

# *Commissioners of Bridgeville*

101 NORTH MAIN STREET  
BRIDGEVILLE, DELAWARE 19933

## AGENDA

COMMISSIONERS OF BRIDGEVILLE  
SEPTEMBER 14, 1998 - 7:00 P.M.  
BRIDGEVILLE TOWN HALL

- A. CALL TO ORDER
- B. QUORUM PRESENT
- C. READING OF MINUTES - August 10, 1998
- D. APPROVAL OF BILLS  
(Review of Financial Statements)
- E. CORRESPONDENCE
- F. DEPARTMENT REPORTS
  - 1. Police
  - 2. Waste Water
  - 3. Drinking Water
  - 4. Streets
- G. OLD BUSINESS
  - 1. Past due water/sewer tenant bills
  - 2. Report on glass house roof at WWTP
  - 3. Cable Consortium
- H. NEW BUSINESS
  - 1. TMDL report-Annie Williams
  - 2. Audit review-Rick Tull
  - 3. WWTP Committee report-Greenwood meeting
  - 4. Comcast Franchise Tax
- I. CITIZEN'S PRIVILEGE
- J. EXECUTIVE SESSION
- K. ADJOURNMENT

\*\*\*\*\*THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE ANY ADDITIONAL ITEMS SUCH AS EXECUTIVE SESSION OR THE DELETION OF ITEMS INCLUDING EXECUTIVE SESSION, WHICH MAY ARISE AT THE TIME OF THE MEETING.\*\*\*\*\*

## MINUTES

### COMMISSIONERS OF BRIDGEVILLE SEPTEMBER 14, 1998 - 7:00 P.M. TOWN HALL

#### I. CALL TO ORDER

The meeting was called to order at 7:00 P.M. by President Robert Bennett. Present: Commissioner Margaret Sipple, Commissioner Jack Dalton, Commissioner Glenn Miles and Commissioner Charles Royal. A quorum was present. The meeting started with a salute to the flag.

#### II. APPROVAL OF MINUTES

Commissioner Dalton made a motion to dispense with the reading of the minutes and approve them as presented. Motion was seconded by Commissioner Sipple and carried unanimously.

#### III. APPROVAL OF MONTHLY BILLS

See breakdown attached. After reviewing the bills Commissioner Dalton made a motion to pay said bills. Motion was seconded by Commissioner Sipple and carried unanimously.

#### IV. PRESIDENT'S REPORTS

##### A. CORRESPONDENCE

1. The forms for the fluoridation have been received and will be submitted by November 15, 1998. Commissioner Dalton said the money for Towns to fluoride their water systems will come from the state. President Bennett said the Town's engineer is working on getting prices for the project.

2. A letter was received from the county pertaining to the Block Grant Program for 1999. Commissioner Sipple made a motion to participate in the Block Grant Program. Motion was seconded by Commissioner Dalton and approved unanimously. President Bennett will notify Mr. Bill Lecates to have him present the program at the October or November meeting.

## B. DEPARTMENT REPORTS

1. Police - See attached report. Commissioner Miles reported there were 59 complaints for the month of August. There were 266 traffic arrests for the month. He reported vehicle maintenance was \$393.00.

2. Waste Water - See attached report. Commissioner Royal reported no N.P.D.E.S. violations. He said there were three septic haulers that dumped 35,000 gallons for a revenue of \$1,428.00. Commissioner Royal reported on eleven on-going projects (see attached).

1. No signed agreement with Gateway Plaza.
2. The fee for residential roof leaders that are connected to the Town sanitary sewer has never been enforced. This fee needs to be enforced immediately.
3. He said Jimmy's Grille had not been billed for his portion of the sewer line cleaning.
4. The Town still has an unresolved issue with Mr. Bob Hunsberger pertaining to the stormwater.

5. Bridgeville-Greenwood sewer agreement-what developments from the meeting.  
6. The Curtice Burns Foods (formerly Delagra) submitted their sanitary sewer study of their processing facility.  
7. The sludge de-watering is still a problem. This expense has increased the W.W.T.P. expenses by \$3,500.00 in the first six months of this budget year.  
8. The recent cleaning of the tax ditch exposed a potential problem with an 8" sewer main that is partially submerged in the stream. Hopkins Construction has provided an estimate for the repair (see attached proposal).

9. The W.W.T.P. has a list of repairs that need to be addressed.  
Commissioner Royal said it is a must that the Commission look into finding money for these repairs.

10. The Municipal Street Aid Funds, under Title 30, Section 5165, is available for certain uses in the wastewater system. A commitment of these funds to the W.W.T.P. budget needs to be addressed.

11. An ammonia leak from Cannon Cold Storage was found in the system over the weekend. The Town engineer and D.N.R.E.C. were notified of this problem. No one knows what the long term effects may be at the treatment plant.

Commissioner Royal said the Commission should devise a plan for people that violate the wastewater system to pay for their violation instead of the Town absorbing the cost. President Bennett said the Town had two employees working most of the day to correct the ammonia problem. The plant manager suggested the Town bill Cannon Cold Storage for the work done on cleaning up the leak. President Bennett suggested sending the bill to them after all the work was completed. President Bennett said this leak was not an accident, that the ammonia was put in the sanitary storm drain. He reported the odor was so strong the employees could not even walk near the plant today.

3. Drinking Water - Commissioner Dalton said he would like to continue on with Mr. Royal's report which has to do with the committee that was formed last month for the

wastewater. Commissioner Dalton said to correct the report on Jimmy's Grille-he has been billed for the cleaning of the drain. The expense for cleaning that drain was \$2,400.00 with Jimmy's Grille being billed \$1,800.00. Jimmy's Grille has also been billed for the additional seating for the impact fees of \$5,200.00. As of today, neither bill has been paid. Commissioner Dalton did report that Jimmy's Grille has started construction on the new grease trap to keep his grease out of the main line.

Commissioner Dalton reported 3,800,000 gallons were pumped last month for an average of 122,700 gallons pumped per day. The wastewater planning committee met on August 20, 1998. The primary item on the agenda was the new regulations that are being put down by the state on TMDL's (Total Maximum Daily Load) that is allowed in the discharge that goes into the Nanticoke River. The state is causing Seaford, Laurel and Bridgeville to reduce the amount of loading they dump into the river. Commissioner Dalton said the new restrictions are coming a lot sooner than was expected. He said one item they are looking into is the possibility of what we are going to do with the waste water treatment plant. Commissioner Dalton said the collection system was recently upgraded, and last year a total of \$600,000.00 was spent on repairs and upgrading of the plant. He said this plant will not be able to handle the projected load with the system we have now. Commissioner Dalton said Greenwood is requesting more share of our capacity in the waste water treatment plant because of the development that is going on in their Town. He said we are finding we do not have the capacity we thought was in the design because of the loading. He said alternatives will have to be looked into for the waste water treatment situation. Commissioner Dalton said one way would be to upgrade the plant to add additional treatment capacity, and another alternative would be to look into a spray irrigation system. He said we have been invited to tour other spray irrigation systems that are operational in Sussex County. Commissioner Dalton said we would be touring those plants this month and look into the feasibility of going to a spray irrigation system. He explained this was not going to be an inexpensive program. Commissioner Dalton said over the next few months we are going to be looking at what the cost is going to be, and how we might be able to cover that cost in grants, loans or whatever else is necessary to comply with those loading levels. Commissioner Dalton said Greenwood has been asked to participate in the next meeting.

4. Streets - Commissioner Sipple said she had talked with Mr. John Gilbert, Director of Highway Operations. Mr. Gilbert said the new by-pass will not be a truck by-pass as such. He said the road that goes through Town will be listed as a Business Rt. 404 and the new road as a by-pass. She said DELDOT will be posting signs this week limiting trucks in Town except local deliveries. Commissioner Sipple said Laws Street was recently marked with yellow lines as well as the white parking spaces. Commissioner Sipple said the boot camp workers are in Town working on cleaning up the streets for the Apple-Scapple Festival. She said the homeowners have always taken care of the property right out to the curbs but recently it seems some people have been neglecting that responsibility. Commissioner Sipple would like to see the Town look good for the festival.

President Bennett said a week ago Saturday Laws Street was brushed before the street was to be marked, and two people living on that street cut their grass and blew it out into the street. Commissioner Dalton said he received good comments from visitors to our Town last year during the festival. Commissioner Royal said there is an ordinance that

grass is not to be thrown out in the streets, it just is not being enforced. He said it should be discussed when and how the ordinance was going to be enforced.

At this time, President Bennett moved to new business in order to let Mr. Rick Tull and Miss Annie Williams present their programs. After there presentations, President Bennett returned to Old Business.

#### V. OLD BUSINESS

1. President Bennett said at the present time, the Town does not have any written rule stating what to do if a tenant moves out and leaves a water and sewer bill owed to the Town. The Town Clerk is recommending the property owner be liable for any unpaid bills if the tenants move out.

Mr. Dennis Schrader, Town Solicitor, said the water and sewer connections to the property are always in the property owner's name. When a service is rendered and not paid, under Delaware Code a lien on the property would take place. According to Mr. Schrader, the Town does not have to adopt an ordinance for this matter. Commissioner Royal asked Mr. Schrader what a landlord could do to protect himself from an abusive water and sewer user. Mr. Schrader said a landlord could take the payment out of the security deposit. Commissioner Dalton said some property owners want the Town Office to police their tenants concerning the water and sewer bills. He does not feel that is the Town's duty. Mr. Schrader said the Town should notify the property owner of any past due water bills. Mr. Schrader said the Town is covered under the state law when services are rendered and not paid by the property owner.

2. Commissioner Royal did not have the estimates for the roof replacement at the glass house at the W.W.T.P. He said he would inform each Commissioner as soon as he gets some prices.

3. The Commissioners decided to have the carpets cleaned at the Davis Building. Commissioner Dalton said the former tenants said the building needed some work done inside. President Bennett said he thought cleaning the carpet was all that was needed. Commissioner Royal said some of the trees and shrubs around the building need to be removed. Commissioner Sipple and the Boot Camp Workers will trim the shrubs and clean up around the building the week of September 21, 1998.

4. President Bennett said he passed out information last month relating to the Cable Consortium, and he was wondering what the Commission would like to do concerning the matter. President Bennett said he did not find any type of membership fee mentioned in the literature. He said the only two he knows about is Comcast Cable and TCI out of Ocean City. President Bennett suggested the matter be tabled for another month. Mr. Schrader said this comes up about every four or five years when the franchise agreements are renewed. He said the problem municipalities run into is when the cable companies make their applications for certain franchise renewals. After municipalities get organized there is so little time left, by the time one joins a consortium they are not

effective in doing it. He suggested rather than tabling the matter it would be better to get organized before the franchise fee agreement comes up.

President Bennett explained to Mr. Schrader that the Commission turned down a franchise tax last month because the fee is added on to the residents of the Town. Mr. Schrader said if one does not fight back, then you must give in. If a municipality is going to fight back, then they must be prepared. Mr. Schrader said we could not afford to hire a communication attorney. Commissioner Royal suggested the Commission meet with the cable company to discuss sharing some of their profit with Bridgeville. Commissioner Dalton said the cable companies do not care about the municipalities. He said there would be no reason for the Commission to discuss such matters with the cable companies because he feels they would not know what questions to ask the high priced attorneys from the cable companies. He said what the consortium is doing is looking at improving our services and maybe having some control state wide as far as the rates are concerned. He said it is not talking about money coming to Bridgeville. Commissioner Dalton said the consortium is a group of municipalities getting together addressing the state and federal authorities that control the cable companies on that level. Commissioner Dalton made a motion for Bridgeville to become a member of the cable consortium. Motion was seconded by Commissioner Miles and carried.

## VI. NEW BUSINESS

1. President Bennett introduced Mr. Rick Tull of Lank, Johnson & Tull, the Town's auditor. Mr. Tull said the audit report the Commissioners had before them is called an unqualified opinion. It means the report is in conformity with General Accepted Accounting Principles as it pertains to municipalities. Mr. Tull reviewed the audit with the Commissioners, and he said it looked like the Town was getting back in the black in a positive trend.

Mr. Tull told the Commission his report is a certified audit not a line-by-line audit. He explained a line-by-line audit would be too costly for the Town. Mr. Tull said a more extensive audit was done last year and this year due to the federal dollars used for projects within the Town. He said the audit could go back to a standard one if project money received is not over \$300,000.00.

2. Miss Annie Williams of Davis, Bowen & Friedel presented a report pertaining to TMDL regulations and the public hearing. She said there was not a lot of comment at the public hearing that would indicate anything, but that the TMDL program will go ahead and require upgrades of the waste water treatment plants of Seaford, Laurel and Bridgeville. Miss Williams suggested the Town consider one more round of comments urging funding sources. She said the written records are open until November 2, 1998. The waste water treatment plant now has a RBC Fixed Film Based System. She said the state will require that system to be upgraded to an eight milligram nitrogen and a two milligram per liter phosphorus. She said the type of plant we have is not easily upgradeable. Miss Williams said the Commission should consider at least three alternatives for the upgrading of the plant.

1. Spray irrigating is a good system but could be expensive.
2. Post-denitrification for advanced treatment by adding RBC's with methanol

injection..

3. Pre-denitrification for advanced treatment (to eliminate or minimize methanol usage) by adding anoxic treatment upstream of the RBC's.

Miss Williams said right now Bridgeville is not under any deadline, but we should be aware of what is coming and start planning for that day. She said the state will put the Town on a time schedule giving us time to complete the upgrading. She said right now we need to find out which way we want to go and find funding for this project (see attached report).

Miss Williams told Commissioner Royal that about a year from now a mandate will probably be given to Bridgeville, but then there will be a time line for us to get in compliance. Commissioner Royal asked if we could not match any funds or could not cover the cost, what would happen then. President Bennett said it is going to be a state mandate without funds. Commissioner Dalton said that is why it is important for Bridgeville to get involved with the county right now, because the county will make any resources that are available both in manpower and searching for funds. Commissioner Dalton said the county's spray irrigation system has worked much better than they ever expected. He said the farmers in the area are willing to pay for the irrigation to get the nutrients they need on their farm land. Commissioner Dalton said we may be able to work out a program with the local farmers as to where the spray irrigation would be put on their land instead of having to acquire the land. Miss Williams said because three Towns are being mandated to clean up for other people it is important we ask for grant money.

President Bennett read a resolution of three options(see attached). Commissioner Dalton made a motion to approve the resolution. Motion was seconded by Commissioner Royal and carried unanimously.

3. President Bennett said back in 1980 the Town gave the owner of 101 Market Street permission to extend his building out six inches on the sidewalk. He said the building has been sold again and the surveyor reports the building is extended out 1 1/2'. The surveyor is asking for a variance to be signed giving the 1 1/2' extension instead of the six inches. Mr. Schrader said this often happens when land is being surveyed. After some discussion, Commissioner Dalton made a motion to approve the license agreement with the new owners of the property of 101 Market Street to utilize the 1 1/2' of sidewalk. Motion was seconded by Commissioner Sipple and carried unanimously.

4. President Bennett said it seems like the trash haulers are picking up trash as early as 5:30 A.M. He would like to suggest the Commission make a ruling that they cannot start hauling trash before 7:00 A.M. Commissioner Dalton said he had no problem with President Bennett's suggestion, but his first question would be if it is going to cost another \$1,000.00 to change the code book if a new ordinance is adopted. Commissioner Dalton asked if that problem could be addressed when one contractor is awarded the bid for the Town's trash pick up.

Mr. Schrader passed out several packets to the Commissioners, one being copies of the garbage and refuse collection material that he had prepared on behalf of the Town. He said it could not be introduced now because some items might need to be included that are not yet a part of the document. Mr. Schrader said items that were not complete in the

draft that would require some thought from the Commission before the public hearing and adoption include:

1. The number of households in the community which would actually be served.
2. Whether or not those served would be strictly residential unit or would they permit non-residential use.
3. Decision on an initial rate schedule.
4. Times of collection could be incorporated into this contract.

Commissioner Dalton suggested a copy of the draft be left in the Town Hall lobby for residents to look over. Mr. Schrader said a reading and an adoption of the ordinance would be required. President Bennett asked the Commissioners to read over the material this month, and he will put it on the agenda for the October meeting. Mr. Schrader said the Commissioner should read the proposal and make sure they understand it. He said they should bring back any corrections they think might be needed. Mr. Schrader said a separate public hearing might not be necessary.

5. Commissioner Dalton said he would like to comment on the second packet Mr. Schrader delivered pertaining to the Cannon Cold Storage and Pet Poultry Products tax exemption for a period of ten years. The information delivered by Mr. Schrader verifies that they will not receive a tax exemption from the Town. Mr. Schrader said only one annexation had taken place since 1972 and that was at the south end of Town. President Bennett said Cannon Cold Storage would be notified.

6. Commissioner Dalton asked Mr. Schrader if he received any information concerning the waiver given to Delagra for the additions they made to the water system when they installed their fire lines. He said the Town gave them a waiver for their fire lines fees for a number of years, and then they turned around and sold the business. Mr. Schrader said he did receive that information just before he went on vacation and he has not had time to look into the matter.

## VII. CITIZENS PRIVILEGE

1. Mr. Charles Singman read a letter pertaining to the truck traffic on Market and Main Street (see attached letter). He stated he could guarantee the trucks are travelling more than 25mph on our streets. Mr. Singman is supporting Mrs. Cindy Truitt's petition to ban truck traffic from within the Town limits except for local delivery. Mr. Singman said he spoke with the police department in Georgetown and was told in addition to a total number of axles permitted in that town they also have a weight restriction. He said it is time this Commission stopped dragging its feet and listen to the citizens and businesses of this Town who want action.

Commissioner Sipple was told by DELDOT that the signs would be posted next week stating restricted truck traffic. She was told if you designate it as a truck by-pass then vehicle traffic will not use it. They would like to put up the restricted truck traffic signs, and see if the residents would give it a try. Mr. Singman said many people in this Town have signed a petition who want action now and want the trucks off the streets. He said this Town is lucky to get 90 people to vote in the Commissioners elections and almost that many have signed the petition.

President Bennett said truck traffic cannot be banned on Main and Market Streets without the approval of DELDOT. He said truck traffic cannot be banned on any street where Highway Federal Safety Funds were furnished. President Bennett said the Commission is trying their best to work with DELDOT.

Commissioner Dalton asked Mrs. Cindy Truitt if what they wanted was no trucks in Town except local deliveries. He said that is what the Commission has done to this point. Commissioner Dalton explained the truck restriction was a top priority with them, and they expressed that to Ms. Ann Canby at the by-pass ribbon cutting ceremony. Commissioner Sipple was told by DELDOT that trucks delivering locally will be carrying a notification certificate to their destination. If drivers do not have any paper work, then the police can fine them if they are in Town illegally. President Bennett said if it is the normal sign painting crew that DELDOT uses in Dover, when the signs arrive they will have to go back to be redone.

Mrs. Truitt said she spoke with Mr. Wes Johnson who is head of the traffic engineering management in Bear, Delaware. Those who signed the petition are people who are affected by the heavy truck traffic in Town. Mrs. Truitt read a letter to the Commission pertaining to her concerns of truck traffic on Market and Main Streets. She gave a copy of the petition with 83 signatures to the Commission. Mrs. Truitt said she was presenting the petition on behalf of all those who signed it that support her on presenting it to the Commission and to DELDOT for their consideration. She said the community she is discussing is a community full of citizens that elect the Commissioners into office, and the ones who are affected by the truck traffic in this Town. She said they should be heard and taken into consideration when making decisions. Mrs. Truitt said the by-pass will satisfy most citizens and travelers, but it will not satisfy the ones that are affected until the trucks that are not local deliveries are directed to alternative routes and "No Truck Traffic" is enforced.

Commissioner Sipple said she thought it unfair of Mrs. Truitt to accuse her of not giving her an address for DELDOT. Commissioner Sipple said he only had a phone number herself., and DELDOT is listed in the phone book.

President Bennett said probably 75% of the trucks that come through here are from Secretary and Hurlock, Maryland. He said they can not use the by-pass. He said they need to use Rt. 18 which goes through Cannon. Commissioner Dalton said a sign on Rt. 18 states all truck traffic must use this route. Commissioner Sipple said DELDOT told her the local trucks could turn on Rt. 404 and go out to the new by-pass instead of coming through Town. President Bennett said letters are being sent to truck companies reminding them of the new route.

Mr. Singman said the reason he is stating this is to give the Commissioners the support they need to force DELDOT to make a decision. He said there are eighty some residents in this Town that want action done. Mrs. Truitt passed around several photos she had taken of trucks on Market Street after the by-pass was opened.

Mr. Singman said another concern he has is the speed of the trucks since traffic has been decreased in the last few weeks. President Bennett said we can start extra police enforcement on Market Street dealing with truck traffic. Chief Handley Orr said about 1/3 of radar conducted in Town is on Main and Market Streets. President Bennett read the breakdown of traffic arrests: South Main Street had 36 arrests and Market Street had 18 traffic arrests.

The Commission asked the residents to wait and see what the following week brings once the signs are posted. President Bennett said if a letter is sent next week to DELDOT the orginal petition should be sent with it.

### VIII. EXECUTIVE SESSION

Commissioner Dalton made a motion to move to executive session at 8:40 P.M. Motion carried.

### IX. ADJOURNMENT

The Commission reconvened to regular session at 9:30 P.M. No business was conducted during executive session.

Mr. Schrader told the Commission and Mrs. Truitt the original petition should be submitted to DELDOT. He told Mrs. Truitt to send the petition restricted registered to Alma Fleetwood, Town Secretary. Mr. Schrader said that would prove that it has been received by the Town.

Commissioner Sipple made a motion to adjourn the meeting at 9:35 P.M. Motion was seconded by Commissioner Miles and carried unanimously.

Respectfully Submitted,

*Margaret W. Sipple*  
Margaret W. Sipple  
Secretary

COMMISSIONERS MEETING  
SEPTEMBER 14, 1998  
EXECUTIVE SESSION

The meeting was called to order by President Robert Bennett at 8:40 P.M.

PRESENT: Commissioner Sipple, Commissioner Dalton, Commissioner Royal and Commissioner Miles.

Discussion held on police personnel and budget

No motions made.

Convenued to regular meeting at 9:30 P.M.

Meeting adjourned.

Margaret Sipple  
Commission Secretary

# *Commissioners of Bridgeville*

101 NORTH MAIN STREET  
BRIDGEVILLE, DELAWARE 19933

## ACCOUNTS PAYABLE FOR APPROVAL

MEETING SEPTEMBER 14, 1998

General Fund (01) \$ 3,322.30

Police Fund (02) 3,571.41

Sewer Fund (03) 20,046.97

Water Fund (04) 17,868.51

Municipal (05) 3,215.13  
Street Aid Fund

SALLEE-REG (11) 320.00

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TOTAL AMOUNT TO BE APPROVED \$ 48,344.32

EST. UTILITY BILLS NOT REC'D \$ 6,000.00

EST. P/R 16,000.00

EST. P/R TAXES 6,500.00

SEMI-ANNUAL LOAN PAYMENT 15,516.72  
DUE 10/12/98

DATE: 09/11/98  
TIME: 11:23 AM

Town of Bridgeville  
Accounts Payable  
Open Invoice Report

PAGE 1

\*\* A/P ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	INVOICE			DISCOUNT		PAYMENTS	NET INVOICE	PAY	COMMENT
		AMOUNT	DATE	DUUE DATE	AMOUNT	DATE				
+PER10 EDWIN PEREZ										
CK #743 REIMBURSEMENT	09/10/98	25.00	08/19/98	09/18/98	0.00	/ /	0.00	25.00	NO	NO FINE WAS
G/L DIST: 302002 Fines & Bail Bonds Police		25.00								
		25.00			0.00		0.00	25.00		
AFL100 AFLAC										
894186	09/10/98	497.66	08/18/98	09/17/98	0.00	/ /	0.00	497.66	NO	EMPLOYEE P/
G/L DIST: 301001 Misc. Income-General		497.66								
		497.66			0.00		0.00	497.66		
ATT350 AT&T										
8/18/98 STMT	09/10/98	59.56	08/18/98	09/17/98	0.00	/ /	0.00	59.56	NO	
G/L DIST: 422501 Util-Telephone - General		18.26								
422502 Util-Telephone - Police		20.37								
422503 Util-Telephone - Waste/Sw		20.93								
		59.56			0.00		0.00	59.56		
BAJ100 BAJA BOOKS										
'1	09/10/98	47.50	05/22/98	06/21/98	0.00	/ /	0.00	47.50	NO	5-SPEEDY SP
G/L DIST: 414702 Office Supplies - Police		47.50								
		47.50			0.00		0.00	47.50		
BEL100 BELL ATLANTIC - DE										
8/18/98 STMT	09/10/98	525.70	08/18/98	09/17/98	0.00	/ /	0.00	525.70	NO	
G/L DIST: 422501 Util-Telephone - General		163.92								
422502 Util-Telephone - Police		205.38								
422503 Util-Telephone - Waste/Sw		156.40								
		570.06			0.00		0.00	570.06		
BRI200 BRIDGEVILLE PHARMACY										
47041	09/10/98	35.40	08/05/98	09/04/98	0.00	/ /	0.00	35.40	NO	PAPER TOWEL
G/L DIST: 419503 Supplies - Waste/Sewer		35.40								
		35.40			0.00		0.00	35.40		
CAR100 CAREY'S INCORPORATED										
3702	09/11/98	144.24	09/01/98	10/01/98	0.00	/ /	0.00	144.24	NO	REPAIR GEAR
		144.24			0.00		0.00	144.24		

DATE: 09/11/98  
RUN TIME: 11:23 AM

Town of Bridgeville  
Accounts Payable  
Open Invoice Report

PAGE 2

\* A/P ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	AMOUNT	INVOICE DATE	DISCOUNT	AMOUNT	DATE	PAYMENTS	NET INVOICE	PAY	COMMENT
			DATE		AMOUNT					
G/L DIST: 424002 Vehicle Expenses Police-G		144.24								
		144.24			0.00			0.00	144.24	
CEL100 CELLULAR ONE - DOVER										
9/1/98 STMT	09/10/98	16.52	09/01/98	10/01/98	0.00	/ /	0.00	16.52	NO	
G/L DIST: 422502 Util-Telephone - Police		16.52								
		16.52			0.00			0.00	16.52	
CLE100 CLEAN DELAWARE, INC										
7381	09/10/98	650.00	08/18/98	09/17/98	0.00	/ /	0.00	650.00	NO	6500 GALS.
G/L DIST: 411703 Sludge Disposal-Waste/Sw		650.00								
		650.00			0.00			0.00		
7468	09/10/98	1,300.00	08/25/98	09/24/98	0.00	/ /	0.00	1,300.00	NO	13,000 GALS
G/L DIST: 411703 Sludge Disposal-Waste/Sw		1,300.00								
		1,300.00			0.00			0.00		
7506	09/10/98	650.00	08/31/98	09/30/98	0.00	/ /	0.00	650.00	NO	6500 GALS.
G/L DIST: 411703 Sludge Disposal-Waste/Sw		650.00								
		650.00			0.00			0.00		
		2,600.00			0.00			0.00	2,600.00	
COA100 COASTAL COMMUNICATIONS CO										
JOB TICKET #50495	09/10/98	225.00	08/31/98	09/30/98	0.00	/ /	0.00	225.00	NO	INSTALL LIG
G/L DIST: 424002 Vehicle Expenses Police-G		225.00								
		225.00			0.00			0.00	225.00	
DAV100 DAVIS, BOWEN & FRIEDEL										
28853	09/10/98	300.00	08/15/98	09/14/98	0.00	/ /	0.00	300.00	NO	FMHA QTRLY
G/L DIST: 411003 Engineering Fees-Waste/Sw		300.00								
		300.00			0.00			0.00		
29011	09/10/98	140.00	08/15/98	09/14/98	0.00	/ /	0.00	140.00	NO	CRF APPL RE
G/L DIST: 411003 Engineering Fees-Waste/Sw		140.00								
		140.00			0.00			0.00		
29012	09/10/98	199.50	08/15/98	09/14/98	0.00	/ /	0.00	199.50	NO	PRETRMT REP
G/L DIST: 411003 Engineering Fees-Waste/Sw		199.50								
		199.50			0.00			0.00	199.50	
DEL800 DELMARVA POWER & LIGHT										
3-85-12866-5-2	9/3/98	72.86	09/03/98	10/03/98	0.00	/ /	0.00	72.86	NO	8/10-9/2 DA
G/L DIST: 422001 Util-Electric - General		36.43								
		36.43			0.00			0.00		
		36.43			0.00			0.00		

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VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	INVOICE			DISCOUNT		PAYMENTS	NET INVOICE	PAY	COMMENT
		AMOUNT	DATE	DUUE DATE	AMOUNT	DATE				
3-85-13002-6-0 G/L DIST: 422001	9/3/98 09/10/98	176.54	09/03/98	10/03/98	0.00	/ /	0.00	176.54	NO	8/5-9/2 TOW
Util-Electric - General		176.54								
3-85-13205-5-1 G/L DIST: 422002	9/3/98 09/10/98	193.19	09/03/98	10/03/98	0.00	/ /	0.00	193.19	NO	8/5-9/2 POL
Util-Electric - Police		193.19								
3-85-13822-7-1 G/L DIST: 411203	9/3/98 09/10/98	25.53	09/03/98	10/03/98	0.00	/ /	0.00	25.53	NO	8/3-9/2 ELE
Gateway Plaza-Misc. Exp.		25.53								
3-85-22573-5-0 G/L DIST: 422004	9/3/98 09/10/98	706.91	09/03/98	10/03/98	0.00	/ /	0.00	706.91	NO	8/4-9/2 ELE
Util-Electric - Water		706.91								
3-85-12406-0-0 G/L DIST: 422003	9/8/98 09/10/98	9.16	09/08/98	10/08/98	0.00	/ /	0.00	9.16	NO	8/4-9/3 ELE
Util-Electric - Waste/Sw		9.16								
		1,184.19			0.00		0.00	1,184.19		
ENV100 ENVIROCORP, INC.										
4467 G/L DIST: 411503	09/10/98	644.00	08/14/98	09/13/98	0.00	/ /	0.00	644.00	NO	ANALYTICAL
Testing Fees-Waste/Sewer		644.00								
		179.00	09/03/98	10/03/98	0.00	/ /	0.00	179.00	NO	ANALYTICAL
		179.00								
		823.00			0.00		0.00	823.00		
GAL100 GALL'S INC.										
524711780001 G/L DIST: 424002	09/10/98	24.99	08/20/98	09/19/98	0.00	/ /	0.00	24.99	NO	MOUNTING KI
Vehicle Expenses Police-6		24.99								
		24.99			0.00		0.00	24.99		
HAR400 HARVEY & HARVEY										
62750 #85135 G/L DIST: 413501	09/11/98	65.00	08/13/98	09/02/98	0.00	/ /	0.00	65.00	NO	AUG-OCT '98
Maintenance - General		65.00								
		65.00			0.00		0.00	65.00	NO	AUG-OCT '98
62639 #85009 G/L DIST: 413502	09/11/98	65.00	08/13/98	09/02/98	0.00	/ /	0.00	65.00	NO	AUG-OCT '98
Maintenance - Police		65.00								
		65.00			0.00		0.00	65.00	NO	AUG-OCT '98
		130.00			0.00		0.00	130.00		
HOP100 HOPKINS AUTOMOTIVE										
844 G/L DIST: 424004	09/10/98	365.82	07/24/98	08/23/98	0.00	/ /	0.00	365.82	NO	DIAGNOSIS 0
Vehicle Expenses-Water		365.82								
		365.82			0.00		0.00	365.82	NO	DIAGNOSIS 0

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VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	INVOICE		DISCOUNT		DATE	PAYMENTS	NET INVOICE	PAY	COMMENT
		AMOUNT	DATE	AMOUNT	DATE					
9800257 G/L DIST: 417004 Repairs - Water	09/10/98	83.15	08/06/98	09/05/98	0.00	/ /	0.00	83.15	NO	2 - 4 WAY V
			448.97		0.00		0.00	448.97		
INT100 INTERCOASTAL TRADING										
981991 G/L DIST: 402003 Chemicals Waste Water Tre	09/10/98	874.25	08/05/98	09/04/98	0.00	/ /	0.00	874.25	NO	CHEMICALS
		874.25								
982019 G/L DIST: 402004 Chemicals Water	09/10/98	456.35	08/07/98	09/06/98	0.00	/ /	0.00	456.35	NO	CHEMICALS -
		456.35								
11022 G/L DIST: 402004 Chemicals Water	09/10/98	180.00-	08/07/98	08/07/98	0.00	08/07/98	0.00	180.00-	NO	3-585#OR,1-
		180.00-								
982145 G/L DIST: 402003 Chemicals Waste Water Tre	09/10/98	294.25	08/21/98	09/20/98	0.00	/ /	0.00	294.25	NO	HYPORCHLORIT
		294.25								
		1,444.85			0.00		0.00	1,444.85		
AM100 H. M. JAMES & SON, INC.										
48727 G/L DIST: 412001 Insurance General Fund	09/11/98	1,437.00	08/12/98	09/11/98	0.00	/ /	0.00	1,437.00	NO	W/C - 6TH I
		30.00								
		412002 Insurance Police-General		977.15						
		412003 Insurance Waste Water Tre		429.85						
49018 G/L DIST: 412001 Insurance General Fund	09/11/98	1,914.00	08/31/98	09/30/98	0.00	/ /	0.00	1,914.00	NO	LIAB. INSUR
		267.96								
		412002 Insurance Police-General		880.44						
		412003 Insurance Waste Water Tre		765.60						
49015 G/L DIST: 412001 Insurance General Fund	09/11/98	120.00	08/31/98	09/30/98	0.00	/ /	0.00	120.00	NO	UB INSURANC
		16.80								
		412002 Insurance Police-General		55.20						
		412003 Insurance Waste Water Tre		48.00						
		3,471.00			0.00		0.00	3,471.00		
J00100 J.D. DEFENSE EQUIPMENT										
211215 G/L DIST: 419502 Supplies - Police	09/10/98	32.00	08/20/98	09/19/98	0.00	/ /	0.00	32.00	NO	OFF DUTY PA
		32.00								
		32.00			0.00		0.00	32.00		
KNB100 KNB ASSOCIATES										
39	09/10/98	1,500.00	08/24/98	09/23/98	0.00	/ /	0.00	1,500.00	NO	4 - 30 GAL

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VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	INVOICE		DISCOUNT		DATE	PAYMENTS	NET INVOICE	PAY	COMMENT
		AMOUNT	DATE	AMOUNT	DATE					
G/L DIST: 402004 Chemicals Water		1,500.00								
		1,500.00		0.00			0.00	1,500.00		
LOM100 LO-MAR OFFICE SUPPLIES										
81209	09/10/98	13.08	08/24/98	09/23/98	0.00	/ /	0.00	13.08	NO PENS	
G/L DIST: 414702 Office Supplies - Police		13.08								
		13.08		0.00			0.00	13.08		
MAR100 MARYLAND CHEMICAL										
32402	09/10/98	588.00	08/25/98	09/14/98	0.00	/ /	0.00	588.00	NO SODIUM THIO	
G/L DIST: 402003 Chemicals Waste Water Tre		588.00								
		588.00		0.00			0.00	588.00		
MCD100 McDOWELL'S										
4218	09/10/98	19.95	08/14/98	09/13/98	0.00	/ /	0.00	19.95	NO OIL FILTER,	
G/L DIST: 424002 Vehicle Expenses Police-G		19.95								
		19.95		0.00			0.00	19.95		
NEW300 O. A. NEWTON & SON CO.										
52637	09/10/98	2.15	08/17/98	08/25/98	0.00	/ /	0.00	2.15	NO 10' -- 3/8	
G/L DIST: 419504 Supplies - Water		2.15								
		2.15		0.00			0.00	2.15		
ONE100 ONE CALL CONCEPTS, INC.										
8086063	09/11/98	4.08	08/31/98	09/30/98	0.00	/ /	0.00	4.08	NO AUG 1998 SE	
G/L DIST: 422603 Miss Utility Locates-Sewr		2.04								
422604 Miss Utility Locates-Watr		2.04								
		2.04		0.00			0.00	2.04		
PBC100 PBCC										
1705095-AU98	09/11/98	123.05	08/24/98	09/23/98	0.00	/ /	0.00	123.05	NO 9/10-12/10/	
G/L DIST: 414701 Office Supplies - General		41.01								
414703 Office Supplies -Waste/Sw		41.02								
414704 Office Supplies - Water		41.02								
		41.02		0.00			0.00	41.02		
PEN150 PENINSULA DRY CLEANERS										
8/31/98 STMT	09/10/98	32.30	08/31/98	09/30/98	0.00	/ /	0.00	32.30	NO	

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VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	AMOUNT	INVOICE DATE	DISCOUNT	AMOUNT	DATE	PAYMENTS	NET INVOICE	PAY	COMMENT
			DATE	AMOUNT						
G/L DIST: 421502 Uniform Exp - Police		32.30								
		32.30			0.00			0.00		32.30
PEN200 PENINSULA OIL CO.										
8/28/98 STMT	09/10/98	434.34	08/28/98	09/27/98	0.00	/	/	0.00	434.34	NO GAS BILL
G/L DIST: 424002 Vehicle Expenses Police-6		350.13								
424003 Vehicle Expenses-Waste/SW		32.86								
424004 Vehicle Expenses-Water		51.35								
		434.34			0.00			0.00	434.34	
PEP100 PEP-UP, INC.										
8/31/98 STMT	09/10/98	78.08	08/31/98	09/30/98	0.00	/	/	0.00	78.08	NO FUEL-LIFT S
G/L DIST: 413703 Maintenance-Lift Station		18.68								
419503 Supplies - Waste/Sewer		59.40								
		78.08			0.00			0.00	78.08	
POW100 POWER TRANS, INC.										
21723	09/10/98	6.00	08/11/98	09/10/98	0.00	/	/	0.00	6.00	NO 2-SEALS FOR
G/L DIST: 417003 Repairs - Waste/Sewer		6.00								
21729	09/10/98	29.60	08/11/98	09/10/98	0.00	/	/	0.00	29.60	NO 4-V-BELTS,B
G/L DIST: 417003 Repairs - Waste/Sewer		29.60								
		35.60			0.00			0.00	35.60	
RED200 REDI-CALL COMMUNICATIONS										
241939	09/10/98	80.00	07/15/98	08/14/98	0.00	/	/	0.00	80.00	NO 2 MOTOROLA
G/L DIST: 419502 Supplies - Police		80.00								
244392	09/10/98	30.00	08/17/98	09/16/98	0.00	/	/	0.00	30.00	NO REPAIR RADI
G/L DIST: 417002 Repairs - Police		30.00								
245311	09/10/98	1.20	08/26/98	09/25/98	0.00	/	/	0.00	1.20	NO FINANCE CHG
G/L DIST: 417002 Repairs - Police		1.20								
246418	09/11/98	40.50	09/01/98	10/01/98	0.00	/	/	0.00	40.50	NO ANTENNA REP
G/L DIST: 417002 Repairs - Police		40.50								
		151.70			0.00			0.00	151.70	
SAI100 SAINT MARY'S CHURCHWOMEN										
1998 PHONE DIRECTORIES	09/10/98	45.00	08/31/98	09/30/98	0.00	/	/	0.00	45.00	NO 15 PHONE BO

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VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	INVOICE		DISCOUNT		PAY	COMMENT
		AMOUNT	DATE	AMOUNT	DATE		
G/L DIST: 414704 Office Supplies - Water		3.00					
414703 Office Supplies - Waste/Sw		6.00					
414702 Office Supplies - Police		9.00					
414701 Office Supplies - General		27.00					
		45.00		0.00		0.00	45.00
SEN090 SENSUS SOFTECH, INC.							
4666 09/11/98	540.00	08/20/98	09/19/98	0.00	/ /	0.00	540.00 NO 11/1/98-11/
G/L DIST: 412503 Leases - Annual		270.00					
412504 Leases - Annual		270.00					
		540.00		0.00		0.00	540.00
SHA050 SHAFFER EQUIPMENT COMPANY							
11365 09/11/98	95.70	09/03/98	10/03/98	0.00	/ /	0.00	95.70 NO 6 LAWNMOWER
G/L DIST: 417001 Repairs - General		47.85					
419501 Supplies - General		47.85					
		95.70		0.00		0.00	95.70
SUA200 SHARP ENERGY, INC.							
/98 STMT 09/10/98	13.95	08/31/98	09/30/98	0.00	/ /	0.00	13.95 NO
G/L DIST: 411103 Equip Rental - Waste/Sw		13.95					
		13.95		0.00		0.00	13.95
TAY090 RAYMOND TAYLOR							
8/14 & 8/28 GRASS CUT 09/10/98	50.00	08/31/98	09/30/98	0.00	/ /	0.00	50.00 NO GRASS CUTTI
G/L DIST: 414003 Miscellaneous Exp.-Waste		50.00					
		50.00		0.00		0.00	50.00
TRE100 TREASURY DIVISION							
1998 ANNUAL TAX BILLING 09/11/98	1,524.42	09/01/98	10/01/98	0.00	/ /	0.00	1,524.42 NO 5/1/98-4/30
G/L DIST: 414501 Town Hall Expenses Genera		1,524.42					
		1,524.42		0.00		0.00	1,524.42
UNI100 UNIFIRST							
2832317 09/10/98	1.44-	02/14/97	02/14/97	0.00	02/14/97	0.00	1.44- NO
G/L DIST: 414702 Office Supplies - Police		1.44-					
82927 09/10/98	20.10	06/05/98	07/05/98	0.00	/ /	0.00	20.10 NO
G/L DIST: 414702 Office Supplies - Police		20.10					

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VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	INVOICE			DISCOUNT			PAYMENTS	NET INVOICE	PAY	COMMENT
		AMOUNT	DATE	AMOUNT	DATE						
88791	09/10/98	21.50	07/03/98	08/02/98	0.00	/	/	0.00	21.50	NO	
	G/L DIST: 414701	Office Supplies - General		21.50							
88793	09/10/98	20.10	07/03/98	08/02/98	0.00	/	/	0.00	20.10	NO	
	G/L DIST: 414702	Office Supplies - Police		20.10							
88795	09/10/98	29.35	07/03/98	08/02/98	0.00	/	/	0.00	29.35	NO	
	G/L DIST: 414703	Office Supplies -Waste/Sw		29.35							
94668	09/10/98	21.50	07/31/98	08/30/98	0.00	/	/	0.00	21.50	NO	
	G/L DIST: 414701	Office Supplies - General		21.50							
94670	09/10/98	20.10	07/31/98	08/30/98	0.00	/	/	0.00	20.10	NO	
	G/L DIST: 414702	Office Supplies - Police		20.10							
94672	09/10/98	29.35	07/31/98	08/30/98	0.00	/	/	0.00	29.35	NO	
	G/L DIST: 414703	Office Supplies -Waste/Sw		29.35							
100586	09/10/98	21.50	08/28/98	09/27/98	0.00	/	/	0.00	21.50	NO	
	G/L DIST: 414701	Office Supplies - General		21.50							
100588	09/10/98	20.10	08/28/98	09/27/98	0.00	/	/	0.00	20.10	NO	
	G/L DIST: 414702	Office Supplies - Police		20.10							
100590	09/10/98	29.35	08/28/98	09/27/98	0.00	/	/	0.00	29.35	NO	
	G/L DIST: 414703	Office Supplies -Waste/Sw		29.35							
		231.51			0.00			0.00	231.51		
US0100 USDA											
91-05 QTRLY - 9/25/98	09/11/98	11,202.00	09/01/98	10/01/98	0.00	/	/	0.00	11,202.00	NO	QTRLY LOAN
	G/L DIST: 405004	Debt Service-Int. & Fees		11,202.00							
93-03 QTRLY - 9/25/98	09/11/98	15,376.00	09/01/98	10/01/98	0.00	/	/	0.00	15,376.00	NO	QTRLY LOAN
	G/L DIST: 405004	Debt Service-Int. & Fees		3,351.00							
		405003	Debt Service-Int. & Fees	12,025.00							
		26,578.00			0.00			0.00	26,578.00		
WIL200 WILSON, HALBROOK, BAYARD											
80407	09/10/98	171.00	08/10/98	09/09/98	0.00	/	/	0.00	171.00	NO	JULY 1998 S
	G/L DIST: 413001	Legal & Auditing-General		171.00							
90405	09/11/98	45.00	09/09/98	10/09/98	0.00	/	/	0.00	45.00	NO	OFFICE CONF

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VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	INVOICE		DISCOUNT		PAYMENTS	NET INVOICE	PAY	COMMENT
		AMOUNT	DATE	AMOUNT	DATE				
G/L DIST: 413001 Legal & Auditing-General		45.00							
		216.00		0.00		0.00	216.00		
WRI100 WRIGHT'S AUTO PARTS, INC.									
42199	09/10/98	4.31	08/17/98	09/30/98	0.00	/ /	0.00	4.31	NO WIRE, TAPE
G/L DIST: 417002 Repairs - Police		4.31							
		4.31		0.00		0.00	4.31		
YOU100 YOUNG & REVEL									
239076	09/10/98	108.53	08/06/98	09/05/98	0.00	/ /	0.00	108.53	NO 1M REG ENV.
G/L DIST: 414701 Office Supplies - General		81.10							
414703 Office Supplies - Waste/Sw		13.71							
414704 Office Supplies - Water		13.72							
		108.53		0.00		0.00	108.53		
GRAND TOTALS		44,809.19		0.00		0.00	44,809.19		

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TOTALS BY GL ACCOUNT:

ACCT #	ACCOUNT TITLE	AMOUNT
301001	Misc. Income-General	497.66
302002	Fines & Bail Bonds Police	25.00
402003	Chemicals Waste Water Tre	1,756.50
402004	Chemicals Water	1,776.35
405003	Debt Service-Int. & Fees	12,025.00
405004	Debt Service-Int. & Fees	14,553.00
411003	Engineering Fees-Waste/SW	639.50
411103	Equip Rental - Waste/Sw	13.95
411203	Gateway Plaza-Misc. Exp.	69.89
411503	Testing Fees-Waste/Sewer	823.00
411703	Sludge Disposal-Waste/Sw	2,600.00
412001	Insurance General Fund	314.76
412002	Insurance Police-General	1,912.79
412003	Insurance Waste Water Tre	1,243.45
412503	Leases - Annual	270.00
412504	Leases - Annual	270.00
413001	Legal & Auditing-General	216.00
413501	Maintenance - General	65.00
413502	Maintenance - Police	65.00

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VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	INVOICE		DISCOUNT		DATE	PAYMENTS	NET INVOICE	PAY	COMMENT
		AMOUNT	DATE	AMOUNT	DATE					
413703 Maintenance-Lift Station		18.68								
414003 Miscellaneous Exp.-Waste		50.00								
414501 Town Hall Expenses Genera		1,524.42								
414701 Office Supplies - General		213.61								
414702 Office Supplies - Police		148.54								
414703 Office Supplies -Waste/Sw		148.78								
414704 Office Supplies - Water		57.74								
417001 Repairs - General		47.85								
417002 Repairs - Police		76.01								
417003 Repairs - Waste/Sewer		35.60								
417004 Repairs - Water		83.15								
419501 Supplies - General		47.85								
419502 Supplies - Police		112.00								
419503 Supplies - Waste/Sewer		94.80								
419504 Supplies - Water		2.15								
421502 Uniform Exp - Police		32.30								
422001 Util-Electric - General		212.97								
422002 Util-Electric - Police		193.19								
422003 Util-Electric - Waste/Sw		45.59								
422004 Util-Electric - Water		706.91								
422501 Util-Telephone - General		182.18								
422502 Util-Telephone - Police		242.27								
422503 Util-Telephone - Waste/Sw		177.33								
422603 Miss Utility Locates-Sewr		2.04								
422604 Miss Utility Locates-Watr		2.04								
424002 Vehicle Expenses Police-G		764.31								
424003 Vehicle Expenses-Waste/SW		32.86								
424004 Vehicle Expenses-Water		417.17								

\*\*\* End of Open Invoice Report \*\*\*

**BRIDGEVILLE POLICE  
DEPT.**

**MONTHLY REPORT  
AUGUST 1998**

**SUBMITTED BY:  
HANDLEY J, ORR  
CHIEF of POLICE**

## COMPLAINT SYNOPSIS

TYPE OF COMPLAINT	MONTH	PREVIOUS YEAR	YEAR TO DATE
BURGLARY	1	0	7
THEFT	4	4	22
ASSAULT	0	3	11
DOMESTIC DISPUTES	3	2	27
CRIMINAL MISCHIEF	3	15	27
DRUG	1	0	7
SEX CRIMES	0	0	0
SUICIDE	0	0	0
ALARMS	3	4	40
DISORDERLY CONDUCT	2	5	15
PUBLIC RELATIONS	0	2	5
AUTO THEFT	0	0	2
HARRASSMENT	1	0	10
KIDNAPPING	0	0	0
MISSING PERSON	0	0	2
PREVENT B. OF P.	0	0	0
SUSPICIOUS PERSON	2	2	14
THREATEN BODILY HARM	0	1	2
D.O.A.	0	0	0
MURDER	0	0	0
CRIMINAL ARRESTS	5	5	84
PUBLIC ASSIST	2	6	43
ASSIST OTHER DEPT.	12	21	71
OTHER	20	23	101
TOTAL	59	93	489

## TRAFFIC INVESTIGATIONS

<u>TYPE OF INVESTIGATION</u>	<u>MONTH</u>	<u>PREVIOUS YEAR TO DATE</u>	<u>YEAR TO DATE</u>
TRAFFIC ARREST	262	148	2,532
D.U.I.	2	0	8
VEHICLES TAGGED	0	0	13
VEHICLES TOWED	2	0	11
PARKING VIOLATIONS	0	0	39
<b>TOTAL</b>	<b>266</b>	<b>148</b>	<b>2,603</b>

## ACCIDENT INVESTIGATION

<u>TYPE OF ACCIDENT</u>	<u>MONTH</u>	<u>PREVIOUS YEAR TO DATE</u>	<u>YEAR TO DATE</u>
PROPERTY DAMAGE	1	1	15
PERSONAL INJURY	0	0	1
FATAL ACCIDENTS	0	0	0
INDUSTRIAL	0	0	0
<b>TOTAL</b>	<b>1</b>	<b>1</b>	<b>16</b>

The following statistical data has been generated by the Bridgeville Police Department for the month of Aug

## VEHICLE INFORMATION

<u>DESCRIPTION</u>	<u>THIS MONTH</u>	<u>PREVIOUS YEAR</u>	<u>YEAR TO DATE</u>
TOTAL MILEAGE	5,882	4,199	47,821
FUEL	483 gal	470 gal.	4,178
MAINTENANCE	\$393.50	\$3,746.69	\$2,498.88

W.W.T.P. Monthly Report  
Aug. Date 1998

Average Daily Flow: .179 mg/d  
Total Monthly Flow: 5.536 MG  
Maximum Daily Flow: .364 mg/d

N.P.D.E.S. Violations

NO VIOLATIONS

Septic Haulers Report

Number of Haulers: 3  
Total Gallons Dumped: 35,000 gals.  
Total Revenue Received: \$1428.00

On Going Projects

1. Gateway Plaza: No signed agreement.

2. Residential Roof Leaders: The fee for residential roof leaders that are connected to the Town sanitary sewer has never been enforced. This fee needs to be enforced immediately.

3. JIMMY's GRILLE: The grease trap construction was started today. Jimmys Grille has not paid for the last billing of 50 additional seats. And Jimmys Grille has not been billed for their portion of the sewer line cleaning.

4. Hunsberger Stormwater: The Town still has an unresolved issue of this matter. The Town attempted to contact Mr. Hunsberger by letter on April 24, 1997, concerning this matter, but the Town received no reply. Movement on this issue needs to start immediately.

5. Bridgeville-Greenwood Sewer Agreement: Any developments?

6. DelAgra Plant: The new owners (Curtis & Burns Foods) submitted to the Town a sanitary sewer study of their processing facility. This study was completed by a consulting engineering firm. The study was requested by the Town on Feb. 25, 1994 while the plant was under the ownership of Mr. Charles West. The Town would like to thank the new owners and management of Curtiss Burns Foods for their speedy resolution of this problem.

7. Sludge de-watering: Sludge de-watering is still a problem. We periodically have liquid sludge hauled by a contractor. This expense has increased the W.W.T.P. expenses by \$3,500 in the first 6 months of this budget year.

8. Sewer main Stream Crossing: The recent cleaning of the tax ditch exposed a potential problem with a 8" sewer main that is partially submerged in the stream. Hopkins Construction has provided an

estimate for the repair of this line. (see attached proposal)

9. W.W.T.P. Equipment Repairs: All Commissioners received the list of repairs that were previously documented by the photography of President Bennett. Where will the money come from for these repairs?

10. Municipal Street Aid Funds for the W.W.T.P. The attached copy of the Municipal Street Aid Funds explain that under Title 30, Section 5165(a)(1), Delaware Code certain monies are available from the Street Aid Funds to be used by the wastewater system. A commitment of these funds to the W.W.T.P. budget would be of great assistance.

11. Cannon Cold Storage Ammonia Leak: Over the weekend Cannon Cold Storage discharged an unknown quality of refrigerant ammonia into the Town sanitary sewer. D.N.R.E.C. officials, in both Compliance and Enforcement sections were notified. The Town engineer was also advised. Large concentrations of ammonia can be toxic to the biological treatment of the W.W.T.P. The Town employees are doing what ever is necessary to cope with this situation. No one knows what the long term effects may be at the Treatment plant.

  
WWTP MANAGER

## "MUNICIPAL STREET AID FUNDS"

State aid to municipalities for streets, known as the "MSAF", is authorized by Title 30, Chapter 51, Sections 5161 through 5166, Delaware Code. The fund established by this legislation is derived from a portion of the Delaware Transportation Trust Fund within the Capital Improvement Program. Each fiscal year, a sum of money, not to exceed \$3,000,000 in any one fiscal year, is distributed among the participating municipalities. Forty percent of the \$3,000,000 (\$1,200,000) is distributed in the proportion that the population of each municipality bears in respect to the total population of all participating municipalities. The remaining sixty percent (\$1,800,000) is distributed in the proportion that the mileage of usable streets, not maintained by the State, in each municipality bears to the total mileage of said streets in all municipalities. No distribution is made to any municipality that has existed for a period of less than one year.

For guidance in administering these funds, we have provided guidelines along with statutes that govern the Municipal Street Aid Appropriation.

### I. ALLOWABLE EXPENDITURES

To assist the municipalities, the State Auditor of Accounts has drafted examples of allowable expenditures under Title 30, Section 5165(a)(1) and (2), Delaware Code as follows:

Section 5165(a)(1) - An amount not exceeding 30 percent of the annual grant may be used for the following:

Water and Sewer Systems - costs incurred in the construction, installation, repair, replacement or maintenance; i.e., painting, welding, etc.

Urban renewal - the preparation or revision of comprehensive plans.

Bonds - the payment of principal and interest on any bonds issued for the purpose of subsection (1), notwithstanding that such indebtedness may have been incurred prior to May 27, 1972.

Section 5165(a)(2) - Any portion of the annual grant may be expended for the following:

Salaries and Wages - incurred as a direct result of street repair, maintenance, and construction. These costs must be readily identifiable as to worker, hours, and work performed.

Contracts - contractual obligations relating to street construction, reconstruction, repair, and maintenance.

SEPT. 1998 W.W.T.P.

EQUIPMENT REPAIR ESTIMATES

EQUIPMENT DESCRIPTION	APPROX. COST EA.	TOTAL
1. GLASS DRYING BED Replace roof only	\$16,000	\$16,000
2. WET WELL CAT WALK	\$ 8,000	\$ 8,000
3. #1 & #2 CLARIFIER Sludge pumps	\$ 6,500	\$19,500
4. RAW PUMP REPLACEMENT	\$ 8,000	\$16,000
5. ELECTRICAL PANEL Sand Filter Bldg.	\$ 4,000	\$ 4,000
6. DRY WELL CHECK VALVES 2 - 6" Valves	\$ 350	\$ 700
2 - 8" Valves	\$ 550	\$ 1,100
7. BOILER ROOM Roof Repair	\$ 2,000	\$ 2,000
8. SAND DRYING BEDS Replace Fascia Boards	\$ 500	\$ 500
9. SAND DRYING BEDS Replace Sludge Knife Valves	\$ 200	\$ 1,400
10. PIPE PAINTING Dry Well & Screenhouse	\$10,000	\$10,000
11. REPLACE EXT. DOORS Main Bldg. & Digester Bldg.	\$ 3,000	\$ 3,000
12. EXTERIOR PAINTING Block bldgs:	\$ 2,500	\$ 5,000
13. EXTERIOR PAINTING Lime Silo	\$ 2,500	\$ 2,500
14. FLAT ROOF REPAIRS Flat roofs will need continual maintenance annually	\$ 1,500	\$ 1,500
15. MECHANICAL SLUDGE DE-WATERER with building upgrade		\$120,000
	TOTAL	\$211,200

Sept 3, 1998  
Philip Manley



Fax -  
HOPKINS CONSTRUCTION, INC.  
Rt. 3, Box 12  
Bridgeville, DE 19933  
Ph: (302) 337-3366  
Fax: (302) 337-3317

## Fax Transmittal

Date: 8-24-98

To: Doug Jones

From: Kevin P.

Total Number of Pages (including this cover page): 3

If you have any questions or do not receive all pages, please call our office.

### MESSAGE:

Doug,  
This is what I would propose to do  
the crossing. You may want Kevin to look  
at this.

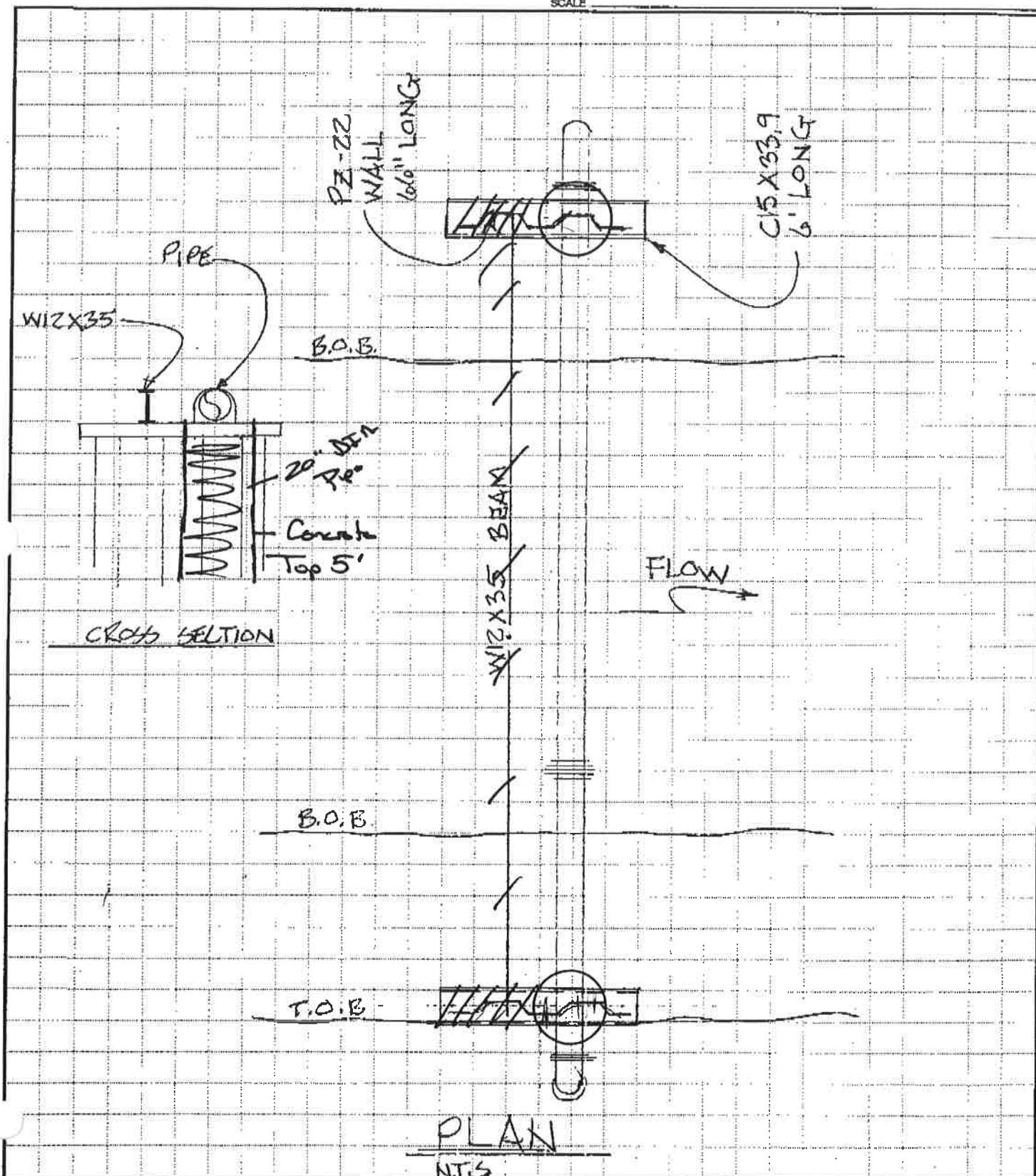
Approx Price - 12,500<sup>00</sup>  
Let me know if you know a different way  
I have all the material to do this in yard.

Thanks Kevin

Original to follow:        yes ✓ no

## DAVIS, BOWEN &amp; FRIEDEL, INC.

Architects • Engineers • Surveyors

P.O. Box 93  
SALISBURY, MD 21803  
410.543.9091  
FAX 410.543.4172P.O. BOX 809  
MILFORD, DE 19963  
302.424.1441  
FAX 302.424.0430SHEET NO. 2 OF 2  
CALCULATED BY AW DATE 8-21-98  
CHECKED BY \_\_\_\_\_ DATE \_\_\_\_\_  
SCALE \_\_\_\_\_

DAVIS, BOWEN & FRIEDEL, INC.

Architects • Engineers • Surveyors

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SHEET NO. 1

OF 2

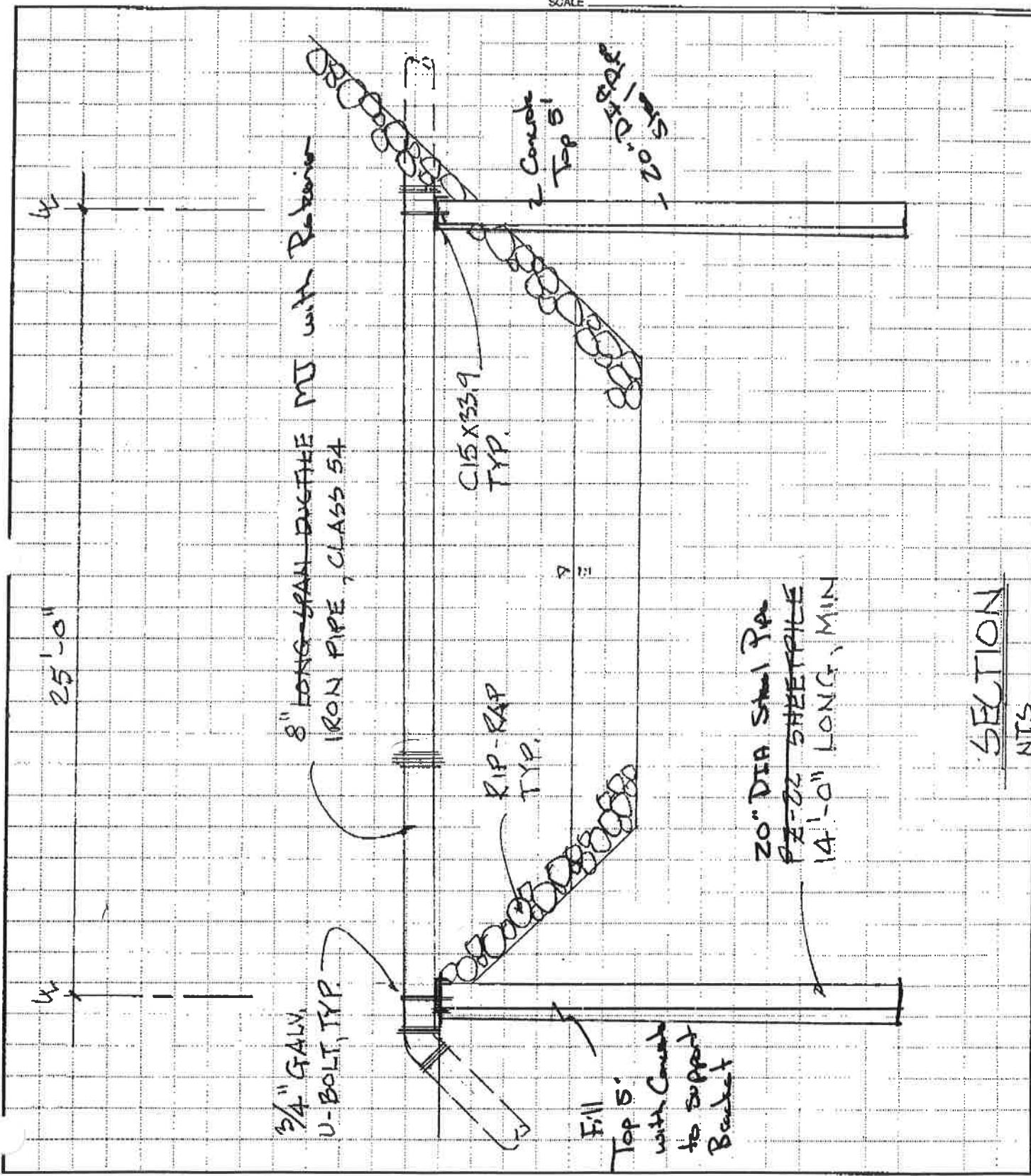
CALCULATED BY ABW

DATE 8-21-98

CHECKED BY \_\_\_\_\_

DATE \_\_\_\_\_

SCALE \_\_\_\_\_



# *Commissioners of Bridgeville*

101 NORTH MAIN STREET  
BRIDGEVILLE, DELAWARE 19933

## RESOLUTION

WHEREAS the Town Commissioners of Bridgeville have reviewed the draft TMDL for the Nanticoke River and Broad Creek, and

WHEREAS the Town Commissioners recognize that there are environmental advantages associated with such a proposed nutrient removal at the Bridgeville waste water treatment plant, there are also prohibitive costs associated with such an effort, and

WHEREAS it is the desire of the Town Commissioners to indicate their support for such a project, but only under the specified conditions.

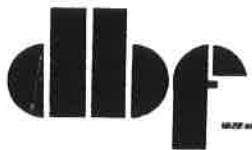
NOW THEREFORE be it hereby resolved by the President and Commissioners of the Town of Bridgeville in council met:  
September 14, 1998.

The Town Commissioners of the Town of Bridgeville do hereby declare their support for a proposal to reduce nutrients from the discharge of waste waters originating in the Town operated waste water treatment facilities from the Bridgeville Branch and the implementation of other treatment alternatives but only under the following conditions:

1. That funding be made available from the State of Delaware or the U.S. E.P.A. for the costs associated with the project.
2. That the project be undertaken in such a time that it does not interfere with other ongoing project(s) at the waste water treatment plant.
3. That DNREC supports technically achievable permit requirements and that a long term strategy from DNREC guarantees the validity of the decision for a reasonable time frame.

I Margaret Sipple, secretary of the Commissioners of Bridgeville do hereby certify that the forgoing is a true and correct copy of a resolution adopted by the Commissioners of Bridgeville at their meeting held on September 14, 1998, at which a quorum was present and voting through out and that the same is still in full force and effect.

*Margaret Sipple*  
Secretary



DAVIS, BOWEN & FRIEDEL, INC.  
ARCHITECTS ENGINEERS SURVEYORS

August 25, 1998

Town of Bridgeville  
101 North Main Street  
Bridgeville, Delaware 19933

Attn: Mr. Bob Bennett, President of Commissioners

Re: Engineering Pre-design Study  
Bridgeville, Delaware  
DBF #P9808-073

Dear Mr. Bennett:

Davis, Bowen & Friedel, Inc., is pleased to present this proposal for an Engineering Pre-design Study to recommend the most cost effective means of meeting TMDL goals of 8 mg/l nitrogen and 2 mg/l phosphorus at your wastewater treatment plant.

Our services will include an engineering evaluation of three upgrade alternatives for comparison of such features as feasibility, capital cost, operation and maintenance cost, and implementation issues. Alternatives to be studied include:

1. Spray Irrigation.
2. Post-denitrification for advanced treatment by adding RBC's with methanol injection.
3. Pre-denitrification for advanced treatment (to eliminate or minimize methanol usage) by adding anoxic treatment upstream of the RBC's.

Included in the cost of each alternative will be chemical addition facilities for phosphorus removal, as well as the affect of any new nitrogen removal facilities on the capacities of current sludge handling equipment. A recommendation and project cost estimate will be provided, along with a schematic drawing of each alternative.

We will deliver to the Town ten (10) copies of a final report which will be suitable for use as a design guide, and will provide the basis for project funding. We will meet with Commissioners to present the results of the study, and obtain your comments prior to finalizing.

Letter: Mr. Bob Bennett  
August 25, 1998  
Page 2

We propose to perform these services for a lump sum, not to exceed price of \$12,480. We will invoice for this work monthly based on the percentage of work completed during the previous month. The price quoted is effective for a period of at least 90 days, after which time we retain the right to review and amend our prices to cover any increases in our standard rates, copy submitted herewith.

Davis, Bowen & Friedel, Inc., appreciates this opportunity to provide these engineering services. Our familiarity with your plant and operations will be an asset in recommending an upgrade to serve the best interests of the Town. We look forward to beginning this work and are available to proceed immediately upon receiving your authorization.

If you are in agreement with the above, please sign below and return one copy for our files.

Sincerely,  
DAVIS, BOWEN & FRIEDEL, INC.



Annie Williams, P.E.  
Associate

AW/srv  
m:\proposal\1998\P9808073.awm

cc: Mr. Phil Mowbray, Town of Bridgeville

ACCEPTED BY: \_\_\_\_\_

DATE: \_\_\_\_\_



DAVIS, BOWEN & FRIEDEL, INC.  
ARCHITECTS ENGINEERS SURVEYORS

August 25, 1998

Town of Bridgeville  
101 North Main Street  
Bridgeville, Delaware 19933

Attn: Mr. Bob Bennett, President of Commissioners

Re: Bridgeville Wastewater Treatment Plant  
Bridgeville, Delaware  
P9808-073

Dear Mr. Bennett:

We spoke recently with Phil Mowbray regarding the potential for increased regulation of point source discharges on the Nanticoke River. The recent Nanticoke River TMDL document has predicted there will be a nitrogen removal mandate at the Bridgeville Wastewater Treatment Plant in the near future. A nitrogen limit of 8 mg/l and phosphorus limit of 2 mg/l are anticipated.

The phosphorus limit can be met by adding additional chemicals to precipitate ortho-phosphate. Nitrogen removal, however, is a biological process which will require construction of additional facilities. The new nitrogen limits will require more complete nitrification than your system is currently capable of providing, plus will require a denitrification process which your plant does not currently have.

There are several options available for modifying the treatment system. It could be accomplished by adding additional RBC's to the tail end of the plant (post-denitrification) along with methanol injection, or "pre-denitrification" by adding anoxic treatment upstream of the RBC's could be recommended. A cost analysis to compare the two alternatives is needed.

Peter Hansen with DNREC recently warned that limits could become even more stringent in the future. It would therefore also be worthwhile to consider comparing the cost of spray irrigation as a third option to avoid the possibility of increasingly stringent stream limits.

As requested, we have enclosed a proposal for an engineering pre-design study. We will be happy to meet with the Commissioners at any time to further assist in this planning effort.

Letter: Mr. Bob Bennett

August 25, 1998

Page 2

While we can proceed with an evaluation at this time, according to Peter Hansen, the TMDL and "Pollution Control Strategy" are scheduled for implementation in August 1999 and it may be prudent to delay the study until then.

Related to this study, we will be happy to assist the Town in applying for a 50/50 matching grant from the Wastewater Facility Advisory Council.

We appreciate the opportunity to comment on this important matter, and look forward to hearing from you.

Sincerely,  
DAVIS, BOWEN & FRIEDEL, INC.



Annie Williams, P.E.  
Associate

AW/srv  
m:\awm\proposal\1998\P9808073.aw2

cc: Mr. Phil Mowbray, Town of Bridgeville

Mr President  
Commissioners of Bridgeville:

Reed, Sept. 14, 1998  
PM MEETING

I come before you tonight with two items that need your immediate attention,

First, ever since the Declaration of Independence was drafted it has been a right and duty of every citizen to "Petition the Government for a redress of grievances."

Recently one of our citizens exercised this right in a responsible and forthright manner and was told by an elected official that she did not have a right to so do. This egregious statement, on itself, warrants an apology from this entire Commission.

A citizen has a right to lawfully gather signatures on petitions from other citizens within the legislative area with undue hardship and/or harassment.

Secondly, as my last official act in April of this year (fully six months ago) as a Commissioner of the Town of Bridgeville, I introduced a motion, that as soon as the Bridgeville By-Pass was finished and open, that the Town in conjunction with the State and DelDot, post restrictions on thru traffic within the Town limits. The motion was tabled until DelDot could furnish the weight and/or axle restrictions. To date this has not been done.

At the July meeting of this Commission, Commissioner Royal again raised this issue and was told that he could not do so as it had not been properly placed on the agenda allowing the requisite notice. Under Parliamentary procedure and rules a tabled motion is carried over to a future meeting and entered under Old Business, which does not constitute the requirement to specifically advertize New Business items.

This is a most distressful situation in that I have a letter from the Delaware Department of Transportation signed and dated by the Secretary of Transportation in 1991. This letter clearly states the intent from the very beginning of creating a By-pass was for Trucks.

The State, County and Town spent Millions of dollars in regrading, restructuring and surfacing Market and Main Street. The constant truck traffic on these streets will in no time degrade them to the point they were in 1996!

I and my fellow co-signers of the petition to ban truck traffic from within the Town limits do not wish to impede legitimate and lawful use of our streets. Businesses and individual residents who have legitimate reason to use our Town Streets i.e. local deliveries, etc. would be excluded from such a ban.

I spoke to the Police Department of Georgetown today and was told that in addition to a total number of axles permitted that they also have a weight restriction. If these restrictions are good enough for our County Seat they should be none-the-less valid for Bridgeville. It is time that this Commission stopped dragging its feet and listen to the Citizens and Businesses of this town who want action. Seven years is quite long enough for even DelDot to make a decision, and six months for this Town!

It is for this reason that I support Ms Cindy Truitt in her petition to return the Streets to the Citizens of Bridgeville. Thank you!

Charles R. Sengman



STATE OF DELAWARE  
DEPARTMENT OF TRANSPORTATION  
DOVER, DELAWARE 19903  
December 2, 1991

OFFICE OF THE  
SECRETARY

TELEPHONE: (302) 736-4303

Mr. Charles Royal  
Street Commissioner  
Bridgeville, DE 19933

RE: Truck Bypass

Dear Mr. Royal:

When we in Deldot announced earlier this fall that we were postponing all of our engineering studies on the Sussex County East/West Highway for 5 years to allow the local governments, Sussex County and the towns, to demonstrate their ability to control growth, we also agreed that we would continue to pursue local truck bypasses for both Bridgeville and Georgetown.

More specifically for Bridgeville, we will pursue improvement of Roads S 582 and S 584 to allow them to be signed as a truck bypass of the town to the north. We hope to advertise a project in the spring of 1992 to improve the geometry of the intersections of S.R. 404/U.S. 13 and S. 584/U.S. 13 to permit the northern bypass. In 1992 we hope to advertise the remaining part of the project to realign, widen and repave roads S 582 and S 584.

We believe these projects will meet the needs of your town for the short term. However, if current population and traffic forecasts are correct, this bypass will not be a good permanent solution. Hopefully, with good land use management by the local governments, we can make this interim bypass last well into the next decade.

Sincerely,

The signature of Kermit H. Justice, written in cursive ink.

Kermit H. Justice  
Secretary

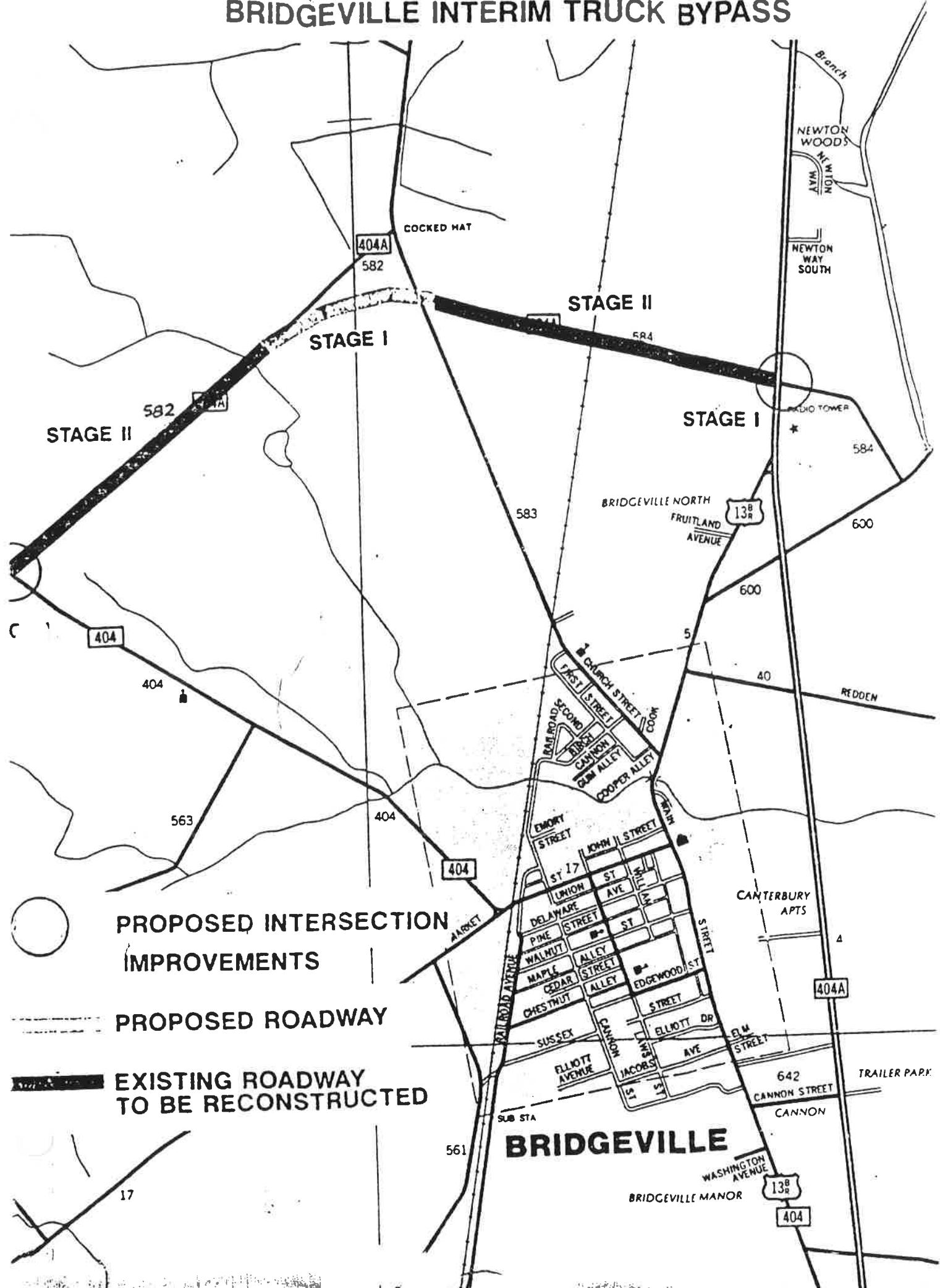
KHJ/rhe

cc: Senator Thurman Adams, Jr.  
Representative J. Benjamin Ewing, Jr.  
R. M. Harbeson, Jr., Chief Engineer  
R. C. Parke, Director of Planning  
J. Lutrzykowski, Director of Operations  
A. Redden, South District Engineer  
R. Richter, Asst. Director for Preconstruction  
R. Pusey, Traffic Engineer  
J. Wutka, Location Studies Engineer  
M. Angelo, Road Design Engineer  
C. Wicks, Subdivisions Engineer  
M. Ackles, Public Relations



Delaware Department of Transportation

# BRIDGEVILLE INTERIM TRUCK BYPASS



9/14/98

Alma Fleetwood  
Cindy Truitt - Gary Truitt  
Richard Tull, CPA  
Annie Williams, DBF Inc  
Clarke R. Lyman  
Parmer Medex