

Commissioners of Bridgeville

101 NORTH MAIN STREET
BRIDGEVILLE, DELAWARE 19933

AGENDA

COMMISSIONERS OF BRIDGEVILLE
NOVEMBER 10, 1997 - 7:00 P.M.
TOWN HALL

- A. CALL TO ORDER
- B. QUORUM PRESENT
- C. READING OF MINUTES - October 13, 1997
- D. APPROVAL OF BILLS -
 (Review of Financial Statements-October, 1997)
- E. CORRESPONDENCE
- F. DEPARTMENT REPORTS
 - 1. POLICE
 - 2. WASTE WATER
 - 3. DRINKING WATER
 - 4. STREETS
 - 5. ALDERMAN'S REPORT
- G. OLD BUSINESS
 - 1. DISCUSS THE WATER AND SEWER MINIMUM CHARGE
- H. NEW BUSINESS
 - 1. PRESENTATION-SUSSEX COUNTY COMMUNITY BLOCK GRANT
 - 2. WASTE HAULERS RATE: ORDINANCE 97-3
 - 3. COMMISSIONERS ELECTION - REGISTRATION AND FILING DATE
- I. CITIZEN'S PRIVILEGE
- J. EXECUTIVE SESSION
- K. ADJOURNMENT

**** THE AGENDA ITEMS AS LISTED MAY NOT BE CONSIDERED IN SEQUENCE. THIS AGENDA IS SUBJECT TO CHANGE TO INCLUDE ANY ADDITIONAL ITEMS SUCH AS EXECUTIVE SESSIONS OR THE DELETION OF ITEMS INCLUDING EXECUTIVE SESSIONS, WHICH MAY ARISE AT THE TIME OF THE MEETING. ****

MINUTES

COMMISSIONERS OF BRIDGEVILLE NOVEMBER 10, 1997 - 7:00 P.M. TOWN HALL

I. CALL TO ORDER

The regular monthly meeting of the Commissioners of Bridgeville was called to order at 7:00 P.M. by President Robert Bennett. Present: President Bennett, Commissioner Charles Singman, Commissioner Jack Dalton, Commissioner Robert Slater and Commissioner Margaret Sipple. The meeting began with a salute to the flag.

President Bennett turned the meeting over to Mr. William Lecates of the Sussex County Community Development and Housing Block Grant Program. This is a public hearing and open for public comments before applications are due by January 30, 1998. He explained the grant is a fund of \$1.7 million given to the Delaware State Housing Authority. Each applicant in Kent and Sussex County has the right to apply for part of that grant. The federal grant from the Department of H.U.D. mandates only families of low and moderate incomes are eligible for grant assistance. He said the guidelines have not changed in the last several years. Mr. Lecates said about 70% of the funds will be used for housing and rehab. The other 30% will be granted for new housing developments including streets, water and sewer projects. He said Bridgeville has been fortunate in the last five years to receive this Block Grant Application Funding primarily for housing rehab. In this area 51 homes have been upgraded in the last six years for a total of \$493,500.00. Mr. Lecates said there are still ten or twelve names on the waiting list in this area. He is expecting to receive approximately \$75,000.00 which would help about six on that list for this year.

Mr. Lecates said some of this money can be used for demolition projects. He explained there are stipulations on this money when using it for demolition. He said it can be a long struggle to get a project ready for demolition. The Housing Authority likes their grant money spent in the year it is appropriated. Mr. Lecates said this program has nothing to do with the Neighborhood Revitalization Program.

Mr. Lecates said after six years and 51 homes, he can actually see where homes in the target area are beginning to meet the codes. He said a few more homes need to be added to the list in this area. Mr. Lecates said Bridgeville could apply for infrastructure money as well as the rehab

plus demolition if the community needs it. He said the applications received from this area have been cleared and ready to go. Mr. Lecates said this year HUD required the applications to be ready two months earlier than in the past.

Commissioner Slater said Bridgeville has an area that definitely needs sewer and water. That area is North Street, but it is out of Town limits. Commissioner Slater said he feels the residents would probably vote for an annexation if water and sewer could be obtained. Mr. Lecates explained a few rehab homes could be cut back, and use the infrastructure as the priority. He said he can present to the Block Grant Program whatever Bridgeville needs.

Mr. Lecates explained when applying for infrastructure money anything more than \$200,000.00, the Town would have to put up 20%. If that project goes up \$100,000.00 then 10% would be needed from the Town. He said the stronger applications showing that municipalities are willing to put their money into a certain project will survive the cut when money is allocated to Kent and Sussex Counties.

After the discussion period, Mr. Lecates closed the public hearing.

II. APPROVAL OF MINUTES

The reading of the minutes from the October 13, 1997 regular meeting was approved and dispensed by a motion from Commissioner Singman, seconded by Commissioner Sipple. Motion carried unanimously.

III. APPROVAL OF MONTHLY BILLS

See breakdown per fund attached. President Bennett did receive a bill today from the Greater Seaford Chamber of Commerce for the Town's membership dues for \$125.00. After reviewing the accounts payable report, Commissioner Slater made a motion to pay bills as presented. Motion was seconded by Commissioner Sipple and carried unanimously.

IV. PRESIDENT'S REPORTS

A. CORRESPONDENCE

1. A thank you note was received from Dianne Willey for the dish garden. She thanked the Commissioners and the Town employees for the support she is receiving while going through a difficult time.

2. President Bennett received a list of dates and times for municipalities who have scheduled Christmas Parades.

B. DEPARTMENT REPORTS

1. Police - Monthly report attached. Presented by Commissioner Singman. He reported there were 94 traffic arrests for the month of October. Commissioner Singman said a major incident was reported on Mischief Night, October 30th. He reported one officer was slightly injured by a thrown brick. There were fifteen subjects taken into custody with eight being arrested for criminal mischief. The majority of the individuals involved were not from Bridgeville.

Commissioner Singman reported Chief Handley Orr has applied for State Aid for Local Law Enforcement Grant of approximately \$4,000.00. Commissioner Singman reported a new part-time police officer, Mr. Kevin Wix, has been hired. A new full-time police officer soon to be hired will bring the force up by the end of the year.

Commissioner Singman said this month's police report is an extremely well presented document and thanked the chief. He said it gives the Commissioners a daily report of the department's activities.

Commissioner Dalton asked about the SALLE Fund Grant. He wanted to know if the items listed had been purchased with that money or are they being applied for. Chief Orr said the items listed are being applied for. Commissioner Dalton asked if the \$4,000.00 is in addition to what is being paid on the police car. Chief Orr said the police car was supposed to be paid with the insurance money received from another patrol car being totalled out. The insurance check received was \$5,000.00 or \$6,000.00 per Chief Orr. Commissioner Dalton said it was to be a three year pay back on that car.

President Bennett reported that October 31st, Bridgeville had had a lot of people in Town during trick or treat hours. He reported no complaints were received of any mischief that night. Commissioner Dalton said the police were visible all evening. Commissioner Singman said he will be glad when the bypass is completed. He explained how trucks were coming through Town that night, and with so many little children crossing the streets, he was very worried something might happen.

2. Waste Water - See report attached. Presented by Commissioner Slater. He reported the average daily flow for October was 170,000 gallons. The monthly flow was 5 million two hundred sixty five thousand gallons. There were three waste haulers for a total of 75,900 gallons dumped. The revenue received was \$2,656.50. Commissioner Slater reported there have been several leaks on the buildings at the W.W.T.P. that have flat roofing. C.C. Oliphant Company has been contacted about preparing an estimate for yearly roof maintenance repairs.

3. Drinking Water - Monthly report attached. Presented by Commissioner Dalton. He said water pumped for October was 3,916,000 gallons or a daily average of 103,000 gallons pumped. Commissioner Dalton said the on-going matter with Cannon Cold Storage concerning their cooling towers is still trying to be worked out. He said Mr. Doug Jones has looked into similar companies with the same problem. They are trying to operate their system efficiently as possible. He said they are still looking at trucking water from across the street from another of their wells. Commissioner Dalton said they were advised that the iron in the water would be a lot higher. Cannon Cold Storage is still trying to get permission from the Town to drill a new well.

4. Streets - Presented by Commissioner Sipple. She reported the Woodbridge Key Club painted the parking lot abutments next to the Town Hall. Mr. Rick Passwaters removed all the leaves from the storm drains. Commissioner Sipple said potholes are still being patched. She said she received a complaint about a large dip in the street on the corner of Market and Railroad Avenue. She explained patching would not help. She thinks it will have to be cut out and replaced with hot mix. Commissioner Sipple is hoping when Laws Street gets paved, maybe this spot can be repaired. She said residents have complained about holes on Laws Street, but that again will be taken care of when the Laws Street Paving Project starts up in the spring. Commissioner Sipple reported some of the potholes on John Street have been filled, but there are still more to be done. She is hoping John Street can be blacktopped because patching just will not hold. She also wants to get a price for blacktopping Elm Drive.

V. OLD BUSINESS

1. Commissioner Slater said his recommendation on the water and sewer minimum charge is to increase the charge to \$10.00 minimum up to 2,000 gallons. This minimum would only affect those residents who are under the 2,000 gallon usage per month (about 266 users). He said each resident will see a slight increase. Commissioner Slater said revenue from this new charge will be approximately \$27,000.00. Commissioner Singman made a motion to adopt the water and sewer minimum of \$10.00 for users up to 2,000 gallons. Motion was seconded by Commissioner Slater and carried unanimously. The first reading of the ordinance change will be at the December 8, 1997 regular monthly meeting.

VI. NEW BUSINESS

1. Commissioner Slater read Ordinance 97-3. AN ORDINANCE TO AMEND CHAPTER 128 OF THE CODE OF BRIDGEVILLE RELATING TO FEES ESTABLISHED FOR WASTE HAULERS. See attached. The change would increase waste haulers fees from \$35.00 per thousand to \$40.00 per thousand during business hours and \$50.00 per thousand at all other times. The second reading of Ordinance 97-3 will be at the December 8, 1997 regular meeting.

2. President Bennett said the Woodbridge High School Student Council would like to sponsor a community wide Christmas Parade. Chief Orr said because of the bad weather last weekend, the school did not have their homecoming parade. The Student Council would like to combine the two if possible. Commissioner Slater made a motion to allow the students to have a parade with the coordination of street closings with Chief Orr. Motion was seconded by Commissioner Singman and carried unanimously.

3. A letter was received from the Sussex County Associations of Town (SCAT) pertaining to contracting a Legislative Specialist to represent SCAT and its members before the State Legislature. Commissioner Dalton explained that members of SCAT cannot not always be present at legislative sessions to try to protect the interest of towns in Sussex County. If a specialist is hired, a budget of \$2,500.00 would have to be assembled from member contributions. The County has agreed to carry \$2,500.00 of that annual cost. Commissioner Dalton explained two assessment approaches have been discussed. Method #1 would be the \$2,500.00 divided by 15 members equals \$166.00. Method #2 would be per capita cost of small towns, everyone would pay .10 per head or approximately \$120.00 for Bridgeville. He said SCAT is looking to see if Bridgeville supports the idea of hiring a representative in Dover to look after concerns for this County, and if so, how do we prefer to be involved in the annual payment.

Commissioner Slater made a motion to hire a representative and to use Method #2 (.10 per head) as Bridgeville's member contribution. Motion was seconded by Commissioner Singman and carried unanimously.

3. Resolution #97-01. President Bennett submitted the following proposed resolution: ENDORSING PROJECT TO BE SUBMITTED TO THE DELAWARE STATE HOUSING AUTHORITY FOR FUNDING FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT AUTHORIZING ROBERT L. STICKELS, SUSSEX COUNTY ADMINISTRATOR, TO SUBMIT APPLICATION FROM THE TOWN OF BRIDGEVILLE (SEE ATTACHED). Commissioner Dalton made a motion to approve the resolution. Motion was seconded by Commissioner Slater and passed unanimously.

4. President Bennett announced the annual Commissioners Election will be held Monday, January 5, 1998 from 12 noon until 7:00 P.M. at the Bridgeville Fire Hall. Two seats are for a two-year term and one seat is for a one-year term. Bridgeville residents interested in filing for a position must file a letter of intent to the President of the Commission by 12 noon on December 26, 1997. Commissioner terms expiring are Margaret Sipple, Robert Bennett and Robert Slater.

All residents of the Town of Bridgeville must be registered to vote in Town elections. Registration must be made in person with proof of residency at the Town Office by 4:30 P.M. on December 26, 1997. Residents may register Monday thru Friday from 8:30 A.M. to 4:30 P.M.

5. President Bennett announced the Board of Adjustment will hold a hearing on Wednesday, November 12, 1997. Mr. Howard Hardesty is requesting to have an open air parking lot in a residential district at 305 Delaware Avenue.

6. Commissioner Singman said Chief Orr has interviewed and completed a background check on a new full-time police officer, Mr. James Anthony Powell. He did say caution should be taken on the salary structure within the police department. He stated right now the Town's finances are on a very even line. Commissioner Singman said there is some additional money in salaries that have not been spent and with the projected additional revenues, the Town can afford this officer until the next fiscal year budget. He said this officer is needed in Town, and his recommendation is to hire Officer Powell on a full-time basis. Commissioner Slater made a motion to hire the new officer. Motion was seconded by Commissioner Singman and carried unanimously.

Commissioner Singman said early last month he was told by the Bridgeville Mini Storage owner that the debris had not been cleared because the Fire Marshall had not released it. He asked Chief Orr to contact the Fire Marshall to see if an investigation is still going on. If not, he asked Chief Orr to contact the owner to get the debris cleaned up. Chief Orr said he would contact the Fire Marshall. President Bennett interjected stating that the owner at the time of the fire does not own the property now.

7. Commissioner Slater said he had received complaints about the bi-weekly pay. According to the employees he had talked with had said they were willing to try it on a trial basis. Commissioner Slater said the employees do not like waiting two weeks to get their pay. President Bennett stated he asked all employees before he made the change. It was done on the recommendation of the auditors to help save money for the Town. President Bennett said he could not say how much of a savings there is but he would have the auditor stop by to explain. Commissioner Slater said it should be

discussed a little more. Chief Orr said it is like anything else, you have to budget your income. Commissioner Slater suggested the auditor talk with the employees about the benefit to the Town when using the bi-weekly pay periods.

8. Commissioner Slater said a resident on Delaware Avenue has moved in a garage/shed and it is too close to the fence. He said it is suppose to be 10' from the fence. President Bennett said the code book states five feet. Commissioner Slater said if it is placed within 20' of the main structure it can be the five feet. Commissioner Slater said if he is right, and the resident needs to go to the five feet, then a variance hearing will need to be held. Commissioner Singman read a paragraph pertaining to the footage from the code book. After some discussion, it was decided the shed has been properly placed.

9. Commissioner Slater said the sewer plant will not be able to operate with the new \$25.00 purchase order practice. President Bennett said he issued the order to anyone making a purchase over \$25.00 to have it okayed by a Commissioner. He explained that it is just good business practice. Commissioner Slater agreed it might be good practice, but asked President Bennett when it was discussed. President Bennett said it wasn't discussed; he implemented the procedure. Commissioner Slater said he did not think President Bennett could issue that procedure on his own. President Bennett said the Town needs to control their expenses. He explained that many times the Town Treasurer has to call to get a copy of the purchase order to know what has been purchased because she has a bill and no purchase order. Commissioner Slater said there are a lot of items not purchased on a monthly basis. He said \$25.00 is too low of an amount. After some discussion, it was decided the \$25.00 purchase order policy would stay in effect.

Chief Orr said his department has always used a purchase order. He said recently a camera was purchased for \$900.00 with a purchase order written. Even though the camera will be obtained with grant money, Chief Orr asked if another purchase order is needed. President Bennett said no if being purchased with grant money.

Commissioner Slater also said the new employee leave request form was not discussed with the rest of the Commission. President Bennett explained the personnel manual states the President is responsible for all administration and leave policies. He said the Town Office never gets a record of leave time except what is written on time cards. President Bennett explained if a leave slip is not filled out and signed by a Commissioner, then the employee will not get leave. Commissioner Slater did not disagree with the policy, but felt it should have been discussed first. Commissioner Singman said the President is also required to sign an approved leave submitted by a

Commissioner on behalf of any employee. After some discussion, it was decided the leave policy would stand as ordered by President Bennett.

10. Commissioner Sipple expressed concern about the police car payment being taken out of Municipal Street Aid Fund and not from the SALLE money in 1996-1997. She said the new grant is available and money is still owed on that car. Commissioner Sipple asked Chief Orr to explain it to her. Commissioner Dalton assured her that the wrecked police car amount would be credited to MSA account. He said the only problem now is it is not being disbursed out of the right account.

11. President Bennett said Mr. Phillip Mowbray, W.W.T.P. manager, would be undergoing surgery on November 11, 1997 and would be out of work for several weeks.

CITIZENS PRIVILEGE

1. Mr. Phillip Davis said some situations in North Bridgeville have improved in the last several months. Mr. Davis explained that the children still have nothing to do after school hours to keep them occupied. He suggested the Town purchase the corner lot at Church and Main Streets and try to build a new center for the young people in this area. He said many people suggested to him that the site would be good for the whole Town.

Commissioner Slater said the Western Sussex Boys and Girls Club in Seaford will be running a bus from Bridgeville to Seaford for youth from this community. Chief Orr said the club will offer all types of activities for kids, and counselors will be available to them. He said he will find out how many runs the buses will be making to Bridgeville a day.

Commissioner Dalton said the West Rehoboth area is now in the process of putting together an evening basketball league for the youth. Commissioner Dalton was asked if Bridgeville would be interested in this type of activity. Mrs. Pat Correll told the Commission that Mr. Lloyd Lee Heite has a Sunday basketball program for our youth during the winter months.

VIII. EXECUTIVE SESSION

Commissioner Dalton made a motion to adjourn the regular meeting at 8:20 P.M. for an executive session. Motion was seconded by Commissioner Singman.

IX. ADJOURNMENT

The Commission reconvened to the regular session at 8:30 P.M. Commissioner Singman made a motion to pay Officer

Powell the salary discussed with Chief Orr which is within the guidelines of the police department's budget. Motion was seconded by Commissioner Slater and carried unanimously.

Commissioner Slater made a motion to pay Christmas Bonuses of \$100.00 to full-time employees and \$50.00 to part-time employees if they had worked the minimum of approximately 260 hours. Motion was seconded by Commissioner Singman and carried unanimously.

Commissioner Slater made a motion to adjourn. Motion was seconded by Commissioner Singman and carried unanimously.

Respectfully Submitted,

Margaret W. Sipple

Margaret W. Sipple
Secretary

COMMISSIONERS MEETING
NOVEMBER 10, 1997
EXECUTIVE SESSION

The meeting was called to order by President Bennett at 8:20 P.M.

All members present.

Discussed Christmas Luncheon.

Discussed Christmas Bonus for employees.

Convened to regular session at 8:30 P.M.

Meeting adjourned.

Margaret Sipple
Commission Secretary

Commissioners of Bridgeville

101 NORTH MAIN STREET
BRIDGEVILLE, DELAWARE 19933

ACCOUNTS PAYABLE FOR APPROVAL

MEETING NOVEMBER 10, 1997

| | |
|-----------------------------------|-----------|
| General Fund (01) | \$ 683.46 |
| Police Fund (02) | 3,509.43 |
| Sewer Fund (03) | 6,262.61 |
| Water Fund (04) | 543.55 |
| Municipal (05) Street Aid Fund | 3,868.48 |
| SALLE DRUG (06) | 1,363.12 |

TOTAL AMOUNT TO BE APPROVED

\$16,230.65

ESTIMATED P/R and P/R TAXES =
11/13/97 & 11/25/97

\$19,000.00

BALANCE TO BE PAID ON PENSION

\$11,117.55

RUN DATE: 11/10/97
RUN TIME: 1:48 PM

Town of Bridgeville
Accounts Payable
Open Invoice Report

PAGE 1

** A/P ACCOUNT: ALL

| VENDOR NAME/ INVOICE NUMBER | ENTRY DATE | AMOUNT | INVOICE DATE | DUE DATE | DISCOUNT AMOUNT | DATE | PAYMENTS | NET INVOICE | PAY | COMMENT |
|--|---------------|--------|-----------------|----------|--------------------|------|----------|-------------|-----|-------------|
| ALL100 ALLEN PETROLEUM CORP. | | | | | | | | | | |
| 31343 | 11/07/97 | 52.00 | 09/05/97 | 09/15/97 | 0.00 | / / | 0.00 | 52.00 | NO | '96 FORD-ST |
| G/L DIST: 424002 Vehicle Expenses Police-G | | | 52.00 | | | | | | | |
| 12201 | | | | | | | | | | |
| | 11/07/97 | 188.44 | 09/08/97 | 09/15/97 | 0.00 | / / | 0.00 | 188.44 | NO | '96 FORD - |
| G/L DIST: 424002 Vehicle Expenses Police-G | | | 188.44 | | | | | | | |
| | | 240.44 | | | 0.00 | | 0.00 | 240.44 | | |
| APP100 APPROVED EQUIPMENT CO. | | | | | | | | | | |
| 02-515456-03 | 11/07/97 | 92.75 | 10/16/97 | 11/15/97 | 0.00 | / / | 0.00 | 92.75 | NO | |
| G/L DIST: 411103 Equip Rental - Waste/Sw | | | 92.75 | | | | | | | |
| | | 92.75 | | | 0.00 | | 0.00 | 92.75 | | |
| ATT350 AT&T | | | | | | | | | | |
| 10/18/97 STMT | 11/07/97 | 57.49 | 10/18/97 | 11/17/97 | 0.00 | / / | 0.00 | 57.49 | NO | |
| G/L DIST: 422501 Util-Telephone - General | | | 23.83 | | | | | | | |
| 422502 Util-Telephone - Police | | | 12.35 | | | | | | | |
| 422503 Util-Telephone - Waste/Sw | | | 21.31 | | | | | | | |
| | | 57.49 | | | 0.00 | | 0.00 | 57.49 | | |
| BEL100 BELL ATLANTIC - DE | | | | | | | | | | |
| 10/18/97 STMT | 11/07/97 | 502.27 | 10/18/97 | 11/17/97 | 0.00 | / / | 0.00 | 502.27 | NO | |
| G/L DIST: 422501 Util-Telephone - General | | | 155.49 | | | | | | | |
| 422502 Util-Telephone - Police | | | 184.60 | | | | | | | |
| 422503 Util-Telephone - Waste/Sw | | | 162.18 | | | | | | | |
| 11/1/97 STMT | | | | | | | | | | |
| | 11/10/97 | 44.36 | 11/01/97 | 12/01/97 | 0.00 | / / | 0.00 | 44.36 | NO | 11/1-11/30/ |
| G/L DIST: 411203 Gateway Plaza-Misc. Exp. | | | 44.36 | | | | | | | |
| | | 546.63 | | | 0.00 | | 0.00 | 546.63 | | |

RUN DATE: 11/10/97
RUN TIME: 1:48 PM

Town of Bridgeville
Accounts Payable
Open Invoice Report

PAGE 2

A/P ACCOUNT: ALL

| VENDOR NAME/ INVOICE NUMBER | ENTRY DATE | AMOUNT | INVOICE DATE | DUE DATE | DISCOUNT AMOUNT | DATE | PAYMENTS | NET INVOICE | PAY | COMMENT |
|---|---------------|--------|-----------------|----------|--------------------|------|----------|-------------|-----|-------------|
| BRI200 BRIDGEVILLE PHARMACY | | | | | | | | | | |
| 42847 | 11/07/97 | 30.84 | 10/03/97 | 11/02/97 | 0.00 | / / | 0.00 | 30.84 | NO | PAPER TOWEL |
| G/L DIST: 414703 Office Supplies -Waste/Sw 30.84 | | | | | | | | | | |
| 42989 11/07/97 9.65 10/22/97 11/21/97 0.00 / / 0.00 9.65 NO BAND AIDS | | | | | | | | | | |
| G/L DIST: 414703 Office Supplies -Waste/Sw 9.65 | | | | | | | | | | |
| 40.49 0.00 0.00 40.49 | | | | | | | | | | |
| COU100 COUNTRYSIDE FLORIST | | | | | | | | | | |
| 10/27/97 STMT | 11/07/97 | 22.00 | 10/27/97 | 11/06/97 | 0.00 | / / | 0.00 | 22.00 | NO | DISH GARDEN |
| G/L DIST: 414501 Town Hall Expenses Genera 5.50 | | | | | | | | | | |
| 414002 Miscellaneous Exp.-Police 5.50 | | | | | | | | | | |
| 414003 Miscellaneous Exp.-Waste 5.50 | | | | | | | | | | |
| 414004 Miscellaneous Exp.-Water 5.50 | | | | | | | | | | |
| 22.00 0.00 0.00 22.00 | | | | | | | | | | |
| DAV100 DAVIS, BOWEN & FRIEDEL | | | | | | | | | | |
| 2667 | 11/07/97 | 210.00 | 10/05/97 | 11/04/97 | 0.00 | / / | 0.00 | 210.00 | NO | ADMINISTRAT |
| G/L DIST: 411003 Engineering Fees-Waste/SW 210.00 | | | | | | | | | | |
| 26685 11/07/97 477.75 10/05/97 11/04/97 0.00 / / 0.00 477.75 NO PRETRMT REP | | | | | | | | | | |
| G/L DIST: 411003 Engineering Fees-Waste/SW 477.75 | | | | | | | | | | |
| 26687 11/07/97 300.00 10/05/97 11/04/97 0.00 / / 0.00 300.00 NO FMHA QTRLY | | | | | | | | | | |
| G/L DIST: 411003 Engineering Fees-Waste/SW 300.00 | | | | | | | | | | |
| 987.75 0.00 0.00 987.75 | | | | | | | | | | |
| DEL800 DELMARVA POWER & LIGHT | | | | | | | | | | |
| 1-85-13822-7-1 | 10/31/97 | 22.04 | 10/31/97 | 11/30/97 | 0.00 | / / | 0.00 | 22.04 | NO | ELEC-10/1-1 |
| G/L DIST: 411203 Gateway Plaza-Misc. Exp. 22.04 | | | | | | | | | | |

RUN DATE: 11/10/97
 RUN TIME: 1:48 PM

Town of Bridgeville
 Accounts Payable
 Open Invoice Report

PAGE 3

** A/P ACCOUNT: ALL

| VENDOR NAME/ INVOICE NUMBER | ENTRY DATE | AMOUNT | INVOICE DATE | DUE DATE | DISCOUNT AMOUNT | DATE | PAYMENTS | NET INVOICE | PAY | COMMENT |
|---|------------------|----------|-------------------|----------|--------------------|------|----------|-------------|-----|-------------|
| 3-85-12406-0-0 G/L DIST: 422003 Util-Electric - Waste/Sw | 11/3/97 11/07/97 | 12.88 | 11/03/97 12/03/97 | 12.88 | 0.00 | / / | 0.00 | 12.88 | NO | ELEC-10/2-1 |
| 3-85-13002-6-0 G/L DIST: 422001 Util-Electric - General | 11/3/97 11/07/97 | 132.80 | 11/03/97 12/03/97 | 132.80 | 0.00 | / / | 0.00 | 132.80 | NO | ELEC 10/2-1 |
| 3-85-13205-5-1 G/L DIST: 422002 Util-Electric - Police | 11/3/97 11/07/97 | 81.26 | 11/03/97 12/03/97 | 81.26 | 0.00 | / / | 0.00 | 81.26 | NO | ELEC - 10/2 |
| 3-85-22573-5-0 G/L DIST: 422004 Util-Electric - Water | 11/3/97 11/07/97 | 623.01 | 11/03/97 12/03/97 | 623.01 | 0.00 | / / | 0.00 | 623.01 | NO | 10/2-10/31 |
| 3-85-13014-1-0 G/L DIST: 422003 Util-Electric - Waste/Sw | 11/3/97 11/10/97 | 2,073.69 | 11/03/97 12/03/97 | 2,073.69 | 0.00 | / / | 0.00 | 2,073.69 | NO | 10/2-10/31 |
| | | 2,945.68 | | | 0.00 | | 0.00 | 2,945.68 | | |
| DOM100 DOMINION AIR & MACHINERY TW01587 /L DIST: 417003 Repairs - Waste/Sewer | 11/07/97 | 309.61 | 10/28/97 11/27/97 | 309.61 | 0.00 | / / | 0.00 | 309.61 | NO | SERVICE-AIR |
| | | 309.61 | | | 0.00 | | 0.00 | 309.61 | | |
| DOV200 DOVER RADIO PAGE 11/1/97 STMT G/L DIST: 422503 Util-Telephone - Waste/Sw | 11/10/97 | 57.95 | 11/01/97 12/01/97 | 57.95 | 0.00 | / / | 0.00 | 57.95 | NO | PAGING SERV |
| | | 57.95 | | | 0.00 | | 0.00 | 57.95 | | |
| EAS100 EASTERN SPRINGS WATER CO. 2713 10/31/97 STMT G/L DIST: 414702 Office Supplies - Police | 11/07/97 | 32.75 | 10/31/97 11/30/97 | 32.75 | 0.00 | / / | 0.00 | 32.75 | NO | |

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Open Invoice Report

** A/P ACCOUNT: ALL

| VENDOR NAME/ INVOICE NUMBER | ENTRY DATE | AMOUNT | INVOICE | | DISCOUNT AMOUNT | DATE | PAYMENTS | NET INVOICE | PAY | COMMENT |
|---|---------------|-----------|----------|----------|--------------------|------|------------|-------------|-----|-------------|
| | | | DATE | DUE DATE | | | | | | |
| 4574 10/31/97 STMT | 11/07/97 | 12.95 | 10/31/97 | 11/30/97 | 0.00 | / / | 0.00 | 12.95 | NO | |
| G/L DIST: 414703 Office Supplies - Waste/Sw | | 12.95 | | 12.95 | | | | | | |
| 4817 10/31/97 STMT | 11/07/97 | 12.95 | 10/31/97 | 11/30/97 | 0.00 | / / | 0.00 | 12.95 | NO | |
| G/L DIST: 414701 Office Supplies - General | | 12.95 | | 12.95 | | | | | | |
| | | 58.65 | | | 0.00 | | 0.00 | 58.65 | | |
| EQU200 THE EQUITABLE | | | | | 0.00 | / / | 26,000.00- | 11,117.55 | NO | PLAN YEAR E |
| Q2118 CONTRIBUTION-1997 | 09/05/97 | 37,117.55 | 08/21/97 | 09/20/97 | | | | | | |
| G/L DIST: 416007 Pension Costs-Police Pen. | | 4,799.89 | | | | | | | | |
| 416003 Pension Costs Waste Water | | 2,755.10 | | | | | | | | |
| 416004 Pension Costs - Water | | 1,274.04 | | | | | | | | |
| 416002 Pension Costs Police-Gener | | 696.23 | | | | | | | | |
| 416001 Pension Costs General Fun | | 1,592.29 | | | | | | | | |
| | | 37,117.55 | | | 0.00 | | 26,000.00- | 11,117.55 | | |
| FOR100 FORD MOTOR CREDIT | | | | | 0.00 | / / | 0.00 | 578.23 | NO | |
| PYMT #24 | 11/10/97 | 578.23 | 11/13/97 | 12/13/97 | | | | | | |
| G/L DIST: 403002 Debt Service - Police | | 578.23 | | 578.23 | | | | | | |
| | | 578.23 | | | 0.00 | | 0.00 | 578.23 | | |
| GAL100 GALL'S INC. | | | | | 0.00 | / / | 0.00 | 66.46 | NO | 3-FINGERPRI |
| 517535820001 | 11/07/97 | 66.46 | 10/08/97 | 11/07/97 | | | | | | |
| G/L DIST: 419502 Supplies - Police | | 66.46 | | 66.46 | | | | | | |
| | | 66.46 | | | 0.00 | | 0.00 | 66.46 | | |
| GRA100 W. W. GRAINGER | | | | | 0.00 | / / | 0.00 | 38.83 | NO | QO 40A LOAN |
| 932-326755-0 | 11/07/97 | 38.83 | 10/17/97 | 11/16/97 | | | | | | |

RUN DATE: 11/10/97
 RUN TIME: 1:48 PM

Town of Bridgeville
 Accounts Payable
 Open Invoice Report

** A/P ACCOUNT: ALL

| VENDOR NAME/ INVOICE NUMBER | ENTRY DATE | AMOUNT | INVOICE DATE | DUE DATE | DISCOUNT AMOUNT | DATE | PAYMENTS | NET INVOICE | PAY | COMMENT |
|--|---------------|----------|-----------------|----------|--------------------|----------|----------|-------------|-----|----------------|
| G/L DIST: 413503 Maintenance - Waste/Sewer | | | | 38.83 | | | | | | |
| | | 38.83 | | | 0.00 | | 0.00 | 38.83 | | |
| INS100 THE INSURANCE MARKET | | | | | | | | | | |
| 3818 | 11/10/97 | 1,503.00 | 10/12/97 | 11/11/97 | 0.00 | / / | 0.00 | 1,503.00 | | NO 8TH INSTALL |
| G/L DIST: 412001 Insurance General Fund | | | | 38.00 | | | | | | |
| 412002 Insurance Police-General | | | | 1,018.00 | | | | | | |
| 412003 Insurance Waste Water Tre | | | | 447.00 | | | | | | |
| | | | | | | | 0.00 | 1,909.00 | | NO 7TH INSTALL |
| 3885 | 11/10/97 | 1,909.00 | 10/30/97 | 11/29/97 | 0.00 | / / | 0.00 | | | |
| G/L DIST: 412001 Insurance General Fund | | | | 152.72 | | | | | | |
| 412002 Insurance Police-General | | | | 935.41 | | | | | | |
| 412003 Insurance Waste Water Tre | | | | 820.87 | | | | | | |
| | | | | | | | 0.00 | 3,412.00 | | |
| INT100 INTERCOASTAL TRADING | | | | | | | | | | |
| 172799 | 11/07/97 | 535.00 | 10/24/97 | 11/23/97 | 0.00 | / / | 0.00 | 535.00 | | NO 500 GAL-HYP |
| G/L DIST: 402003 Chemicals Waste Water Tre | | | | 535.00 | | | | | | |
| | | | | | | | 0.00 | 180.00 | | NO 4-55 GAL. D |
| 9561 | 11/07/97 | 180.00 | 10/24/97 | 10/24/97 | 0.00 | 10/24/97 | 0.00 | | | |
| G/L DIST: 402004 Chemicals Water | | | | 180.00 | | | | | | |
| | | | | | | | 0.00 | 355.00 | | |
| JON300 JONES INC. | | | | | | | | | | |
| 18086 | 11/07/97 | 112.28 | 10/31/97 | 11/30/97 | 0.00 | / / | 0.00 | 112.28 | | NO 2-TRANSFORM |
| G/L DIST: 417003 Repairs - Waste/Sewer | | | | 112.28 | | | | | | |
| | | | | | | | 0.00 | 112.28 | | |
| LAY100 H.C. LAYTON & SON, INC. | | | | | | | | | | |
| 11805 | 11/10/97 | 66.50 | 10/20/97 | 11/19/97 | 0.00 | / / | 0.00 | 66.50 | | NO MISC. ACCES |

RUN DATE: 11/10/97
 RUN TIME: 1:48 PM

Town of Bridgeville
 Accounts Payable
 Open Invoice Report

** A/P ACCOUNT: ALL

| VENDOR NAME/ INVOICE NUMBER | ENTRY DATE | AMOUNT | INVOICE | | DISCOUNT | | PAYMENTS | NET INVOICE | PAY | COMMENT |
|--|---------------|--------|----------|----------|----------|------|----------|-------------|-----|-------------|
| | | | DATE | DUE DATE | AMOUNT | DATE | | | | |
| G/L DIST: 417003 Repairs - Waste/Sewer | | | | 66.50 | | | | | | |
| 5382 | 11/10/97 | 1.00 | 10/29/97 | 11/28/97 | 0.00 | / / | 0.00 | 1.00 | NO | 2 KEYS |
| G/L DIST: 419502 Supplies - Police | | | | 1.00 | | | | | | |
| | | 67.50 | | | 0.00 | | 0.00 | 67.50 | | |
| LOM100 LO-MAR OFFICE SUPPLIES | | | | | | | | | | |
| 36879 | 11/07/97 | 8.34 | 10/03/97 | 11/02/97 | 0.00 | / / | 0.00 | 8.34 | NO | 6 EA - BIC |
| G/L DIST: 414702 Office Supplies - Police | | | | 8.34 | | | | | | |
| | | 8.34 | | | 0.00 | | 0.00 | 8.34 | | |
| MOR100 MORNING STAR PUBLICATION | | | | | | | | | | |
| 10/29/97 STMT | 11/07/97 | 48.00 | 10/23/97 | 11/22/97 | 0.00 | / / | 0.00 | 48.00 | NO | CDBG PUBLIC |
| G/L DIST: 400101 Advertising Exp - General | | | | 48.00 | | | | | | |
| | | 48.00 | | | 0.00 | | 0.00 | 48.00 | | |
| NEWS200 NEWS PRINT SHOP, INC. | | | | | | | | | | |
| 53409 | 11/07/97 | 56.00 | 10/30/97 | 11/14/97 | 0.00 | / / | 0.00 | 56.00 | NO | LEAVE REQUE |
| G/L DIST: 414701 Office Supplies - General | | | | 14.00 | | | | | | |
| 414702 Office Supplies - Police | | | | 14.00 | | | | | | |
| 414703 Office Supplies -Waste/Sw | | | | 14.00 | | | | | | |
| 414704 Office Supplies - Water | | | | 14.00 | | | | | | |
| | | 56.00 | | | 0.00 | | 0.00 | 56.00 | | |
| NEW300 O. A. NEWTON & SON CO. | | | | | | | | | | |
| 57765 | 11/07/97 | 28.60 | 09/29/97 | 10/25/97 | 0.00 | / / | 0.00 | 28.60 | NO | MAT'L FOR N |
| G/L DIST: 417003 Repairs - Waste/Sewer | | | | 28.60 | | | | | | |
| 57791 | 11/07/97 | 37.32 | 10/20/97 | 10/25/97 | 0.00 | / / | 0.00 | 37.32 | NO | STEEL FOR G |

RUN DATE: 11/10/97
 RUN TIME: 1:48 PM

Town of Bridgeville
 Accounts Payable
 Open Invoice Report

** A/P ACCOUNT: ALL

| VENDOR NAME/ INVOICE NUMBER | ENTRY DATE | AMOUNT | INVOICE DATE | DUE DATE | DISCOUNT AMOUNT | DATE | PAYMENTS | NET INVOICE | PAY | COMMENT |
|--|---------------|--------|-----------------|----------|--------------------|------|----------|-------------|-----|-------------|
| G/L DIST: 413503 Maintenance - Waste/Sewer | | | | 37.32 | | | | | | |
| | | 65.92 | | | 0.00 | | 0.00 | 65.92 | | |
| ONE100 ONE CALL CONCEPTS, INC. 7106059 | 11/10/97 | 17.70 | 10/31/97 | 11/30/97 | 0.00 | / / | 0.00 | 17.70 | NO | |
| G/L DIST: 422603 Miss Utility Locates-Sewr | | | | 8.85 | | | | | | |
| 422604 Miss Utility Locates-Watr | | | | 8.85 | | | | | | |
| | | 17.70 | | | 0.00 | | 0.00 | 17.70 | | |
| PEN200 PENINSULA OIL CO. 10/28/97 STMT | 11/07/97 | 307.82 | 10/28/97 | 11/27/97 | 0.00 | / / | 0.00 | 307.82 | NO | |
| G/L DIST: 424002 Vehicle Expenses Police-G | | | | 198.60 | | | | | | |
| 424003 Vehicle Expenses-Waste/SW | | | | 83.05 | | | | | | |
| 424004 Vehicle Expenses-Water | | | | 26.17 | | | | | | |
| | | 307.82 | | | 0.00 | | 0.00 | 307.82 | | |
| SAF100 SAFETY-KLEEN CORP. 762262 | 11/07/97 | 148.47 | 10/20/97 | 11/19/97 | 0.00 | / / | 0.00 | 148.47 | NO | SERVICED PA |
| G/L DIST: 419503 Supplies - Waste/Sewer | | | | 148.47 | | | | | | |
| | | 148.47 | | | 0.00 | | 0.00 | 148.47 | | |
| SHA200 SHARP ENERGY, INC. 10/31/97 STMT | 11/10/97 | 13.95 | 10/31/97 | 11/30/97 | 0.00 | / / | 0.00 | 13.95 | NO | |
| G/L DIST: 411103 Equip Rental - Waste/Sw | | | | 13.95 | | | | | | |
| | | 13.95 | | | 0.00 | | 0.00 | 13.95 | | |
| TUL100 TULL BROTHERS, INC. 195773 ACCT. #7773 | 11/07/97 | 11.24 | 10/09/97 | 10/10/97 | 0.00 | / / | 0.00 | 11.24 | NO | STARTER SWI |

DATE: 11/10/97
TIME: 1:48 PM

Town of Bridgeville
Accounts Payable
Open Invoice Report

A/P ACCOUNT: ALL

| VENDOR NAME/ INVOICE NUMBER | ENTRY DATE | AMOUNT | INVOICE | | DISCOUNT | | PAYMENTS | NET INVOICE | PAY | COMMENT |
|--|---------------|--------|----------|----------|----------|------|----------|-------------|-----|----------------|
| | | | DATE | DUE DATE | AMOUNT | DATE | | | | |
| G/L DIST: 417003 Repairs - Waste/Sewer | | | | 11.24 | | | | | | |
| 5650 - ACCT #007773 | 11/07/97 | 4.58 | 10/28/97 | 11/10/97 | 0.00 | / / | 0.00 | 4.58 | | NO SWITCH |
| G/L DIST: 414702 Office Supplies - Police | | | | 4.58 | | | | | | |
| | | 15.82 | | | 0.00 | | 0.00 | 15.82 | | |
| UN1100 UNIFIRST | | | | | | | | | | |
| 092 0033004 | 11/07/97 | 21.40 | 10/24/97 | 11/23/97 | 0.00 | / / | 0.00 | 21.40 | | NO |
| G/L DIST: 414701 Office Supplies - General | | | | 21.40 | | | | | | |
| 092 0033008 | 11/07/97 | 20.10 | 10/24/97 | 11/23/97 | 0.00 | / / | 0.00 | 20.10 | | NO |
| G/L DIST: 414702 Office Supplies - Police | | | | 20.10 | | | | | | |
| | | 41.50 | | | 0.00 | | 0.00 | 41.50 | | |
| VIK100 VIKING OFFICE PRODUCTS | | | | | | | | | | |
| 581261 | 11/07/97 | 62.55 | 10/16/97 | 11/15/97 | 0.00 | / / | 0.00 | 62.55 | | NO PRINT CARTR |
| G/L DIST: 414702 Office Supplies - Police | | | | 62.55 | | | | | | |
| | | 62.55 | | | 0.00 | | 0.00 | 62.55 | | |
| WIL100 LEON WILLING | | | | | | | | | | |
| 10/16/97 STMT | 11/07/97 | 18.00 | 10/16/97 | 11/15/97 | 0.00 | / / | 0.00 | 18.00 | | NO TRASH REMOV |
| G/L DIST: 413502 Maintenance - Police | | | | 18.00 | | | | | | |
| 10/16/97 STMT | 11/07/97 | 18.00 | 10/16/97 | 11/15/97 | 0.00 | / / | 0.00 | 18.00 | | NO TRASH REMOV |
| G/L DIST: 413501 Maintenance - General | | | | 18.00 | | | | | | |
| | | 36.00 | | | 0.00 | | 0.00 | 36.00 | | |
| WRI100 WRIGHT'S AUTO PARTS, INC. | | | | | | | | | | |
| 25440 | 11/07/97 | 20.09 | 09/29/97 | 10/30/97 | 0.00 | / / | 0.00 | 20.09 | | NO CHEMICALS & |

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 RUN TIME: 1:48 PM

Town of Bridgeville
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|--|---------------|-----------|-----------------|----------|--------------------|------|------------|-------------|-----|----------------|
| G/L DIST: 424002 Vehicle Expenses Police-G | | | | 20.09 | | | | | | |
| | | 20.09 | | | 0.00 | | 0.00 | 20.09 | | |
| YOU100 YOUNG & REVEL 230505 | 11/07/97 | 62.61 | 10/17/97 | 11/16/97 | 0.00 | / / | 0.00 | 62.61 | | NO RIBBONS, TI |
| G/L DIST: 414701 Office Supplies - General | | | | 25.92 | | | | | | |
| 414702 Office Supplies - Police | | | | 7.17 | | | | | | |
| 414703 Office Supplies -Waste/Sw | | | | 18.34 | | | | | | |
| 414704 Office Supplies - Water | | | | 11.18 | | | | | | |
| 231136 | 11/10/97 | 104.54 | 11/06/97 | 12/06/97 | 0.00 | / / | 0.00 | 104.54 | | NO 1500 REG/10 |
| G/L DIST: 414701 Office Supplies - General | | | | 34.85 | | | | | | |
| 414703 Office Supplies -Waste/Sw | | | | 34.85 | | | | | | |
| 414704 Office Supplies - Water | | | | 34.84 | | | | | | |
| | | 167.15 | | | 0.00 | | 0.00 | 167.15 | | |
| GRAND TOTALS | | 48,116.60 | | | 0.00 | | 26,000.00- | 22,116.60 | | |

TOTAL OPEN INVOICES 53

TOTALS BY GL ACCOUNT:

| ACCT # | ACCOUNT TITLE | AMOUNT |
|--------|---------------------------|---------|
| 400101 | Advertising Exp - General | 48.00 |
| 402003 | Chemicals Waste Water Tre | 535.00 |
| 402004 | Chemicals Water | 180.00- |
| 403002 | Debt Service - Police | 578.23 |
| 411003 | Engineering Fees-Waste/SW | 987.75 |
| 411103 | Equip Rental - Waste/Sw | 106.70 |
| 411203 | Gateway Plaza-Misc. Exp. | 66.40 |

RUN DATE: 11/10/97
RUN TIME: 1:48 PM

Town of Bridgeville
Accounts Payable
Open Invoice Report

PAGE 10

** A/P ACCOUNT: ALL

| VENDOR NAME/ INVOICE NUMBER | ENTRY DATE | AMOUNT | INVOICE DATE | DUE DATE | DISCOUNT AMOUNT | DATE | PAYMENTS | NET INVOICE | PAY | COMMENT |
|----------------------------------|---------------|--------|-----------------|----------|--------------------|------|----------|-------------|-----|---------|
| 412001 Insurance General Fund | | | | 190.72 | | | | | | |
| 412002 Insurance Police-General | | | | 1,953.41 | | | | | | |
| 412003 Insurance Waste Water Tre | | | | 1,267.87 | | | | | | |
| 413501 Maintenance - General | | | | 18.00 | | | | | | |
| 413502 Maintenance - Police | | | | 18.00 | | | | | | |
| 413503 Maintenance - Waste/Sewer | | | | 76.15 | | | | | | |
| 414002 Miscellaneous Exp.-Police | | | | 5.50 | | | | | | |
| 414003 Miscellaneous Exp.-Waste | | | | 5.50 | | | | | | |
| 414004 Miscellaneous Exp.-Water | | | | 5.50 | | | | | | |
| 414501 Town Hall Expenses Genera | | | | 5.50 | | | | | | |
| 414701 Office Supplies - General | | | | 109.12 | | | | | | |
| 414702 Office Supplies - Police | | | | 149.49 | | | | | | |
| 414703 Office Supplies -Waste/Sw | | | | 120.63 | | | | | | |
| 414704 Office Supplies - Water | | | | 60.02 | | | | | | |
| 416001 Pension Costs General Fun | | | | 1,592.29 | | | | | | |
| 416002 Pension Costs Police-Gene | | | | 696.23 | | | | | | |
| 416003 Pension Costs Waste Water | | | | 2,755.10 | | | | | | |
| 416004 Pension Costs - Water | | | | 1,274.04 | | | | | | |
| 416007 Pension Costs-Police Pen. | | | | 4,799.89 | | | | | | |
| 417003 Repairs - Waste/Sewer | | | | 528.23 | | | | | | |
| 419502 Supplies - Police | | | | 67.46 | | | | | | |
| 419503 Supplies - Waste/Sewer | | | | 148.47 | | | | | | |
| 422001 Util-Electric - General | | | | 132.80 | | | | | | |
| 422002 Util-Electric - Police | | | | 81.26 | | | | | | |
| 422003 Util-Electric - Waste/Sw | | | | 2,086.57 | | | | | | |
| 422004 Util-Electric - Water | | | | 623.01 | | | | | | |
| 422501 Util-Telephone - General | | | | 179.32 | | | | | | |
| 422502 Util-Telephone - Police | | | | 196.95 | | | | | | |
| 422503 Util-Telephone - Waste/Sw | | | | 241.44 | | | | | | |
| 422603 Miss Utility Locates-Sewr | | | | 8.85 | | | | | | |
| 422604 Miss Utility Locates-Watr | | | | 8.85 | | | | | | |
| 424002 Vehicle Expenses Police-G | | | | 459.13 | | | | | | |
| 424003 Vehicle Expenses-Waste/SW | | | | 83.05 | | | | | | |

RUN DATE: 11/10/97
RUN TIME: 1:48 PM

Town of Bridgeville
Accounts Payable
Open Invoice Report

** A/P ACCOUNT: ALL

| VENDOR NAME/ INVOICE NUMBER | ENTRY DATE | AMOUNT | INVOICE | | DISCOUNT | | PAYMENTS | NET INVOICE | PAY | COMMENT |
|--------------------------------|---------------|--------|---------|----------|----------|------|----------|-------------|-----|---------|
| | | | DATE | DUE DATE | AMOUNT | DATE | | | | |
| 424004 Vehicle Expenses-Water | | | | 26.17 | | | | | | |

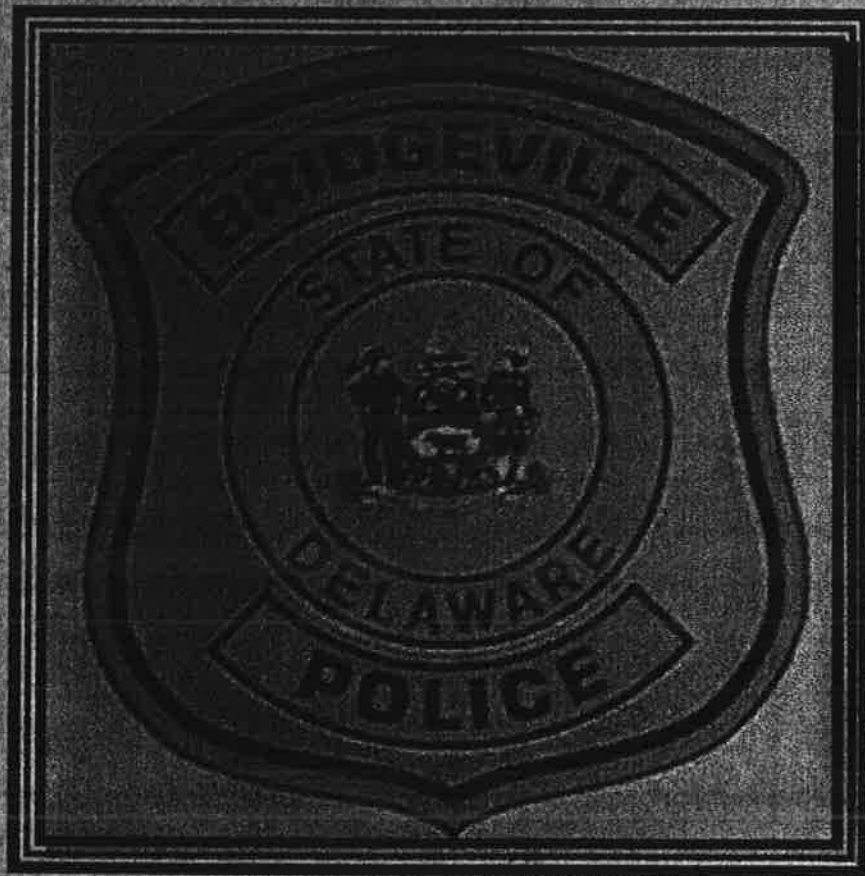
*** End of Open Invoice Report ***

BRIDGEVILLE POLICE

DEPARTMENT

MONTHLY REPORT

OCTOBER 1997



SUBMITTED BY:

**HANDLEY J. ORR
CHIEF OF POLICE**

COMPLAINT SYNOPSIS

| TYPE OF COMPLAINT | MONTH | PREVIOUS YEAR | YEAR TO DATE |
|----------------------|-------|---------------|--------------|
| BURGLARY | 0 | 1 | 12 |
| THEFT | 2 | 11 | 34 |
| ASSAULT | 2 | 7 | 24 |
| DOMESTIC DISPUTES | 1 | 7 | 35 |
| CRIMINAL MISCHIEF | 14 | 17 | 50 |
| DRUG | 1 | 1 | 10 |
| SEX CRIMES | 0 | 1 | 4 |
| SUICIDE | 0 | 0 | 0 |
| ALARMS | 1 | 7 | 65 |
| DISORDERLY CONDUCT | 2 | 21 | 50 |
| PUBLIC RELATIONS | 0 | 3 | 23 |
| AUTO THEFT | 0 | 0 | 1 |
| HARRASSMENT | 0 | 4 | 77 |
| KIDNAPPING | 0 | 0 | 0 |
| MISSING PERSON | 0 | 1 | 3 |
| PREVENT B. OF P. | 0 | 3 | 13 |
| SUSPICIOUS PERSON | 1 | 2 | 12 |
| THREATEN BODILY HARM | 1 | 5 | 9 |
| D.O.A. | 0 | 0 | 1 |
| MURDER | 0 | 0 | 0 |
| CRIMINAL ARRESTS | 39 | 17 | 133 |
| PUBLIC ASSIST | 9 | 9 | 58 |
| ASSIST OTHER DEPT. | 5 | 7 | 120 |
| OTHER | 21 | 12 | 87 |
| TOTAL | 99 | 136 | 751 |

TRAFFIC INVESTIGATIONS

| <u>TYPE OF INVESTIGATION</u> | <u>MONTH</u> | <u>PREVIOUS YEAR TO DATE</u> | <u>YEAR TO DATE</u> |
|------------------------------|--------------|------------------------------|---------------------|
| <u>TRAFFIC ARREST</u> | 61 | 124 | 1,679 |
| <u>D.U.I.</u> | 0 | 0 | 3 |
| <u>VEHICLES TAGGED</u> | 21 | 0 | 121 |
| <u>VEHICLES TOWED</u> | 9 | 2 | 40 |
| <u>PARKING VIOLATIONS</u> | 3 | 2 | 8 |
| <u>TOTAL</u> | 94 | 128 | 1,851 |

ACCIDENT INVESTIGATION

| <u>TYPE OF ACCIDENT</u> | <u>MONTH</u> | <u>PREVIOUS YEAR TO DATE</u> | <u>YEAR TO DATE</u> |
|-------------------------|--------------|------------------------------|---------------------|
| <u>PROPERTY DAMAGE</u> | 4 | 2 | 28 |
| <u>PERSONAL INJURY</u> | 1 | 1 | 6 |
| <u>FATAL ACCIDENTS</u> | 0 | 0 | 0 |
| <u>INDUSTRIAL</u> | 0 | 0 | 0 |
| <u>TOTAL</u> | 5 | 3 | 34 |

The following statistical data has been generated by the
 Bridgeville Police Department for the month of OCTOBER

VEHICLE INFORMATION

| <u>DESCRIPTION</u> | <u>THIS MONTH</u> | <u>PREVIOUS YEAR</u> | <u>YEAR TO DATE</u> |
|----------------------|-------------------|----------------------|---------------------|
| <u>TOTAL MILEAGE</u> | 2,827 | 4,046 | 33,182 |
| <u>FUEL</u> | 213 | 373 | 2,720 |
| <u>MAINTENANCE</u> | \$ 14.16 | \$ 320.77 | \$ 5,343.58 |

MONTHLY

COMPLAINT ACTIVITY

October 1, Assist other agency: Officer assisted a bank officer repossessing a vehicle at 207 First Street

October 1, Assist other agency: Officer responded to a disturbance call at Railroad and Market Streets.

October 2, Public assist: Officer assisted elderly female to unlock her vehicle door, which the keys were inside.

October 3, Public assist: While on patrol officer found an open door to a business.

October 4, 10-10 PD.: Property damage vehicle accident investigated at Sussex Ave.

October 4, Trespassing: Officer responded to 6 Church Street on a trespass complaint.

October 4, Stabbing: Officer responded to T.S. Smith's labor camp to a serious stabbing. No State Police available.

October 4, Assist other agency: State Police requested assistance, locating witnesses at T.S. Smith's.

October 4, Disorderly Subject: 204 Elizabeth Landing, drunk subject in parking lot.

October 4, 10-10 PD.: Sussex and Main Streets, vehicle accident.

October 4, Assist other agency: State Police requested assistance at Marty's Homes, to locate a trespasser.

October 5, Disorderly Subject: 114 First St. parent requested help with a unruly son.

October 5, Traffic hazard: Market and Railroad Ave, vehicle broke down. Direct traffic.

October 5, Disorderly Subjects: 5 Church Street subjects dispersed by Officer.

October 6, Abandoned Vehicle: 200 block Walnut Street vehicle tagged abandoned.

October 7, Abandoned Vehicles: 111 Cannon St. one vehicle. 116 First St. four vehicles. 109 First St. one vehicle. Main and Church Sts. One vehicle. All tagged to be towed.

October 7, Assault: 7 Laverty Lane subject arrested for assault on another.

October 7, Loitering: 5 Church Street, subjects dispersed by Officer.

October 8, Alarm: Railroad Ave, alarm at rapa. Alarm was false.

Page 2

October 10, Wanted Person: Delaware Ave 1:10 am Officer stopped a vehicle for a traffic violation. Operator was found to be wanted six times by State Police in Dover. Subject arrested and T.O.T. DSP.

October 11, Purse Snatch: Delaware and Mechanic Sts., unknown B/M grabbed a females purse and fled towards North Bridgeville. Pending.

October 11, 10-10 PD.: South Main and Jacobs Ave vehicle accident.

October 11, Criminal Mischief: Railroad Ave, unknown person cracked vehicle windshield.

October 12, Theft: 110 North Cannon Street. Victim advised that a friend removed a ring while visiting. Warrant signed.

October 14, Suspicious Person: McDonald's Rt. 13, officer apprehended subject. No State Police available.

October 14, Theft: 200 block Edgewood Ave. Radio removed from students vehicle.

October 16, Drug Violation: On North Street, a female attempted to sell \$50.00 crack cocaine to a Bridgeville Officer working in a undercover capacity.

October 19, Assist other agency: Market Street apartments(107) assist fire co. with a sick person.

October 22, 10-10 Pd.: Elizabeth landing, vehicle accident.

October 22, Criminal Mischief: Nine incidents of cut tires were reported on Delaware Ave. After the investigation was completed a subject was arrested on nine counts of criminal mischief and taken to court #4 and pled guilty to all charges Judge ordered subject to pay restitution to all victims.

October 24, Public assist: Officer directed traffic at Main and Delaware Ave for Harderty's funeral home.

October 25, Criminal Mischief: Radcliff Alley, unknown subject cut vehicle license plate.

October 27, Trespassing: 100 John Street. Subject sleeping in vacant house.

October 27, Suspicious vehicle: 100 block Laws St. Vehicle was G.O.A.

October 27, Traffic hazard: Delaware and Cannon Sts., Officer corrected the problem.

October 28, Assault: 4 Laverty Lane, Officer arrested subject for assaulting another person.

October 28, Trespassing: Bridgeville Cemetery, officer removed subjects.

Page 3

October 29, 10-10 PI: Edgewood and Cherry Alley, a student was struck by a vehicle while crossing the street.

October 29, Suspicious Person: Church Street, while on patrol officer observed a suspicious person in a vehicle. Officer searched person and found a concealed switch blade knife on his person. Subject arrested.

October 30, Assault on a Police Officer: Church Street. Officer observed subjects throwing objects at vehicles. After a short foot chase one subject was apprehended. While officer was escorting the subject to his police vehicle, another subject threw a brick at officer, striking him in the leg. Warrants are pending on Johnny Farrington for assault..

October 30, Criminal Mischief: Four incidents of egg and rock throwing at moving vehicles were reported on Main Street. 15 subjects were taken into custody, 8 of which were arrested for criminal mischief.

October 31, Domestic Dispute: 25 Oak street, boy friend and girl friend arguing.

October 31, Domestic Dispute: 113 First Street, boy friend and girl friend arguing.

October 31, Disorderly Subject: Market Street, Jeff's tap room. Drunk subject refusing to leave.

Attachment E

**STATE AID TO LOCAL LAW ENFORCEMENT
PROGRAM
APPLICATION FORM**

State Aid to Local Law Enforcement
Department of Public Safety
P.O. Box 818
Dover, Delaware 19903
Attention: Debby Golden
(302) 739-6801

For Committee Use Only

Application Number _____

Date Received _____

Date Approved _____

Date Processed _____

Applicant Agency

Agency BRIDGEVILLE POLICE DEPT.

Address 302 MARKET STREET

BRIDGEVILLE, DE. 19933

Zip Code 19933 Phone 302-337-8302

Type of Application:

Personnel _____

Equipment XXX

Services _____

Match Federal Funds _____

Training _____

Other (specify) _____

Will funds be used to match federal
funds? NO

If yes, give program title, federal
funds anticipated, and SALLE funds
required.

Number of Full-Time, Sworn
Officers 2

Funds Requested \$ 4,012.60

Grant Period:

From: 10/97 To: 10/98

- C. Training: Itemize in state and out of state training expenses of personnel by purpose. (Example: Out of State Training - Drug Investigation, Northwest University, Tuition - \$350, Housing - \$140, etc.).

| | Cost |
|-----------------------------|----------------|
| | |
| | |
| | |
| | |
| | |
| TOTAL TRAINING COSTS | \$ NONE |

- D. Equipment: (Office Furniture, communications equipment, etc.). Each type of item to be purchased should be listed separately with estimated unit costs.

| Item | Quantity | Cost |
|------------------------------|----------|-------------------|
| 40 CAL.AMMO-CERTIFICATION | 10,000 | \$ 200.00 |
| SIREN AND MOUNT | 1 | \$ 175.00 |
| CALULATOR | 1 | \$ 115.00 |
| EAR PROTECTORS-RANGE | 5 | \$ 55.00 |
| EVIDENCE DETECTION KIT | 1 | \$ 165.00 |
| BAR LIGHT-MARKED VEHICLE | 1 | \$ 800.00 |
| VEHICLE MARKINGS | 1 | \$ 400.00 |
| UNIFORMS FOR NEW OFFICERS | 3 | \$1,000.00 |
| ASP'S | 8 | \$ 440.00 |
| ASP HOLDERS | 8 | \$ 160.00 |
| BODY ARMOUR | 1 | \$ 440.00 |
| SHIPPING | | \$ 62.60 |
| TOTAL EQUIPMENT COSTS | | \$4,012.60 |

Attached are the applications of two new police officers:

- 1. Kevin Wix has started with us on 22 October 1997. He graduated from the Delaware State Police academy in July 1997.*
- 2. James Powell will be available to start on 24 November 1997. He has given his two week notice to his two week notice to his former police agency. Patrolman Powell has been a police officer for nearly two years.*

D.O.B. 07-02-69

Rec. 08-22-97
1440 HRS.

License # 405392

| FOR OFFICE USE ONLY | |
|-------------------------|--------------------|
| Possible Work Locations | Possible Positions |
| | |

APPLICATION FOR EMPLOYMENT

(PLEASE PRINT PLAINLY)

| FOR OFFICE USE ONLY | |
|---------------------|------|
| Work Location | Rate |
| Position | Date |

To Applicant: We deeply appreciate your interest in our organization and assure you that we are sincerely interested in your qualifications. A clear understanding of your background and work history will aid us in placing you in the position that best meets your qualifications and may assist us in possible future upgrading.

PERSONAL

Date 082197

Name WIX Kevin B Social Security No. 221-62-1856
Last First Middle
 Present address 16 Center St. Herrington DE. 19952 Telephone No. 398-9604
No Street City State Zip

Do you have any physical condition which may limit your ability to perform the particular job for which you are applying? If yes, describe such condition NO

What method of transportation will you use to get to work? POV

Position(s) applied for Part-time Patrolman Rate of pay expected \$ 10 HRC per week

Would you work Full-Time _____ Part-Time ☒ Specify days and hours if part-time per full-time work sch.

Were you previously employed by us? NO If yes, when? _____

List any friends or relatives working for us N/A Name(s) _____

If your application is considered favorably, on what date will you be available for work? ASAP 19 _____

Are there any other experiences, skills, or qualifications which you feel would especially fit you for work with our organization? _____

DSP Academy, Kent Com.

RECORD OF EDUCATION

| School | Name and Address of School | Course of Study | Check Last Year Completed | | | | Did You Graduate? | List Diploma or Degree |
|-----------------|--|-------------------------|---------------------------|---|---|---|--|------------------------|
| Elementary | | X | 5 | 6 | 7 | 8 | <input type="checkbox"/> Yes <input type="checkbox"/> No | X |
| | | | | | | | | |
| | | | | | | | | |
| High | <u>LAKE Forest HS</u> <u>Folton</u> | <u>Gen.</u> | 1 | 2 | 3 | 4 | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| College | <u>University of Delaware</u> | <u>Criminal Justice</u> | 1 | 2 | 3 | 4 | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | <u>BA</u> |
| Other (Specify) | | | 1 | 2 | 3 | 4 | <input type="checkbox"/> Yes <input type="checkbox"/> No | |

D. O. B. 11-20-70

License # 097074

| FOR OFFICE USE ONLY | |
|-------------------------|--------------------|
| Possible Work Locations | Possible Positions |
| | |

APPLICATION FOR EMPLOYMENT

(PLEASE PRINT PLAINLY)

| FOR OFFICE USE ONLY | |
|---------------------|------|
| Work Location | Rate |
| Position | Date |
| | |

To Applicant: We deeply appreciate your interest in our organization and assure you that we are sincerely interested in your qualifications. A clear understanding of your background and work history will aid us in placing you in the position that best meets your qualifications and may assist us in possible future upgrading.

Name Powell, James Anthony **PERSONAL** Date 10-28-97
Last First Middle
 Present address 451 S. Spinnaker Lane Milton, De. 19968 Social Security No. 221-70-6528
No Street City State Zip Telephone No. 302-684-0109

Do you have any physical condition which may limit your ability to perform the particular job for which you are applying? no If yes, describe such condition _____

What method of transportation will you use to get to work? Personal Vehicle

Position(s) applied for Police officer Rate of pay expected \$ neg. per week

Would you work Full-Time X Part-Time _____ Specify days and hours if part-time _____

Were you previously employed by us? no If yes, when? _____

List any friends or relatives working for us none

If your application is considered favorably, on what date will you be available for work? Nov. 17, 1997

Are there any other experiences, skills, or qualifications which you feel would especially fit you for work with our organization?

I have very good verbal skills, my previous, and present experiences on my job will allow me to be beneficial to this organization.

RECORD OF EDUCATION

| School | Name and Address of School | Course of Study | Check Last Year Completed | Did You Graduate? | List Diploma or Degree |
|-----------------|---|-----------------|---------------------------|--|------------------------|
| Elementary | HOB Elementary School Mulberry St. Milton, De. 19968 | X | 5 6 7 8 | <input type="checkbox"/> Yes <input type="checkbox"/> No | X |
| High | Cape Henlopen High School Kings Hwy. Lewes, De. 19958 | | 1 2 3 4 | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | |
| College | Del. Tech. Comm. College Rt 9 Georgetown, De. 19947 | Crim. Just. | 1 2 3 4 | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | Pending |
| Other (Specify) | / | / | 1 2 3 4 | <input type="checkbox"/> Yes <input type="checkbox"/> No | / |

Commissioners of Bridgeville

101 NORTH MAIN STREET
BRIDGEVILLE, DELAWARE 19933

W.W.T.P. Monthly Report Date OCTOBER 1997

Average Daily Flow: .170 mg/d
Total Monthly Flow: 5.265 MG
Maximum Daily Flow: .213 mg/d

N.P.D.E.S. Violations

NO VIOLATIONS

Septic Haulers Report

Number of Haulers: 3
Total Gallons Dumped: 75,900 gals.
Total Revenue Received: \$2656.50

PROJECTS

1. W.W.T.P. Building Maintenance Roofing Leaks: In the last 12 months there have been several leaks on the buildings with flat roofs. All of the repairs have been covered under the installation warranty. This warranty expires on November 15, 1998. C.C. Oliphant Company is preparing an estimate for yearly roof maintenance repairs.

Respectfully submitted,



Phillip Mowbray

Water Supplied For October 3,916,000

Daily Average 103,000

ORDINANCE NO. 97-3

AN ORDINANCE TO AMEND CHAPTER 128 OF THE CODE OF BRIDGEVILLE
RELATING TO FEES ESTABLISHED.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE
COMMISSIONERS OF BRIDGEVILLE AS FOLLOWS:

Section 1: That Paragraph G. relating to Wastehaulers of
the Schedule of Charges and Fees of the Community Sewer of the
Town of Bridgeville be amended as follows:

Delete "THIRTY-FIVE DOLLARS (\$35.00) per thousand" and
insert in lieu thereof "FORTY DOLLARS (\$40.00) per thousand"
during established business hours and "FIFTY DOLLARS (\$50.00) per
thousand" at all other times.

Section 2: This Ordinance shall become effective upon its
adoption by a majority of the Commissioners of the Town of
Bridgeville.

COMMISSIONERS OF BRIDGEVILLE

BY: _____
President

ATTEST: _____
Secretary

ADOPTED: _____

First Reading

11/10/97

11/18/99

Bill M. Carley - Georgetown, Del.
Sue Seash
Michael Dietz
Philip Davis
Jana Freeland
Margaret Flynn
John Finnerty - the Leader