

MINUTES

**COMMISSIONERS OF BRIDGEVILLE
REORGANIZATION MEETING
JANUARY 10, 2000 - 7:00 P.M.
TOWN HALL**

I. CALL TO ORDER:

The reorganizational meeting was called to order by Miss Watha Hostetler at 7:02 P.M. Present were: President Jack Dalton, Commissioner Charles Singman , and Commissioner Glenn Miles. Absent was Commissioner Margaret Sipple. The meeting started with a salute to the flag.

Miss Hostetler presented the slate of new Commissioners for the swearing in ceremony: The two two year terms are Margaret Sipple and Earl Greason. The one year term will be served by Glenn Miles. Due to illness, Margaret Sipple will be sworn into office at a later date. A quorum was present. Miss Hostetler then called for votes of the following positions:

- A. President-----4-0 Jack Dalton
- B. Secretary-----4-0 Margaret Sipple
- C. Treasurer -----4-0 Watha Hostetler
- D. Solicitor -----4-0 Walter Speakman

President Dalton named the following department positions:

- A. Commissioner Sipple - Streets
- B. Commissioner Singman - Police
- C. Commissioner Miles - Drinking Water
- D. Commissioner Greason - Waste Water

.II. APPROVAL OF MINUTES

President Dalton said the minutes have been posted prior to the meeting and with no objections approved as written.

III. APPROVAL OF MONTHLY BILLS

President Dalton stated an invoice was received from the Town Solicitor's office too late to be included in the monthly statements. The amount of the invoice is \$834 under the general fund. MOTION: Commissioner Singman made a motion to pay the monthly bills as presented (see attached). Motion was seconded by Commissioner Miles and carried unanimously.

IV. PRESIDENT'S REPORT

A. CORRESPONDENCE

1. An invitation was received to attend a celebration to honor Dr. Martin Luther King at the Boys and Girls Club in Seaford on Monday, January 17, 2000.
2. An invitation was received from the Del Tech Alumni Association to attend the International Women's Day Celebration on Wednesday, March 1, 2000 at 6:00 P.M. The cost is \$25.00 per person.
3. A meeting will be held on Thursday, January 13, 2000 in the Sussex County West Complex Building in Georgetown to review the MPO's transportation projects and DelDOT's proposed Capital Improvement Program for Fiscal Years 2001-2006.
4. A letter was received from Mr. and Mrs. Robert Tull thanking the Town for repairing their driveway that was installed incorrectly three years ago when the street improvement project took place.
5. A letter was received from the Sussex County Regional Planning Office to attend a meeting on Tuesday, January 18, 2000 at the Seaford City Hall at 7:00 P.M. The purpose of the meeting is to review land use activities in Western Sussex County. Commissioner Greason will try to attend the meeting.
6. President Dalton showed a picture of the new aluminum pipe railing that will be installed once the new handicap ramp has been completed on the front of the Town Hall. The white railing will match the new white fence that will also be installed.
7. A letter was received from DelDOT announcing a public workshop on Monday, January 24, 2000 between the hours of 4-7 P.M. The final draft of the Kent and Sussex County Bicycle Touring map will be reviewed. The workshop will be held at the Delaware Department of Transportation, South District Conference Room, Georgetown, De.
8. Monthly discharge reports were received from RAPA and Cannon Cold Storage.
9. A letter was received from Channel 47 News pertaining to "Our Town" news segment schedule for the year 2000. They are requesting a time that it would be good to feature Bridgeville on their broadcast. President Dalton asked Commissioner Singman to coordinate the project with the TV station.
10. A letter was received from the University of Delaware's Institute for Public Administration inviting those who are interested in attending a focus group with citizens from across the state. The Institute has been asked by the DABC to undertake a study to assess general perceptions and expectations toward the agency among selected stakeholder groups. If anyone is interested in participating they must contact Doug Tuttle by

January 14, 2000.

11. The January meeting of the Planning Commission has been cancelled until February 10, 2000 when Mr. Alex Settles from the University of Delaware will be the guest speaker.

12. An executed copy of the Sales Contract for the Market and Main Street Parcel of Land was received from the State of Delaware and DelDot.

13. President Dalton explained that the Town has a situation with Cannon Cold Storage pertaining to their wastewater discharge permit. A consent decree has been prepared by the Town's engineer and the Town's attorney to make sure we are following all the procedures as requested by the Environmental Protection Agency. The decree is to place Cannon Cold Storage on notice to correct their problem with the nitrigent in their wastewater by May 15, 2001. By August 8, 2000 they must submit complete plans and specifications for their proposed pretreatment system to the Town of Bridgeville. By September 8, 2000 the President and Commission will complete the review of the submitted plans and approve it by February 20, 2001. President Dalton said a copy of the agreement has been sent to Cannon Cold Storage for their acceptance. He said he would check to see if it needs to be signed before or after.

B. DEPARTMENT REPORTS

1. Police (see attached)-Commissioner Singman reported there were 241 traffic arrests for the month of December. In the late fall the Town received complaints about power tools and garden equipment being taken from private properties. Commissioner Singman announced that many items have been recovered, and an arrest has been made.

Commissioner Singman said the department has been parking the police cars at the WWTP, because word was out that the cars might be vandalized during the holidays. President Dalton complimented the police department for their all night duty schedule during New Year's Eve.

Commissioner Singman announced that one of the patrol cars has a blown engine. He will make a recommendation pertaining to the car at the February meeting.

Commissioner Singman stated that Chief Parsons' computer does not have the capability to process the required documents needed by the State, but he will address that issue under new business.

2. Wastewater (see attached)-Commissioner Greason reported there was an average daily flow of 169,000 gallons per day with a total monthly flow of 5.230 million gallons. There were two septic haulers for a revenue of \$1,716.

Commissioner Greason said the WWTP plant reported no Y2K problems on the first of January. A strong odor complaint was reported from residents living on First Street and Church Street. An investigation revealed a problem with the Greenwood line, and we are working with Greenwood to correct the problem as soon as possible. He reported a

RBC will be repaired sometime this month. The WWTP auxiliary generator needs radiator repair or replacement. A recommendation should be ready after it has been pressure tested.

Commissioner Singman complimented the WWTP personnel for their efforts during the Y2K hours. President Dalton said employees were at the plant during the evening to make sure all systems operated properly.

3. Drinking Water (see attached)-Commissioner Miles reported the average daily flow of water was 108,000 gallons. The water supplied for 1999 totaled 43,712,000 gallons.

4. Streets-President Dalton reported the street paving project is finished for this year. We still have a few streets on the north and the south side that need repairs. Commissioner Sipple will be working with our legislators to obtain funds to complete these jobs. President Dalton congratulated Commissioner Sipple for obtaining the monies in the last four or five years to have our streets repaved and new sidewalks installed.

V. OLD BUSINESS

Commissioner Singman asked if President Dalton looked into the phone service being offered by Conectiv (tabled from December). President Dalton said he would like to give other towns a month or so to use the service provided by Conectiv and see if they are satisfied.

VI. NEW BUSINESS

1. President Dalton asked Commissioner Greason if he would serve on the Planning Commission replacing Mr. Willie Pierce. He also asked Commissioner Greason to attend the meeting in Seaford on January 18th pertaining to the land use development for Western Sussex County. President Dalton said for the past two years the state has been targeting the "town center" areas and refusing under the Corridor Preservation Act to allow cut-ins on Rt. 13. The "town centers" were included in the county's plan, and now the state has stated they will not recognize all the areas the county has targeted for future growth. This meeting is to review what all the towns are planning and to verify that everything is in line with the state and county.

2. President Dalton said the newsletter, "The Journal", was first published a couple of years ago and has had much success. He said he has received nothing but good reviews from citizens on having such a newsletter with informative information concerning the Town. The sponsorship ads cost \$75.00 per year which more than cover the printing and mailing of the newsletter. President Dalton thanked Mrs. Alma Fleetwood for a job well done on publishing the quarterly newsletter. MOTION: Commissioner Singman made a motion to continue with the quarterly newsletter. Motion was seconded by Commissioner Miles and carried unanimously. Commissioner Singman commended Mrs. Fleetwood for the wide variety of topics and news she publishes in the paper.

3. MOTION: Commissioner Singman made a motion to give President Dalton the authority to sign the letter of consent with Pet Poultry Products if they return the letter before the February meeting. Motion was seconded by Commissioner Miles and carried unanimously. Commissioner Singman explained that Pet Poultry severely violated their limits pertaining to their wastewater discharge into the Town's system.

4. Dr. Kevin Carson, Superintendent of the Woodbridge School District, presented the district's goals and explained why a referendum is needed on February 29, 2000. The approximate cost of the project is \$21,887,253 (75% state funded and 25% locally funded).

Dr. Carson said any resident of the Woodbridge School District who is eighteen (18) years of age or older is eligible to vote. This ruling comes from the legislators in Dover and not from the Woodbridge Board of Education.

President Dalton said in 1993 the Woodbridge School District did not have a good education reputation for people looking to move to this area. In the last couple of years it seems the district has turned around thanks to the dedicated educators who work in our school system. President Dalton said he believes we need more involvement from the business community in our education process. He said the Commission and the County Economic Development Board are looking to get economic development in this area, and a good education system is paramount in attracting such growth.

Dr. Carson explained everyone is responsible for the education of the students in this district. He said the district educators have no problem being held accountable for student's education. Dr. Carson said he would like to see the Commission take the initiative to get the referendum committee in contact with the business leaders and to endorse the referendum.

Mr. Joe Conaway suggested the Commission take the position of backing the referendum goals.

MOTION: Commissioner Singman made a motion the Commissioners of Bridgeville support the Woodbridge School District referendum. After some discussion the motion was seconded by Commissioner Miles and carried unanimously.

President Dalton said the Commission would work with the school district to provide opportunities for the business and community leaders to meet for an informational breakfast meeting in the near future.

Commissioner Singman asked for a two minute recess to discuss business with Chief Parsons.

5. Commissioner Singman said the police department is in the process of purchasing two laptop computers for the police cars with grant money. The department has applied and expects to receive grant money for a third. The total amount of grant money requested will leave \$1,000 for other technology improvements. Commissioner Singman reported the department computer does not have the capability to deliver the day to day work load that is required. The computer in the Chief's office is a 386 drive and does not have the capacity to download what is needed for his duties. Chief Parson's has to use the DELJIS computer which is used by all the officers and the administrative clerk. The minimum

requirement that the clerk has come up with is a computer that would support Windows 95 or a 3.1 running system, a 486 drive with 66 MHz, and a double-speed CD ROM drive. Commissioner Singman estimated the cost without a printer to be approximately \$2100. With a color printer it would be another \$500 to \$1500. Commissioner Singman proposed that the Chief's computer be given to the administrative clerk. For less than \$500 that computer can be upgraded for what is needed by the clerk. He proposed the Commission look into and perhaps give the authority to purchase said computer system.

President Dalton said he wants Commissioner Singman to research what is available. There is no reason to purchase a system that will need replacing in two to three years. He said with the budget that Commissioner Singman is looking at, a lot more hardware and a lot more capability is available to get the expandability for future use.

VII. EXECUTIVE SESSION

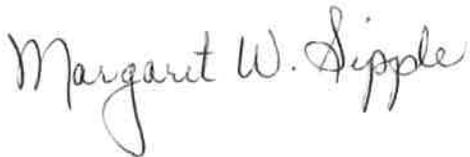
MOTION: Commissioner Singman made a motion to adjourn to executive session. Motion was seconded by Commissioner Miles and carried unanimously

IX. ADJOURNMENT

The Commissioners returned to regular session at 9:38 P.M. President Dalton stated no votes or motions were made during executive session.

MOTION: Commissioner Miles made a motion to adjourn the meeting at 9:39 P.M. Motion was seconded by Commissioner Greason and so carried.

Respectfully Submitted,



Margaret W. Sipple
Secretary