

MINUTES

COMMISSIONERS OF BRIDGEVILLE DECEMBER 10, 2001 - 7:00 P.M. TOWN HALL

I. CALL TO ORDER

The meeting was called to order by President Joe Conaway: Present: Commissioners Margaret Sipple, Pat Correll, Earl Greason and Bill Jefferson. The meeting started with the flag salute and the Lord's Prayer.

II. APPROVAL OF MINUTES

MOTION: Commissioner Correll made a motion to approve the minutes as presented (see attached). Motion was seconded by Commissioner Jefferson and carried unanimously.

III. APPROVAL OF BILLS

MOTION: Commissioner Sipple made a motion to pay the monthly bills (see attached). Motion was seconded by Commissioner Correll and carried unanimously.

IV. CORRESPONDENCE

1. The annual report was received from the Bridgeville Public Library.
2. The fifth annual Community Day Celebration will be January 21, 2002 at the Western Sussex Boys and Girls Club.
3. The monthly newsletter from Miss Utility was received.
4. A letter was received from DBF which all Commissioners will receive a copy.

CERTIFICATES OF APPRECIATION:

1. President Conaway presented Mr. Jason Deibel with a certificate recognizing his achievement for building a playground at the little league park in Greenwood. His efforts earned him his Eagle Scout rank.

2. Commissioner Correll was awarded a certificate for her efforts in obtaining Christmas lights for Church Street. The lights were installed last week thanks to Conectiv, Public Service Commissioner Joann Conaway, and Mr. Doug Jones.

President Conaway thanked Commissioner Correll for her leadership at the first 'Caroling on The Green' on December 5th. Approximately 75 people attended. Singing was led by Rev. Gary Tulak, refreshments were donated by Mr. Howard Hardesty and Mr. Jim Tennefoss, and Santa (Bill Seitz) paid a visit to the children. Can food was collected and donated to the church for the Christmas Food Baskets.

PRESENTATION:

Mr. Conaway introduced Mr. Ray Kenny from Kenny, Inc. of Michigan. Mr. Kenny said his has been growing pickles since the 1960's. The plant will handle the washing, grading, cooling, and packing of the pickles for shipping. The company is looking forward to locating in Bridgeville and working with the local farmers. A contract is on the land and applications have been made for the permits required.

Mr. Ed Kee, Extension Vegetable Specialist with the University of Delaware, said Kenny is a clean operation. Their peak work months are June, July and August which will allow the young people in the community to secure summer jobs. This type of operation is significant in keeping an agriculture enterprise here in Delaware and preserving the farm land.

President Conaway explained the state is requiring all towns to adopt a Comprehensive Land Use Plan. The Town's plan was delivered to the state and county last week. After the comment period, Chairman Howard Hardesty and President Conaway will meet with the state planner and other department heads on January 7, 2002. The Planning Commission will hold a public hearing on January 9, 2002 at the Town Hall. The next step would be for the Town Commission to hold a public hearing. If everything is accepted they will be in a position to adopt the plan and then entertain annexations.

Hopefully by February or early March the annexation referendum will be heard on the school property and land on N. Church Street.

V. DEPARTMENT REPORTS

1. Written reports available.

2. Police-Chief Allen Parsons said the police department had a good billing month, but the lead time for returns on the money can run up to three months. Mr. William O'Neal, currently attending the police academy, has resigned from Bridgeville to take a position with another department. The Town will be reimbursed the \$14,282.72 incurred during his training. The police department is currently reviewing applications for two people who will attend the next fourteen week training session.

VI. OLD BUSINESS

1. President Conaway stated Cannon Cold Storage/Pet Poultry Products set out to make improvements in their plant pertaining to the odor problems. It seems they have been odor free for several weeks, and it appears they are going to remain odor free. He explained there may be a chicken odor periodically and the plant may still burp occasionally. He thanked the company for their cooperation in this matter.

2. The Woodbridge School District requested a waiver pertaining to their sewer impact fees for the new school structures. President Conaway stated there is no provision in the ordinance for the Commission to do anything but to charge the school district for 45 EDU's for a total of \$66,875. There is a provision in the ordinance that states if the flow is less than what was paid for the year before then the district would be entitled to a refund. Based on the 45 EDU calculation that refund would be \$40,125.

After working the figures and basing usage on 809 students, President Conaway proposed that the Commission take a 10 GPD average x 535 individuals x 180 days of school. This would bring the sewer impact fee down to \$26,750. President Conaway suggested that if the school district accepts the offer then they would waive the one year re-evaluation.

Dr. Kevin Carson said the school district is in the position to accept the proposed impact fee based on the 10 GPD. The impact fee will be paid when the new school is opened. Mr. Coulter Passwaters, school board member, reminded the Commission that the school district had over the years granted easements to the Town for well sites. He stated any money saved on the project will go directly to benefit the students.

MOTION: Commissioner Jefferson made a motion to charge the school district the \$26,750 in impact fees with no re-evaluation. Motion was seconded by Commissioner Greason and carried unanimously.

Commissioner Sipple asked Dr. Carson if they have an objection to having sidewalks and curbing installed near the athletic field on Sussex Avenue and S. Cannon Street. The district would be willing to discuss the matter with Commission Sipple.

3. Commissioner Sipple reported no action has been taken pertaining to trees in the community, but she has asked Mr. Allen Jones to be on the committee. She will have a report for the January meeting.

VII. NEW BUSINESS

1. If there is a contest for the three Commission positions, there will be an election Saturday, January 12, 2002 from noon until 7:00 P.M. Commissioner Correll has filed for the one year term; Commissioner Sipple has filed for a two year term, and the other term presently held by Commissioner Greason is still open. Candidates must file by noon on December 14, 2001.

Residents must be registered with the Town to be eligible to vote in this election. Registration can be made at the Town Office Monday through Friday, 8:30 to 4:30. The

office was open for registration on Monday evenings of October 8, November 12, and December 10. The absentee voting procedures are in place for the 2002 election.

2. President Conaway said there are copies of the Comprehensive Land Use Plan in the library and the Town Office. The information can be obtained by going on-line as well. After public hearings scheduled for early 2002, the Town Commission will have a chance to adopt the plan. The plan creates new growth areas around the Town which is a little different from the growth areas in the past. Land cannot be annexed unless it is part of the growth area.

VIII. CITIZEN'S PRIVILEGE

No comments from the audience.

IX. EXECUTIVE SESSION

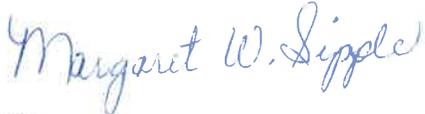
The Commission discussed the employee's Christmas bonuses without adjourning to executive session. MOTION: Commissioner Jefferson made a motion to give all full time employees \$100 and \$50 to the part time employees for Christmas. Motion was seconded by Commissioner Sipple and carried unanimously.

X. ADJOURNMENT

MOTION: Commissioner Correll made a motion to adjourn the meeting. Motion was seconded by Commissioner Sipple and so carried.

The next meeting will be January 14, 2002.

Respectfully Submitted,



Margaret W. Sipple
Commission Secretary