

MINUTES

COMMISSIONERS OF BRIDGEVILLE JUNE 14, 1999 - 7:00 P.M. TOWN HALL

I. CALL TO ORDER

The meeting was called to order by President Jack Dalton at 7:00 P.M. Present were the following: Commissioner Margaret Sipple, Commissioner Willie Pierce, Commissioner Glenn Miles and Commissioner Charles Singman. The meeting started with a salute to the flag.

President Dalton amended the agenda to include under new business Ms. Jenny Goss of 419 S Main Street.

II. APPROVAL OF MINUTES

President Dalton said after attending several state meetings recently, he observed their procedure for accepting minutes. The minutes are posted and barring any objections the minutes are accepted as posted. The Commission agreed to operate the minute portion of the agenda in that way. They agreed unanimously to accept the minutes of the May 10, 1999 meeting.

III. APPROVAL OF MONTHLY BILLS

MOTION: Commissioner Singman made a motion to pay the monthly bills as stated on the financial statement (see attached). Motion was seconded by Commissioner Miles and carried unanimously.

IV. PRESIDENT'S REPORT

A. CORRESPONDENCE

1. A letter was received from the State Fire Marshall's office addressed to Ellen Tribbett of 102 N. Main Street ordering her to correct conditions that are in violation of the State Fire Prevention Rules and Regulations within 15 days.

2. A letter was received from DNREC explaining the Mosquito Spray Policy for the 1999 season. **MOTION:** Commissioner Sipple made a motion to allow the spray application by low flying aircraft in our community to control the mosquito population. Motion was seconded by Commissioner Pierce and carried unanimously.

3. A letter was received from Barbara A. Chaffinch regarding the unsightly property located at 102 N. Main Street. She requested the Commission to get the owners of the property to clean up the yard debris.

President Dalton said a letter was sent to the resident on May 18, 1999 giving them a certain amount of time to correct said problem.

4. A letter was sent to Ms. Neva McClary of 109 N. Main Street explaining that several of her trees were blocking passage of pedestrians using the sidewalk in front of her home.

Commissioner Sipple reported Ms. McClary has trimmed the trees that were blocking the sidewalk.

5. There were several violation reports received from Pet Poultry Products concerning their wastewater temporary permit granted them by the Town.

6. The Delaware League of Local Governments is sponsoring a local Elected Officials Day at the State Capital in Dover, Delaware on June 15, 1999.

7. An invoice was received from the Delaware League of Local Governments for dues of \$650.00. Commissioner Singman suggested that be carried over to new business.

8. A letter was received from the Bridgeville Senior Center thanking Mrs. Alma Fleetwood for arranging to get the old furniture removed from the property next door to the Senior Center.

9. A letter was received from DNREC stating there will be a public hearing on June 23, 1999 at 10:00 A.M. in the Conference Room 1, Delaware Department of Agriculture, 2320 S DuPont Highway, Dover, De. to discuss the changing in the Clean Water Act.

10. A thank you note was received from the town secretary, Alma Fleetwood, thanking the Commission and employees for the dish garden sent to her while she was hospitalized last week.

President Dalton reported that Officer Kevin Wix was also hospitalized last week with a blood clot, but is now home recuperating.

B. DEPARTMENT REPORTS

1. Police-(see attached) Commissioner Miles reported 275 traffic arrests for the month of May. Total hours worked were 647 with 235 hours on patrol. Commissioner Miles said an event will be held at the Boys and Girls Club in Seaford on June 29, 1999 from 10:30 to 12:00. Mr. Tony Windsor has asked if the Town could supply a police vehicle and officer for the event. Commissioner Miles said he thinks it would be good to have an officer attend the event.

6.22.99

Dalton said the Town was led to believe that when we adopted the county codes the county would be the code enforcers. President Dalton said the county will not go inside of Town limits to enforce any codes. We did receive a call from Mr. Al Phillips, the Building Code Enforcement Officer for the county, and he says there is a memo that may allow him and the county to do some things for us. If the county cannot help us, then the Town might have to look into hiring someone on a part-time basis to act as a Code Enforcement Officer.

Commissioner Singman asked if there is a time limit before the county will get back with us. He said Bridgeville has some serious problems with several homes and an old gas station right on Main Street that are in need of attention. President Dalton said the house with the on-going yard sale notified the Town Office that they were moving and selling everything before they go. That resident had the water cut off Friday for non-payment of their bill. He said if they leave items in the yard, the Town will have it removed and the property cleaned up, and the cost will be added as a lien against the property. President Dalton said that would not go past this week with that mess in the yard!

3. President Dalton said the fire department asked for release of taxes on two pieces of property they had recently purchased. At the same time it was brought to the Commission's attention that the Methodist Church has a property which they rent. The Town will send a letter to the church explaining they need to fill out an IRC501-C form requesting the exemption if they want to have the property exempt.

VI. NEW BUSINESS

1. Mr. Joe Conaway discussed the Waste Management of Delaware Project that is interested in locating on the north side of Town (Rd. 583-Church Street Ext). Mr. Conaway thanked Mr. Phillip Davis for setting up the first meeting pertaining to the project. The meeting enabled him to discuss with the citizens and the Commission what the project was proposing. Mr. Conaway said the Town was not approached about sewage because the company wanted to see if the project was going to pass with the county. If approved on the county level, then their engineers will be discussing the situation with the Town's engineers.

Mr. Conaway said he has served this community well since 1967, and his commitment to this area is well established. He said he took personal offense when his integrity was attacked twice in recent public meetings. He believed that it was implied that because he was a "consultant" he would lie and cheat to get this project passed. He said he presents the facts and the facts will carry the project, which he believes is a good project.

Mr. Conaway said he has figures that show the project would have an economic impact on Bridgeville.

Impact Fee	- \$41,175.00
Sewer Fee	- \$44,118.00
School Dist.	- \$28,455.00

He said Waste Management pays good wages and are committed to offering all jobs to the local citizens first. Mr. Conaway said he sells real estate for a living and the area in question has gone industrial (two large mills already located on Rd. 583). No one will

Commissioner Miles reported the background checks on the candidates for the new police chief have been completed. Last Thursday and Friday the four candidates completed their interviews. He said this matter would be discussed further in executive session.

2. Waste Water-(see attached) Commissioner Singman reported the average daily flow was .169 million gallons per day with the total monthly flow being 5.249 million gallons. There were four septic haulers for a revenue of \$1,584.00.

Commissioner Singman said two new pumps were purchased for the chlorinator. He reported the compressor went up in the air conditioning system at the WWTP. After checking prices it was cheaper to purchase a new heat and air system rather than repairing the old system.

Commissioner Singman said the pipe that goes across the stream near the plant gate has a larger problem than previously discussed. It seems the Soil Conservation Group cleaned out part of the stream and now debris has dammed up against the pipe. Commissioner Singman has asked the plant personnel to get prices on renting a telescope excavator to dig out the part that is causing a problem. He said he is looking at the possibility of installing a chain link barrier upstream to prevent the debris from coming down to that pipe until a better solution can be found. Commissioner Singman said the Commission needs to talk with the Soil Conservation Group since they are the ones who created the problem. He said he would like to bring this subject up again under new business.

3. Drinking Water-(see attached) Commissioner Pierce reported 3,236,000 gallons of water supplied for the month of May. He reported a new 8" water main to Rt. 13 that supplies a new Laundromat and car wash has been tested and is in use. The chemical feed pump at well-site 2-2D was rebuilt on June 1, 1999.

4. Streets-Commissioner Sipple reported the Boot Camp Workers are clearing tree limbs on John Street. She said the paving company will be starting any day to repave the alleys and streets that were named last month. President Dalton asked Commissioner Sipple to get a work schedule so residents can be notified ahead of time.

V. OLD BUSINESS

1. President Dalton said the spring clean-up went very well. The trash contractor removed a total of 28 tons of debris for a cost of \$4,588.00. He said if clean-up day is held next year dumpsters will be placed somewhere in Town where residents will be able to bring their debris to those dumpsters (must show residency of this Town). President Dalton said the cost was about four times what the Commission thought it would be. Commissioner Singman said because of the cost to the Town this whole process should be reviewed next year before any decisions are made.

2. President Dalton said in February the police chief was designated to be the Housing Code Enforcement Officer. There is a problem because neither the former chief or the current chief has the knowledge or experience to understand the codes. President

construct a housing development in that area, and no one will be building anything on the new by-pass.

Mr. Conaway said his concern as a citizen of this community rest with what appears to him the attitude that the 5.9 million dollar increase in sewer fees is going to be given to us by county, state or federal government. He said that kind of relief will never happen! Mr. Conaway said the money will come from industries that are willing to take a chance to locate in Bridgeville to provide the Town with dollars to operate, provide the Town with job opportunities and provide the community with a clean industry that will not cause a problem. Mr. Conaway explained that with just 80% borrowed the sewer rates would increase by \$300.00. He said he intends to work with this Town to avoid that problem because he does not want to be paying such a bill himself.

President Dalton said he would like to verify one item as far as the waste water and the 5.9 million dollars was concerned. He said the federal guidelines for borrowing money for waste water infrastructure is a concern, they require one to reach a "pain threshold" as far as what your costs are on an annual basis. President Dalton explained that the fee we pay right now on an average in Bridgeville is in excess of \$300.00 a year which is in excess of that "pain threshold". Mr. Conaway said the medium income in Bridgeville is \$23,250.00 which means the total bill under that "pain threshold" in only \$348.75. President Dalton said we have met that at this point, and Bridgeville does not qualify under the federal regulations to borrow any more money because that would raise it above what our citizens would be able to pay. He said the Western Wastewater Coalition has been working with the towns on the western side of the county because the problem needs to be solved on a regional basis rather than on a local basis. Mr. Conaway agreed but said the point still remains that the Town will not get all the money in a grant. He said this Commission must begin planning where the money is going to come from because the year 2002 is coming. Mr. Conaway said he does not want to see people losing their homes because we can't afford to clean the water up, or we can't afford to pay our bills.

Mr. Robert Witsil, attorney for Waste Management Inc., and Mr. Shannon Argo, the regional manager, presented their project views. They explained that the cardboard collected by the company is compressed routinely (1,000 tons a week). Material that is brought into the company one week is processed and shipped out the following week. They said nothing will be seen from the exterior of the new building except the building itself and the trucks behind the facility. The closest parking space will be 1170' from Rt. 583. There will be between 75 and 100 trucks at this facility. Mr. Witsil said all the trucks will not be running at the same time. He said they are proud to have 70-75% share of the market in Sussex County, in Cambridge and in Easton. Mr. Argo said the company has three types of trucks: commercial (20 trucks which start out about 4:30 A.M.), residential (between 30-40 and start out about 5:00 A.M.), and the roll-off (15-25 start out about 5:30 A.M.). He said the only trucks to come back in to the facility during the day are the roll-off with the balance of trucks returning in the afternoon. Mr. Argo said all solid waste material picked up during the day is currently deposited at a Delaware Solid Waste Facility. He said the only material that will be returned to their facility is construction debris and demolition debris (which will be transported to a construction landfill). Mr. Argo said all municipal solid waste from other states cannot be hauled into Delaware for disposal. Mr. Argo said the noise level of taking the dumpsters off the trucks should be

minimal. He said the company has a contract with Terminix at every facility to control infestation.

Mr. Witsil explained the distance from Rd. 583 to the building will be 960'. He said the front and around the side of the building extending back to the truck parking area, between the storm water management area, and along the north side will be protected by an eight foot vegetated berm and just on the outside of the berm will be slatted fence.

Mr. Witsil said the odor is no stronger than that of a distant chicken farm.

Mr. Argo said employed between the facilities in Georgetown and Cambridge are approximately 100 persons in the operational force with about 25 employees in the administrative part of the business. Mr. Witsil said this facility will provide 75 new and replacement jobs within the next five years. He said the company is interested in locating in Bridgeville because we are the center of Delmarva. Mr. Witsil said the Sussex County Comprehensive Development Plan that was passed last year indicates that this area as a developing district and as a town center district. He said his attention was not to minimize the houses along Church Street, but believes there has been an impact already by the facilities already located in the area. Mr. Witsil said the only drive into the facility is north of Mrs. Neal's house (trucks will not be allowed to turn south). He said any truck driver who goes through town will be reprimanded and/or fired.

Question/Answer Period:

President Dalton: Will all the trucks be leaving between 4:00 to 6:00 A.M. and returning between 4:00-5:00 P.M.?

Mr. Argo said the trucks will be leaving in that two hour span in the morning, but they will be returning from 12:00-1:00 P.M. and between 5:00-6:00 P.M. He said the trucks will be finishing their routes at different times of the day, coming back when completed. Mr. Argo said during the winter months the trucks return earlier than in the summer months.

President Dalton: Was there any site considered before Bridgeville? He had heard there was a site owned by the Allen's of Seaford.

Mr. Witsil said the Allen site (near Cannon) is located on a very narrow road alongside a railroad track, and one has to cross the railroad to get to it. He said it was never considered after taking a looking at the site.

President Dalton: At the Planning and Zoning Meeting a Commissioner asked if a portion of the property could be zoned light industrial. He understood the answer was that the investment would be harmed if that should take place.

Mr. Argo said his answer that evening was that the company would be willing to consider that zoning. However, the contract they presently hold calls for a purchase price based upon the property being rezoned as applied for. He said he would be uncomfortable as to where that contract might go if it was pared down but it is a possibility. He said if the real 25 acres were zoned HI and the front 25 acres were allowed to be AI, his company could make that work.

President Dalton said a letter was received from DELDOT that stated that traffic service on those roads would be reduced from a rating of "B" to a rating of "C and D".

Mr. Argo said he believes that is a miscalculation. He said DELDOT must be talking about Church Street but certainly not the Rt. 404 by-pass.

President Dalton said between the hours of 4:00 to 6:00 P.M. in the summer is when the trucks will be returning to the facility using the by-pass. Mr. Argo said the trucks will be traveling opposite from the beach traffic, but the hours were correct.

President Dalton read a letter that was received from the State Planning Coordination addressed to the Sussex County Planning and Zoning suggesting that this type of business may be incompatible within communities and, therefore, might be appropriately located in Preservation areas.

Commissioner Miles: Is the purpose of having property next to the railroad to mean the company will be using the railroad in the future?

Mr. Witsil said their facility in Georgetown is next to the railroad, but they have never used the rails for business purposes. He said usually industrial parcels are adjacent to a rail connection. He said Sussex County Land Use Plan recommends that parcels in the Town Center and in development districts should be located next to a rail line if they are to be rezoned industrial.

Mr. Witsil said he found the letter read by President Dalton from the State Planning Coordination to be the most confusing letter he has ever read from the Land Use Planning Department.

Mr. Witsil said there are no plans to use the rail lines.

Commissioner Pierce: Are the trucks that pick up solid waste washed daily?

Mr. Argo explained that a blade pushes all the material back to the end of truck. He said ant residue that is left in the truck has not caused any problems in the past. Mr. Argo said the body of the trucks are not washed unless maintenance is required inside of them. He extended an invitation to Commissioner Pierce to visit the Georgetown facility.

Commissioner Singman:

#1) What is the company's provision for separating solid waste from the construction debris when the dumpsters are dumped?

Mr. Argo said laborers are on the floor to pull the solid waste out and it is carried to the landfill on a daily basis. He said not all construction dumpsters have household garbage in them.

#2) In a recent court hearing, states can no longer mandate the dumping of trash within the state. Should that mandate become applicable to this circuit, and what guarantee do we have that that will not be a problem in our area?

Mr. Witsil said the application that they are filing for, HI-1, would permit them to use the property for any permitted uses in the heavy industrial classifications. There are no recycling classifications which is why they have to go the Board of Adjustments for a potentially hazard use application. Mr. Argo said they have a three year agreement with Delaware Solid Waste stating that they will dispose of all their waste in their facility.

#3) If Waste Manage gets the necessary approval to build this plant, would they be willing to plant trees on the 8' berm?

Mr. Argo said the company would plant trees if asked to do so.

#4) When the company applied for rezoning they asked for two things: sanitary supply will be individual on site, and water supply will be on site.

Mr. Argo explained what Commissioner Singman had was an information report to the Planning and Zoning Board, and that the application did not read that way.

Commissioner Singman addressed Mr. Witsil and Mr. Argo concerning a statement made by Mr. Conaway earlier that his integrity was impugned. He said he was the one Mr. Conaway was talking about and his integrity was not questioned. Commissioner Singman simply asked at the June 19, 1999 meeting why someone in management from the company was not represented. Mr. Witsil said that should be handled on a personal basis with Mr. Conaway.

Mr. Witsil said he was invited to Mrs. Charlotte Cannon's house to show her the plans of the facility. He said she never mentioned to him that there would be six or so other people attending the meeting. Therefore, he never had the opportunity to ask Mr. Argo to attend that meeting.

Mr. Witsil said that report was promulgated by Mr. Lawrence Lank and the Planning and Zoning Committee without any input from Waste Management. He said they don't have to tie into the Town's sanitary sewer system. Mr. Witsil said in the long run, it would be cheaper for them if they did not use the Town's sewer system. He said the company wants to contribute to the Town, and they want to be a good neighbor.

Ms. Shirley Cropper said the police have not stopped the trucks from using Church Street. She said the community on the north side has not been considered at all.

Mr. Phillip Davis said he is concerned about the citizens that surround the forty acres in question. He believes that type of facility will keep anyone else from wanting to locate in that area. Mr. Davis said he hopes the Commissioners of Bridgeville will look for a development that could establish in that area.

Mr. Argo asked Mr. Davis how his company affected the A.M.E. Church and the daycare center in Georgetown. Mr. Davis said mice had been seen running from the building. He explained that the dirty trucks (especially in the summer months) cause a large amount of flies.

Mr. Bill McCauley of Georgetown said the facility in his town is next to a railroad, but it is not a main line that runs through the peninsula.

Mr. Argo said again that using the rail line in Bridgeville is not foreseen in the near future, but he can't say it will never happen.

2. President Dalton said late this afternoon the updated noise ordinance was received from our Town Solicitor. He asked that the ordinance be tabled until the Commission has had time to review it.

MOTION: Commissioner Singman moved that the ordinance be tabled until a later date.

3. President Dalton said the Commission has prepared the budget for the fiscal year 1999-2000 (see attached). Income \$828,691.00

Expense: 825,618.00

Surplus: \$ 3,073.00

President Dalton explained, as far as the Street Department is concerned, there is a \$20,000.00 shed that the Town is required by the state to build for our salt and sand supply. We are no longer allowed to go to Seaford to get the materials as needed. President Dalton said a new police vehicle and a new service truck have been ordered with money through federal and state grant money.

President Dalton said it is good to see a surplus in the budget, the first in a long time. He explained that two years ago the Town borrowed \$200,000.00 to make up for a budget shortfall, and that loan is still outstanding. President Dalton said we are trying to take every dollar possible to try and pay that loan off as soon as possible. He said maybe once that debt is taken care of, we can make steps to have a tax reduction.

President Dalton said because of better management in the police department, the receiving of 1 1/2% real estate tax on property sold in Town, and the Town employees working with the Commission to find a more cost efficient health insurance plan has contributed to a positive budget for the coming year. He said even though the budget surplus is small he hopes it is the first of a trend. President Dalton said everyone one is looking at the Waste Water Management situation plus the Town's waste water matter that is in front of us.

President Dalton said to clarify what he did not get across earlier is that for Bridgeville to take their sewer out of the creek would cost 5.9 million dollars. When the surrounding towns are added to that equation the total comes to 23.5 million dollars that is necessary to solve the problem. He said this problem was not caused in Bridgeville or Greenwood, it was caused in this region, and it is up the region to solve it. The problem will not be solved by charging the farmers for what they are putting on the ground. President Dalton said the government has to "bite the bullet" and help solve the problem regionally. He was told by the County Council that a petition needs to be presented to get this process started. President Dalton said we will not see the \$300.00 increase in our sewer fees as we have been told is going to happen if this project does not go through.

MOTION: Commissioner Singman made a motion to accept the budget for fiscal year 1999-2000. Motion was seconded by Commissioner Sipple and carried unanimously.

4. Ms. Jenny Goss, 419 S. Main Street (Storybook House), asked if she could run her existing water and sewer line to a building (16 x 32) that will be used as living quarters for her grandmother. She said the building will never be used as a commercial or rental property. President Dalton explained why Ms. Goss had to come to the Commission with her request. He explained that several years ago people were purchasing homes in Town and turning them into multi-family locations. Because the Commission saw what was happening in our Town as well as other towns, a moritorium was passed to stop this type of situation. Ms. Goss had asked the water department about her situation but was told she would not be allowed to convert it because of the moritorium. President Dalton said he went back and checked the regulations and as long as Ms. Goss is in agreement that the

building will not be used as a rental property, there is nothing in the code that prohibits her from extending the water and sewer to that building.

President Dalton said it does not require the permission of the Commission because she is not in violation of the code.

5. A renewal membership was received from the League of Local Governments for a cost of \$650.00. MOTION: Commissioner Sipple made a motion to renew the membership of \$650.00. Motion was seconded by Commissioner Singman and carried unanimously.

6. Commissioner Singman said he would like to have the following matter tabled until the next meeting but wanted to bring it to the attention of the Commission. He said one estimate has been received on replacing and redesigning the pipe that crosses the northwest branch, and that cost is between \$17,000.00 and \$20,000.00. He said it should be looked at by each Commissioner and discussed it with the waste water personnel. Commissioner Singman said maybe more estimates or bids could be obtained. President Dalton said earlier in the year money that the water department had been saving was authorized to be used for this project if it became necessary. He said money is available to cover the project, we just need to find the best solution with the lowest cost.

VII. CITIZEN'S PRIVILEGE

1. Mr. Lester Williams of 600 Birch Street said there is an abandoned house at 305 Second Street that needs some attention. He said in the past he has cut down trees (the owner allowed him to do so), kept the grass mowed, and killed snakes and racoons. Mr. Williams said he had spoken with other Commissioners but nothing has even been done to correct the problem. Mr. Williams said he is strongly thinking about moving if something is not done soon. He said he does not believe the owner is in a position to maintain the property. Commissioner Pierce agreed with Mr. Williams on the condition of the property.

President Dalton explained earlier that a Code Enforcement Plan is on the list of things to be accomplished. But he said we have to be careful that everything is legal because we are talking about condemning someone's property. President Dalton said it is a top priority to get such a plan completed.

2. Ms. Pat Correll said in last month's minutes it was stated that the Town had received \$15,000.00 from the Sussex County Council for transfer tax money because the Town did not exceed \$20,000.00 in sold property in Bridgeville. She said she feels that when the Town receives such a gift from the County Council the public should be made aware of it. Ms. Correll asked the Commission if the Town sent a thank you letter to the council. She said she would like to see the transfer tax money (new found money) placed in a special fund for use in an emergency situation, not just thrown into the general budget.

President Dalton said he would write a thank you letter to the county or any other taxing authority when they stop taking the money out of his pocket and sending it to Dover or to Washington. He said immediately after receiving the money, \$5,000.00 was paid on

the outstanding debt on the bank loan. President Dalton said part of the money was used to replace the roof at the WWTP which we were not able to do before this money was received. The check was given publicly at one of the regular Commission meetings by Council President Finley Jones.

Ms. Correll said the County Council does not have to give this money back to the municipalities. President Dalton said he was not interested in "PR" for the County Council except to let them know that we are not satisfied with our tax rate. We are not satisfied with the tax rate on a local level, on a county and state level, or on a federal level and he will not keep quiet about it. President Dalton said he would not thank anybody who is taking our money away from us and then giving it back making it look like a gift.

Ms. Correll requested a copy of this tape to take to the County Council. President Dalton said this was his position on the matter but the other Commissioners may disagree. Commissioner Singman said when Mr. Jones presented the Town with the check, the Commission did acknowledge the fact of gratefulness for the additional fund.

3. Ms. Correll asked who was responsible for keeping the grass cut on the hill at the bend on N. Main Street and who owns that strip. Commissioner Sipple said most people in Town who have a strip of grass from their sidewalk to the street keep it cut and usually that homeowner does too.

Mr. Phillip Davis said there is a lot in North Bridgeville where the grass is extremely tall. He said he has noticed a couple of other lots that are in the same shape. President Dalton told Mr. Davis to bring the addresses to the Town Office and letters will be sent out to the homeowners because there are in violation of the Town Ordinances

VIII. EXECUTIVE SESSION

MOTION: Commissioner Singman made a motion to convene to executive session to discuss the selection of the Police Chief at 9:25 P.M.

The Commissioners reconvened to regular session at 9:40 P.M. President Dalton said no business was conducted in executive session except for the discussing of personnel matters.

President Dalton said since the departure of the previous Police Chief on May 2, 1999 the Commission has been conducting background checks and interviewing applicants (nine). There were four applicants that were interviewed for the position: Eric Swanson, Michael Holcomb, Robert Roswell, and Allen Parsons.

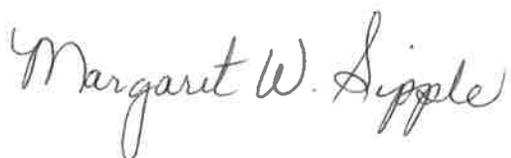
At this time the Commissioners placed their vote for the position. President Dalton announced it was a unanimous vote for Allen Parsons.

MOTION: Commissioner Singman moved that the Commissioners of Bridgeville approve the employment of Allen Parsons as Chief of Police of the Town of Bridgeville. Such employment shall be subject to the terms and conditions of an appropriate contract between the Town and Chief Parsons. Motion was seconded by Commissioner Miles and carried unanimously.

IX. ADJOURNMENT

Commissioner Singman made a motion to adjourn the meeting at 9:45 P.M. The motion was seconded Commissioner Pierce and carried unanimously.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Margaret W. Sipple". The signature is written in dark ink and is positioned above the printed name and title.

Margaret W. Sipple
Secretary