

MINUTES

COMMISSIONERS OF BRIDGEVILLE SEPTEMBER 13, 1999 - 7:00 P.M. TOWN HALL

I. CALL TO ORDER

The meeting was called to order by Commissioner Charles Singman at 7:00 P.M. Present: Commissioner Margaret Sipple and Commissioner Glenn Miles. Absent: President Jack Dalton and Commissioner Willie Pierce. The meeting started with a salute to the flag.

II. APPROVAL OF MINUTES

Commissioner Singman said the minutes from the August 9, 1999 meeting have been posted. Minutes were approved as posted.

III. APPROVAL OF MONTHLY BILLS

MOTION: Commissioner Sipple made a motion to pay bills as presented (see attached). Motion was seconded by Commissioner Miles and carried unanimously.

IV. PRESIDENT'S REPORT

A. CORRESPONDENCE

1. An invitation was received to attend the Dedication of the Delaware Veterans Memorial Cemetery on Friday, October 15, 1999 near Georgetown, De. President Dalton will be attending the dedication.

2. The Council on Transportation have invited interested citizens to attend a meeting to provide their suggestions on shaping Delaware's future transportation program on Thursday, September 23, 1999 at DELDOT South District office, Conference Room, US 13, Georgetown, DE. President Dalton will be attending this meeting.

3. A letter was received from the Delaware Prevention Coalition pertaining to a meeting to be held on September 23, 1999 at the Sheraton Hotel in Dover, De at 6:00 P.M.

4. The Delaware League of Local Governments will hold their Annual Conference on October 3, 1999 at the Sheraton Conference Center in Dover, De. Reservations must be received no later than September 24, 1999. Registration cost is \$25.00 per person. President Dalton will be attending this conference.

5. The Sixth Annual City of Dover Mayor's Prayer Breakfast will be held Thursday, September 30, 1999, at 7:00 A.M., Sheraton Dover Hotel, Dover, De. Tickets are \$10.00 per person. Reservations must be received by September 15, 1999. President Dalton is planning on attending.

6. Several non-compliance notification reports were received from Pet Poultry Products, Inc. Monthly reports were received from RAPA and Cannon Cold Storage.

7. The Delaware Read-Aloud Program has established an endowment fund at the Delaware Community Foundation in January. This fund will support the Baby's First Book program with a goal of \$20,000.00 by year end.

8. A letter was received stating legislation has been enacted that will allow all Delaware municipal, county, and state, Water and Wastewater Operators to attend all non-credit Environmental Training Center courses at Del Tech for free. This includes all operator certification courses and training seminars for re-certification. Effective January 2000, the college will offer education seminars in all three counties.

9. A letter was received August 23, 1999 pertaining to a Public Workshop for the U.S. 23 Corridor Capacity Preservation Program. In Sussex County the workshop was scheduled for Thursday, September 9th at the Seaford Middle School Cafeteria, Seaford, De.

10. A letter was sent to Hopkins Construction stating the Town had accepted their two bids for work to be done at the following:

- a) Walnut and Railroad Avenue
- b) Stream Crossing Replacement Line-Main Street

11. A letter was received from Mr. Walter Flowers, 104 N Main Street, stating that a tree on his property was damaged recently when the Town repaved John Street. Mr. Flowers is requesting the Town remove the tree before it damages his house.

B. DEPARTMENT REPORTS

1. Police-(see attached) Commissioner Miles reported 309 traffic arrests for the month of August. There were 13 criminal arrests and 178 complaints (136 cleared).

2. Waste Water-(see attached) Commissioner Singman reported the average daily flow was .170 gallons, and the total monthly flow was 5.268 million gallons. There were three septic haulers for a revenue of \$1,856.00 (46,400 gallons). Commissioner Singman reported that the Town received three quotes on the stream-crossing sewer line project with Hopkins Construction being the lowest at \$13,087.00. It was reported that standing water after the last rain caused a roof leak in the main building at the W.W.T.P.

3. Drinking Water-Commissioner Singman reported the water supplied for August was 4,580,000 gallons. The water supplied daily was 143,000 gallons.

NOTE: TAPE RECORDER TURNED ON AT THIS POINT IN THE MEETING.

Commissioner Singman stated there was a quorum present. The minutes were dispensed with and approved as written, and the monthly bills were approved as presented.

Commissioner Singman said a discussion was held on the roof leak at the treatment plant.

4. Streets-Commissioner Sipple reported the Municipal Street Aid Fund for the Town of Bridgeville will receive \$56,843.21 for the coming year. She also reported that she is in the process of obtaining bids for further street improvements throughout the Town. Commissioner Sipple said the paving of the streets comes from other sources.

V. OLD BUSINESS

1. Commissioner Singman raised the issue last month about tall grass and the condition of some of the houses on Main and Market Streets. He reported that certified letters were mailed to owners today requesting they bring their yards into compliance. Commissioner Singman said Mrs. MacLeod told the office she had hired someone to cut her lawn but that was some time ago. The letters sent today to her and several others states that if the lawns are not cut in ten days, the Town will have them cut and then bill the homeowner plus the administrative cost.

Commissioner Singman reported the housing inspector from the county has inspected several properties in Town and has sent compliance notices to owners.

2. The policy statement discussed last month concerning the BNR study to be eligible for WWFAC reimbursement must be decided on tonight. Commissioner Singman read the following draft (see attached) that was prepared by Davis, Bowen and Friedel. After some discussion a motion was made. MOTION: Commissioner Miles made a motion to accept the policy as written. Motion was seconded by Commissioner Sipple and carried unanimously.

3. Commissioner Singman presented the second reading pertaining to Ordinance #99-1, Planning Commission (see attached). MOTION: Commissioner Miles made a motion to adopt Ordinance #99-1 as written. Motion was seconded by Commissioner Sipple and carried unanimously.

VI. NEW BUSINESS

1. Mr. Rick Tull from the firm of Johnson, Lank & Tull presented the audit for a sixteen month period. He said it appears the Town is in pretty good shape barring any unforeseen drains on the cash flow. Mr. Tull commended Miss Watha Hostetler for the work she does in the financial department of the office. He said the Town operated in the black for the sixteen month period. Mr. Tull said he was impressed with the budgeting process that has taken place lately.

Commissioner Singman commended all the department heads and all employees for a superb job in keeping their budgets under control last year. He said for the first time in many a year we have a hold on the Town's finances.

2. Commissioner Singman explained at last month's meeting the wrong ordinance pertaining to vehicle sound was read. He presented the first reading of Ordinance #99-2, AN ORDINANCE TO AMEND CHAPTER 222 OF THE CODE OF BRIDGEVILLE RELATING TO VEHICLES AND TRAFFIC: ARTICLE VIII- Motor Vehicle Sound Limits. The second reading and vote on this ordinance will take place at the October meeting.

Commissioner Sipple asked how one would know about the noise level without having a noise meter. Commissioner Singman said the noise level is defined under A of #222-208. He suggested the Commission talk with the Town Solicitor before the next meeting.

3. AGENDA ADDITION: Commissioner Singman said because October 31st, Halloween Night, falls on Sunday that Trick or Treat Night will be celebrated on Saturday, October 30, 1999. He reminded everyone that the hours for Trick or Treating will be 6-8 P.M. only.

4. Commissioner Sipple said the Town advertised the sale of the police vehicle and the dump truck, but no bids were received. She explained since the truck has been parked in the parking lot several bids have been received. The highest offer on the truck was \$4,000.00 from Mr. Brad Gould from Crofton, Md. MOTION: Commissioner Sipple made a motion to accept the offer of \$4,000.00 for the truck. Motion was seconded by Commissioner Miles and carried unanimously. Commissioner Sipple explained that the snow plow for the new truck will cost about \$3,500.00.

5. Chief Allen Parsons said the grant amount for this year from the Criminal Justice Block Grant is \$9,000.00. If the Town received such a grant, \$4,500.00 would be used towards the second year payment on the new police car. Chief Parsons said with the amount of maintenance and miles on the other police cars, the balance could be used toward a new vehicle on the lease program. He told the Commissioners that it did not have to be approved this evening but would like the okay to fill the grant out. The grant must be in before October 4, 1999. Chief Parsons said he could write the grant as if some of the money would be used as a down-payment. If not approved for that purpose, Chief Parsons said he could amend the grant later. Commissioner Singman said he does not want to take capital money from the Town for a new vehicle.

Chief Parsons said since January his department has spent approximately \$5,400.00 on vehicle maintenance. It was suggested to place the old police car in the parking lot with a "for sale" sign on it.

MOTION: Commissioner Miles made a motion to allow Chief Parsons to apply for the full \$9,000.00 Criminal Justice Block Grant to be used toward police vehicles. Motion was seconded by Commissioner Sipple and carried unanimously.

6. Commissioner Singman said since passing the Planning Commission Ordinance seven members need to be appointed to serve on that commission. Two of the members would be from the Town Commission plus five more. Others who said they would serve are: Mr. Charles Hawk, Mr. Howard Hardesty, Mr. Walter Gilefski, Rev. Al Peters, Mrs. Joanne Conaway, Mr. John Shockley, Dr. Kevin Carson, Mr. Jeff Scott and Mrs. Nancy Regelin. After some discussion it was decided to table the appointments. MOTION: Commissioner Sipple made a motion to table the appointments until the next meeting. Motion was seconded by Commissioner Miles and carried unanimously.

7. Commissioner Singman reported the credit union had not notified the Town if they were going to accept the new lease agreement or possibly purchase the property at 103 S. Main Street.

II. CITIZEN'S PRIVILEGE

1. Mr. Phillip Davis said North Bridgeville is overrun with dogs, and he was wondering what the Town can do about the problem. Commissioner Sipple said the same problem seems to be all over Town. Commissioner Singman said he would see what steps can be taken to correct this problem. He asked Mr. Davis to report the specific locations of this problem to Chief Parsons.

2. Mr. Lester Williams asked if the new Vehicle Sound Ordinance covers "boom boxes". Commissioner Singman said the ordinance will cover radios, CD's, tape players, etc.

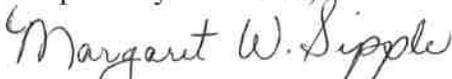
3. Mrs. Joanne Conaway commended the Commissioners for the repaving of the alleys and several streets, as well as the cleaning of the streets.

4. Commissioner Singman reported that the Town and the Apple-Scapple Festival Committee applied and received permission from DELDOT to close Market Street on Saturday, October 9th from 8:00 A.M. until 5:00 P.M. Because of the crowds in Town it was decided for safety reasons to take this measure.

VIII. ADJOURNMENT

MOTION: Commissioner Sipple made a motion to adjourn the meeting; seconded by Commissioner Miles and carried unanimously.

Respectfully Submitted,



Margaret W. Sipple
Secretary