

Town of Bridgeville Commissioners,

We at the Woodbridge Little League are currently preparing for the 2026 Annual Opening Day Parade and Ceremonies. We are submitting our permit application today along with this permit waiver request.

The Woodbridge Little League is a longstanding non-profit organization providing baseball and softball for all age eligible children of the community within the Woodbridge School District. Our operational expenses solely rely on registration fees and financial support from local businesses and personal donations.

As the Board of Directors, we are continually hard at work making a collective effort to apply all these funds into our program and infrastructure to provide a top little league experience for our children. We would humbly ask the Commissioners to waive our 2026 permit fee required for our parade and opening day ceremonies. Thank you for your continued support of our league and we look forward to hearing from you,

In addition to this request, we would like to formally invite the president of the commission, all other commissioners and the town manager in joining us on the field for our ceremony on Friday, April 24, 2026, at 6:30pm! Please do not hesitate to reach out to our President with any questions or concerns at 302.212.8230 or email, woodbridgell19933@gmail.com

Thank you in advance and Best Regards,

2026 WLL Board of Directors
President Chris Haymond

Permit Application
+
Letter For Commissioners

(Please read
during correspondence
@ next meeting)
2/23/26



Special Events Permit Application

Name of Applicant/Organization: Woodbridge Little League

Address: 600 S. Cannon St. Bridgeville, DE - 19933

Telephone Number(s): 302-212-8230

Email Address: woodbridgeLL19933@gmail.com

Date of Event: 04/24/2025 Time: 1800 - 1845

Purpose/Description of the Event: Annual Opening Day Parade

Estimated Number of Participants: 400 Estimated Number of Spectators: 1000

Estimated Number of Vehicles to Participate: 10

Event Location: Parade Route! Lineup in Woodbridge Middle School parking lot on Edgewood St. Right on Laws Street. Left on Walnut Street. Left on South Cannon Street. End at Passwaters Park. Apparatus Lineup from S. Laws + Jacobs Ave to S. Laws and Edgewood.

Description of Security: Bridgeville P.D. coordination.

Description of Sanitary Provisions: N/A

Description of Health and Safety Provisions: Bridgeville + Greenwood Fire Police

Description of any proposed open-flame cooking facilities or proposed use of any pressurized flammable or combustible gases: N/A

Description of Maintenance and Cleanup Plan: N/A

Application Fees Required (Please review Ordinance 2025-03 for size determination):

**Minor Event \$100
Intermediate Event \$150
Major Event \$250**

PLEASE BE ADVISED:

Application, fee, and supplemental documents must be submitted to the Town Manager in accordance with Ordinance 2025-03. Major events must be submitted at least 120 days in advance, intermediate events must be submitted at least 90 days in advance, and minor events must be submitted at least 30 days in advance.

Supplemental Documents, when applicable:

- Vendor List with Proof of Liability Insurance
- Traffic and Parking Plan
- Alcohol or Food Permits Required
- Alcohol Control Plan
- Alcohol Liability Insurance
- Lighting Plan
- Site Plan
- Event Budget, to include revenues and expenses, and the previous year's actual, if not new budget.
- Entertainment Schedule
- Safety Plan
- Certificate of Event Liability Insurance naming the Town as a certificate holder and additional insured.
- Signed Hold Harmless Agreement
- Signed Memorandum of Understanding, if required by the Commission, and the size of the event.

Applicant Signature: CRAD Date: 02/06/26
Town Manager's Approval: _____ Denial: _____ Date: _____

Commission Approval: _____ Denial: _____ Date: _____

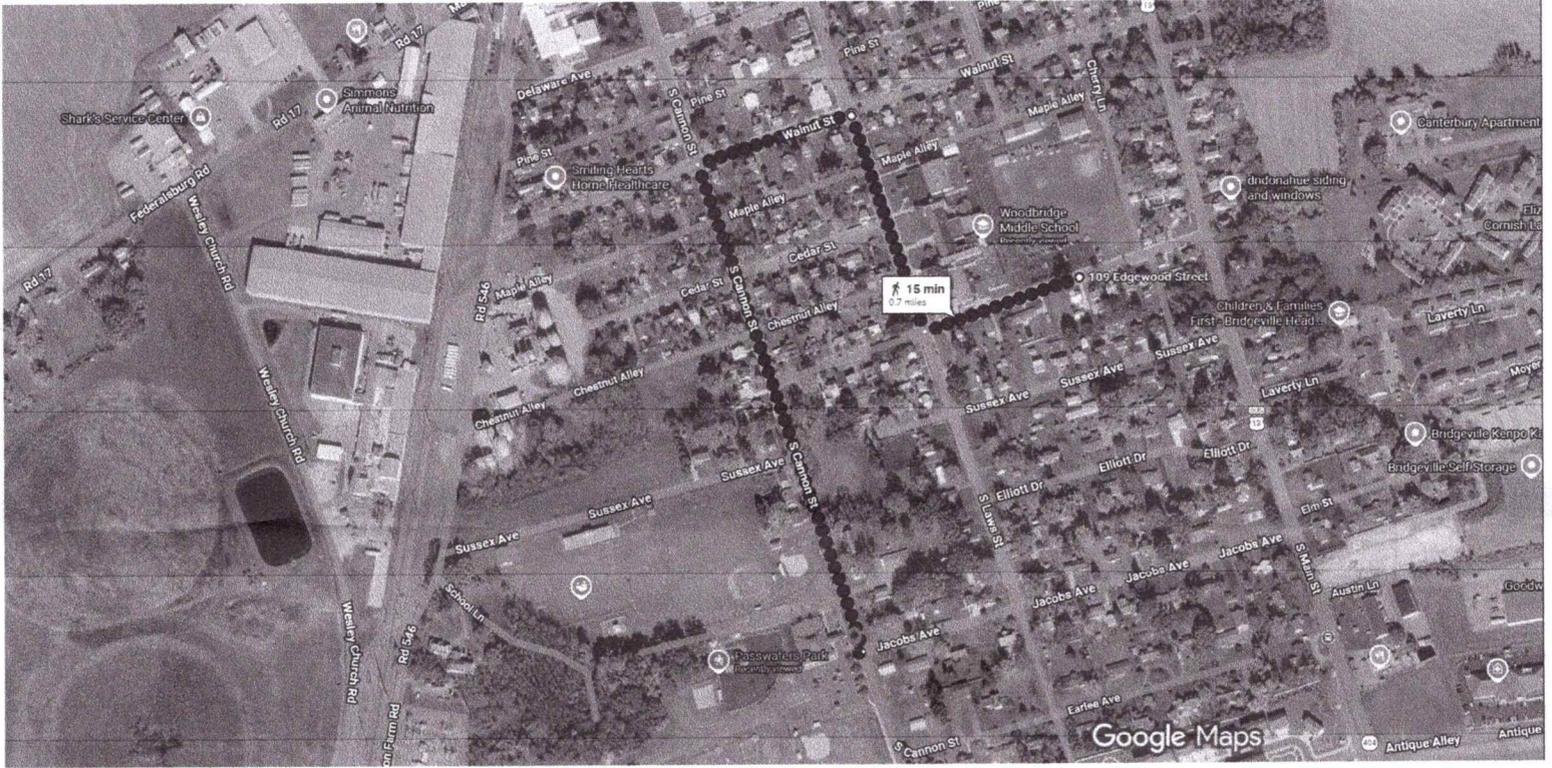
BELOW FOR OFFICE USE ONLY

Application Date: 2/18/26 Date Paid: _____ Cash: _____ Check #: _____ Credit/Debit: _____

PW Reviewed: _____ PD Reviewed: _____ FD Reviewed: _____

Appeal Submitted: 2/18/26 Appeal Reviewed: _____

NOTES (waivers requested, etc.):



Imagery ©2026 Airbus, Maxar Technologies, Map data ©2026 Google 200 ft



via S Cannon St

15 min

0.7 mile

Mostly flat

