

## **MINUTES**

### **COMMISSIONERS OF BRIDGEVILLE MARCH 13, 2000 - 7:00 P.M. TOWN HALL**

#### **I. CALL TO ORDER:**

The meeting was called to order by President Jack Dalton. Present were: Commissioner Margaret Sipple, Commissioner Glenn Miles, Commissioner Earl Greason and Commissioner Charles Singman. The meeting started with a salute to the flag.

#### **II. APPROVAL OF MINUTES**

Minutes were accepted as posted.

#### **III. APPROVAL OF MONTHLY BILLS**

**MOTION:** Commissioner Sipple made a motion to pay bills as presented (see attached). Motion was seconded by Commissioner Miles and carried unanimously.

#### **IV. PRESIDENT'S REPORT**

##### **A. CORRESPONDENCE**

1. An invitation was received from Delaware Technical and Community College for the Annual Spring Gala Fund-raiser to be held Saturday, April 15, 2000. Gala Tickets are \$50 per person.

2. A thank you note was received from Mr. Finley Jones and family for the contribution sent to the Greenwood Playground Fund in memory of his wife, Brenda.

3. A letter was received from the Independent Newspapers Inc. pertaining to the ads for The Profile Magazine 2001. **MOTION:** Commissioner Singman made a motion to place a quarter page ad at a cost of \$475 for the 2001 magazine. Motion was seconded by Commissioner Sipple and carried unanimously.

4. A letter was received from Delmarva 47 News pertaining to Women's History Month. They would like to run stories about local women who made history in our community. Commissioner Singman said he called the TV station and gave them two names several weeks ago.

5. The Greater Seaford Chamber of Commerce will hold their after business hours mixer on Thursday, March 25, 2000 at Marina View Banquet Room in Blades, Delaware. Must RSVP by March 16, 2000.

6. A letter was received from the U.S. Census pertaining to the HAKWAN program...How American Knows What America Needs.

7. A letter was received from Gov. Thomas Carper regarding the upcoming 2000 Census and the important role it plays in supporting the community of non-profit organizations.

8. The Delaware League of Local Governments will meet March 23, 2000 at the Sheridan Inn in Dover, De. Cost is \$14 per person.

9. Received monthly non-compliance reports from Pet Poultry.

10. The Town's Annual Pretreatment Report for 1999, a copy of the annual publication of Significant Non Compliance for Cannon Cold Storage and the Consent Order was sent to the Environmental Protection Agency by Davis, Bowen & Friedel.

11. The Delaware Commission of Veterans Affairs will conduct its annual Memorial Day service on Tuesday, May 30, 2000. The service will be held at the Memorial Bridge Plaza, Delaware Memorial Bridge, New Castle, Delaware beginning at 10:30 A.M.

12. A letter was received from the Delaware Tourism Office pertaining to the new website which will held inform visitors to Delaware about what is available in our state.

13. An invitation was received to attend a celebration for Mr. Finley Jones who will announce his candidacy for re-election to the Second Council District on April 15, 2000 at 1:00 P.M. at the Greenwood Fire Hall.

## **B. DEPARTMENT REPORTS**

1. Police (see attached)-Commissioner Singman reported there were 158 traffic arrests and 33 criminal arrests. Under the state vehicle contract the Ford Motor Company said we would not be able to purchase a new vehicle with this year's grant money. In lieu of the new vehicle, the grant money will be used to pay off the chief's vehicle that was purchased in 1999. The department is still in the process of selling the other two vehicles.

Commissioner Singman said there were two different stabbing incidents-one was handled by our police department and the other by the State Police. He also reported several teens have been throwing rocks at vehicles on North Cannon Street, and an arrest was made pertaining to those incidents.

Commissioner Singman reported the department is working on the community policing project, but there have been other developments in the department putting that project on hold.

2. Waste Water (see attached)-Commissioner Greason reported the average daily flow was .190 million gallons per day with a total monthly flow of 5.512 million gallons. There were four septic haulers for a revenue of \$1,360. He reported the plant went almost five years without any violations until an undetected incident from Cannon Cold Storage.

The RBC gearbox has been installed and in on-line, but it seems that another gearbox will need replacing in the near future. He said a decision has to be made on what to do with the old gearbox. President Dalton would like to know who authorized the purchasing of parts and repair of the gearbox, and how long the plant has been running on all eight RBC gearboxes.

The stream bank erosion at the WWTP was repaired for a cost of \$2,075. Jimmy's Grille has been billed for the 40 additional seats in his new addition. The impact fee for that additional seating is \$4,201.20. Mr. Teneffoss is leaving up to the Town to re-install the meter for his waste water.

There were no discrepancies from the DNREC compliance inspectors when the WWPT went through the annual C.S.I. inspection on February 15, 2000.

Commissioner Greason reported WAWA did respond to his letter pertaining to their meter, and the manager is checking into the matter. There has been no response from Curtice Burns on their head count at that facility.

Commissioner Greason attended the Rural Water Conference in Rebooth Beach on February 24, 2000. He is trying to locate grant money that might be available for repairs or upgrades at the waste water treatment plant.

3. Drinking Water (see attached)-Commissioner Miles reported there were 3,619,000 gallons of water supplied in February with the average daily flow being 125,000 gallons. There was a fire hydrant repaired at Canterbury Apts., and recently a hydrant was damaged on West Market Street. The cost to replace that hydrant is \$1,200. He reported that all the hydrants in Town need to be flushed, flow tested, and color coded. Commissioner Miles is looking into obtaining estimates on a maintenance and inspection contract for the water tower.

Commissioner Miles suggested that all the Commisisoners sit down and list what is needed in each department and their importance of repair. Presently the employees at the WWTP are keeping a record of their time and projects.

4. Streets-Commissioner Sipple reported a sink hole was reported on the newly paved John Street. A new storm grate was installed on Cherry Alley. She reported the streets will be cleaned of the sand and salt on April 29th when the boot camp people will report for duty.

**ADGENDA ADJUSTMENTS:** President Dalton added the following:

1. New Business: a) 2000 Misquito Agreement with the State  
b) Employee Health Insurance
2. Old Business: a) Conaway Sewer Connection

## **V. OLD BUSINESS**

1. President Dalton said that during the February meeting a resolution was passed pertaining to sidewalk snow removal of 12 hours. The motion was tabled for future discussion. MOTION: Commissioner Singman made a motion to bring the snow removal resolution to the table. Motion was seconded by Commissioner Miles and so carried. After some discussion a new motion was made. MOTION: Commissioner Miles made a motion to amend the 12 hour period to 24 hours that residents must have snow removed from their sidewalks after the last snowfall. Motion was seconded by Commissioner Singman and carried four to one. Opposed: Commissioner Greason.

2. President Dalton said the Planning Commission is preparing to hold a public hearing to discuss the future of the Town.

3. President Dalton announced that the sewer hookup problem at the home of Mr. Joe Conaway has been taken care of. Davis, Bowen, & Friedel will be reimbursing the Town the \$1800 we paid Mr. Conaway for that mistake made three years ago. He expressed his gratitude to DBF for cooperating with the Town in a timely manner.

## **VI. NEW BUSINESS**

1. A letter was received from DNREC regarding the State Mosquito Control spraying in Bridgeville that will take place April through October if approved by the Commission. MOTION: Commissioner Greason made a motion to adopt the spray policy for mosquito control. Motion was seconded by Commissioner Sipple and carried unanimously.

2. President Dalton said the renewal date for employee's health insurance will be due this spring. The BCBS package the Town now carries will increase by \$10,000. Other agencies have been contacted to present other options. Three years ago the total cost was a little over \$30,000. With this increase, it will be over \$60,000 for ten employees and their families. President Dalton suggested the Commissioners look at the other packages that are available before any decisions are made.

Commissioner Singman recommended that we get something in writing from the insurance companies when they present their package plans.

3. The Commissioners received a septic hauler's renewal application from McMullens Septic Service. MOTION: Commissioner Sipple made a motion to accept said application. Motion was seconded by Commissioner Greason and carried unanimously.

4. Miss Fran Smith from the Bridgeville Senior Center said she would like to get support from the community for the center and to let the community know what they do at the center. Miss Smith explained that the "Adopt the Senior Program" is where a person can donate money to keep the Cheer meals coming to people in our area. Cost for a meal is \$1.50. She said any donations the center receives over the \$1.50 is kept for projects in the

local center. Miss Smith believes the most important activity after the meals program is social activity for our seniors. The seniors who go to the center are kept busy and active.

Miss Smith asked the Commissioners if the center could sponsor a car wash and bake sale on the Town's property located across from Town Hall. Their request was turned down by the fire department, RAPA, and the bank. The center is trying to raise money to take the members to a dinner show. Friends of the center will be doing the work, at the car wash, not the seniors.

Commissioner Singman said he had a concern with insurance should someone get hurt or cars get damaged being it is Town property. His recommendation would be to check into a one-day liability cost. President Dalton asked Miss Smith to contact the Town Clerk and let her call Mike Pyles to check on the insurance. President Dalton said he would like to check with Doug Jones at the WWTP to see about the run-off from the car wash. In general the Commission supports the senior center and their project. Commissioner Greason asked if the senior center ever considered working with the Boy Scouts, high school students, 4-H clubs, etc.

President Dalton stated that two ideas he is putting forth is a new library and senior center.

5. Mrs. Bonnie Workman, chairman of the Apple-Scrapple Festival, stated the festival is on for the ninth year with the date being October 13 and 14, 2000. For safety reasons, Mrs. Workman requested the Commissioners grant permission to the festival committee to close Market Street this year to vehicle traffic on Saturday only. Another reason for closing the street is to enable the farmers market to expand. This would allow us to expand the food court down Delaware Avenue. Mrs. Workman thanked the Town for supporting the festival over the years, but also stated the festival has promoted the Town.

Commissioner Singman made a recommendation to the Commission that Chief Allen Parsons be director of public safety for the festival weekend (in charge of all safety activities). Commissioner Singman said he would like to work with the festival committee on this matter.

MOTION: Commissioner Singman made a motion close Market Street from the intersection of Market and Main Streets to the intersection of Market Street and Rt. 404 on Saturday, October 14, 2000 from 6 A.M. to 6 P.M., and to appoint Chief Parsons as public safety coordinator for the weekend. Motion was seconded by Commissioner Greason and carried unanimously.

6. President Dalton said last month the BNR report was presented by DBF to the Commission but a vote was not taken to allow the report to be submitted to the state.

MOTION: Commissioner Greason made a motion to accept the BNR report as written. Motion was seconded by Commissioner Sipple and carried unanimously.

7. President Dalton announced that the Assessment Appeal Day will be held on Saturday, March 25, 2000 from 1 P.M. to 4 P.M. at the Town Hall.

## **VII. CITIZEN'S PRIVILEGE**

1. Boy Scout Jason Deibel is working on his Eagle project which requires him to do a project for the community, church or school. He decided he would like to build a playground at the Bridgeville Little League Complex. Mr. Deibel has the approval of his Scout Master and the Little League Board but the problem of insurance seems to be a holdup at this time. He said Mr. Coulter Passwaters (owner of field) told him he could not insure the playground but would contact the Town Commission. Once he receives approval from all concerned, donations will be accepted but will also come out of his pocket.

President Dalton said Mr. Passwaters had not contacted him. In order for the Town to insure the property the land would have to be turned over to the Town. President Dalton said he would check with Mr. Passwaters and the insurance company to see how the Town can help in this very worthy idea.

2. Ms. Alberta Smith, member of Williams Chapel Church, said the ladies of the church are putting together a patrons book listing businesses and churches. To help cover the cost they are asking organizations to sponsor an ad in the book. Prices are \$25 to \$100. MOTION: Commissioner Sipple made a motion to purchase a quarter page ad for a cost of \$25.00. Motion was seconded by Commissioner Singman. After some discussion, President Dalton said he would prefer to take a half page ad for \$50. MOTION AMENDED: Commissioner Sipple made a motion to purchase a half page ad. Motion was seconded by Commissioner Singman and so carried. President Dalton told Mrs. Smith to pick up her check from Town Clerk tomorrow.

3. Mrs. Pat Correll stated her concern with vehicle traffic cutting across the field from the car wash to the Shore Stop. The biggest problem is kids riding their bikes across that field as well, and she is afraid someone will get hurt. President Dalton said they would check to see if there is anything the Town can do. Ms. Correll also stated there is a lot more going on behind the Shore Stop than should be going on.

## **VIII. EXECUTIVE SESSION**

MOTION: Commissioner Sipple made a motion to adjourn to executive session at 8:50 P.M. Motion was seconded by Commissioner Greason and so carried.

## **IX. ADJOURNMENT**

The Commissioners reconvened to regular session at 9:13 P.M. No motions or votes were taken. Discussion was held on a personnel matter.

Commissioner Greason asked about the routine violations by Cannon Cold Storage and why the Town does not apply administrative cost to the non-compliance reports that are received. Commissioner Singman said he would contact Miss Annie Williams concerning this matter.

**MOTION:** Commissioner Sipple made a motion to adjourn the meeting. Motion was seconded and so carried.

Respectfully Submitted,

*Margaret W. Sipple*

Margaret W. Sipple  
Secretary