

Commissioners of Bridgeville

101 NORTH MAIN STREET
BRIDGEVILLE, DELAWARE 19933

AGENDA

COMMISSIONERS OF BRIDGEVILLE
OCTOBER 13, 1997 - 7:00 P.M.
TOWN HALL

- A. CALL TO ORDER
- B. QUORUM PRESENT
- C. READING OF MINUTES - September 8, 1997
- D. APPROVAL OF BILLS
(Review of Financial Statements-September, 1997)
- E. CORRESPONDENCE
- D. DEPARTMENT REPORTS
 - 1. Police
 - 2. Waste Water
 - 3. Drinking Water
 - 4. Streets
 - 5. Alderman's Report
- G. OLD BUSINESS
 - 1. Discuss the water/sewer minimum charge.
- H. NEW BUSINESS
 - 1. Discuss the Sussex County Block Grant Meeting with Mr. Bill Lecates.
 - 2. Discuss delinquent meter payment letters to be mailed with October 27, 1997 water/sewer billings.
 - 3. Discuss Halloween Trick and Treat-times and dates.
 - 4. Discuss Ordinance 97-3: Waste Haulers Rates.
- I. CITIZEN'S PRIVILEGE
- J. EXECUTIVE SESSION
- K. ADJOURNMENT

****THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE.
THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE ANY ADDITIONAL ITEMS
SUCH AS EXECUTIVE SESSIONS OR THE DELETION OF ITEMS INCLUDING
EXECUTIVE SESSIONS, WHICH MAY ARISE AT THE TIME OF THE MEETING.***

MINUTES

COMMISSIONERS OF BRIDGEVILLE OCTOBER 13, 1997 - 7:00 P.M. TOWN HALL

I. CALL TO ORDER

The regular monthly meeting of the Commissioners of Bridgeville was called to order at 7:00 P.M. by President Robert Bennett. Present: President Bennett, Commissioner Charles Singman, Commissioner Jack Dalton, Commissioner Margaret Sipple and Commissioner Robert Slater. Mr. Dennis Schrader, Town Solicitor, was also present. The meeting began with a salute to the flag.

II. APPROVAL OF MINUTES

The reading of the minutes from the September 8, 1997 regular meeting was approved and dispensed by a motion from Commissioner Slater; seconded by Commissioner Dalton. Motion carried unanimously.

III. APPROVAL OF MONTHLY BILLS

See breakdown per fund attached. After reviewing the accounts payable report, Commissioner Slater made a motion to pay bills as presented. Motion was seconded by Commissioner Dalton and carried unanimously.

IV. PRESIDENT'S REPORTS

A. CORRESPONDENCE

1. President Bennett said a letter had been received from Marcus Cable explaining their rate increase starting November 1, 1997. He said the increase will be approximately ninety-five cents a month. He also said that Marcus Cable is for sale. Commissioner Dalton asked if Sussex County towns are getting together to negotiate cable rates. President Bennett said several towns are involved, but right now Bridgeville is not. President Bennett said it might be a good opportunity for the Town and should be looked into.

2. A letter was received from Greenways explaining funding available. The funding includes canoe trails, recreation trails, wildlife corridor, rivers or canals, hiking or bike trails, nature trails, or utility corridors.

3. President Bennett said he would like to thank the Delaware Department of Corrections and the Boot Camp Cadets who worked in Bridgeville three days last week painting curbs and cleaning the streets. He said they will be returning next week to finish. President Bennett said the Town did supply the workers with sandwiches and drinks on Friday for a cost of \$50.00. President Bennett said he would send a letter of appreciation to the department.

B. DEPARTMENT REPORTS

1. Police - Monthly report attached. Presented by Commissioner Singman. He reported there were 105 traffic arrests, 52 vehicles tagged and 16 vehicles towed for the month of September. The traffic arrests are down approximately 125 from this time last year.

Commissioner Singman said he sent a letter last month to the Bridgeville Mini Storage owner pertaining to the debris accumulated on the property from a recent fire. Due to the fire damage of the building, a foul odor has been reported by several residents. He said he received a report from the owner that the Fire Marshall has not released the property. The owner said it will be cleaned up as soon as the property has been released.

Commissioner Singman said he would like the Commission to offer their prayers and thoughts for Mrs. Dianne Willey, Police Department Secretary, who is ill at this time. He would also like the Commissioners to send her a get-well card.

2. Waste Water - Monthly report attached. Presented by Commissioner Slater. Commissioner Slater reported the average daily flow was 178 thousand gallons, monthly flow was 5 million 339 thousand gallons and the maximum daily flow was 240 thousand gallons. He reported there were no N.P.D.E.S. violations. Commissioner Slater reported three waste haulers dumped 93,500 gallons for a revenue \$3,272.00. He reported the sludge analysis has been completed and sent to Clean Delaware Inc. for a contract price. The W.W.T.P. upgrade project is complete. Some minor repairs need to be completed before the start up of the chemical building.

Commissioner Slater and the waste treatment personnel visited the Lewes Wastewater Treatment Plant on September 11, 1997 to observe the operation of a new mechanical sludge de-waterer. He said he is getting prices for that same type of unit for Bridgeville. What is being looked at is changing the digester from manually controlled to an automatic controlled unit. Commissioner Slater explained by installing a sludge machine it would greatly reduce the Town's sludge problem. He said hopefully by next meeting he will have a report ready. Commissioner Slater said no money from the state is available to help defray the

cost of that unit. He said the Town would save money with the new unit because of not having to heat the digester.

Commissioner Slater said he would like to commend the wastewater treatment personnel for the work done cleaning the streets before the Apple-Scrapple Festival. He said they went beyond the call of duty. He did say that after the streets were swept, residents mowed their grass and blew their cuttings out into the streets which is prohibited under a Town Ordinance. President Bennett said he would send a letter of appreciation to the three men involved. Commissioner Slater said everyone worked hard before the festival, and it was a big success.

3. Drinking Water - Monthly report attached.

Presented by Commissioner Dalton. He reported for the month of September that 3,956,000 gallons were pumped for an average of 132,000 gallons per day. Commissioner Dalton expressed a special thanks to RAPA for their cooperation in allowing the festival vendors to hookup to their hydrant for water.

Commissioner Dalton reported that during a routine check Well #2 showed that water vapor had entered the meter chamber. It had to be removed and sent away for repair and calibration. Right now the flow is estimated based on gallons per minute times the amount of minutes the unit is on. He expects the meter to be returned within another week.

Commissioner Dalton said he has been negotiating with Cannon Cold Storage for the last few months in an effort to come to a solution pertaining to a problem concerning the quality of the water they receive from the Town; specifically the amount of hardness in the water and what it is doing to their sand filters. He explained basically what they are saying is that their sand filters are filling up with calcium deposits. Cannon Cold Storage has had the Town's water and the well water behind Pet Poultry tested. The consensus, from the firm who did the testing, is the well water would be less expensive for them to treat than the water the Town supplies to them. They rate the Town water hardness at 55 parts per million and the new well water at 25 parts per million. The question is whether this was taken before the Town started blending the two wells and, if so what the hardness is now. Their test also showed they had one part per million of iron in the water and that would also have to be treated. Commissioner Dalton said in an effort to make sure the Town is doing everything possible to provide acceptable water for all customers and Cannon Cold Storage, he is going to contact D.N.R.E.C. and ask for their considerations of what might be found if we go looking for a better water source from them. Commissioner Dalton feels that no better water will be found to run through that system than what the Town is providing. Commissioner Dalton said the Town's wells are down 450' and that was done in an effort to get below any iron or nitrate deposits that are

prevalent on the peninsula. The Town will run a water test again in the near future. One question needing to be answered is what M & M Refrigeration is treating. Commissioner Dalton said an option would be to take a tanker truck and truck water from the well across the street to that tower. He does not think that would be the best cost saving method. He said the Town will continue to work with Cannon Cold Storage to find a solution that will benefit both parties involved.

4. Streets - Presented by Commissioner Sipple. She said Davis, Bowen and Friedel have all their paperwork in for the Laws Street Paving Project and will get them out for bids within ten days. Commissioner Sipple did not know at this time if the project will be completed before cold weather, or if it will have to wait until next spring.

Commissioner Dalton asked if money was still available for the parking lot at the church. President Bennett explained the money available is for the parking lot at the kids playground which joins up to the church parking lot. He said he told the church trustees, the Town would not go any further until he receives a copy of their minutes stating where the parking lot was to go. The money for the parking lot is available for a year. President Bennett said he told Mr. Hans Medlarz of Davis, Bowen & Friedel to go ahead with the Laws Street Project bidding process.

5. Alderman's Report - Presented by Commissioner Singman. He said several months ago, the Commission voted to reinact the Alderman's Court. Commissioner Singman had asked Alderman Robert for a report to show what kind of money the court had generated over the last several years. He said the following report is just for the summer months: In 1992 the court generated \$65,000.00; 1993 it was \$66,000.00; 1994 it was \$52,000.00; and in 1995 it was \$32,000.00. Commissioner Singman said the consolidated revenue for the period March 1, 1992 to February 28, 1993 the Alderman Court generated \$222,000.00 and for the same period of 1993/94 generated money was \$224,000.00. Commissioner Singman said he has not seen any evidence of re-establishment of that court, but it is quite clear a considerable amount of money was generated through that court when it was utilized to its fullest. Commissioner Singman said Alderman Robert told him there was a significant lack of use of the court from mid 1995 through 1996, and very little, if any, in 1997. Commissioner Singman was trying to determine when the Commission was going to put the Alderman Court back in service. President Bennett said the Commission had discussed the Alderman Court some months ago in an executive session, but no motion was ever made to activate the court.

Commissioner Slater voiced an objection to the Police Commissioner discussing the Alderman Court reports while news reporters were present. President Bennett and

Commissioner Slater stated that no motion was ever made on the court being reinacted.. President Bennett said that is why he had not done anything regarding the Alderman Court. Commissioner Dalton said he was of the understanding the Commissioners had voted to hire a new Alderman.

V. OLD BUSINESS

1. Commissioner Slater said he had received another report from Mr. Mike Magee, of Davis, Bowen & Friedel concerning the water and sewer minimum charge. Mr. Magee had several recommendations but Commissioner Slater said the one he recommends would be \$10.00 for the first 2,000 gallons. In other words a small user (\$7.00-\$9.00 a month) would now have a cost of approximately \$20.00 a month for sewer and water. This would not really affect the larger user (25,000 gallons plus).

Commissioner Dalton asked how this new rate would affect the average resident user. He said originally there were 166 who were paying \$7.00 for meter fees and using next to no water. Commissioner Slater said there are 96 residents who use less than 2,000 gallons a month. Commissioner Dalton said he thought what they were looking to do was to raise that area so those people paid a minimum and that would bring them in line. Commissioner Slater said a price still has to be set for a certain amount of gallons. Per Commissioner Slater, the rate set will affect everybody. He said the normal rate is \$4.10 and the new rate is \$5.00 up to 2,000 gallons. Commissioner Slater said this new rate will generate an additional revenue of \$84,000.00 a year. He said the sewer plant debt service is \$62,000.00 a year. Commissioner Dalton asked Commissioner Slater if his original proposal on this matter was to generate approximately \$20,000.00 to cover the shortfall on the wastewater treatment plant. Commissioner Slater said it is to cover the debt service just like the water department has covered their debt service with the meter rate.

Commissioner Slater said the waste hauler rates will be increased. This increase will put the Town in line with other towns. He also said there will be an extra \$50.00 charge for night hauling. Mr. Schrader did not bring the paperwork needed for this change, so no motion was made on the waste hauler rates. Ordinance 97-3 will be brought up at the November meeting.

VI. NEW BUSINESS

1. Mr. Howard Hardesty has requested a variance hearing for a parking lot at 305 Delaware Avenue. President Bennett said the cost of the hearing is \$150.00. He said Mr. Hardesty purchased the new flagpole for the Town Hall at a cost of \$200.00, and questioned the other Commissioners whether Mr. Hardesty should be charged for the hearing. After much discussion, it was decided that Mr. Hardesty will

have to pay for his hearing. The Commission did express thanks to Mr. Hardesty for the flagpole.

2. The Commission voted to ask Mr. Bill Lecates to attend the November 10, 1997 meeting to present the Sussex County Community Block Grant program. President Bennett reported last year Bridgeville was allotted \$75,000.00.

3. Commissioner Dalton said there are four home owners who have delinquent meter payments. He said three of them are making an effort to take care of that obligation, and the Town will continue to work with them. There is one absentee home owners who has a carry- over bill from last year who will be receiving a letter stating if the bill is not paid in full by November 17, 1997, the meter will be removed from that property. The cost to have a meter replaced is \$400.00.

4. Commissioner Sipple made a motion to allow Trick or Treating in Town on Friday, October 31, 1997 from 6:00 P.M. to 8:00 P.M. Motion was seconded by Commissioner Slater, carried unanimously.

5. President Bennett received a letter from the Department of Transportation in reference to the State Chamber of Commerce Visitor Center on Dual 13. The property owner, Delaware Gateway Plaza Corp, has donated the property to the Dept. of Transportation, which the State Chamber of Commerce is currently operating. The deed conveying the property from the Plaza to the Department was on April 18, 1996. The Plaza is inquiring as to whether the sewer charges on this parcel can be prorated as of April 18, 1996. Sewer charges that accumulate after that date should be directed to the State Chamber of Commerce. Commissioner Slater said he would follow up on the matter.

6. President Bennett said he received an application packet for a Neighborhood Revitalization, which is tied in with the Community Block Grant.

7. Commissioner Dalton said he had been contacted by WGMD Radio, which is located in the Rehoboth Beach/Lewes area. He said the radio station is putting together a remote broadcast to be aired on Saturday afternoons. He explained the broadcast would be from each town that wants to participate. They are looking to find two businesses in each town that would underwrite it for \$250.00. They would be inviting the Town Councils; but in our case, Commissioner Dalton said it might be the Apple-Scrapple Committee, the Historical Society or anyone else who might have items of interest that would attract people to the Bridgeville area. Commissioner Dalton told the radio people he would just get a consensus from the Commission as to whether they wanted to participate in it. After some discussion, the Commission

agreed to participate as long as the ad solicitation was done by the radio station. Commissioner Dalton agreed to contact several businesses to see if they would be interested and then contact the radio station.

9. President Bennett said he wished to thank everyone involved with the Apple-Scrapple Festival. He thought maybe this was the largest crowd the festival has ever had. According to the paper the crowd was 20,000, but he thought maybe that was a conservative estimate.

VII. CITIZENS PRIVILEGE

1. Chief Handley Orr said with all the people in Town during the Apple-Scrapple Festival there was only one police related claim during the two day event.

Chief Orr said he had three applicants for the vacancies in the department. He said Wednesday he will be checking on the certification of one of the applicants. The second applicant is certified by Delaware, and the background check is just about completed. The third applicant's background check is almost complete. He said, hopefully within the next week, he will have the copies of his recommendation ready for the Commission to review.

2. Mrs. Cindy Truitt asked President Bennett if anything more had been done on the area trash collection. He said letters are out, but no one wants to answer unless they know the Town is going to engage in the trash collection program. President Bennett said it has not been decided by the Commission to go ahead with this project. He said judging from other towns, it could possibly be offered for \$10.00 or \$12.00 a month per household. He said he thought the cheapest anyone is paying now for once a week pickup is \$18.00 a month. If the program is started, the trash collector would have to do the whole town. President Bennett said it might have to be brought to a vote by the residents. He said there are some residents who are not interested in the trash collection.

Commissioner Dalton said back in January when he looked into the program, one of the haulers said it should be put out for bids instead of asking for prices. He said anyone who choses to bid on that contract would automatically relinquish any single contract they have in the Town if awarded to that hauler. He explained if someone had a contract with a hauler, and that hauler was not chosen by the Town, then that single contract would be nullified. Commissioner Slater said that money would be uncollectible to the Town.

President Bennett explained that Greenwood invoices their residents \$30.00 a quarter, and it is sent out with the water and sewer bills. He said the average cost for the town is \$2600.00 a month. Greenwood usually breaks even, so it is a convenience for the residents. Greenwood collection

does not include commercial accounts. President Bennett said Greenwood has a bulk curbside pickup twice a year, but that is with a different hauler.

Commissioner Slater said there will be extra administrative work involved. Trash collection monies will be hard to collect. He said you can cut water off for lack of payment, but you could not let that garbage can overflow. He feels it will cost the Town a lot of money.

Mr. Schrader said it would be a service charge under state law. If the bill is not paid by the resident, the Town could take the resident to court. A lien against the property could occur. He said with only \$10.00 a month, it would take a lot of liens.

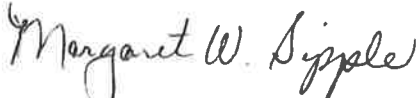
VIII. EXECUTIVE SESSION

President Bennett adjourned the regular meeting at 7:50 P.M. for executive session. Mr. Schrader was present for the executive meeting.

IX. ADJOURNMENT

The Commission convened to the regular session at 08:40 P.M. No motions were made during executive session. Commissioner Slater made a motion to adjourn. Motion was seconded by Commissioner Dalton; carried unanimously.

Respectfully Submitted,



Margaret W. Sipple
Secretary

COMMISSIONERS MEETING
OCTOBER 13, 1997
EXECUTIVE SESSION

The meeting called to order by President Bennett at 7:50P.M.

All members present including Mr. Dennis Schrader, Town Solicitor.

Discussed comp-time = 1 week

Discussed matters of the police department.

No motions made during this session.

Reconvened to regular session at 8:35 P.M.

Meeting adjourned.

Commissioners of Bridgeville

101 NORTH MAIN STREET
BRIDGEVILLE, DELAWARE 19933

ACCOUNTS PAYABLE FOR APPROVAL

MEETING OCTOBER 13, 1997

General Fund (01)	\$ 998.16
Police Fund (02)	2,883.38
Sewer Fund (03)	9,857.62
Water Fund (04)	1,235.82
Municipal (05) Street Aid Fund	3,558.33
SALLEE DRUG (06)	<u>2.11</u>

TOTAL AMOUNT TO BE APPROVED \$18,535.42

Estimated Payroll and Payroll Taxes: \$19,000.00
10/16/97 and 10/30/97

**Balance to be paid on pension: \$24,117.55

RUN DATE: 10/13/97
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Town of Bridgeville
 Accounts Payable
 Open Invoice Report

PAGE 1

** ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	AMOUNT	INVOICE DATE	DUE DATE	DISCOUNT AMOUNT	DATE	PAYMENTS	NET INVOICE	PAY	COMMENT
ACT100 ACTION BUSINESS CENTER										
#1498 10/10/97 RENEWAL	10/13/97	400.00	10/10/97	11/09/97	0.00	/ /	0.00	400.00	NO	ANNUAL COPI
G/L DIST: 414701 Office Supplies - General			400.00							
		400.00			0.00		0.00	400.00		
ATT350 AT&T										
9/18/97 STMT	10/10/97	38.24	09/18/97	10/18/97	0.00	/ /	0.00	38.24	NO	
G/L DIST: 422501 Util-Telephone - General			11.10							
422502 Util-Telephone - Police			14.29							
422503 Util-Telephone - Waste/Sw			12.85							
		38.24			0.00		0.00	38.24		
BEL100 BELL ATLANTIC - DE										
9/18/97 STMT	10/10/97	485.67	09/18/97	10/18/97	0.00	/ /	0.00	485.67	NO	
G/L DIST: 422501 Util-Telephone - General			150.07							
422502 Util-Telephone - Police			173.92							
422503 Util-Telephone - Waste/Sw			161.68							
		485.67			0.00		0.00	485.67		
BRO100 BROWNING-FERRIS IND.										
970900-0044586	10/10/97	55.00	10/01/97	10/31/97	0.00	/ /	0.00	55.00	NO	SERVICE 9/1
G/L DIST: 413503 Maintenance - Waste/Sewer			55.00							
		55.00			0.00		0.00	55.00		
DAV100 DAVIS, BOWEN & FRIEDEL										
26405	10/10/97	314.00	09/05/97	10/05/97	0.00	/ /	0.00	314.00	NO	FMHA 4TH QT
G/L DIST: 411003 Engineering Fees-Waste/SW			314.00							
26516	10/10/97	350.00	09/05/97	10/05/97	0.00	/ /	0.00	350.00	NO	ADMINISTRATI

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/P ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	AMOUNT	INVOICE DATE	DUE DATE	DISCOUNT AMOUNT	DATE	PAYMENTS	NET INVOICE	PAY	COMMENT
G/L DIST: 411003 Engineering Fees-Waste/SW				350.00						
26517	10/10/97	125.75	09/05/97	10/05/97	0.00	/ /	0.00	125.75	NO	PRETREATMEN
G/L DIST: 411003 Engineering Fees-Waste/SW				125.75						
		789.75			0.00		0.00	789.75		
DEL800 DELMARVA POWER & LIGHT										
3-85-13822-7-1	10/2/97	21.66	10/02/97	11/01/97	0.00	/ /	0.00	21.66	NO	9/2-10/1 EL
G/L DIST: 411203 Gateway Plaza-Misc. Exp.				21.66						
3-85-12406-0-0	10/3/97	9.07	10/03/97	11/02/97	0.00	/ /	0.00	9.07	NO	9/3-10/2/97
G/L DIST: 422003 Util-Electric - Waste/Sw				9.07						
3-85-13002-6-0	10/3/97	129.62	10/03/97	11/02/97	0.00	/ /	0.00	129.62	NO	9/3-10/2 EL
G/L DIST: 422001 Util-Electric - General				129.62						
3-85-13014-1-0	10/3/97	1,986.55	10/03/97	11/02/97	0.00	/ /	0.00	1,986.55	NO	9/3-10/2/97
G/L DIST: 422003 Util-Electric - Waste/Sw				1,986.55						
3-13205-5-1	10/3/97	100.38	10/03/97	11/02/97	0.00	/ /	0.00	100.38	NO	9/3-10/2 EL
G/L DIST: 422002 Util-Electric - Police				100.38						
3-85-22573-5-0	10/3/97	503.44	10/03/97	11/02/97	0.00	/ /	0.00	503.44	NO	9/3-10/2 EL
G/L DIST: 422004 Util-Electric - Water				503.44						
3-85-13354-1-0	10/6/97	324.77	10/06/97	11/05/97	0.00	/ /	0.00	324.77	NO	9/3-10/2 EL
G/L DIST: 422004 Util-Electric - Water				324.77						
		3,075.49			0.00		0.00	3,075.49		
DOV200 DOVER RADIO PAGE										
10/1/97 STMT	10/13/97	73.95	10/01/97	10/31/97	0.00	/ /	0.00	73.95	NO	PAGING SERV

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Town of Bridgeville

Accounts Payable

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** A/c ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	AMOUNT	INVOICE DATE	DUE DATE	DISCOUNT AMOUNT	DATE	PAYMENTS	NET INVOICE	PAY	COMMENT
G/L DIST: 422502 Util-Telephone - Police				16.00						
422503 Util-Telephone - Waste/Sw				57.95						
		73.95			0.00		0.00	73.95		
EAS100 EASTERN SPRINGS WATER CO.										
2713 9/30/97 STMT	10/10/97	22.85	09/30/97	10/30/97	0.00	/ /	0.00	22.85	NO	
G/L DIST: 414702 Office Supplies - Police				22.85						
4574 9/30/97 STMT	10/10/97	12.95	09/30/97	10/30/97	0.00	/ /	0.00	12.95	NO	
G/L DIST: 414703 Office Supplies -Waste/Sw				12.95						
4817 9/30/97 STMT	10/10/97	12.95	09/30/97	10/30/97	0.00	/ /	0.00	12.95	NO	
G/L DIST: 414701 Office Supplies - General				12.95						
		48.75			0.00		0.00	48.75		
ENV100 ENVIROCORP, INC.										
3260 10/10/97		531.00	09/18/97	10/18/97	0.00	/ /	0.00	531.00	NO	
G/L DIST: 411503 Testing Fees-Waste/Sewer				531.00						
3286 10/10/97		157.00	10/07/97	11/06/97	0.00	/ /	0.00	157.00	NO	ANALYTICAL
G/L DIST: 411503 Testing Fees-Waste/Sewer				157.00						
		688.00			0.00		0.00	688.00		
EQU200 THE EQUITABLE										
Q2118 CONTRIBUTION-1997	09/05/97	37,117.55	08/21/97	09/20/97	0.00	/ /	13,000.00-	24,117.55	NO	PLAN YEAR E
G/L DIST: 416007 Pension Costs-Police Pen.				10,412.50						
416003 Pension Costs Waste Water				5,976.69						
416004 Pension Costs - Water				2,763.81						
416002 Pension Costs Police-Gene				1,510.36						
416001 Pension Costs General Fun				3,454.19						

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** P ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	AMOUNT	INVOICE DATE	DUE DATE	DISCOUNT AMOUNT	DATE	PAYMENTS	NET INVOICE	PAY	COMMENT
<hr/>										
		37,117.55			0.00		13,000.00-	24,117.55		
<hr/>										
GAL100 GALL'S INC.										
516783270001	10/10/97	40.97	09/02/97	10/02/97	0.00	/ /	0.00	40.97	NO	MOUNTING AD
G/L DIST: 424002 Vehicle Expenses Police-G				40.97						
		40.97			0.00		0.00	40.97		
<hr/>										
INS100 THE INSURANCE MARKET										
3729	10/10/97	1,503.00	09/14/97	10/14/97	0.00	/ /	0.00	1,503.00	NO	7TH INSTALL
G/L DIST: 412001 Insurance General Fund				38.00						
412002 Insurance Police-General				1,018.00						
412003 Insurance Waste Water Tre				447.00						
3774	10/10/97	1,909.00	09/30/97	10/30/97	0.00	/ /	0.00	1,909.00	NO	6TH INSTALL
G/L DIST: 412001 Insurance General Fund				152.72						
412002 Insurance Police-General				935.41						
412003 Insurance Waste Water Tre				820.87						
		3,412.00			0.00		0.00	3,412.00		
<hr/>										
INT100 INTERCOASTAL TRADING										
972504	10/10/97	347.85	09/23/97	10/23/97	0.00	/ /	0.00	347.85	NO	CAUSTIC SOD
G/L DIST: 402004 Chemicals Water				347.85						
9372	10/10/97	45.00-	09/23/97	09/23/97	0.00	09/23/97	0.00	45.00-	NO	1 - 585 DRU
G/L DIST: 402004 Chemicals Water				45.00-						
972538	10/10/97	815.00	09/26/97	10/26/97	0.00	/ /	0.00	815.00	NO	CHLORINE/HY
G/L DIST: 402003 Chemicals Waste Water Tre				815.00						
		1,117.85			0.00		0.00	1,117.85		

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** A/P ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	AMOUNT	INVOICE DATE	DUE DATE	DISCOUNT AMOUNT	DATE	PAYMENTS	NET INVOICE	PAY	COMMENT
LAY100 H.C. LAYTON & SON, INC. 11784	10/10/97	67.20	09/30/97	10/30/97	0.00	/ /	0.00	67.20	NO	MISC. ITEMS
G/L DIST: 417003 Repairs - Waste/Sewer		67.20								
		67.20			0.00		0.00	67.20		
LOW100 LO-MAR OFFICE SUPPLIES 33860	10/10/97	15.78	09/09/97	10/09/97	0.00	/ /	0.00	15.78	NO	1 BOX - LAM
G/L DIST: 414702 Office Supplies - Police		15.78								
36500	10/10/97	5.90	09/30/97	10/30/97	0.00	/ /	0.00	5.90	NO	MISC OFFICE
G/L DIST: 414702 Office Supplies - Police		5.90								
		21.68			0.00		0.00	21.68		
MAI100 THE MAIL ROOMS, LTD. 6-9-19-97	10/10/97	20.93	10/01/97	10/11/97	0.00	/ /	0.00	20.93	NO	9/97 SHIPPI
G/L DIST: 411703 Sludge Disposal-Waste/Sw		20.93								
		20.93			0.00		0.00	20.93		
MAN200 MANSFIELD & SONS, INC. 13857	10/10/97	2,400.00	09/04/97	10/04/97	0.00	/ /	0.00	2,400.00	NO	TV INSP., J
G/L DIST: 413603 Maint-Collect System-Waste		2,400.00								
		2,400.00			0.00		0.00	2,400.00		
MCD100 MCDOWELL'S 3657	10/10/97	19.95	09/22/97	10/22/97	0.00	/ /	0.00	19.95	NO	OIL CHANGE
G/L DIST: 424002 Vehicle Expenses Police-G		19.95								
		19.95			0.00		0.00	19.95		

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** A/P ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	AMOUNT	INVOICE DATE	DUE DATE	DISCOUNT AMOUNT	DATE	PAYMENTS	NET INVOICE	PAY	COMMENT
MET100 METROCALL										
00958404	10/13/97	33.20	10/01/97	10/31/97	0.00	/ /	0.00	33.20	NO	NUMERIC REN
G/L DIST: 422502 Util-Telephone - Police				33.20						
		33.20			0.00		0.00	33.20		
MRR100 MR. ROOTER										
1414	10/10/97	200.00	09/15/97	10/15/97	0.00	/ /	0.00	200.00	NO	CLEANED SEW
G/L DIST: 417003 Repairs - Waste/Sewer				200.00						
		200.00			0.00		0.00	200.00		
ONE100 ONE CALL CONCEPTS, INC.										
7096057	10/10/97	15.46	09/30/97	10/30/97	0.00	/ /	0.00	15.46	NO	9/97-MISS U
G/L DIST: 422603 Miss Utility Locates-Sewr				7.73						
422604 Miss Utility Locates-Watr				7.73						
		15.46			0.00		0.00	15.46		
P) PENINSULA DRY CLEANERS										
9/97 STMT	10/10/97	23.00	09/30/97	10/30/97	0.00	/ /	0.00	23.00	NO	UNIFORM CLE
G/L DIST: 421502 Uniform Exp - Police				23.00						
		23.00			0.00		0.00	23.00		
PEN200 PENINSULA OIL CO.										
9/28/97 STMT	10/10/97	320.10	09/28/97	10/28/97	0.00	/ /	0.00	320.10	NO	
G/L DIST: 424002 Vehicle Expenses Police-G				207.13						
424003 Vehicle Expenses-Waste/SW				65.34						
424004 Vehicle Expenses-Water				47.63						
		320.10			0.00		0.00	320.10		

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** A/P ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	AMOUNT	INVOICE DATE	DUE DATE	DISCOUNT AMOUNT	DATE	PAYMENTS	NET INVOICE	PAY	COMMENT
RES100 RES-KEM CORP. 26698	10/10/97	690.00	09/12/97	10/12/97	0.00	/ /	0.00	690.00	NO	20 TONS-GRA
G/L DIST: 411703 Sludge Disposal-Waste/Sw				690.00						
26800	10/10/97	264.50	09/19/97	10/19/97	0.00	/ /	0.00	264.50	NO	FRT BILL FO
G/L DIST: 411703 Sludge Disposal-Waste/Sw				264.50						
		954.50			0.00		0.00	954.50		
SHA200 SHARP ENERGY, INC. 9/30/97 STMT	10/10/97	13.50	09/30/97	10/30/97	0.00	/ /	0.00	13.50	NO	DEMURRAGE
G/L DIST: 411103 Equip Rental - Waste/Sw				13.50						
		13.50			0.00		0.00	13.50		
UNI100 UNIFIRST 092 0026338	10/10/97	13.70	09/26/97	10/26/97	0.00	/ /	0.00	13.70	NO	
G/L DIST: 414701 Office Supplies - General				13.70						
092 26342	10/10/97	20.10	09/26/97	10/26/97	0.00	/ /	0.00	20.10	NO	
G/L DIST: 414702 Office Supplies - Police				20.10						
092 0026345	10/10/97	29.35	09/26/97	10/26/97	0.00	/ /	0.00	29.35	NO	
G/L DIST: 414703 Office Supplies -Waste/Sw				29.35						
		63.15			0.00		0.00	63.15		
UNI200 UNITED ELECTRIC SUPPLY 3217839-00	10/13/97	198.24	10/06/97	10/10/97	0.00	10/06/97	0.00	198.24	NO	
G/L DIST: 419503 Supplies - Waste/Sewer				198.24						
		198.24			0.00		0.00	198.24		

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** A/P ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	AMOUNT	INVOICE DATE	DUE DATE	DISCOUNT AMOUNT	DATE	PAYMENTS	NET INVOICE	PAY	COMMENT
USA100 USA BLUE BOOK										
151469	10/13/97	49.40	10/07/97	11/06/97	0.43	10/17/97	0.00	48.97	NO	BRASS HYDRA
G/L DIST: 419504 Supplies - Water				49.40						
		49.40			0.43		0.00	48.97		
WIL100 LEON WILLING										
09/15/97 STMT	10/10/97	18.00	09/15/97	10/15/97	0.00	/ /	0.00	18.00	NO	TRASH REMOV
G/L DIST: 413502 Maintenance - Police				18.00						
9/15/97 STMT	10/10/97	18.00	09/15/97	10/15/97	0.00	/ /	0.00	18.00	NO	TRASH REMOV
G/L DIST: 413501 Maintenance - General				18.00						
		36.00			0.00		0.00	36.00		
WIL200 WILSON, HALBROOK, BAYARD										
90409	10/10/97	126.00	09/08/97	10/08/97	0.00	/ /	0.00	126.00	NO	
G/L DIST: 413002 Legal & Auditing-Police				126.00						
90409	10/10/97	45.00	09/08/97	10/08/97	0.00	/ /	0.00	45.00	NO	
G/L DIST: 413002 Legal & Auditing-Police				45.00						
100411	10/10/97	117.00	10/03/97	11/02/97	0.00	/ /	0.00	117.00	NO	SERVICES FO
G/L DIST: 413001 Legal & Auditing-General				72.00						
413002 Legal & Auditing-Police				22.50						
413003 Legal & Auditing-Waste				22.50						
		288.00			0.00		0.00	288.00		
ZEE100 ZEE MEDICAL SERVICE										
77155704	10/13/97	25.00	10/08/97	10/18/97	0.00	/ /	0.00	25.00	NO	FIRST AID S
G/L DIST: 414702 Office Supplies - Police				25.00						
		25.00			0.00		0.00	25.00		

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ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	AMOUNT	INVOICE DATE	DUE DATE	DISCOUNT AMOUNT	DATE	PAYMENTS	NET INVOICE	PAY	COMMENT
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GRAND TOTALS 52,092.53

0.43

13,000.00-

39,092.10

TOTAL OPEN INVOICES 52

TOTALS BY GL ACCOUNT:

ACCT #	ACCOUNT TITLE	AMOUNT
402003	Chemicals Waste Water Tre	815.00
402004	Chemicals Water	302.85
411003	Engineering Fees-Waste/SW	789.75
411103	Equip Rental - Waste/Sw	13.50
411203	Gateway Plaza-Misc. Exp.	21.66
411503	Testing Fees-Waste/Sewer	688.00
411703	Sludge Disposal-Waste/Sw	975.43
412001	Insurance General Fund	190.72
412002	Insurance Police-General	1,953.41
412003	Insurance Waste Water Tre	1,267.87
413001	Legal & Auditing-General	72.00
413002	Legal & Auditing-Police	193.50
413003	Legal & Auditing-Waste	22.50
413501	Maintenance - General	18.00
413502	Maintenance - Police	18.00
413503	Maintenance - Waste/Sewer	55.00
413603	Maint-Collect System-Waste	2,400.00
414701	Office Supplies - General	426.65
414702	Office Supplies - Police	89.63
414703	Office Supplies -Waste/Sw	42.30
416001	Pension Costs General Fun	3,454.19
416002	Pension Costs Police-Gene	1,510.36
416003	Pension Costs Waste Water	5,976.69
416004	Pension Costs - Water	2,763.81
416007	Pension Costs-Police Pen.	10,412.50

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VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	AMOUNT	INVOICE DATE	DUE DATE	DISCOUNT AMOUNT	DATE	PAYMENTS	NET INVOICE	PAY	COMMENT
417003	Repairs - Waste/Sewer			267.20						
419503	Supplies - Waste/Sewer			198.24						
419504	Supplies - Water			49.40						
421502	Uniform Exp - Police			23.00						
422001	Util-Electric - General			129.62						
422002	Util-Electric - Police			100.38						
422003	Util-Electric - Waste/Sw			1,995.62						
422004	Util-Electric - Water			828.21						
422501	Util-Telephone - General			161.17						
422502	Util-Telephone - Police			237.41						
422503	Util-Telephone - Waste/Sw			232.48						
422603	Miss Utility Locates-Sewr			7.73						
422604	Miss Utility Locates-Watr			7.73						
424002	Vehicle Expenses Police-G			268.05						
424003	Vehicle Expenses-Waste/SW			65.34						
424004	Vehicle Expenses-Water			47.63						

*** End of Open Invoice Report ***

**BRIDGEVILLE POLICE
DEPARTMENT**

**MONTHLY REPORT
SEPTEMBER 1997**

COMPLAINT SYNOPSIS

TYPE OF COMPLAINT	MONTH	PREVIOUS YEAR	YEAR TO DATE
BURGLARY	0	1	12
THEFT	3	6	32
ASSAULT	1	7	22
DOMESTIC DISPUTES	3	4	34
CRIMINAL MISCHIEF	4	3	36
DRUG	0	0	9
SEX CRIMES	0	1	4
SUICIDE	0	0	0
ALARMS	3	4	64
DISORDERLY CONDUCT	3	7	48
PUBLIC RELATIONS	2	3	23
AUTO THEFT	0	1	1
HARRASSMENT	0	2	7
KIDNAPPING	0	0	0
MISSING PERSON	0	1	3
PREVENT B. OF P.	1	2	13
SUSPICIOUS PERSON	0	4	11
THREATEN BODILY HARM	0	0	8
D.O.A.	0	1	1
MURDER	0	1	0
CRIMINAL ARRESTS	12	24	94
PUBLIC ASSIST	5	10	49
ASSIST OTHER DEPT.	0	17	115
OTHER	18	32	66
TOTAL	64	131	652

TRAFFIC INVESTIGATIONS

<u>TYPE OF INVESTIGATION</u>	<u>MONTH</u>	<u>PREVIOUS YEAR TO DATE</u>	<u>YEAR TO DATE</u>
<u>TRAFFIC ARREST</u>	105	287	1,618
<u>D.U.I.</u>	0	0	3
<u>VEHICLES TAGGED</u>	52	3	100
<u>VEHICLES TOWED</u>	16	4	31
<u>PARKING VIOLATIONS</u>	0	4	5
<u>TOTAL</u>	173	298	1,757

ACCIDENT INVESTIGATION

<u>TYPE OF ACCIDENT</u>	<u>MONTH</u>	<u>PREVIOUS YEAR TO DATE</u>	<u>YEAR TO DATE</u>
<u>PROPERTY DAMAGE</u>	0	4	24
<u>PERSONAL INJURY</u>	0	0	5
<u>FATAL ACCIDENTS</u>	0	0	0
<u>INDUSTRIAL</u>	0	0	0
<u>TOTAL</u>	0	4	29

The following statistical data has been generated by the Bridgeville Police Department for the month of SEPTEMBER

VEHICLE INFORMATION

<u>DESCRIPTION</u>	<u>THIS MONTH</u>	<u>PREVIOUS YEAR</u>	<u>YEAR TO DATE</u>
<u>TOTAL MILEAGE</u>	2,205	4,666	30,355
<u>FUEL</u>	219 GAL.	469 GAL.	2,507
<u>MAINTENANCE</u>	\$ 294.96	\$ 942.98	\$ 5,329.42

Commissioners of Bridgeville

101 NORTH MAIN STREET
BRIDGEVILLE, DELAWARE 19933

W.W.T.P. Monthly Report Date SEPTEMBER 1997

Average Daily Flow: .178 mg/d
Total Monthly Flow: 5.339 MG
Maximum Daily Flow: .240 mg/d

NO VIOLATIONS

N.P.D.E.S. Violations

Septic Haulers Report

Number of Haulers: 3
Total Gallons Dumped: 93,500 gals.
Total Revenue Received: \$3272.50

On Going Projects

1. Sludge Disposal: Sludge analysis has been completed and sent to Clean Delaware Inc. We expect a contract for disposal of our sludge in the very near future.

2. W.W.T.P. Upgrade: NO more progress meetings. Some minor repairs need to be completed before we can start up the chemical building.

3. Sludge de-watering: Comm. Slater and the waste-water personnel toured the Lewes Waste-Water Treatment Plant on Sept. 11, 1997, to observe the operation of their new mechanical sludge de-waterer. The same type of unit sized for our plant was price quoted at between \$63,000 for a manually controlled unit to \$80,000 for an automatically run model.

According to the State of De. Office of Management & Support the purchase any equipment such as the sludge de-water would have to be funded by the Town thru a conventional bank loan.

Respectfully submitted,

Phillip Mowbray

JACK L. DALTON

**207 Delaware Avenue
Bridgeville, Delaware 19933
302-855-6032**

COMMISSIONER'S MEETING

October 13, 1997

Gallons pumped for the month 3,956,000. An average of 132,000 gallons per day.

CANNON COLD STORAGE

We have received a letter from Cannon Cold Storage concerning the quality of the water they receive from the town, specifically the amount of hardness in the water and what it is doing to their sand filters. They included a sample of the buildup that was found in the filters and a lab report which states that the water from their existing well would be less expensive to treat for their cooling towers.

There is some concern that the buildup they have experienced could have come from Well #2 which was on line alone for the last year, and is known to have a higher level of hardness. Now that we are blending the wells, the water we are presently providing may not be unacceptable.

In an effort to make sure that the town is doing everything possible to provide acceptable water for all customers, we will have the compound from the sand filters analyzed, and will ask DNREC for information as to what quality of water could be expected if a new well were placed on Cannon's property.

WELL # 2-D

Routine inspection revealed that water vapor had entered the meter chamber which required removal of the meter and that it be sent for repair and re-calibration.

ADAM'S RAPA SCRAPPLE

We wish to thank our neighbors at Adams for their cooperation by allowing us to attach to their hydrant to supply water for Apple Scrapple vendors.

10/13/97

Pamela Slater

David R. Lydon

Quincy Truitt

Dany Truitt

MICHAEL DIETZ

Eleanor D. Bennett

Alma Hestica