

MINUTES

COMMISSIONERS OF BRIDGEVILLE MAY 13, 2002 - 7:00 P.M. TOWN HALL

I. CALL TO ORDER

The meeting was called to order by President Joseph Conaway. Present: Commissioners Margaret Sipple, Pat Correll, Earl Greason and Bill Jefferson. The meeting started with the flag salute and the Lord's Prayer.

II. APPROVAL OF MINUTES

MOTION: Commissioner Sipple made a motion to approve the minutes as presented. Motion was seconded by Commissioner Greason and so carried.

III. APPROVAL OF BILLS

Discussion was held on the amount of money spent for police uniforms. Commissioner Jefferson will check with Chief Parsons concerning the uniform bills. MOTION: Commissioner Correll made a motion to pay the current bills. Motion was seconded by Commissioner Sipple and carried unanimously.

President Conaway stated the Town has not received the money for transfer of the Kenny plant purchase. General supplies are really up due to the extra items needed in the police department. The Town is currently \$29,000 over budget....a situation where spending is less than what is being received.

Doug Jones or Phillip Mowbray will check to see if extra seating is being added or if the room is part of the kitchen area at Jimmy's Grill. Mr. Tennefoss will be billed impact fees per seat if the addition is a dining area..

IV. CORRESPONDENCE

1. A thank you note was received from the Bridgeville Public Library pertaining to the recent donation from the Town of \$1,000.

2. The Delaware State Housing Authority received a Housing Tax Credit Application from Delmarva Rural Ministries (Elizabeth Cornish Landing).

3. Memos were received from Mayor Hardin and the Delaware League of Local Governments pertaining to a bill that will require the minimum starting salary for town

police officers be \$25,000 in order to receive SALLE funding. Bridgeville already meets the requirement but there are some towns who do not or who cannot afford to do so. The Commission will send a letter stating towns should set their own salary figure and they are not in support of the bill.

4. The Office of Highway Safety and Delaware law enforcement agencies are preparing for phase two of Click It or Ticket program on May 12 through May 25.

5. The monthly newsletter from "Miss Utility" was received.

6. The Delaware Main Street Program will present "Snapshots on Main Street" photo contest on Wednesday, June 5th, 5:00 PM, at the Schwartz Center for the Arts in Dover, De.

7. The Commission of Veterans Affairs will hold a Flag Day ceremony on June 14, 2002 at 11:00 AM at the Delaware Veterans Memorial Cemetery.

8. The Municipal Street Report was received and must be signed and returned by October 1, 2002.

9. The Office of Drinking Water will hold a workshop on June 12, 2002, 3 to 6 PM pertaining to the rate setting for municipal water systems. The workshop will be held at the Delaware Public Health Lab in Smyrna.

10. A letter was received from Terry Pepper, Liaison for Governor Minner and municipal governments, regarding the slow payment from the Voluntary Assessment Center. Commissioner Jefferson will ask the police clerk to contact Mr. Mario Spitelli concerning tracking voluntary assessments.

11. President Conaway announced that on May 10, 2002, negotiations were concluded with the Passwaters Family and Mr. Allen Rocks regarding the land (approx. 600 acres) south of Town. Mr. Rocks will be building a golf course with a club house, a mix of housing.....single family, multi-family, and apartments/condos.

Mr. Zimmerman, owner of the Bridgeville Park Center, would like to annex into Town. The Town will approach Mr. Rock about annexing the land into Town which would then allow Mr. Zimmerman to annex because his land would be contiguous.

Land Tech, LLC (13.74 acres south of Bridgeville) would like to annex into Town but that land is not contiguous to Town.

Mr. Rocks will be in Town on Wednesday at 10:00 AM and all Commissioners are invited to meet with him at the Town Hall.

PRESENTATION

President Conaway and the Commission presented Commissioner Correll with a Certificate of Appreciation for her "outstanding performance promoting the new

Bridgeville Food Lion". Commissioner Correll was also received with her own Food Lion name badge.

V. DEPARTMENT REPORTS

* Written reports available.

1. Police-Commissioner Jefferson reported that Officer Adam Coleman (currently attending the Police Academy) was to report for active National Guard duty before the academy class is completed. After a discussion with his Commander, he will be allowed to complete the class but will have to report for a six month tour of duty in August. Commissioner Jefferson suggested his contract with the Town be started after his return for National Guard duty.

Commissioner Jefferson and President Conaway met last week with Chief Parsons to discuss personnel matters.

2. Wastewater-The clarifier was repaired by Doug Jones and Rick Passwaters saving the Town untold dollars. The Town received \$1,000 from the university to reimburse the treatment plant for reed bed sludge testing and spraying the reeds with round-up. The Commission agreed to schedule the roof repairs needed at the plant either this year or next.

VI. OLD BUSINESS

1. Delinquent Taxes-Copies of letters to be sent to delinquent tax payers were given to all Commissioners. After reviewing the steps to be taken to collect taxes or place a lien on a property or start the procedure for the sale of a property for nonpayment, the Commission agreed to go forward with the notices. Only residents who have not made any attempt to pay on their taxes or owe taxes for two years or more will be involved (total must exceed \$150). Monthly payments will be considered if an agreement is signed.

2. Community Tree Project-Commissioner Sipple and Commissioner Correll reported the grant funding application for planting trees on Delaware Avenue has been started. The application must be turned in by July 17th but the project will not start until this fall. Three bids on the project must accompany the grant application. Because this is a matching fund grant, the Town might have to pay approximately \$500.

VII. NEW BUSINESS

1. Commissioner Sipple reported the rain guttering on the south end of the Town Hall needs to be replaced. The Commission agreed to replace the guttering as soon as possible.

2. The Commission agreed to allow the Senior Center to hold their annual car wash/bake sale in the parking lot across from the Town Hall (June 15 and Aug. 24).

3. Fence Project-After many months of discussion and no cooperation from the homeowner at 102 N. Main Street, the Commission decided to install a 6' wood fence along the back part of the Town's parking lot. A total of \$2,000 will be donated from local business people to help defray the cost of the project. MOTION: Commissioner Sipple made a motion to authorize Commissioner Jefferson to proceed with the fence project at a cost of \$3,500. Motion was seconded by Commissioner Greason.

Discussion: Commissioner Greason's concern is that the fence will allow the residents to continue, if not escalate, with the activities already taking place on the property. President Conaway stated the following are complaints that have been received concerning the parking lot: 1) using the lot as a playground, 2) businesses in the area are being disrupted, 3) secretary at the Building and Loan Office has been accosted by individuals, 4) language is not acceptable. President Conaway explained the problem is forcing the Commission to spend \$1,500 of the Town's money to correct the problem. After much discussion the motion was carried unanimously.

4. CHARTER AMENDMENT-To amend Chapter 237, Volume 51 relating to date upon which general elections are held in the Town of Bridgeville.

Section 5. Elections-An election shall be held in said Town for elective offices on the [second Saturday of January] first Saturday of March in each year twelve o'clock noon to seven o'clock in the evening, and at such place as shall be determined and fixed by the Town Commissioners. Filing time for the election is a generic time and will not be a problem for this date change.

The above will be submitted to Senator Thurman Adams and Rep. Ben Ewing to be introduced in this legislative session.

5. ORDINANCE AMENDMENTS-President Conaway introduced the following ordinance amendment for the first readings:

a. NO. A02-2: AN ORDINANCE TO AMEND #234-18 OF THE CODE RELATING TO THE USE REGULATIONS OF C-1 COMMERCIAL DISTRICTS. This section entitled "Use Regulations" will add the numbered paragraph (3) to letter "N", (see attached).

b. NO. A02-3: CONDITIONAL USE ORDINANCE-Allows the Town to provide for certain uses of property that would otherwise be prohibited because of zoning district in which the property lies (see attached). The ordinance was introduced for the first reading by Commissioner Correll.

c. NO. A02-4: AN ORDINANCE TO AMEND #132-2 OF THE CODE RELATING TO MAXIMUM FENCE HEIGHTS (see attached). The ordinance was introduced for the first reading by Commissioner Sipple.

d. NO. A02-5: AN ORDINANCE TO AMEND #234-33 OF THE CODE RELATING TO OFF-STREET PARKING (see attached). The ordinance was introduced for the first reading by Commissioner Correll.

e. NO. A02-6: AN ORDINANCE RELATING TO ABANDONED, WRECKED, JUNKED, DISMANTLED OR UNREGISTERED VEHICLES. The Commission will review and make any changes necessary to the ordinance before the June meeting.

The second reading and vote on ordinances A through D will take place at the June meeting.

6. The State of Delaware has authorized legislation that would allow the State to collect impact fees on new developments of new homes. Part of the fees would be in four areas: transportation, road improvements, paramedics and sewer improvements. President Conaway explained if a person was to build a single family home outside the development area of the Town of Bridgeville, would have to pay to get a building permit, just as a impact fee for future school construction, \$4,757.00. With all the other impact fees included a person might have to pay \$10,000. This could end any new building of homes outside of the development areas. No action taken by the Commission.

7. **PROPOSED DEPARTMENT BUDGETS**-The figures for the 2003 budget from all departments were submitted. On Monday, May 20th, starting at 6:00 PM, each department will meet with the Commission to discuss their proposed income, expenditures, and ideas for 2003.

8. President Conaway announced a new doctor from the Bowie Group is about to open his practice in Town. The doctor is a neurologist and is affiliated with the Nanticoke Memorial Hospital. There will also be a physical therapist in the same office.

9. Commissioner Correll reported that she, President and Mrs. Conaway attended the Bridgeville Prayer Breakfast, County Council Prayer Breakfast, and the Prayer in Park last week.

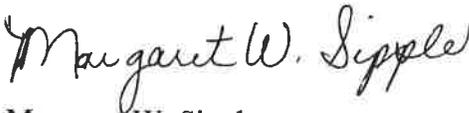
VIII. CITIZEN'S PRIVILEGE

No comments from those in attendance.

IX. ADJOURNMENT

MOTION: Commissioner Sipple made a motion to adjourn the meeting. Motion was seconded by Commissioner Correll and so carried.

Respectfully Submitted,



Margaret W. Sipple
Commission Secretary