



**COMMISSION WORKSHOP MEETING
MINUTES
AUGUST 3, 2026 – 5:00 P.M.
BRIDGEVILLE PUBLIC LIBRARY & ZOOM**

A regularly scheduled Commissioners of Bridgeville Workshop was held on August 3, 2026, at 5:00 PM, at the Bridgeville Public Library, and via Zoom. The following were present:

Darrynn Harris	President
John Tomeski	President Pro Tempore
Nadine Bravo	Secretary
Sandra Richards	Commissioner (Absent)
Robert Dutton	Commissioner

Bethany DeBussy	Town Manager
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CALL TO ORDER:

The meeting was called to order by President Harris.

QUORUM PRESENT:

President Harris reported that a quorum was present to conduct Town business.

PUBLIC COMMENT:

No public comment.

OPEN DISCUSSION:

WOODBIDGE LITTLE LEAGUE

Town Manager DeBussy discussed the amount in the Emergency Services Fund. Due to the amount of Building Permits for the Villas, it is approximately \$218,000.00 to split between the Police Department and the Fire Department.

CTF AGREEMENT- MT. CALVARY CHURCH PARKING LOT AGREEMENT

Town Manager DeBussy stated the agreement needs to be updated to receive funding for parking lot improvements.

TOWN HALL EXPANSION PLANS

Town Manager DeBussy provided information on potential funding sources for the expansion. Commissioners are interested in reviewing the USDA Loan guidelines to accomplish the project.

APPLE SCRAPPLE FESTIVAL- SPONSORSHIP REQUEST

Commissioners reviewed the sponsorship request received from the Apple Scrapple Festival. Commissioners expressed concern over the request for monetary sponsorship versus "in-kind" sponsorship.

PUBLIC WORKS TAKE HOME VEHICLE POLICY

Town Manager DeBussy provided an updated draft of the new policy.

CODE REVIEW

No new updates.

PROJECT OUTLINE/UPDATES

No new updates.

EVENTS ORDINANCE REVIEW

Town Manager DeBussy provided an update on the pending special event application for Jeff's Taproom Extension of Premises; it has been withdrawn.

GRANT IN AID PROGRAM REVIEW

Town Manager DeBussy discussed the need for guidelines for the Grant In Aid Program. Commissioners discussed the need for a signed request annually, or an ongoing list of organizations.

FY27 CAPITAL IMPROVEMENTS BUDGET

Town Manager DeBussy and Chief Parker discussed the requests for FY27 Capital Improvement Budget for all departments.

TOWN MANAGER'S WORKSHOP REPORT

Town Manager DeBussy discussed the Heritage Shores leasing office parking complaints; tenants are parking in the street blocking thru traffic and driveways while visiting the office. Staff from the office tried solutions that worked temporarily, however, the issue persists. Heritage Shores staff are working on a permanent solution that will dedicate parking for the leasing office staff and possible drop box locations.

A response to a public comment from Harry Schwartzer during the last Commission Meeting was provided to Commissioners for review. Water use, correspondence, and account notes were included in the packet for the resident's address. Commissioners agreed there are no issues with the system on our end.

A presentation from the CRDS Program is scheduled for the next Commission Meeting. Commissioners decided to start the meeting at 6pm to accommodate the lengthy presentation.

An update on the PD HVAC system was discussed; a proposal was discussed to have a contractor oversee the project. A motion was made by Commissioner Tomeski to approve the contractor, second by Commissioner Bravo. Motion carried; 4 Yes, 0 No votes.

Worker's Compensation Insurance has an expected increase of 10.15% for the upcoming year.

GOOD OF THE ORDER:

Commissioner Tomeski requested an update on the park; Town Manager DeBussy will provide an update at the next meeting.

Commissioner Harris asked that the Woodbridge High School discussion be moved to the next meeting agenda.

EXECUTIVE SESSION

A motion was made to enter Executive Session at 7:42pm by Commissioner Tomeski, seconded by Commissioner Dutton. Motion carried; 4 Yes votes, 0 No votes.

A motion was made by Commissioner Tomeski to end Executive Session at 8:03pm, seconded Dutton. Motion carried; 4 Yes votes, 0 No votes.

A motion was made to proceed with the plan discussed during the Executive Session by Commissioner Tomeski, seconded by Commissioner Bravo. Motion carried; 4 Yes votes, 0 No votes.

ADJOURNMENT:

The meeting was adjourned at 8:08PM.

Respectfully submitted,



Nadine Bravo, Commission Secretary



Shelley Lambden, Transcriptionist