN HALL

- A. CALL TO ORDER
- B. QUORUM PRESENT
- C. READING OF MINUTES - August 11, 1997
- D. APPROVAL OF BILLS  
(Review of Financial Statements - August, 1997)
- E. CORRESPONDENCE
- F. DEPARTMENT REPORTS

- 1. Police
- 2. Waste Water
- 3. Drinking Water
- 4. Streets
- 5. Alderman's Report

## G. OLD BUSINESS

- 1. Discussion on the water/sewer minimum charge
- 2. Abandoned car report
- 3. Laws Street paving project
- 4. Bi-weekly payroll and AFLAC deductions

## H. NEW BUSINESS

- 1. Discuss relocating Greenwood force main as regards to Rt. 404 By-pass.

- I. CITIZEN'S PREVILEGE
- J. EXECUTIVE SESSION
- K. ADJOURNMENT

\*\*\*\*THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE.  
THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE ANY ADDITIONAL ITEMS  
SUCH AS EXECUTIVE SESSIONS OR THE DELETION OF ITEMS INCLUDING  
EXECUTIVE SESSIONS, WHICH MAY ARISE AT THE TIME OF THE MEETING.\*\*\*

## MINUTES

### COMMISSIONERS OF BRIDGEVILLE SEPTEMBER 8, 1997 - 7:00 P.M. TOWN HALL

#### I. CALL TO ORDER

The regular monthly meeting of the Commissioners of Bridgeville was called to order at 7:00 P.M. by President Robert Bennett. Present: President Bennett, Commissioner Charles Singman, Commissioner Jack Dalton, Commissioner Robert Slater and Commissioner Margaret Sipple. The meeting began with a salute to the flag.

#### II. APPROVAL OF MINUTES

The reading of the minutes from the August 11, 1997 regular meeting was dispensed by a motion from Commissioner Slater, seconded by Commissioner Sipple; motion carried unanimously.

#### III. APPROVAL OF MONTHLY BILLS

See breakdown per fund attached. Commissioner Singman asked if the Town had sufficient funds to pay said bills. President Bennett stated the Town Clerk reported to him the bills would be covered. Commissioner Slater made a motion to pay bills as presented. Motion was seconded by Commissioner Singman; carried unanimously.

#### IV. PRESIDENT'S REPORTS

##### A. CORRESPONDENCE

1. President Bennett received notice from DEL DOT on the detour of Road 582 which begins September 8, 1997 through November 30, 1997. All traffic will be routed through Town during that time while the truck by-pass is being put in place.

##### B. DEPARTMENT REPORTS

1. POLICE DEPARTMENT - President Bennett said the department placed an ad in the newspapers for two weeks advertising for full and part-time officers. As of July 22, 1997 one certified officer applied for the full time position and two certified officers applied for the part-time positions. He reported the Town is now in the

process of conducting background checks on those applications. President Bennett said the Greenwood Police Department gave him an application from an officer who works in Easton. Greenwood's Chief said at present they did not have any openings but thought maybe Bridgeville might be interested. Chief Handley Orr said he would that officer would have to go through some requirements of Delaware if hired. The Delaware Police Academy convenes again in January, 1998.

President Bennett received a letter from Chief Orr reporting all police vehicles are in good working mechanical order as of August 31, 1997. The chief obtained bar lights, at no cost to the Town, and installed the equipment on his own time saving the Town \$850.00. All the electronic equipment installed on the police cars in the last seven years has been done by Chief Orr saving the Town approximately \$5,200.00 in labor and equipment.

President Bennett said 91 abandoned vehicles were identified this summer in Town. He reported after residents received notice of violation, 48 vehicles had voluntarily been removed or properly covered. President Bennett said 43 vehicle owners did not comply with the Town's request of removal and have been notified of the date of removal by the police department. The scheduled date of towing is the week of September 8, 1997.

The police report was presented by Commissioner Singman. Monthly report attached. For the month of August there were 143 traffic arrests.

2. WASTE WATER - Monthly report attached. Presented by Commissioner Slater. He reported the Town tried to find a lateral on Elm Street but could not find it. A TV camera was used but it could not get through due to an excessive amount of grease and other debris. The next day they jetted the system and found sand, grease and even a brick. This is the main line from the force main coming from Gateway Plaza. Commissioner Slater said he is looking into the problem causing the grease build up.

The waste treatment plant had a daily average flow of 169 thousand gallons for a monthly flow of 5 million 236 thousand gallons. Maximum daily flow was 4 hundred 83 thousand. He reported no N.P.D.E.S. violations. For the month of August there were three septic haulers for a revenue of \$2,626.75. A sample of the Town's stockpiled sludge has been sent to the lab for testing of metals and nutrients. As soon as the test results are available, and reviewed by D.N.R.E.C., then Clean Delaware can dispose of our sludge. Commissioner Slater, Commissioner Sipple and President Bennett attended the W.W.T.P. upgrade meeting on September 5, 1997. He reported the project is almost complete. It has been seeded and graded and start up on the chlorine should be in the next week or two.

Commissioner Slater said plant personnel would be going to Lewes this week to check out their new sludge

dewaterer. He reported the Town's drying beds are running out of capacity. He said, as before, in the near future the Town will have to look into some type of mechanical device for dewatering. This device will have a range cost of \$35,000.00 to \$200,000.00.

Commissioner Singman asked if the house on Main and Walnut Streets had to have a replacement of any type since he saw work going on last week. Commissioner Slater explained that property was a missed hookup when the project took place and has gone a year and a half without sewer hookup. It is the Town's cost but the original contractor will be contacted about the situation.

3. DRINKING WATER - Presented by Commissioner Dalton. The average daily gallons pumped was 140,000. He said a few residents are still experiencing problems with spiking of water usage. He explained residents will experience a peak of 4 or 5 times the amount of their normal usage with no just cause. This past month three residents on Edgewood Street experienced this problem. Commissioner Dalton said he discussed the matter with the Town's engineer, Mr. Hans Medlarz of Davis, Bowen & Friedel, earlier today. Mr. Medlarz said Miss Annie Williams of DBF would be attending the Town's meeting and could answer any questions. Miss Williams said she had not been contacted by Mr. Medlarz so this was the first she had heard of this problem. Commissioner Dalton said the Town did remove a meter, had it sent back to the company, and the meter tested okay. He said some residents have had a licensed plumber to their property, a few minor leaks were found on some, but nothing major to justify such a spike.

Miss Williams said these problems seem to be isolated. The cause could be sand or debris in the meters. If toilets and leakage have been checked, then dirt in the line is the next place to look. After much discussion, Miss Williams said she could ask other operators if they were experiencing a problem and would try to get to the bottom of the matter.

Commissioner Dalton asked if the Town could adjust the residents bills who are experiencing the problem back to their average usage. Commissioner Slater said it was okay if the Town is sure the problem is not that of the home owner.

Commissioner Dalton attended the informational meeting two weeks ago in Seaford on water fluoridation. He said there were very few people who were opposed to having fluoride. There was a report available from the Western Sussex County Health Coalition in support fluoridating the water due to the number of dental problems with young children in the area. The position taken by Seaford, and the position that Commissioner Dalton is going to recommend is that Bridgeville hold off until the state makes a decision because part of that legislation is going to be for the state to pay for a portion of the equipment and materials needed. He feels it would be good for the

citizens to make their comments known to the Commission as Mrs. Cindy Truitt has done, whether they are in favor or oppose the project.

President Bennett suggested a special meeting be called so the citizens could voice their opinions. He suggested to anyone who is really interested in the fluoridation to support Senate Bill #173.

4. STREETS - Commissioner Sipple reported the storm drains had been cleared of debris. She said a covered manhole was found on Elm Street and has been raised three inches. Commissioner Sipple said she would try to get the highway department in to sweep the main streets before the Apple-Scapple Festival. President Bennett said he would try to contact the state highway department on that matter.

Commissioner Sipple said because of the sewer project, the Town has been short on manpower. The grassy strip along North Cannon Street has not been cut all summer and has become a mess. For years the Town has cut that grass, but it actually belongs to Conrail. Mr. Doug Jones talked with Conrail's Philadelphia office last week. He was told to contact their Harrington office to get an agreement drawn up for the grass cutting cost. Commissioner Sipple said she also contacted the Cemetery Association about the tall grass on the east side of the road. Commissioner Slater stated he does not feel the Town should be cutting the grass on either side of that street.

5. ALDERMAN'S REPORT - Commissioner Singman said he received a yearly breakdown from 1991 to present of the number of traffic citations that went through the Alderman's Court. From 1992 until now the revenue has dropped from over \$200.000.00 to under \$50,000.00 that went through the court. The Town received a percentage pf these revenues. Commissioner Singman did not have the report with him, but will bring it to the October meeting.

#### **V. OLD BUSINESS**

1. Commissioner Slater brought to the floor the sewer minimum charges. Mr. Mike Magee of Davis, Bowen and Friedel, explained that the Town can establish new rates to cover any increases in operating expenses but cannot use that revenue for the general fund or the police fund. He said many places do have minimum rates. He suggested formulas the Town could use. (See attached.) Commissioner Slater said he would like to see the \$20.00 minimum but feels it would really be a hardship on some of the residents. He said with the \$10.00 minimum you could still conserve, and it would help the sewer budget. Mr. Magee said if you go beyond the \$10.00 charge, it is more of a minimum charge than an availability charge.

Commissioner Dalton explained when this subject was discussed last year, the idea was not to put a minimum on

all of the users, it was to put a minimum on the users who were using basically nothing and paying basically nothing. He said if the \$10.00 minimum is accepted, then everyone in Town would be penalized. President Bennett said there are 166 users who use less than 1,000 gallons. Commissioner Dalton said the reason this was brought up was to bring the waste water treatment plant to an even budget situation. The question to ask is what amount of money is necessary to accomplish a break-even situation based on what the current rates are, and what are the income and expense projections. Commissioner Dalton said those are the numbers needed to determine which scenario should be put in place. Mr. Magee said any of the scenarios can be made to come to the numbers needed. He said it is a matter of how the structure should be, whether it be minimum water staying the same, the availability charge where everyone will have an additional amount tacked on, or rates may be decreased, in addition, to come up to a similar revenue amount. Commissioner Singman said this year no money was set aside for significant maintenance or repair items which will definitely be needed next year.

After much discussion, President Bennett asked Commissioner Slater and Mr. Magee to meet to further discuss this subject. He would like to have a proposal for the next meeting and possibly a first reading of the ordinance change.

2. President Bennett reported the Laws Street paving project is progressing except for one item. He said two large trees on Laws Street seem to be presenting a problem. The Town engineer suggested three options:

- a) leaving the trees and installing the sidewalk out around them
- b) raising the sidewalk a foot higher
- c) taking the trees out.

After much discussion, Commissioner Slater made a motion to remove the trees on Laws Street. Motion was seconded by Commissioner Singman, carried unanimously. Miss Williams said the advertising for bids would begin in mid-October. She said they could recommend several choices of trees to replace the ones that will be removed.

3. President Bennett announced starting the first week in October, Town employees will be getting paid bi-weekly. He said several employees had decided to take out extra insurance with AFLAC, which will be a deduction in their checks.

## VI. NEW BUSINESS

1. President Bennett said Rep. Ben Ewing would like to put a Merry Christmas sign up on the Town's lot located on the corner of Market and Main Streets. After some discussion, the Commission decided not to grant the request.

2. President Bennett asked Miss Williams if she would contact Mr. Bill Seitz of Pet Poultry regarding water rates and report back to him.

3. Commissioner Dalton reported he attended the SCAT meeting recently. He said legislators and Governor Carper's office welcome the input from SCAT on matters concerning municipalities. He said SCAT was instrumental in pushing the one million dollar increase this year and the Municipal Street Aid Fund. SCAT will continue to work to get the million dollars for the year 1999 and fiscal year 2000. Commissioner Dalton said it has been suggested by the County Administrator that SCAT look into hiring a lobbyist to represent them in legislative hall. The cost would be approximately \$5,000.00 for the year. When broken down, it means Bridgeville would pay \$133.10. SCAT has not taken a position and will be obtaining quotes from other lobbyists. He reminded everyone that SCAT is a volunteer organization of members from different towns. He said sometimes it is difficult for those volunteers to attend legislative meetings and that is why a lobbyist is being discussed.

Commissioner Dalton said SCAT is pushing DEL DOT and the state to pay for the street lights on state maintained streets in the municipalities. Bridgeville is one of those towns that pay a major portion for those lights from the Municipal Street Aid Fund.

4. Commissioner Singman said several times it has been brought up about municipal trash collection. He said he had received a call about trash that had been deposited around Town and not picked up. President Bennett said he had not done anything further on the matter. He said with taxes being increased and the possibility of an increase in the sewer rates, he wasn't sure that the Town needed to add another expense. Commissioner Singman suggested that quotes be obtained to see what kind of costs would be involved. Commissioner Dalton said the proposal talked about last year was not to charge people more, but to actually save them money as to what they are paying now for private pickup. He said other municipalities had received quotes for approximately \$30.00 per quarter. Commissioner Singman said maybe this issue could be discussed at the time the meeting is called to discuss the fluoridation project. President Bennett said he would get prices on the trash collection.

5. President Bennett received a letter from the Town Solicitor, Mr. Dennis Schrader, stating that the Town should be receiving a payment from Laverty Lane Project, in lieu of taxes, equal to either ten percent of the rent charge for the project or the amount accepted by the Town if the project has been allowed to be assessed. Mr. Schrader's letter also said all adult residents legally living in the project could be charged the \$15.00 capitation tax.

Commissioner Slater said his understanding was that Laverty Lane only had to pay the Town if they made a profit.

## VII. CITIZENS PRIVILEGE

1. Ms. Wanda Abbott said she is working on cleaning up her backyard. She said the equipment is in running condition and will be stored in the garage when it is completed. Commissioner Singman explained the reason she received the letter was because the back part of her property bordering the Historical Park has an accumulation of debris. He said weddings and other events are held in the park, and this was a concern.

Mrs. Abbott said some of the tree limbs in the Historical Park are dead and need to be removed. She said some of those branches are really close to her house, and she when there is a wind storm she is afraid they might fall into the side of her house. President Bennett said he would take care of the matter with the Historical Society.

2. Mrs. Mary Cina asked where the Town Police were the day of the school bus accident at Jacobs Avenue. Chief Orr said he was the only officer working that afternoon, and he was out of town attending a court case. Mrs. Cina also suggested that cars parked the wrong way on our streets need to be ticketed.

3. Mr. Philip Davis voiced his complaints about trash in yards, standing water on streets, street lights out, tall grass and weeds on North Cannon Street, and overflowing trash in barrels. He stated that the Commissioners do not observe the happenings in North Bridgeville. Commissioner Sipple replied she does take periodic drives around that area, and steps are being taken to correct the problems he stated.

4. Mrs. Marge Flynn invited the Commissioners to walk down John Street. She reported the trash barrel the Town put out is smashed, and trash and debris is everywhere. Commissioners Sipple and Singman said they had seen the area and agreed it is a mess. President Bennett asked Commissioner Sipple to take care of this complaint.

VIII. ADJOURNMENT

Commissioner Slater made a motion to adjourn the meeting at 8:10 P.M. The motion was seconded by Commissioner Singman and carried unanimously.

Respectfully Submitted,

*Margaret W. Sipple*

Margaret W. Sipple  
Secretary

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# Commissioners of Bridgeville

101 NORTH MAIN STREET  
BRIDGEVILLE, DELAWARE 19933

## ACCOUNTS PAYABLE FOR APPROVAL

MEETING SEPTEMBER 8, 1997

General Fund (01)	\$ 8,639.08
Police Fund (02)	\$ 9,977.00
Sewer Fund (03)	\$ 25,826.83
Water Fund (04)	\$ 20,705.12
Municipal (05) Street Aid Fund	\$ 1,571.68
SALLEE DRUG (06)	\$ 31.49
* POLICE PENSION	\$ 16,247.12
	\$ 82,998.32

### TOTAL AMOUNT TO BE APPROVED

\* The total owed for pension is \$37,117.55. We can pay this in three installments. There is \$9,955.55 in the police pension account.

Approximately \$10,500.00 will be needed for P/R and approximately \$4,000.00 will be needed for P/R taxes for September, 1997. Not included in this total.

\$15,516.72 will be due to FHA on October 12, 1997 and is not included in this total.

RUN DATE: 09/08/97  
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..,P ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	AMOUNT	INVOICE		DISCOUNT		PAYMENTS	NET INVOICE	PAY	COMMENT
			DATE	DUUE DATE	AMOUNT	DATE				
ALL100 ALLEN PETROLEUM CORP.										
31255	09/05/97	71.95	08/27/97	09/15/97	0.00	/ /	0.00	71.95	NO	OUNT,BALAN
	G/L DIST: 424002 Vehicle Expenses Police-G			71.95						
12202	09/05/97	188.44	08/28/97	09/15/97	0.00	/ /	0.00	188.44	NO	4-TIRES -
	G/L DIST: 424002 Vehicle Expenses Police-G			188.44						
		260.39			0.00		0.00	260.39		
ATT350 AT&T										
8/18/97 STMT	09/05/97	29.33	08/18/97	09/17/97	0.00	/ /	0.00	29.33	NO	
	G/L DIST: 422501 Util-Telephone - General			8.94						
	422502 Util-Telephone - Police			2.18						
	422503 Util-Telephone - Waste/Sw			18.21						
		29.33			0.00		0.00	29.33		
BEL100 BELL ATLANTIC - DE										
8/18/97 STMT	09/05/97	496.94	08/18/97	09/17/97	0.00	/ /	0.00	496.94	NO	
	G/L DIST: 422501 Util-Telephone - General			159.53						
	422502 Util-Telephone - Police			183.57						
	422503 Util-Telephone - Waste/Sw			153.84						
		496.94			0.00		0.00	496.94		
BRI200 BRIDGEVILLE PHARMACY										
41864	09/05/97	17.70	08/21/97	09/20/97	0.00	/ /	0.00	17.70	NO	PAPER TOWEL
	G/L DIST: 419503 Supplies - Waste/Sewer			17.70						
		17.70			0.00		0.00	17.70		
BRO100 BROWNING-FERRIS IND.										
970800-0044586	09/08/97	55.00	09/01/97	10/01/97	0.00	/ /	0.00	55.00	NO	8/1-8/31/97

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\*\* ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	AMOUNT	INVOICE DATE	DUE DATE	AMOUNT	DISCOUNT	DATE	PAYMENTS	NET INVOICE	PAY	COMMENT
G/L DIST: 413503 Maintenance - Waste/Sewer		55.00									
CAR100 CAREY'S INCORPORATED		55.00			0.00			0.00	55.00		
108	09/05/97	3,486.30	08/27/97	09/26/97	0.00	/ /		0.00	3,486.30	NO	REPAIR ENGI
G/L DIST: 424002 Vehicle Expenses Police-G		3,486.30									
DAV100 DAVIS, BOWEN & FRIEDEL		3,486.30			0.00			0.00	3,486.30		
26293	09/05/97	241.25	08/05/97	09/04/97	0.00	/ /		0.00	241.25	NO	ADMIN. ASST
G/L DIST: 411003 Engineering Fees-Waste/SW		241.25									
26294	09/05/97	732.00	08/05/97	09/04/97	0.00	/ /		0.00	732.00	NO	PRETREATMEN
G/L DIST: 411003 Engineering Fees-Waste/SW		732.00									
DAV200 DAVIS INSURANCE SERVICES		973.25			0.00			0.00	973.25		
BOND #68639335	09/05/97	100.00	08/31/97	09/30/97	0.00	/ /		0.00	100.00	NO	COMM. SIPPL
'L DIST: 412001 Insurance General Fund		100.00									
DEL450 DELAWARE STATE NEWS		100.00			0.00			0.00	100.00		
1040948	09/05/97	335.30	08/06/97	09/05/97	0.00	/ /		0.00	335.30	NO	7/24-8/6/97
G/L DIST: 400102 Advertising Exp - Police		335.30									
DEL800 DELMARVA POWER & LIGHT		335.30			0.00			0.00	335.30		
3-85-13354-1-0	8/18/97	472.87	08/18/97	09/17/97	0.00	/ /		0.00	472.87	NO	45 WELL-PUM

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P ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	AMOUNT	INVOICE DATE	DUE DATE	AMOUNT	DISCOUNT DATE	PAYMENTS	NET INVOICE	PAY	COMMENT
G/L DIST: 422004 Util-Electric - Water 472.87										
3-85-13822-7-1	9/3/97	09/05/97	29.09	09/03/97	10/03/97	0.00	/ /	0.00	29.09	NO GATEWAY PLA
G/L DIST: 411203 Gateway Plaza-Misc. Exp. 29.09										
3-85-13002-6-0	9/4/97	09/08/97	182.54	09/04/97	10/04/97	0.00	/ /	0.00	182.54	NO 8/4-9/3/97
G/L DIST: 422001 Util-Electric - General 182.54										
3-85-13205-5-1	9/4/97	09/08/97	186.57	09/04/97	10/04/97	0.00	/ /	0.00	186.57	NO 8/4-9/3/97
G/L DIST: 422002 Util-Electric - Police 186.57										
3-85-12406-0-0	9/4/97	09/08/97	9.45	09/04/97	10/04/97	0.00	/ /	0.00	9.45	NO 8/4-9/3/97
G/L DIST: 422003 Util-Electric - Waste/Sw 9.45										
3-85-22573-5-0	9/4/97	09/08/97	631.95	09/04/97	10/04/97	0.00	/ /	0.00	631.95	NO 8/4-9/3/97
G/L DIST: 422004 Util-Electric - Water 631.95										
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DOV200 DOVER RADIO PAGE 1,512.47 0.00 0.00 1,512.47										
9/1/97 STMT		09/08/97	73.95	09/01/97	10/01/97	0.00	/ /	0.00	73.95	NO 9/1-9/30/97
G/L DIST: 422502 Util-Telephone - Police 16.00										
422503 Util-Telephone - Waste/Sw 57.95										
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EAS100 EASTERN SPRINGS WATER CO. 73.95 0.00 0.00 73.95										
4817	8/31/97	09/08/97	8.00	08/31/97	09/30/97	0.00	/ /	0.00	8.00	NO
G/L DIST: 414701 Office Supplies - General 8.00										
2713	8/31/97	09/08/97	17.90	08/31/97	09/30/97	0.00	/ /	0.00	17.90	NO
G/L DIST: 414702 Office Supplies - Police 17.90										

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VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	INVOICE		DISCOUNT		DATE	PAYMENTS	NET INVOICE	PAY	COMMENT
		AMOUNT	DATE	AMOUNT	DATE					
4574 8/31/97	09/08/97	17.90	08/31/97	09/30/97	0.00	/ /	0.00	17.90	NO	
G/L DIST: 414703 Office Supplies -Waste/Sw 17.90										
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43.80 0.00 0.00 43.80										
ENV100 ENVIRONCORP, INC.										
3086	09/05/97	15.00	08/11/97	09/10/97	0.00	/ /	0.00	15.00	NO	ANALYTICAL
G/L DIST: 411503 Testing Fees-Waste/Sewer 15.00										
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3095	09/05/97	468.00	08/11/97	09/10/97	0.00	/ /	0.00	468.00	NO	ANALYTICAL
G/L DIST: 411503 Testing Fees-Waste/Sewer 468.00										
-----										
483.00 0.00 0.00 483.00										
EQU200 THE EQUITABLE										
Q2118 CONTRIBUTION-1997	09/05/97	37,117.55	08/21/97	09/20/97	0.00	/ /	0.00	37,117.55	NO	PLAN YEAR E
G/L DIST: 416007 Pension Costs-Police Pen. 16,025.12										
416003 Pension Costs Waste Water 9,198.29										
416004 Pension Costs - Water 4,253.57										
416002 Pension Costs Police-Gene 2,324.48										
416001 Pension Costs General Fun 5,316.09										
-----										
37,117.55 0.00 0.00 37,117.55										
FOR100 FORD MOTOR CREDIT										
PYMT #22	09/08/97	578.23	09/13/97	10/13/97	0.00	/ /	0.00	578.23	NO	
G/L DIST: 403002 Debt Service - Police 578.23										
-----										
578.23 0.00 0.00 578.23										
GRA100 W. W. GRAINGER										
932-940792-9	09/05/97	92.40	08/13/97	09/12/97	0.00	/ /	0.00	92.40	NO	HAND SOAP
G/L DIST: 419503 Supplies - Waste/Sewer 92.40										

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VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	AMOUNT	INVOICE DATE	DUUE DATE	AMOUNT	DISCOUNT DATE	PAYMENTS	NET INVOICE	PAY	COMMENT
932-998508-0 G/L DIST: 419504 Supplies - Water	09/05/97	53.00	08/28/97	09/27/97	53.00	0.00	/ /	0.00	53.00	NO CONTROL PAM
GRE150 GREENWOOD TRUST COMPANY 9/11/97 PYMT	09/08/97	145.40			0.00			0.00	145.40	
G/L DIST: 405001 Debt Service-Int. & Fees		710.42	09/11/97	10/11/97	710.42	0.00	/ /	0.00	710.42	NO CUST #19625
HAC100 HACH COMPANY 786091 G/L DIST: 411503 Testing Fees-Waste/Sewer	09/05/97	45.90	08/20/97	09/19/97	45.90	0.00	/ /	0.00	45.90	NO
INS100 THE INSURANCE MARKET 3636 G/L DIST: 412002 Insurance Police-General	09/08/97	267.00-	08/21/97	08/21/97	267.00-	0.00	08/21/97	0.00	267.00-	NO DELETE 88 F
3665 G/L DIST: 412001 Insurance General Fund 412002 Insurance Police-General 412003 Insurance Waste Water Tre	09/08/97	1,909.00	08/31/97	09/30/97	152.72 935.41 820.87	0.00	/ /	0.00	1,909.00	NO 5TH INSTALL
3611 G/L DIST: 412001 Insurance General Fund 412002 Insurance Police-General 412003 Insurance Waste Water Tre	09/08/97	1,503.00	09/12/97	10/12/97	38.00 1,018.00 447.00	0.00	/ /	0.00	1,503.00	NO 6TH INSTALL
		3,145.00			0.00			0.00	3,145.00	

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Town of Bridgeville  
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\*\* A/L COUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	INVOICE			DISCOUNT		PAYMENTS	NET INVOICE	PAY	COMMENT
		AMOUNT	DATE	DUUE DATE	AMOUNT	DATE				
INT100 INTERCOASTAL TRADING										
972149	09/05/97	347.85	08/18/97	09/17/97	0.00	/ /	0.00	347.85	NO	CAUSTIC SOD
	G/L DIST: 402004 Chemicals Water		347.85							
972275	09/05/97	481.50	08/29/97	09/28/97	0.00	/ /	0.00	481.50	NO	HYPORCHLORIT
	G/L DIST: 402003 Chemicals Waste Water Tre		481.50							
		829.35			0.00		0.00	829.35		
KAR100 KARR BARTH PENSION ADMIN.										
7537	09/05/97	1,110.00	08/27/97	09/26/97	0.00	/ /	0.00	1,110.00	NO	ANNUAL ADMI
	G/L DIST: 416001 Pension Costs General Fun		222.00							
	416002 Pension Costs Police-Gene		222.00							
	416003 Pension Costs Waste Water		222.00							
	416004 Pension Costs - Water		222.00							
	416007 Pension Costs-Police Pen.		222.00							
		1,110.00			0.00		0.00	1,110.00		
LAM100 LaNOTTE COMPANY										
534	09/05/97	33.10	08/08/97	09/07/97	0.00	/ /	0.00	33.10	NO	CHLORINE BL
	G/L DIST: 411503 Testing Fees-Waste/Sewer		33.10							
		33.10			0.00		0.00	33.10		
LAY100 H.C. LAYTON & SON, INC.										
11735	09/08/97	63.90	08/05/97	09/04/97	0.00	/ /	0.00	63.90	NO	MISC - WATE
	G/L DIST: 419504 Supplies - Water		63.90							
11757	09/08/97	87.08	08/15/97	09/14/97	0.00	/ /	0.00	87.08	NO	MISC - SEWE
	G/L DIST: 419503 Supplies - Waste/Sewer		87.08							
11768	09/08/97	38.60	08/30/97	09/29/97	0.00	/ /	0.00	38.60	NO	MISC - SEWE

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**Town of Bridgeville  
Accounts Payable  
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P ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	INVOICE		DISCOUNT		PAY	COMMENT
		AMOUNT	DATE	AMOUNT	DATE		
G/L DIST: 419503 Supplies - Waste/Sewer		38.60					
		189.58		0.00		0.00	189.58
LOM100 LO-MAR OFFICE SUPPLIES							
31627 09/05/97 22.00 08/21/97 09/20/97		0.00	/ /	0.00	22.00	NO	DELGIS PRIN
G/L DIST: 414702 Office Supplies - Police		22.00					
		22.00		0.00		0.00	22.00
MAR100 MARYLAND CHEMICAL							
26709 09/05/97 294.00 08/26/97 09/15/97		0.00	/ /	0.00	294.00	NO	SODIUM THIO
G/L DIST: 402003 Chemicals Waste Water Tre		294.00					
		294.00		0.00		0.00	294.00
NEW200 NEWS PRINT SHOP, INC.							
53038 09/05/97 88.00 08/22/97 09/06/97		0.00	/ /	0.00	88.00	NO	BUILDING PE
G/L DIST: 419501 Supplies - General		88.00					
		88.00		0.00		0.00	88.00
NEW300 O. A. NEWTON & SON CO.							
209013 09/05/97 86.19 07/30/97 08/25/97		0.00	/ /	0.00	86.19	NO	
G/L DIST: 417003 Repairs - Waste/Sewer		86.19					
		86.19		0.00		0.00	
78389 09/05/97 9.12 08/01/97 08/25/97		0.00	/ /	0.00	9.12	NO	
G/L DIST: 417003 Repairs - Waste/Sewer		9.12					
		9.12		0.00		0.00	
PBC100 PBCC		95.31					
1705095-AU97 09/08/97 123.05 08/24/97 09/23/97		0.00	/ /	0.00	123.05	NO	METER RENTA
		123.05		0.00		0.00	

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Town of Bridgeville  
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\*\* ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	INVOICE		DISCOUNT		PAYMENTS	NET INVOICE	PAY	COMMENT
		AMOUNT	DATE	AMOUNT	DATE				
G/L DIST: 414701 Office Supplies - General		41.01							
414703 Office Supplies - Waste/Sw		41.02							
414704 Office Supplies - Water		41.02							
		123.05		0.00		0.00	123.05		
PEN100 PENCO CORP.									
635562	09/05/97	24.57	08/19/97	09/18/97	0.00	08/29/97	0.00	24.57	NO 1 1/2" PVC
G/L DIST: 417003 Repairs - Waste/Sewer		24.57							
		24.57		0.00		0.00	24.57		
PEN200 PENINSULA OIL CO.									
8/28/97 STMT	09/08/97	259.57	08/28/97	09/27/97	0.00	/ /	0.00	259.57	NO
G/L DIST: 424002 Vehicle Expenses Police-G		180.58							
424004 Vehicle Expenses-Water		23.15							
424003 Vehicle Expenses-Waste/SW		55.84							
		259.57		0.00		0.00	259.57		
STATE OF DELAWARE									
fund W-1 AUG '97	09/05/97	753.05	08/31/97	09/30/97	0.00	/ /	0.00	753.05	NO
G/L DIST: 208001 Accrued Payroll Taxes		753.05							
		753.05		0.00		0.00	753.05		
TRB100 TREASURY DIVISION									
1997 ANNUAL TAX BILL	09/08/97	804.42	09/01/97	10/01/97	0.00	/ /	0.00	804.42	NO 5/1/97-4/30
G/L DIST: 414501 Town Hall Expenses Genera		804.42							
		804.42		0.00		0.00	804.42		
UNI100 UNIFIRST									
092 0019733	09/05/97	21.40	08/29/97	09/28/97	0.00	/ /	0.00	21.40	NO

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**Town of Bridgeville  
Accounts Payable  
Open Invoice Report**

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/P ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	INVOICE		DISCOUNT		PAY	COMMENT
		AMOUNT	DATE	AMOUNT	DATE		
G/L DIST: 414701 Office Supplies - General		21.40					
0019737	09/05/97	20.10	08/29/97	09/28/97	0.00	/ /	20.10 NO
G/L DIST: 414702 Office Supplies - Police		20.10					
		41.50		0.00		0.00	41.50
200 UNITED ELECTRIC SUPPLY							
5080-01	09/08/97	39.82	09/02/97	09/10/97	0.00	09/02/97	39.82 NO S6DCBC BULB
G/L DIST: 419504 Supplies - Water		39.82					
		39.82		0.00		0.00	39.82
00 USDA							
03 LOAN-DUK 9/25/97 09/08/97 15,376.00	09/08/97	15,376.00	09/08/97	10/08/97	0.00	/ /	15,376.00 NO
G/L DIST: 405003 Debt Service-Int. & Fees		12,025.00					
405004 Debt Service-Int. & Fees		3,351.00					
		26,578.00		0.00		0.00	26,578.00
00 LEON WILLING							
4/97 STMT	09/05/97	18.00	08/14/97	09/13/97	0.00	/ /	18.00 NO TRASH REMOV
G/L DIST: 413502 Maintenance - Police		18.00					
		18.00		0.00		0.00	18.00 NO TRASH REMOV
/97 STMT	09/05/97	18.00	08/14/97	09/13/97	0.00	/ /	18.00 NO TRASH REMOV
G/L DIST: 413501 Maintenance - General		18.00					
		36.00		0.00		0.00	36.00
00 WILSON, HALBROOK, BAYARD							
9	09/05/97	189.00	08/12/97	09/11/97	0.00	/ /	189.00 NO RE: POLICE

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Town of Bridgeville  
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\*\* ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	AMOUNT	INVOICE DATE	DUUE DATE	AMOUNT	DISCOUNT DATE	PAYMENTS	NET INVOICE	PAY	COMMENT
G/L DIST: 413002 Legal & Auditing-Police		189.00								
80410	09/05/97	245.00	08/12/97	09/11/97	0.00	/ /	0.00	245.00	NO	
G/L DIST: 413002 Legal & Auditing-Police		245.00								
		434.00			0.00		0.00	434.00		
YOU100 YOUNG & REVEL										
229112	09/08/97	29.90	09/04/97	10/04/97	0.00	/ /	0.00	29.90	NO	1 CS - COPY
G/L DIST: 414701 Office Supplies - General		14.96								
414702 Office Supplies - Police		2.99								
414703 Office Supplies -Waste/Sw		8.96								
414704 Office Supplies - Water		2.99								
		29.90			0.00		0.00	29.90		
GRAND TOTALS		81,395.15			0.00		0.00	81,395.15		

TOTAL OPEN INVOICES 59

TO S BY GL ACCOUNT:

ACCT #	ACCOUNT TITLE	AMOUNT
208001	Accrued Payroll Taxes	753.05
400102	Advertising Exp - Police	335.30
402003	Chemicals Waste Water Tre	775.50
402004	Chemicals Water	347.85
403002	Debt Service - Police	578.23
405001	Debt Service-Int. & Fees	710.42
405003	Debt Service-Int. & Fees	12,025.00
405004	Debt Service-Int. & Fees	14,553.00
411003	Engineering Fees-Waste/SW	973.25

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V/P ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	AMOUNT	INVOICE		DISCOUNT		DATE	PAYMENTS	NET INVOICE	PAY	COMMENT
			DATE	DUK DATE	AMOUNT	DATE					
411203 Gateway Plaza-Misc. Exp.		29.09									
411503 Testing Fees-Waste/Sewer		562.00									
412001 Insurance General Fund		290.72									
412002 Insurance Police-General		1,686.41									
412003 Insurance Waste Water Tre		1,267.87									
413002 Legal & Auditing-Police		434.00									
413501 Maintenance - General		18.00									
413502 Maintenance - Police		18.00									
413503 Maintenance - Waste/Sewer		55.00									
414501 Town Hall Expenses Genera		804.42									
414701 Office Supplies - General		85.37									
414702 Office Supplies - Police		62.99									
414703 Office Supplies -Waste/Sw		67.88									
414704 Office Supplies - Water		44.01									
416001 Pension Costs General Fun		5,538.09									
416002 Pension Costs Police-Gene		2,546.48									
416003 Pension Costs Waste Water		9,420.29									
416004 Pension Costs - Water		4,475.57									
416007 Pension Costs-Police Pen.		16,247.12									
417003 Repairs - Waste/Sewer		119.88									
419501 Supplies - General		88.00									
419503 Supplies - Waste/Sewer		235.78									
419504 Supplies - Water		156.72									
422001 Util-Electric - General		182.54									
422002 Util-Electric - Police		186.57									
422003 Util-Electric - Waste/Sw		9.45									
422004 Util-Electric - Water		1,104.82									
422501 Util-Telephone - General		168.47									
422502 Util-Telephone - Police		201.75									
422503 Util-Telephone - Waste/Sw		230.00									
424002 Vehicle Expenses Police-G		3,927.27									
424003 Vehicle Expenses-Waste/SW		55.84									
424004 Vehicle Expenses-Water		23.15									

\*\*\* End of Open Invoice Report \*\*\*

**BRIDGEVILLE POLICE DEPT.  
MONTHLY REPORT  
AUGUST 1997**

## COMPLAINT SYNOPSIS

TYPE OF COMPLAINT	MONTH	PREVIOUS YEAR	YEAR TO DATE
BURGLARY	0	0	12
THEFT	5	4	29
ASSAULT	3	3	21
DOMESTIC DISPUTES	0	2	31
CRIMINAL MISCHIEF	4	15	32
DRUG	1	0	9
SEX CRIMES	1	0	4
SUICIDE	0	0	0
ALARMS	6	4	61
DISORDERLY CONDUCT	4	5	45
PUBLIC RELATIONS	1	2	21
AUTO THEFT	0	0	1
HARRASSMENT	0	0	7
KIDNAPPING	0	0	0
MISSING PERSON	1	0	3
PREVENT B. OF P.	0	0	12
SUSPICIOUS PERSON	1	2	11
THREATEN BODILY HARM	2	1	8
D.O.A.	0	0	1
MURDER	0	0	0
CRIMINAL ARRESTS	1	5	82
PUBLIC ASSIST	6	6	49
ASSIST OTHER DEPT.	9	21	106
OTHER	6	23	148
<b>TOTAL</b>	<b>51</b>	<b>93</b>	<b>693</b>

## TRAFFIC INVESTIGATIONS

<u>TYPE OF INVESTIGATION</u>	<u>MONTH</u>	<u>PREVIOUS YEAR TO DATE</u>	<u>YEAR TO DATE</u>
<u>TRAFFIC ARREST</u>	148	230	1,513
<u>D. U. I.</u>	0	0	3
<u>VEHICLES TAGGED</u>	43	1	48
<u>VEHICLES TOWED</u>	2	2	15
<u>PARKING VIOLATIONS</u>	0	0	5
<u>TOTAL</u>	193	233	1,584

## ACCIDENT INVESTIGATION

<u>TYPE OF ACCIDENT</u>	<u>MONTH</u>	<u>PREVIOUS YEAR TO DATE</u>	<u>YEAR TO DATE</u>
<u>PROPERTY DAMAGE</u>	1	2	24
<u>PERSONAL INJURY</u>	0	1	5
<u>FATAL ACCIDENTS</u>	0	0	0
<u>INDUSTRIAL</u>	0	0	0
<u>TOTAL</u>	1	3	29

The following statistical data has been generated by the  
Bridgeville Police Department for the month of AUGUST

## VEHICLE INFORMATION

<u>DESCRIPTION</u>	<u>THIS MONTH</u>	<u>PREVIOUS YEAR</u>	<u>YEAR TO DATE</u>
<u>TOTAL MILEAGE</u>	1,649	4,199	28,150
<u>FUEL</u>	N/A	470	2,288
<u>MAINTENANCE</u>	3,746.69	\$ 416.00	\$ 5,034.46

# *Commissioners of Bridgeville*

101 NORTH MAIN STREET  
BRIDGEVILLE, DELAWARE 19933

## W.W.T.P. Monthly Report Date AUGUST 1997

Average Daily Flow: .169 mg/d  
Total Monthly Flow: 5.236 MG  
Maximum Daily Flow: .483 mg/d

## N.P.D.E.S. Violations

NO VIOLATIONS

## Septic Haulers Report

Number of Haulers: 3  
Total Gallons Dumped: 75,050 gals.  
Total Revenue Received: \$2626.75

## On Going Projects

1. W.W.T.P. Sludge Disposal: A sample of our stockpiled sludge has been sent to the Lab. for testing of metals and nutrients. As soon as the test results are available, and reviewed by D.N.R.E.C., then Clean Del. can dispose of our sludge.

2. W.W.T.P. Upgrade: A progress meeting was held on Friday, Sept. 5.

3. W.W.T.P. Sludge Dewatering: As winter weather nears, the sludge drying beds become less efficient and could result in a permit violation. Some price quotes have been obtained for various mechanical dewaterers, and we will be going to the Lewes W.W.T.P. to observe their new sludge dewaterer. As was mentioned before, these mechanical devices will range from \$35,000 to \$200,000.

Respectfully submitted,

  
Phillip Mowbray

MONTHLY FLOWS	SEPTEMBER 1997(EST.)			AUGUST 1997(EST.)			JULY 1997			JUNE 1997			MAY 1997			APRIL 1997			MARCH 1997		
	USERS	FLOWS	USERS	FLOWS	USERS	FLOWS	USERS	FLOWS	USERS	USERS	FLOWS	USERS	USERS	FLOWS	USERS	FLOWS	USERS	FLOWS	USERS	FLOWS	
250000+	15	2,366,250	15	3,155,000	15	3,155,000	11	1,429,200	11	1,271,300	13	1,147,400	10	974,800	10	974,800	10	974,800			
10000-25000	53	519,450	53	692,600	53	692,600	32	444,700	18	243,600	20	264,300	15	227,900	15	227,900	15	227,900			
7000-10000	55	329,700	55	439,600	55	439,600	61	508,500	45	364,400	61	495,900	37	302,300	37	302,300	37	302,300			
5000-7000	99	435,075	99	580,100	99	580,100	88	517,700	83	478,800	83	484,300	68	396,600	68	396,600	68	396,600			
4000-5000	61	202,200	61	269,600	61	269,600	83	366,500	81	356,000	86	382,300	70	307,900	70	307,900	70	307,900			
3000-4000	87	224,250	87	299,000	87	299,000	88	302,800	96	331,500	95	329,400	117	399,000	117	399,000	117	399,000			
2000-3000	82	148,950	82	198,600	82	198,600	83	206,800	97	238,500	86	214,700	97	240,100	97	240,100	97	240,100			
1000-2000	101	111,450	101	148,600	101	148,600	88	123,400	91	132,300	85	117,800	106	149,900	106	149,900	106	149,900			
0-1000	156	24,075	156	32,100	156	32,100	172	35,800	181	41,400	174	32,400	183	37,500	183	37,500	183	37,500			
<b>TOTALS</b>	<b>709</b>	<b>4,361,400</b>	<b>709</b>	<b>5,815,200</b>	<b>709</b>	<b>5,815,200</b>	<b>706</b>	<b>3,935,400</b>	<b>703</b>	<b>3,457,800</b>	<b>703</b>	<b>3,468,500</b>	<b>703</b>	<b>3,036,000</b>	<b>703</b>	<b>3,036,000</b>	<b>703</b>	<b>3,036,000</b>			

MONTHLY FLOWS	FEBRUARY 1997		JANUARY 1997		DECEMBER 1996		NOVEMBER 1996		OCTOBER 1996		AVERAGES FOR YEAR FLOWS	
	USERS	FLOWS	USERS	FLOWS	USERS	FLOWS	USERS	FLOWS	USERS	FLOWS	USERS	FLOWS
25000+	11	1,149,800	9	1,068,600	10	1,099,500	11	1,072,300	10	1,027,800	12	1,576,413
10000-25000	21	265,500	20	268,300	21	273,700	21	286,800	34	470,000	30	387,454
7000-10000	57	463,500	53	437,200	43	355,500	47	382,200	38	336,900	51	404,608
5000-7000	79	460,000	94	545,600	80	463,700	84	483,800	88	510,000	87	494,648
4000-5000	77	338,000	80	352,200	67	298,800	60	268,600	69	303,300	71	309,583
3000-4000	97	337,300	102	351,500	123	426,200	104	356,900	98	334,900	98	332,646
2000-3000	94	233,500	89	218,800	89	214,900	105	259,000	97	237,100	90	217,463
1000-2000	94	133,700	85	119,800	94	133,300	100	147,800	107	157,900	96	135,379
0-1000	169	34,200	167	34,900	168	41,900	161	41,300	148	33,900	166	35,131
TOTALS	699	3,415,500	699	3,396,900	695	3,307,500	693	3,298,700	689	3,411,800	701	3,893,325

EVALUATION OF VARIOUS RATE SCENARIOS  
 TOWN OF BRIDGEVILLE  
 SEWER DEPARTMENT  
 PREPARED BY: DAVIS, BOWEN & FRIEDEL, INC.

		ANNUAL SEWER REVENUE AT CURRENT RATES		ANNUAL SEWER REVENUE 20\$ MINIMUM FOR 5,000 GALS.		ANNUAL SEWER REVENUE 10\$ MINIMUM FOR 0 GALS.		ANNUAL SEWER REVENUE 7.50\$ MINIMUM FOR 2,000 GALS.	
MONTHLY FLOWS	USERS	AVG FLOWS	AVG FLOWS	AVG FLOWS	AVG FLOWS	AVG FLOWS	AVG FLOWS	AVG FLOWS	AVG FLOWS
25000+	12	1,576,413	114,129	114,057	114,028	114,028	114,028	114,129	114,129
10000-25000	30	387,454	23,068	22,888	26,668	22,816	23,068	23,068	23,068
7000-10000	51	404,608	21,736	21,450	27,876	21,327	21,736	21,736	21,736
5000-7000	87	494,648	25,074	24,552	35,514	24,343	25,074	25,074	25,074
4000-5000	71	309,583	15,232	17,040	23,752	14,635	15,232	15,232	15,232
3000-4000	98	332,646	16,366	16,366	23,520	28,126	16,366	16,366	16,366
2000-3000	90	217,463	10,699	21,600	21,499	9,943	10,699	10,699	10,699
1000-2000	96	135,379	6,661	23,040	18,181	8,640	9,446	9,446	9,446
0-1000	166	35,131	1,728	39,840	21,648	14,940	16,334	16,334	16,334
<b>TOTALS</b>	<b>701</b>	<b>3,893,325</b>	<b>234,713</b>	<b>307,987</b>	<b>318,833</b>	<b>246,216</b>	<b>252,104</b>		

  

Minimum Gals. in Minimum	None	Minimum Gals. in Minimum	\$20.00	Minimum Gals. in Minimum	\$10.00	Minimum Gals. in Minimum	\$7.50	Minimum Gals. in Minimum	\$8.20
0-5000 gals.	N/A	0-5000 gals.	5,000	0-5000 gals.	0	0-5000 gals.	2,000	0-5000 gals.	2,000
5001-10,000 gals	\$4.10	0-5000 gals.	N/A	0-5000 gals.	\$4.10	2001-5000 gals.	\$4.10	2001-5000 gals.	\$4.10
10,000+ gals.	\$5.13	5001-10,000 gals	\$5.13	5001-10,000 gals	\$5.13	5001-10,000 gals	\$5.13	5001-10,000 gals	\$5.13
	\$6.15	10,000+ gals.	\$6.15	10,000+ gals.	\$6.15	10,000+ gals.	\$6.15	10,000+ gals.	\$6.15

  

Revenue per 97-98 Budget	\$233,000
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9/8/97

Pam Slater

Cindy Smith

Wendell Abbott

Eleanor T. Bennett

Mary Cera

Alma Estrella

Mike Magee - DBF

Annie Williams - DBF

Darla Johnson - DBF

MICHAEL DIETZ

Philip Davis

Malice Flynn