

## **MINUTES**

### **COMMISSIONERS OF BRIDGEVILLE FEBRUARY 11, 2002 - 7:00 P.M. TOWN HALL**

#### **I. CALL TO ORDER**

The meeting was called to order by President Joe Conaway. Present: Commissioners Margaret Sipple, Pat Correll, Earl Greason and Bill Jefferson. The meeting started with the flag salute and the Lord's Prayer.

#### **II. APPROVAL OF MINUTES**

**MOTION:** Commissioner Sipple made a motion to accept the minutes of the meetings of January 14 and January 24, 2002. Motion was seconded by Commissioner Greason and so carried.

#### **III. APPROVAL OF BILLS**

President Conaway submitted a bill (\$23.93) for items purchased for the Town Hall. **MOTION:** Commissioner Correll made a motion to pay the bills as presented. Motion was seconded by Commissioner Bill Jefferson and carried unanimously.

#### **IV. CORRESPONDENCE**

1. The Delaware Society for the Prevention of Cruelty to Animals is soliciting contributions to expand their present shelter. The new adoption wing will cost \$250,000.

2. The Federal Home Loan Bank of Pittsburgh announced the Affordable Housing Program funding for 2002.

3. The Delaware State Housing Authority has a new lower interest mortgage program now available.

4. The County Planning and Zoning Commission will hold a re-zoning hearing on March 14, 2002, and a public hearing in the Chamber of the Sussex County Council on April 9, 2002. The application for the zoning change has been filed on behalf of Helen E. Passwaters.

5. On Saturday, February 16, 2002 at 10:00 AM at the Town Hall the Shalom Community will be sponsoring a brief meeting to explore the possibility of developing a Youth Center in Bridgeville.

6. The second land use workshop is scheduled for Thursday, March 28, 2002 at the Sussex County Administrative Office starting at 3:00 PM. The general public will be able to review the proposed plan starting at 5:00 PM.

7. The League of Local Governments will visit their congressional delegation on March 12, 2002, at the Capitol Building from 10:00 AM until noon. Deadline for reservations is February 22, 2002.

8. The "Click It or Ticket" is a statewide campaign that will take place the first two weeks in March. The campaign is to increase seat belt use in the state. Chief Parsons said the police department will be participating in a checkpoint patrol during that time.

## **V. DEPARTMENT REPORTS**

\* Written reports available.

1. Police-The budget showed a sale of fixed assets of \$3,600 (car and van). Commissioner Jefferson explained the vehicles were sold in this fiscal year.

Discussion was held on the reported figures in the police report. Chief Parsons stated approximately 75% revenue will be received from tickets written. The time frame for receiving revenue seems to be the problem.

## **VI. OLD BUSINESS**

1. The Citizen's Advisory Committee will meet Tuesday, February 19, 2002, at 7:00 PM in the Town Hall. Commissioner Greason presented the only new appointment, Mr. Russ Chaney. Other committee members: Bill Boyles, Joe Evans, John Kimlel, Catherine Ross, Ruth Ann Tull, Sandie Rementer, Bernadette Moyer, Lester Williams, Margaret Doordan, Phillip Davis, Bill Hartzell, Bob Slater and John Tomeski.

2. President Conaway presented the second reading of the Bridgeville Comprehensive Land Use Ordinance, Ordinance #A02-1. The Comprehensive Plan Draft, November 2001, was adopted as the comprehensive land use plan in the Town of Bridgeville. If any provision of this ordinance or the application thereof to any person or circumstances shall be held invalid, such invalidity shall not affect the other provisions or applications of the other provisions or applications of this Ordinance which can be a given effect without the invalid provision or application. The plan has been certified by the state and has been reviewed by the county. MOTION: Commissioner Greason made a motion to adopt Ordinance #A02-1, Bridgeville Comprehensive Land Use Ordinance as presented. Motion was seconded by Commissioner Bill Jefferson and carried unanimously.

## **VII. NEW BUSINESS**

1. Petitions have been received from three property owners who wish to have their land annexed into the Town (see attached). All requirements have been met by the land owners and the Town. The action is in conformity with the Bridgeville Town Charter, Section 3. The properties which are contiguous and to be annexed into the Town have broken down into two areas. MOTION: Commissioner Correll made a motion to hold an Annexation Public Comment Meeting on Thursday, February 14, 2002 at 7:00 PM in the Town Hall, and the Annexation Referendum on Saturday, February 23, 2002 from 10:00 AM until 2:00 PM in the Town Hall. Motion was seconded by Commissioner Sipple and carried unanimously. President Conaway stated that this Commission is making this annexation happen.

2. On January 30, 2002, the Commissioners interviewed five candidates for the police officers position available. After reviewing the budget the Commission decided to hire three full-time officers. MOTION: Commissioner Jefferson made a motion to hire Mr. Harry Litton as a full-time (currently working part-time) police officer. Mr. Harvey Parker and Mr. Adam Coleman will be hired as new officers and will attend the March class at the police academy. Motion was seconded by Commissioner Greason and carried unanimously.

The clerk at the Police Department, Cathy Myers, is now eligible for her 3% pay increase effective this pay period. MOTION: Commissioner Jefferson made a motion to remove Ms. Myers from the probation period and increase her pay rate by 3%. Motion was seconded by Commissioner Correll and carried unanimously.

3. The mosquito control 2002 project will again be provided by the state. After some discussion the Commission signed the waiver and the policy to allow the state to spray for mosquitoes.

4. President Conaway presented the 2002 Sussex County Profile. The publication is a good reference book and the Town has committed for next year's publication.

5. President Conaway reported on the "Fireside Chat" of January 26, 2002. Discussion was held on trash around the school and community policing. Commissioner Greason discussed with the commander of the Jr. ROTC about the trash project. Mrs. Greason and Mrs. Conaway volunteered to paint the yellow curbing in Town. Also discussed were cars speeding early in the morning (Delaware and Walnut Streets). The chats will be held every other month from now on. The next "Fireside Chat" is scheduled for March 26, 2002.

6. Tabled from last month was the charter change pertaining to date and time of the Commission election. After much discussion the members agreed to leave the second Saturday in January of each year as the voting date. MOTION: Commissioner Sipple

made a motion to table the voting time. Motion was seconded by Commissioner Jefferson and carried unanimously.

7. Commissioner Correll reported that two arrests were made pertaining to the violation of accumulated debris in yards: 102 N. Main Street and 505 N. Cannon Street. The residents pleaded guilty in court with a \$25 deferred payment, but the yards remain in violation of the charter. Chief Parsons will send a certified letter to the owners of the property stating they are responsible for correcting the violation.

8. Commissioner Sipple reported Rep. Ben Ewing has agreed to pay for installing a new sidewalk on North Cannon Street (next to cemetery fence). She had information from the Holophane Company pertaining to new street lights. President Conaway asked Commissioner Sipple to get a cost on this type of project.

9. Commissioner Greason reported the committee working to build a new athletic field is hoping to acquire matching funds from the state and will be asking for support from the Commission in the near future.

10. Commissioner Correll suggested the Commission send Seaford City Councilman Henry Nutter a retirement card for his 32 years of service.

#### **VIII. ADJOURNMENT**

**MOTION:** Commissioner Correll made a motion to adjourn the meeting. Motion was seconded by Commission Sipple and so carried.

Respectfully Submitted,



Margaret W. Sipple  
Commission Secretary