

# *Commissioners of Bridgeville*

101 NORTH MAIN STREET  
BRIDGEVILLE, DELAWARE 19933

## AGENDA

COMMISSIONERS OF BRIDGEVILLE  
NOVEMBER 9, 1998 - 7:00 P.M.  
BRIDGEVILLE TOWN HALL

- A. CALL TO ORDER
- B. QUORUM PRESENT
- C. READING OF MINUTES - October 12, 1998
- D. APPROVAL OF BILLS  
(Review of Financial Statements)
- E. CORRESPONDENCE
- F. DEPARTMENT REPORTS
  - 1. Police
  - 2. Waste Water
  - 3. Drinking Water
  - 4. Streets
- G. OLD BUSINESS
- H. NEW BUSINESS
  - 1. Community Development Block Grant-Bill LeCates
  - 2. Comcast-Tom Worley
  - 3. Community Wide Trash Collection  
(Possible First Reading of Ordinance)
  - 4. Cannon Cold Storage Modification Request
  - 5. Commission Election Dates and Deadlines
  - 6. Budget Adjustment-W.W.T.P.:
- I. CITIZEN'S PRIVILEGE
- J. EXECUTIVE SESSION
- K. ADJOURNMENT

\*\*\*THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE ANY ADDITIONAL ITEMS INCLUDING EXECUTIVE SESSION, WHICH MAY ARISE AT THE TIME OF THE MEETING.\*\*\*

## **MINUTES**

### **COMMISSIONERS OF BRIDGEVILLE NOVEMBER 9, 1998 - 7:00 P.M. TOWN HALL**

#### **I. CALL TO ORDER**

The meeting was called to order at 7:00 P.M. by President Robert Bennett. Present: Commissioner Margaret Sipple, Commissioner Glenn Miles, Commissioner Charles Royal, Commissioner Jack Dalton, and Mr. Dennis Schrader, Town Attorney. A quorum was present. The meeting started with a salute to the flag.

At this time, President Bennett turned the meeting over to Mr. Dale McDowell from the Sussex County Community Development and Housing Block Grant Program. This was a public hearing and was open to public comments before applications become due in January, 1999. Mr. McDowell explained that the grant is a fund of \$1.7 million given to the Delaware State Housing Authority. Each applicant in Kent and Sussex County has the right to apply for part of that grant. The federal grant from the Department of H.U.D. mandates only families of low and moderate incomes are eligible for grant assistance. He explained the target area this year incorporates all of Bridgeville; the north side as well as the south side of Town.

Mr. McDowell said some of this money can be used for demolition projects. He explained there are stipulations on this money when using it for demolition. The Housing Authority likes to grant money spent in the year it is appropriated. This grant money has nothing to do with the Neighborhood Revitalization Program.

Mr. McDowell explained municipalities can use this grant money for infrastructure, but they would have to put up a certain percentage of the cost.

After the discussion period, Mr. McDowell closed the public hearing.

President Bennett submitted the following:

**RESOLUTION #98A- ENDORSING PROJECT TO BE SUBMITTED  
TO THE DELAWARE STATE HOUSING AUTHORITY FOR FUNDING FROM  
THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
AUTHORIZING ROBERT L. STICKELS, SUSSEX COUNTY ADMINISTRATOR,  
TO SUBMIT APPLICATION FROM THE TOWN OF BRIDGEVILLE (see attached).**

Commissioner Dalton made a motion to approve the resolution. Motion was seconded by Commissioner Sipple and passed unanimously.

## **II. APPROVAL OF MINUTES**

Commissioner Sipple made a motion to dispense with the reading of the minutes and approve them as presented. Motion was seconded by Commissioner Dalton and carried unanimously.

## **III. APPROVAL OF MONTHLY BILLS**

See breakdown of funds attached. After reviewing the bills Commissioner Dalton made a motion to approve the bills for payment. Motion was seconded by Commissioner Sipple and carried unanimously.

## **IV. PRESIDENT'S REPORTS**

### **A. CORRESPONDENCE**

1. President Bennett read a thank you letter from the Apple Scrapple Festival for the support they received from the Town during the 1998 festival.

### **B. DEPARTMENT REPORTS**

1. Police-see attached report. Commissioner Miles stated 32 traffic summons were issued for trucks on Market and Main Streets. He reported 13 warnings were issued to truck drivers on Church Street. The mentioned no signs restricting truck traffic have been erected in that area. Commissioner Miles reported a total of \$28,823.00 in grant money was awarded to the Bridgeville Police in October.

1. \$ 9,570.00 Federal Block Grant
2. \$ 4,680.00 Delaware State Housing Authority
3. \$10,008.00 Illegal Drug Enforcement
4. \$ 4,565.00 State Aid to Local Law Enforcement

Commissioner Miles said there were a total of 296 traffic arrests for the month.

Commissioner Royal asked if anything had been solved relating to the car break-in that occurred on Thursday evening behind the Senior Center. Commissioner Miles had not heard of the incident and asked Chief Handley Orr to comment on the incident. Chief Orr said the situation was still under investigation. He reported that the crime rate in Bridgeville is the lowest it has been in years.

2. Waste Water-see attached report. Commissioner Royal reported 166,000 gallons average daily flow for a total monthly flow of 5,141,000 gallons. He said the maximum daily flow was 348,000 gallons. There were four septic haulers who dumped 53,0505 gallons and brought in revenues of \$2,122.00. Commissioner Royal said Davis, Bowen and Friedel is reviewing the request from Cannon Cold Storage for an increase of their permitted daily flow.

Commissioner Royal reported Jimmy's Grille still has not been billed for their part of the sewer line cleaning on Elm Street. President Bennett commented that as items are ordered from Jimmy's (example: scrapple sandwiches for Boot Camp Workers) he is deducting that bill from the cleaning bill.

Commissioner Royal said the other on going projects that need to be addressed are:

- a) The H.P. Cannon Property (Hunsberger) needs to have a storm water agreement settled.
- b) The sewer rates - monthly financial statement of income and expenses should be reviewed in detail.
- c) No equipment repairs have been made at the W.W.T.P.-the list of estimates is attached.

3. Drinking Water-see attached report. Commissioner Dalton reported 3,517,000 gallons pumped for October for an average daily flow of 117,000 gallons. He reported four repairs and maintenance repairs were completed in October. Commissioner Dalton said the Town is instituting a weekly maintenance procedure for operating the wells from the control panel at Town Hall to insure that all lines and systems are working.

Commissioner Dalton said Cannon Cold Storage has requested a 1" meter pit for irrigation water for their location. This will be a water use only installation with no sewer charge.

Commissioner Dalton said letters had been sent to those in Western Sussex County who are affected by the state's new TMDL regulations requesting they join us in getting state support for reducing our discharge into the Nanticoke River (see attached letter). The Town is exploring the feasibility of a spray irrigation system.

4. Streets-Commissioner Sipple said she was hoping to hear from several contractors that were to give her prices on black-topping several more areas in Town. Commissioner Sipple did not realize that DELDOT had not placed any "no truck traffic" signs out near Church Street or T.S. Smith's (Rt. 40). She said the Boot Camp workers would be in Town November 23, 24, 25 and the week of December 7th.

## **V. OLD BUSINESS**

No old business discussed.

## **VI. NEW BUSINESS**

1. After some discussion on the community wide trash collection, it was decided to go ahead and hold an open bid meeting. The Commission decided after a cost was received from the interested bidders, they could give the public a better account of how the collection would work. Mr. Schrader said he thought a referendum could be held the same time as the Commissioner's Election on January 9, 1999 if the Commission would like to take that route. President Bennett asked Mr. Schrader to get the bid contract ready.

2. Mr. Tom Worley of Comcast was unable to attend the meeting. President Bennett opened the discussion on the proposed Comcast/Bridgeville Cable Franchise Agreement. After much discussion, Commissioner Dalton made a motion to renew the agreement for 10 years with two five year extensions if neither party objects. Motion was seconded by Commissioner Sipple and carried unanimously. The current agreement expires in February, 1999. The new ordinance must have two readings and the vote before becoming legal.

3. President Bennett said the Town had received a request from Cannon Cold Storage to increase their flow from 5,000 to 10,000 gpd. The Town's enigneering firm, Davis, Bowen and Friedel, did not recommend the flow increase because the system was only designed for 5,000 gpd and they doubt the operator's modifications will anable them to handle 10,000 gpd on a regular basis. After much discussion, Commissioner Royal made a motion to grant Cannon Cold Storage the increase they requested on a trial basis only, and providing that there are no violations. Motion was seconded by Commissioner Jack Dalton and carried unanimously. DBF suggested Cannon Cold Storage be committed to upgrading the plant promptly if, or when, a violation occurs.

4. President Bennett read the list of Commissioner terms that will be up for election in January. He also read the filing dates and times for candidates to file, and the dates and times for residents to register to vote (see attached). The election is scheduled for Saturday, January 9, 1999 from 12:00 noon until 7:00 P.M. The election will take place at the Town Hall. Commissioner terms that will expire are: President Bennett, Commissioner Dalton, Commissioner Miles (replaced Charles Singman) and Commissioner Royal (replaced Robert Slater). Any resident interested in a Commission position must file by noon on December 11, 1998. Any resident who is not registered to vote in the Commission election must register by December 30, 1998.

5. After some discussion, Commissioner Royal made a motion to increase the amount of \$1,600.00 to the W.W.T.P. budget. Motion was seconded by Commissioner Dalton and carried unanimously.

6. President Bennett announced the Davis Property, 103 S Main Street, has been rented to Delmarva Fife Federal Credit Union. The new tenants will take possession of the property on November 15, 1998. He said the lease agreement is for five years.

## **VII. CITIZENS PRIVILEGE**

1. Mrs. Cindy Truitt presented the Commission with several pictures she recently took showing the police department giving citations to truck drivers who are still coming through Town. She also had a couple of pictures showing the new signs DELDOT erected at the end of Town. Mrs. Truitt said she had talked with DELDOT about installing a "no truck traffic" sign out near T. S. Smith & Sons (Rt. 40). She is still concerned with the amount of truck traffic that is still not using the new by-pass.

2. Mr. Michael Deitz said he is still seeing many trucks coming though Town. He feels our police department should spend more time in Town checking on the traffic rather than out on the highway.

#### **VIII. EXECUTIVE SESSION**

The Commissioners moved to convenue to executive session. No motions were made in executive session.

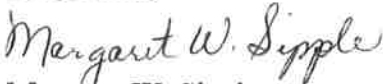
The Commission reconvened to regular session at 8:50 P.M.

#### **IX. ADJOURNMENT**

Commissioner Sipple made a motion to adjourn the meeting. Motion was seconded by Commissioner Miles. Meeting adjourned at 8:55 P.M.

NOTE: Due to a failure in the tape recorder, minutes were written from memory (Alma Fleetwood, Secretary).

Respectfully Submitted,



Margaret W. Sipple  
Secretary

COMMISSIONERS OF BRIDGEVILLE  
EXECUTIVE MEETING  
NOVEMBER 9, 1999

The meeting was called to order by President Bennett  
at 8:00 P.M..

Present: Commissioner Sipple, Commissioner Royal,  
Commissioner Dalton and Commissioner Miles.

Discussion held on employees and police department.

Convenued to regular meeting at 8:50 P.M.

Margaret Sipple  
Commission Secretary

# *Commissioners of Bridgeville*

101 NORTH MAIN STREET  
BRIDGEVILLE, DELAWARE 19933

## ACCOUNTS PAYABLE FOR APPROVAL

MEETING NOVEMBER 9, 1998

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General Fund (01)	\$ 1,102.85
Police Fund (02)	3,185.96
Sewer Fund (03)	15,626.24
Water Fund (04)	5,572.67
Municipal (05) Street Aid Fund	3,328.50

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TOTAL AMOUNT TO BE APPROVED \$ 28,816.22

ESTIMATED UTILITY BILLS TO BE RECEIVED:	\$5,000.00
ESTIMATED PAYROLL	16,000.00
ESTIMATED PAYROLL TAXES	6,000.00



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ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	-----INVOICE-----		-----DISCOUNT-----		PAYMENTS	NET INVOICE	PAY	COMMENT
		AMOUNT	DATE DUE DATE	AMOUNT	DATE				
ATT100 AT&T									
10/18/98 STMT	11/05/98	84.54	10/18/98 11/17/98	0.00	/ /	0.00	84.54	NO	
G/L DIST: 422501 Util-Telephone - General			26.95						
422502 Util-Telephone - Police			27.23						
422503 Util-Telephone - Waste/Sw			30.36						
		84.54		0.00		0.00	84.54		
BEL100 BELL ATLANTIC - DE									
10/18/98 STMT	11/05/98	528.93	10/18/98 11/17/98	0.00	/ /	0.00	528.93	NO	
G/L DIST: 422501 Util-Telephone - General			165.30						
422502 Util-Telephone - Police			200.69						
422503 Util-Telephone - Waste/Sw			162.94						
		528.93		0.00		0.00	528.93		
BRI200 BRIDGEVILLE PHARMACY									
46576	11/05/98	5.98	10/12/98 11/11/98	0.00	/ /	0.00	5.98	NO	2 BOXES--TR
G/L DIST: 419502 Supplies - Police			5.98						
46661	11/05/98	5.54	10/12/98 11/11/98	0.00	/ /	0.00	5.54	NO	(2) - 1 1/2
G/L DIST: 414702 Office Supplies - Police			5.54						
		11.52		0.00		0.00	11.52		
CLE100 CLEAN DELAWARE, INC									
7847	11/05/98	650.00	10/20/98 11/19/98	0.00	/ /	0.00	650.00	NO	
G/L DIST: 411703 Sludge Disposal-Waste/Sw			650.00						
7893	11/05/98	1,300.00	10/27/98 11/26/98	0.00	/ /	0.00	1,300.00	NO	
G/L DIST: 411703 Sludge Disposal-Waste/Sw			1,300.00						
		1,950.00		0.00		0.00	1,950.00		
CON100 CONECTIV POWER DELIVERY									
3-85-13822-7-1	10/30/98 11/05/98	22.31	10/30/98 11/29/98	0.00	/ /	0.00	22.31	NO	9/30-10/29
G/L DIST: 411203 Gateway Plaza-Misc. Exp.			22.31						
3-85-12406-0-0	11/2/98 11/05/98	11.89	11/02/98 12/02/98	0.00	/ /	0.00	11.89	NO	10/1-10/30
G/L DIST: 422003 Util-Electric - Waste/Sw			11.89						
3-85-12866-5-2	11/2/98 11/05/98	21.44	11/02/98 12/02/98	0.00	/ /	0.00	21.44	NO	10/1-10/30-
G/L DIST: 422001 Util-Electric - General			21.44						
3-85-13205-5-1	11/2/98 11/05/98	72.13	11/02/98 12/02/98	0.00	/ /	0.00	72.13	NO	10/1-10/30

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VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	-----INVOICE-----		-----DISCOUNT-----		PAYMENTS	NET INVOICE	PAY	COMMENT
		AMOUNT	DATE DUE DATE	AMOUNT	DATE				
G/L DIST: 422002 Util-Electric - Police			72.13						
3-85-22573-5-0 11/3/98 11/06/98		580.22	11/03/98 12/03/98	0.00	/ /	0.00	580.22	NO	10/1-10/30
G/L DIST: 422004 Util-Electric - Water			580.22						
		707.99		0.00		0.00	707.99		
DAV100 DAVIS, BOWEN & FRIEDEL									
29502 11/05/98		1,122.50	10/15/98 11/14/98	0.00	/ /	0.00	1,122.50	NO	TMDL MTG/FO
G/L DIST: 411003 Engineering Fees-Waste/SW			1,122.50						
29503 11/05/98		507.00	10/15/98 11/14/98	0.00	/ /	0.00	507.00	NO	PRETMT REPT
G/L DIST: 411003 Engineering Fees-Waste/SW			507.00						
		1,629.50		0.00		0.00	1,629.50		
DOV200 DOVER RADIO PAGE									
11/1/98 STMT 11/06/98		55.45	11/01/98 12/01/98	0.00	/ /	0.00	55.45	NO	11/1-11/30
G/L DIST: 422503 Util-Telephone - Waste/Sw			55.45						
		55.45		0.00		0.00	55.45		
DUK100 DUKES LUMBER & HOME CTR									
1118057 11/05/98		23.92	10/29/98 11/28/98	0.00	/ /	0.00	23.92	NO	(8) - 1 GAL
G/L DIST: 413503 Maintenance - Waste/Sewer			23.92						
1118452 11/05/98		11.96	10/30/98 11/29/98	0.00	/ /	0.00	11.96	NO	(4) - 1 GAL
G/L DIST: 413503 Maintenance - Waste/Sewer			11.96						
		35.88		0.00		0.00	35.88		
ENV100 ENVIROCORP, INC.									
4762 11/05/98		277.00	10/15/98 11/14/98	0.00	/ /	0.00	277.00	NO	
G/L DIST: 411503 Testing Fees-Waste/Sewer			277.00						
		277.00		0.00		0.00	277.00		
EQU200 THE EQUITABLE									
Q2118 CONTRIBUTION-'98 11/06/98		13,000.00	11/01/98 12/01/98	0.00	/ /	0.00	13,000.00	NO	PARTIAL PAY
G/L DIST: 416003 Pension Costs Waste Water			8,561.89						
416004 Pension Costs - Water			4,438.11						
		13,000.00		0.00		0.00	13,000.00		
FLO100 THE FLOWER GARDEN									
11/15/98 STMT 11/05/98		75.00	10/15/98 11/14/98	0.00	/ /	0.00	75.00	NO	FUNERAL BAS

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\*\* ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	AMOUNT	INVOICE DATE	DUE DATE	DISCOUNT AMOUNT	DATE	PAYMENTS	NET INVOICE	PAY	COMMENT
G/L DIST: 414501 Town Hall Expenses Genera				25.00						
414003 Miscellaneous Exp.-Waste				25.00						
414004 Miscellaneous Exp.-Water				25.00						
		75.00			0.00		0.00	75.00		
HOR100 HORNEY INDUS. ELECTRONICS										
9800368	11/05/98	12.50	10/23/98	11/22/98	0.00	/ /	0.00	12.50	NO	25' CABLE-R
G/L DIST: 417004 Repairs - Water				12.50						
		12.50			0.00		0.00	12.50		
INT100 INTERCOASTAL TRADING										
982735	11/05/98	826.25	10/20/98	11/19/98	0.00	/ /	0.00	826.25	NO	ROUTINE CHE
G/L DIST: 402003 Chemicals Waste Water Tre				826.25						
		826.25			0.00		0.00	826.25		
JAM100 H.M. JAMES & SON, INC.										
49810	11/05/98	1,437.00	10/12/98	11/11/98	0.00	/ /	0.00	1,437.00	NO	8TH INSTALL
G/L DIST: 412001 Insurance General Fund				30.00						
412002 Insurance Police-General				977.15						
412003 Insurance Waste Water Tre				429.85						
50105	11/06/98	1,914.00	10/30/98	11/29/98	0.00	/ /	0.00	1,914.00	NO	7TH OF 9 IN
G/L DIST: 412001 Insurance General Fund				267.96						
412002 Insurance Police-General				880.44						
412003 Insurance Waste Water Tre				765.60						
50102	11/06/98	120.00	10/30/98	11/29/98	0.00	/ /	0.00	120.00	NO	7TH OF 9 IN
G/L DIST: 412001 Insurance General Fund				16.80						
412002 Insurance Police-General				55.20						
412003 Insurance Waste Water Tre				48.00						
		3,471.00			0.00		0.00	3,471.00		
JEM100 JEM LUMBER CO., INC.										
29052	11/05/98	50.02	10/02/98	11/01/98	0.00	/ /	0.00	50.02	NO	PLYWOOD, ET
G/L DIST: 417003 Repairs - Waste/Sewer				50.02						
		50.02			0.00		0.00	50.02		
JOH100 JOHN'S FOUR SEASONS										
36475	11/05/98	90.00	10/09/98	11/08/98	0.00	/ /	0.00	90.00	NO	24' WREATH-
G/L DIST: 414002 Miscellaneous Exp.-Police				90.00						

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A/P ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	AMOUNT	INVOICE DATE DUE DATE		DISCOUNT AMOUNT DATE		PAYMENTS	NET INVOICE	PAY	COMMENT
		90.00			0.00		0.00	90.00		
KAR100 KARR BARTH PENSION ADMIN.										
7893	11/05/98	1,200.00	10/09/98	11/08/98	0.00	/ /	0.00	1,200.00	NO	ANNUAL ADMI
G/L DIST: 416002 Pension Costs Police-Gene			382.50							
416001 Pension Costs General Fun			352.50							
416003 Pension Costs Waste Water			247.50							
416004 Pension Costs - Water			217.50							
		1,200.00			0.00		0.00	1,200.00		
LAY100 H.C. LAYTON & SON, INC.										
2075	11/05/98	4.75	08/21/98	09/20/98	0.00	/ /	0.00	4.75	NO	MISC. - A.
G/L DIST: 419502 Supplies - Police			4.75							
2661	11/05/98	15.25	09/28/98	10/28/98	0.00	/ /	0.00	15.25	NO	KEYS/TOILET
G/L DIST: 417002 Repairs - Police			15.25							
		20.00			0.00		0.00	20.00		
00 MCDOWELL'S										
4209	11/05/98	19.95	10/14/98	11/13/98	0.00	/ /	0.00	19.95	NO	VEHICLE #2
G/L DIST: 424002 Vehicle Expenses Police-G			19.95							
		19.95			0.00		0.00	19.95		
MOR100 MORNING STAR PUBLICATION										
10/28/98 STMT	11/05/98	49.50	10/28/98	11/27/98	0.00	/ /	0.00	49.50	NO	AD-CDBG PUB
G/L DIST: 400101 Advertising Exp - General			49.50							
		49.50			0.00		0.00	49.50		
NEW200 NEWS PRINT SHOP, INC.										
54934	11/05/98	137.00	10/16/98	10/31/98	0.00	/ /	0.00	137.00	NO	500--SEPTIC
G/L DIST: 414703 Office Supplies -Waste/Sw			137.00							
		137.00			0.00		0.00	137.00		
NEW300 O. A. NEWTON & SON CO.										
222073	11/05/98	33.59	10/20/98	10/25/98	0.00	/ /	0.00	33.59	NO	2" BALL VAL
G/L DIST: 417004 Repairs - Water			33.59							
		63.23			0.00	/ /	0.00	63.23	NO	GUMRUBBER S
G/L DIST: 417003 Repairs - Waste/Sewer			63.23							

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ENDOR NAME/ INVOICE NUMBER	ENTRY DATE	AMOUNT	INVOICE DATE	DUE DATE	DISCOUNT AMOUNT	DATE	PAYMENTS	NET INVOICE	PAY	COMMENT
		96.82			0.00		0.00	96.82		
PEN200 PENINSULA OIL CO.										
10/28/98 STMT	11/05/98	419.88	10/28/98	11/27/98	0.00	/ /	0.00	419.88	NO	
G/L DIST: 424002 Vehicle Expenses Police-G				349.98						
424004 Vehicle Expenses-Water				58.26						
424003 Vehicle Expenses-Waste/SW				11.64						
		419.88			0.00		0.00	419.88		
POW100 POWER TRANS, INC.										
23370	11/05/98	6.90	10/23/98	11/22/98	0.00	/ /	0.00	6.90	NO	REPAIRS TO
G/L DIST: 417003 Repairs - Waste/Sewer				6.90						
		6.90			0.00		0.00	6.90		
ROM100 ROMMEL'S ACE HOME CENTER										
113950	11/06/98	17.52	10/30/98	11/29/98	0.00	/ /	0.00	17.52	NO	(8) - GALS.
G/L DIST: 413503 Maintenance - Waste/Sewer				17.52						
		17.52			0.00		0.00	17.52		
TOR100 TOTAL MECHANICAL										
1869	11/05/98	112.60	10/30/98	11/29/98	0.00	/ /	0.00	112.60	NO	CLEANED FUR
G/L DIST: 413501 Maintenance - General				112.60						
		112.60			0.00		0.00	112.60		
UNI100 UNIFIRST										
092 0112272	11/05/98	13.80	10/23/98	11/22/98	0.00	/ /	0.00	13.80	NO	
G/L DIST: 414701 Office Supplies - General				13.80						
092 0112276	11/05/98	29.35	10/23/98	11/22/98	0.00	/ /	0.00	29.35	NO	
G/L DIST: 414703 Office Supplies -Waste/Sw				29.35						
		43.15			0.00		0.00	43.15		
VIK100 VIKING OFFICE PRODUCTS										
997225	11/05/98	35.68	10/07/98	11/06/98	0.00	/ /	0.00	35.68	NO	DESK PADS/L
G/L DIST: 414702 Office Supplies - Police				35.68						
		35.68			0.00		0.00	35.68		
VUL100 VULCAN, INC.										
7011884	11/05/98	149.47	10/09/98	11/08/98	0.00	/ /	0.00	149.47	NO	25-BURIED S

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V/P ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	AMOUNT	INVOICE DATE	DUE DATE	DISCOUNT AMOUNT	DATE	PAYMENTS	NET INVOICE	PAY	COMMENT
G/L DIST: 413503 Maintenance - Waste/Sewer				149.47						
		149.47			0.00		0.00	149.47		
WAR100 WARREN ELECTRIC CO., INC.										
13078	11/05/98	64.41	10/27/98	11/21/98	0.00	/ /	0.00	64.41	NO	MISC ITEMS-
G/L DIST: 417003 Repairs - Waste/Sewer				64.41						
		64.41			0.00		0.00	64.41		
WAS100 WASTE MANAGEMENT INC - RW										
831-417525	11/06/98	21.00	10/16/98	11/10/98	0.00	/ /	0.00	21.00	NO	NOV 1998 CH
G/L DIST: 413501 Maintenance - General				21.00						
831-417652	11/06/98	21.00	10/16/98	11/10/98	0.00	/ /	0.00	21.00	NO	NOV 1998 CH
G/L DIST: 413502 Maintenance - Police				21.00						
		42.00			0.00		0.00	42.00		
WAT200 WATER SPECIALTIES CORP.										
87406	11/05/98	197.47	10/21/98	11/20/98	0.00	/ /	0.00	197.47	NO	METER REPAI
G/L DIST: 417004 Repairs - Water				197.47						
87404	11/05/98	10.02	10/30/98	11/29/98	0.00	/ /	0.00	10.02	NO	METER REPAI
G/L DIST: 417004 Repairs - Water				10.02						
		207.49			0.00		0.00	207.49		
WOO200 WOODBRIDGE HIGH SCHOOL										
10/12/98 BILLING	11/05/98	40.00	10/12/98	11/11/98	0.00	/ /	0.00	40.00	NO	AD--1998 ES
G/L DIST: 400102 Advertising Exp - Police				40.00						
		40.00			0.00		0.00	40.00		
WRI100 WRIGHT'S AUTO PARTS, INC.										
45459	11/05/98	9.99	10/13/98	11/30/98	0.00	/ /	0.00	9.99	NO	HAND CLEAN
G/L DIST: 419503 Supplies - Waste/Sewer				9.99						
45763	11/05/98	2.49	10/19/98	11/30/98	0.00	/ /	0.00	2.49	NO	REAR VIEW M
G/L DIST: 424002 Vehicle Expenses Police-G				2.49						
46580	11/06/98	7.29	11/02/98	11/30/98	0.15	11/10/98	0.00	7.14	NO	CONNECTOR,
G/L DIST: 419503 Supplies - Waste/Sewer				7.29						
		19.77			0.15		0.00	19.62		

1/06/98  
1:24 PM

Town of Bridgeville  
Accounts Payable  
Open Invoice Report

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\*\* A/P ACCOUNT: ALL

ENDOR NAME/ INVOICE NUMBER	ENTRY DATE	-----INVOICE----- AMOUNT	DATE	DUE DATE	-----DISCOUNT----- AMOUNT	DATE	PAYMENTS	NET INVOICE	PAY	COMMENT
GRAND TOTALS		25,487.72			0.15		0.00	25,487.57		

TOTAL OPEN INVOICES 51

TOTALS BY GL ACCOUNT:

ACCT #	ACCOUNT TITLE	AMOUNT
400101	Advertising Exp - General	49.50
400102	Advertising Exp - Police	40.00
402003	Chemicals Waste Water Tre	826.25
411003	Engineering Fees-Waste/SW	1,629.50
411203	Gateway Plaza-Misc. Exp.	22.31
411503	Testing Fees-Waste/Sewer	277.00
411703	Sludge Disposal-Waste/Sw	1,950.00
412001	Insurance General Fund	314.76
412002	Insurance Police-General	1,912.79
412003	Insurance Waste Water Tre	1,243.45
413501	Maintenance - General	133.60
413502	Maintenance - Police	21.00
413503	Maintenance - Waste/Sewer	202.87
414002	Miscellaneous Exp.-Police	90.00
414003	Miscellaneous Exp.-Waste	25.00
414004	Miscellaneous Exp.-Water	25.00
414501	Town Hall Expenses Genera	25.00
414701	Office Supplies - General	13.80
414702	Office Supplies - Police	41.22
414703	Office Supplies -Waste/Sw	166.35
416001	Pension Costs General Fun	352.50
416002	Pension Costs Police-Gene	382.50
416003	Pension Costs Waste Water	8,809.39
416004	Pension Costs - Water	4,655.61
417002	Repairs - Police	15.25
417003	Repairs - Waste/Sewer	184.56
417004	Repairs - Water	253.58
419502	Supplies - Police	10.73
419503	Supplies - Waste/Sewer	17.28
422001	Util-Electric - General	21.44
422002	Util-Electric - Police	72.13
422003	Util-Electric - Waste/Sw	11.89
422004	Util-Electric - Water	580.22
422501	Util-Telephone - General	192.25
422502	Util-Telephone - Police	227.92
422503	Util-Telephone - Waste/Sw	248.75
424002	Vehicle Expenses Police-G	372.42

. 11/06/98  
TIME: 1:24 PM

Town of Bridgeville  
Accounts Payable  
Open Invoice Report

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\*\* A/P ACCOUNT: ALL

VENDOR NAME/ INVOICE NUMBER	ENTRY DATE	AMOUNT	INVOICE DATE	DUE DATE	DISCOUNT AMOUNT	DATE	PAYMENTS	NET INVOICE	PAY	COMMENT
424003	Vehicle Expenses-Waste/SW			11.64						
424004	Vehicle Expenses-Water			58.26						

\*\*\* End of Open Invoice Report \*\*\*



BRIDGEVILLE POLICE  
DEPT.

MONTHLY REPORT  
OCTOBER 1998

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# BRIDGEVILLE POLICE DEPARTMENT

HANDLEY J. ORR  
CHIEF OF POLICE  
FAX (302) 337-8359



302 MARKET STREET  
BRIDGEVILLE, DELAWARE 19933  
(302) 337-8302

## Truck complaints Month of October

32 Traffic summons issued for trucks on Market and Main Sts.  
13 Warnings issued to trucks on Church St. (NOTE) signs are missing for  
this area.

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## Grants Month of October

Bridgeville Police was awarded the following grants:

1. \$ 9,570.00 Federal Block Grant.
2. \$ 4,680.00 Delaware State Housing Authority.
3. \$ 10,008.00 Illegal Drug Enforcement
4. \$ 4,565.00 State Aid to Local Law Enforcement.

**TOTAL \$ 28,823.00**

## COMPLAINT SYNOPSIS

TYPE OF COMPLAINT	MONTH	PREVIOUS YEAR	YEAR TO DATE
BURGLARY	0	0	7
THEFT	2	2	26
ASSAULT	4	2	18
DOMESTIC DISPUTES	5	1	37
CRIMINAL MISCHIEF	3	14	31
DRUG	0	1	7
SEX CRIMES	0	0	1
SUICIDE	0	0	0
ALARMS	4	1	51
DISORDERLY CONDUCT	6	2	29
PUBLIC RELATIONS	4	0	12
AUTO THEFT	0	0	2
HARRASSMENT	4	0	10
KIDNAPPING	0	0	0
MISSING PERSON	1	0	3
PREVENT B. OF P.	0	0	0
SUSPICIOUS PERSON	3	1	19
THREATEN BODILY HARM	2	1	5
D.O.A.	0	0	0
MURDER	0	0	0
CRIMINAL ARRESTS	20	39	124
PUBLIC ASSIST	9	9	61
ASSIST OTHER DEPT.	13	5	96
OTHER	11	21	127
TOTAL	91	99	669

## TRAFFIC INVESTIGATIONS

<u>TYPE OF INVESTIGATION</u>	<u>MONTH</u>	<u>PREVIOUS YEAR TO DATE</u>	<u>YEAR TO DATE</u>
TRAFFIC ARREST	296	61	3,134
D.U.I.	1	0	12
VEHICLES TAGGED	2	0	17
VEHICLES TOWED	2	0	15
PARKING VIOLATIONS	0	2	39
TOTAL	301	63	3,217

## ACCIDENT INVESTIGATION

<u>TYPE OF ACCIDENT</u>	<u>MONTH</u>	<u>PREVIOUS YEAR TO DATE</u>	<u>YEAR TO DATE</u>
PROPERTY DAMAGE	4	4	21
PERSONAL INJURY	0	1	1
FATAL ACCIDENTS	0	0	0
INDUSTRIAL	0	0	0
TOTAL	4	5	22

The following statistical data has been generated by the Bridgeville Police Department for the month of OCT

## VEHICLE INFORMATION

DESCRIPTION	THIS MONTH	PREVIOUS YEAR	YEAR TO DATE
TOTAL MILEAGE	4,714	4,046	57,470
FUEL	498 gal.	373 gal	5,232 gal
MAINTENANCE	\$22.44	\$320.77	\$2,832.90

W.W.T.P. Monthly Report  
Date OCTOBER 1998

Average Daily Flow: .166 mg/d  
Total Monthly Flow: 5.141 MG  
Maximum Daily Flow: .348 mg/d

N.P.D.E.S. Violations  
NO VIOLATIONS

Septic Haulers Report

Number of Haulers: 4  
~~Total Gallons Dumped: 53,050 gals.~~  
Total Revenue Received: \$2122.00

On Going Projects

1. Davis Bowen Friedel is reviewing the request from Cannon Cold Storage for an increase of their permitted daily flow.
2. Gateway Plaza Agreement: Still unsigned.
3. Residential Roof leaders fee: Not enforced.
4. Jimmys Grille: Has not been billed for his part of the sewer line cleaning on Elm. St.
5. Huntsberger - H.P.Cannon Property. Need a storm water agreement settled.
6. Review sewer rates: Monthly financial statement income & expenses should be reviewed in detail.
7. W.W.T.P. Equipment Repair Estimates: No repairs made. List is attached.

Respectfully submitted,

  
Phillip Mowbray

W.W.T.P. Manager

4

SEPT. 1998 W.W.T.P.

EQUIPMENT REPAIR ESTIMATES

EQUIPMENT DESCRIPTION	APPROX. COST EA.	TOTAL
1. GLASS DRYING BED Replace roof only	\$16,000	\$16,000
2. WET WELL CAT WALK	\$ 8,000	\$ 8,000
3. #1 & #2 CLARIFIER Sludge pumps	\$ 6,500	\$19,500
4. RAW PUMP REPLACEMENT	\$ 8,000	\$16,000
5. ELECTRICAL PANEL Sand Filter Bldg.	\$ 4,000	\$ 4,000
6. DRY WELL CHECK VALVES 2 - 6" Valves 2 - 8" Valves	\$ 350 \$ 550	\$ 700 \$ 1,100
7. BOILER ROOM Roof Repair	\$ 2,000	\$ 2,000
8. SAND DRYING BEDS Replace Fascia Boards	\$ 500	\$ 500
9. SAND DRYING BEDS Replace Sludge Knife Valves	\$ 200	\$ 1,400
10. PIPE PAINTING Dry Well & Screenhouse	\$10,000	\$10,000
11. REPLACE EXT. DOORS Main Bldg. & Digester Bldg.	\$ 3,000	\$ 3,000
12. EXTERIOR PAINTING Block bldgs:	\$ 2,500	\$ 5,000
13. EXTERIOR PAINTING Lime Silo	\$ 2,500	\$ 2,500
14. FLAT ROOF REPAIRS Flat roofs will need continual maintenance annually	\$ 1,500	\$ 1,500
15. MECHANICAL SLUDGE DE-WATERER with building upgrade		\$120,000
	TOTAL	\$211,200

Sept 3, 1998  
Philip Manley

**Jack L. Dalton**  
207 Delaware Avenue  
Bridgeville, Delaware 19933

November 9, 1998

**WATER DEPARTMENT REPORT**

Gallons pumped for <sup>Oct</sup>~~September~~, 3,517,000. Average daily, 117,000.

Repairs and maintenance performed during October include:

- 1.) Painted Well #5 control and electrical switch boxes. Painted well head and air release pipe.
- 2.) Replaced 2" valve, and rebuilt and replaced air release on Well #5.
- 3.) Repaired flow meter and installed new signal wire on Well #5.
- 4.) Telephone line cable repaired by Bell Atlantic that controls Well #5 from control panel.

We are instituting a weekly maintenance procedure for operating the wells from the control panel in Town Hall to insure that all lines and systems are working.

Cannon Cold Storage has requested a 1" meter pit for irrigation water for there location. This will be a water use only installation with no sewer charge.

We have sent letters to those in Western Sussex County who are affected by the State's new TMDL regulations to join us in getting State support for reducing our discharge into the Nanticoke River. We are also exploring the feasibility of a spray irrigation system.



# Commissioners of Bridgeville

101 NORTH MAIN STREET  
BRIDGEVILLE, DELAWARE 19933

November 2, 1998

Mayor Daniel B. Short, City of Seaford  
Mayor Richard Stone, Town of Laurel  
Mr. William Kilroy, Mobile Gardens  
Mr. C. Bland Dickey, E.I. DuPont Company  
Mr. Jack Lamenza, Curtice Burns Foods  
Mr. Joe Liefbroer, S.C. Johnson and Son, Inc.

Re: NPDES Facilities in the Delaware Nanticoke River Sub-basin


Dear Gentlemen:


According to Delaware Department of Natural Resources and Environmental Control (DNREC), the 1998 Total Maximum Daily Load (TMDL) Study for the Delaware portion of the Nanticoke River is expected to result in mandatory treatment plant upgrades for Bridgeville/Greenwood, Laurel and Seaford. E.I. DuPont Company, S.C. Johnson and Son, Inc., Mobile Gardens, and Curtice Burns Foods (formerly Del Agra) plant upgrades will become mandatory to accommodate future growth. The proposed implementation strategy in the TMDL Study indicates that even these measures may actually fall short of meeting water quality goals. We believe this creates a potential for even more stringent effluent limits in the near future, meaning additional upgrades and/or discharge elimination for all plants in the watershed.

We, the Towns of Bridgeville and Greenwood, plan to ask our State Legislators and Representatives to create a grant program to fund TMDL mandates and invite you to join in a coalition to assist in these efforts. We believe a grant program for TMDL mandates is justified as a means of spreading pollution control costs among all beneficiaries within the watershed.

Please contact me by November 30<sup>th</sup>, if you are interested in being a part of this coalition. By approaching this program with a unified voice, we hope to be successful in acquiring the funds needed to meet the State's pollution control goals.

Sincerely,

  
Bridgeville Commissioner, Jack Dalton

  
Mayor of Greenwood, Randy Willey

cc: Senator Thurman G. Adams  
Senator Robert L. Venables, Sr.  
Representative J. Benjamin Ewing, Jr.  
Representative Tina Fallon  
Representative Biff Lee

11/6/98-mailed letters

Also sent to Roberta Neilson, Delmar  
Bob Orem, Ocean View, SCAT Chairman  
Per Jack Dalton

**RESOLUTION**

WHEREAS, the Town of Bridgeville recognizes the importance of fair housing for the citizens of Bridgeville; and

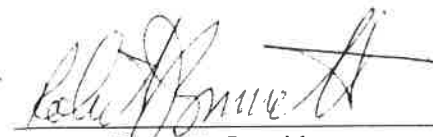
WHEREAS, the Town of Bridgeville supports the goals of the Federal Fair Housing Law,

NOW THEREFORE,

BE IT RESOLVED, that the Town of Bridgeville heartily encourages all parties involved in the renting, selling or financing of housing in Bridgeville to insure that no person shall, on the grounds of race, color, national origin or sex, be discriminated against or denied a fair and equal opportunity to housing; and

BE IT FURTHER RESOLVED, that the Sussex County Council, when acting as administrator of a Community Block Grant for the Town of Bridgeville, is hereby authorized to take such actions as deemed necessary to affirmatively further fair housing in connection with the said Community Development Block Grant.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Robert Bennett", is written over a horizontal line.

Robert Bennett, President  
Town Commission

COMMISSIONERS ELECTION:

The Commissioners of Bridgeville will hold an annual election for four Commissioners positions.

- \* One seat for a one year term
- \* Two seats are for two year terms
- \* One seat for one year left on a two year term

Bridgeville residents interested in filing for the positions must file a letter on intent with the President of the Commission no later than 12:00 Noon, December 11, 1998, stating the position they are interested in.

The positions open for the 1999 election are:

One Year Term - Robert Bennett

Two Year Term - Jack Dalton

Two Year Term - Glenn Miles (replaced Charles Singman)

One Year Left on a Two Year Term - Charles Royal (replaced Bob Slater)

VOTER REGISTRATION:

All residents in the Town of Bridgeville must be registered to vote in the Town elections. Registration must be made in person at the Town Office no later than December 30, 1998. Proof of residency will be required to register. Residents may register Monday through Friday, between the hours of 8:30 A.M. and 4:30 P.M.

ELECTION DATE:

The Commission Election will be held, Saturday, January 9, 1999 at the Town Hall. Hours will be 12:00 Noon until 7:00 P.M.

11/9/98

Cindy Smith  
Lonnie Howard

Alma Fleetswood

Earl Greason

Bill McConley

Marlene Dief

Pat Cornell